



# **ANNUAL REPORT AND AUDITED FINANCIAL STATEMENTS**

**2017 - 2018**

**“Service for a Tiwi Future”**

2017-18 Annual Report and Audited Financial Statements of the Tiwi Islands Regional Council  
ABN 61 507 431 031  
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## ACRONYMs

ALGWA	Australian Local Government Women's Association
CEO	Chief Executive Officer
HR	Human Resources
IT	Information Technology
ICT	Information and Communications Technology
JSA	Job Safety Analysis
LGANT	Local Government Association Northern Territory
MOU	Memorandum of Understanding
NBN	National Broadband Network
RA	Risk Assessment
SLA	Service Level Agreement
TIRC	Tiwi Islands Regional Council
WHS	Workplace Health and Safety
ARMC	Audit and Risk Management Committee



## Mayor's foreword



Welcome to the 2017/18 Tiwi Islands Regional Council Annual Report. This has been my first year as Mayor and I am proud to say a very busy and productive year for our Council.

We have been looking closely at how council operates and have been putting new structures in place to ensure quality service delivery and sustainable financial management.

Council has strong and positive relationships with key stakeholders on and off the Tiwi Islands. We have maintained a close relationship with our colleagues in the Northern Territory Government and our local member Lawrence Costa MLA.

We are working with local businesses and organisations to address issues that face the entire community. The community safety plan involves everyone from police and health, to local schools, Tiwi Islands Training and Education Board, Red Cross, Territory Families and other organisations. We will continue to consult and work closely with our stakeholders.

One of my top priorities has been to keep our communities clean. All Tiwi people can take pride in our beautiful communities but only if we all keep them clean and tidy. We have started community clean-ups in our public usage areas at Wurrumiyanga and will soon expand to Pirlangimpi and Milikapiti. I encourage all organisations and residents to join us and to be proud of your community.

To achieved better results across the Tiwi Islands all councillors need to be more involved in their portfolios areas. As a Council we are working towards achieving this, but there is more work to do in order to get the best outcomes for each community.

A number of elected members completed training through the Australian Institute of Company Directors. This program has given us a better understanding of finance and of best practice council operations. It is my hope that the remaining councillors will complete this training soon.

I thank the Northern Territory Government for their ongoing support of Tiwi Islands Regional Council and look forward to working with them, our local member and other organisation in the coming year.

Respectfully yours mamanta,

Gawin Tipiloura



## Chief Executive Officer foreword

It is my pleasure to present the Tiwi Islands Regional Council 2017/18 Annual Report.

Our mission is to achieve Service for a Tiwi future and throughout the year we have focussed on people, projects, programs and activities to deliver this.

The election of the new Council in August was an opportunity to review our operating model and develop a new path forward towards financial stability.



Council continues to deal with a number of complex legacy financial issues that have affected our operational capacity. Council agreed and moved towards the implementation of an Organisational review that has opened up and created a more structured and workable structure and work program areas than what has been in place for many years. The review has allowed staff, Management and importantly the Council to be the driver for “change”. The important Blackburn review has allowed Council and Management to work together on addressing the many structural areas, funding and resourcing deficits that have plagued the Council for many years.

While facing these challenges we have taken steps to implement all the changes necessary to move forward. Across our organisation we have strengthened relationships with funding bodies and are now working closely, with clear communication between TIRC, the Commonwealth and Northern Territory Departments.

We continue to liaise and work with Tiwi Land Council, all our on-island businesses and non-government organisations to collaborate on a brighter future for Tiwi people. These positive relationships are a significant step in the right direction to restore trust in the Council.

This annual report also includes the audited 2017/18 financial statements. It is a significant achievement by our Finance team to compile this information as in the past there have been challenges meeting the deadline.

There is still a long way to go in our recovery however this achievement is an indication that we are heading in the right direction and we will be able to deliver on our mission for in the years to come.

Marion Scrymgour

Chief Executive Officer



## Contact us

The Tiwi Islands Regional Council operates offices in the communities of Wurrumiyanga, Pirlangimpi, and Milikapiti.

Please include your relevant contact details (full name and postal or email address) when requesting a response from the Council or its representatives.

GENERAL	
Email:	<a href="mailto:info@tiwiislands.nt.gov.au">info@tiwiislands.nt.gov.au</a>
Website:	<a href="http://www.tiwiislands.org.au">www.tiwiislands.org.au</a>
Postal Address:	PMB 267, Winnellie NT 0822
Wurrumiyanga Office (Bathurst Island) Lot 834 Puti Drive	08 8970 9500
Pirlangimpi Office (Melville Island): Lot 317	08 8970 9600
Milikapiti (Melville Island): Lot 351	08 8939 4333

Copies of relevant Council documents are available on our website, [www.tiwiislands.org.au](http://www.tiwiislands.org.au)

This information includes but is not restricted to:

- Council plans (current and historical)
- Annual Reports and Audited Financial Statements (current and historical)
- Budget, including Schedule of Fees and Charges (current and historical)
- Minutes of Ordinary Meetings of Council
- Council policies.





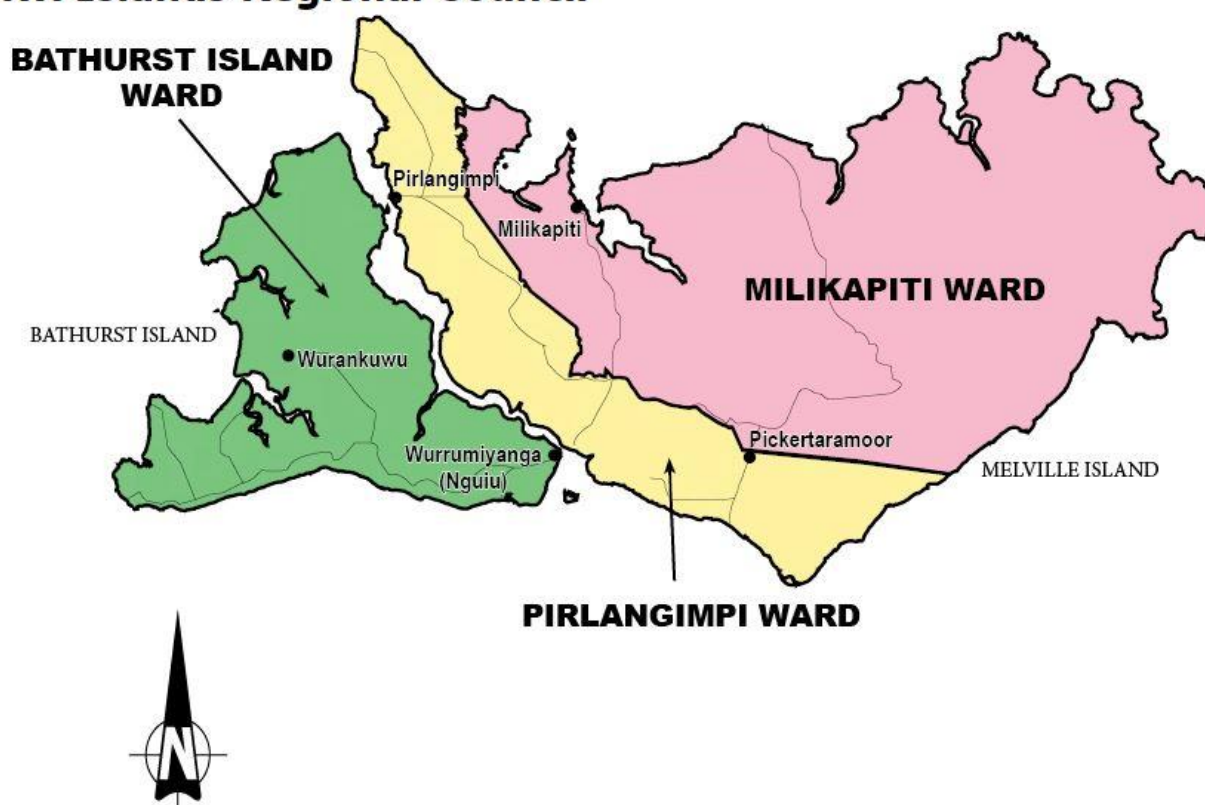
## Values and Vision

“Service for a Tiwi Future” - our Values and Visions:

- Develop and retain employees and emphasize the recruitment of local people.
- Provide effective Council services to the Tiwi Communities and other stakeholders.
- Manage finances, assets and infrastructure in a responsible, accountable and transparent manner.
- Manage resources in an environmentally sustainable manner, respecting country and culture.
- Improve Council operations.
- Communicate in an open, honest and culturally appropriate way.
- Achieve best practice in compliance and governance.
- Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands.

## Council Boundaries

### Tiwi Islands Regional Council



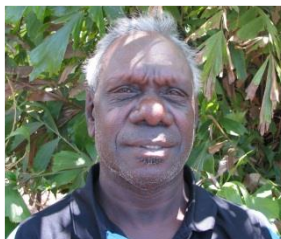


## Councillors

### Milikapiti



Councillor Lynette  
De Santis



Councillor Connell  
Tipiloura



Councillor Pius  
Tipungwuti

### Pirlangimpi



Councillor Marius  
(Pirrawayingi)  
Puruntatameri



Councillor  
Mary Dunn



Councillor Therese  
(Wokay) Bourke

### Bathurst



Councillor  
Francisco Babui



Mayor Gawin  
Tipiloura



Councillor Kevin  
Doolan



Deputy Mayor  
Leslie Tungutalum



Councillor Jennifer  
Ullungura Clancy



Councillor Wesley  
Kerinaia

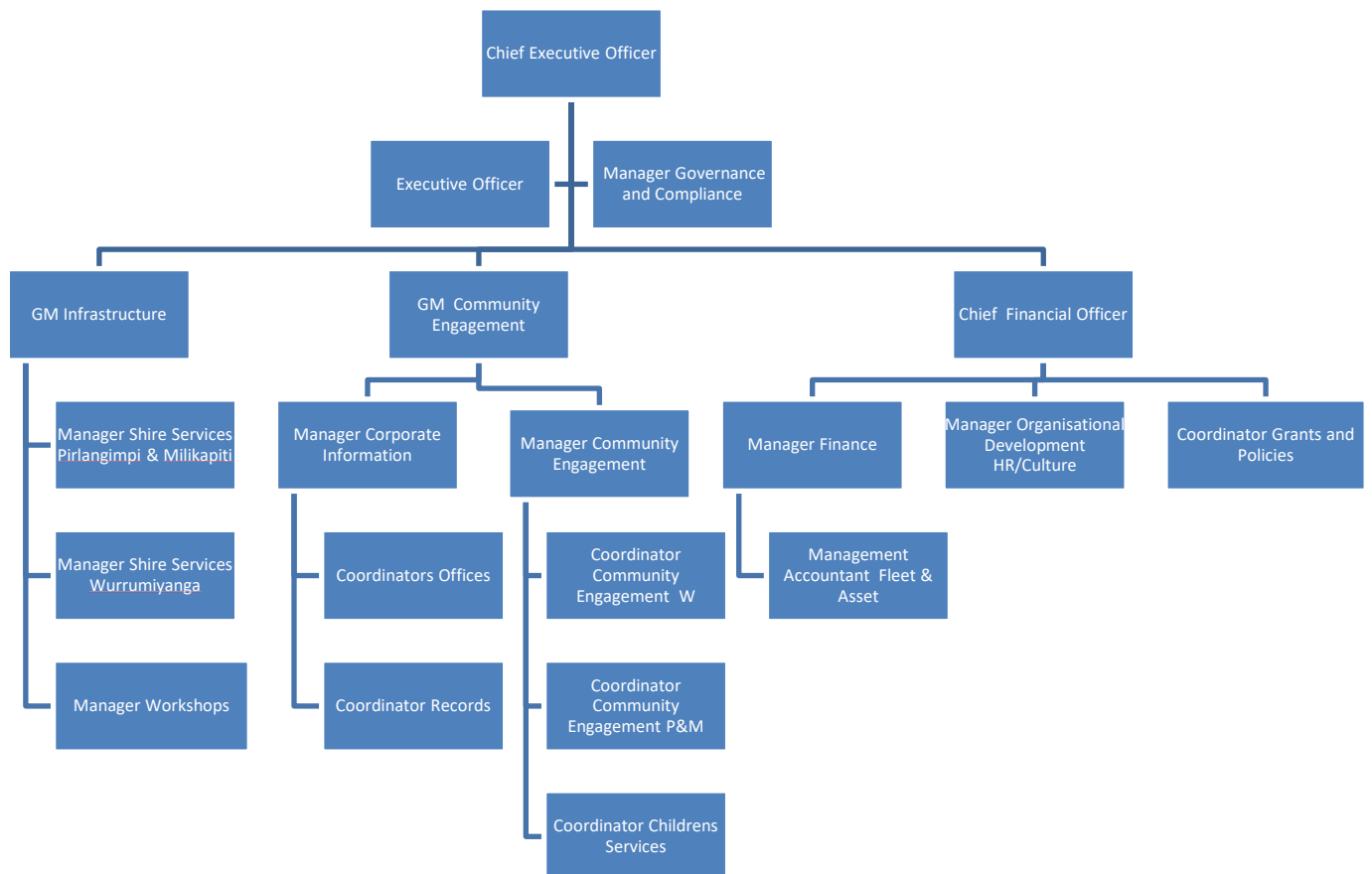


## Councillors portfolios

DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Infrastructure &amp; Asset Services</b>			
Fleet & Trade	Jennifer Clancy	Mary Dunn	Pius Tipungwuti
Civil Works	Jennifer Clancy	Mary Dunn	Pius Tipungwuti
Town Services & Outstations	Wesley Kerinaia	Mary Dunn	Lynette De Santis
Homelands	Wesley Kerinaia	Mary Dunn	Lynette De Santis
DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Community Engagement</b>			
Children's Services	Kevin Doolan Francisco Babui	Therese (Wokay) Bourke	Connell Tipiloura
Sport & Rec and Libraries	Kevin Doolan Lesley Tungutalum	Therese (Wokay) Bourke	Connell Tipiloura
Youth & Community	Kevin Doolan Lesley Tungutalum	Therese (Wokay) Bourke	Connell Tipiloura
Community Safety	Kevin Doolan Wesley Kerinaia	Therese (Wokay) Bourke	Connell Tipiloura
DIRECTORATE	Wurrumiyanga	Pirlangimpi	Milikapiti
<b>Corporate and Finance Services</b>			
ICT & Systems	Gawin Tipiloura	Pirrawayingi Puruntatameri	Lynette De Santis
Finance	Gawin Tipiloura	Pirrawayingi Puruntatameri	Lynette De Santis
Governance & Compliance	Gawin Tipiloura	Pirrawayingi Puruntatameri	Lynette De Santis
Organisational Development Human Resource & Culture	Gawin Tipiloura	Pirrawayingi Puruntatameri	Lynette De Santis



## Corporate structure



Picturesque Snake Bay at Milikapiti





## Service delivery

Local government services and where in the region they are to be delivered.

Services	Council actions
Maintenance and upgrade of council controlled parks, reserves and open spaces	TIRC employs a Shire Services Managers for each Island to oversee works to parks and open spaces in all communities.
Maintenance and upgrade of council controlled buildings, facilities and fixed assets	Key staff employed to identify maintenance requirements across all buildings, facilities and assets and successful funding applications.  Data collection and cost recovery is assisting with our capacity to repair or replace.
Management of cemeteries	Town services teams provide this service in each community.
Lighting for public safety including street lighting	Negotiations with Power and Water and on-going.
Local road upgrading and construction	Road works program developed to ensure main roads and frequently used access roads are maintained.
Local roads maintenance	Roads are maintained by Infrastructure teams across both Islands.
Traffic management on local roads	TIRC requires traffic management plans from contractors conducting repeated heavy vehicles travel from barge landings to job sites in each community. This helps to protect young children and diver traffic away from high pedestrian areas.
Fleet, plant and equipment maintenance	All light vehicles are now included in the Council fleet with operating costs recoverable from users of fleet vehicles.
Waste management	These services are delivered as part of the works program through Town Services in all communities.
Weed control and fire hazard reduction in and around community areas	This is undertaken in conjunction with other stake holders particularly the Tiwi Land Council.
Dog control	Whilst no financial assistance is provided this is a key aspect of community safety and is effected through the regular provision of veterinarian services to all communities. TIRC now has gazetted by-laws which will begin to be enforced after significant community consultation.
Library and cultural heritage services	Council provides two Library spaces in Milikapiti and Pirlangimpi, with a part time officer at each location.



Civic events	Council employs officers who promote Council-wide events and assist external agencies when required.
Local emergency services	Council's role in this is essentially one off coordination and participation through other stakeholders, especially Northern Territory Emergency Services.
Training and employment of local people in council operations	This is an ongoing role that Council fulfils through staff development, recruitment and succession planning. TIRC has a proud record of Tiwi skill development and is the largest employer of Tiwi people across the Tiwi Islands
Administration of local laws (by-laws)	Animal management by-laws and are gazetted. TIRC will begin to enforce the by-laws following significant community consultation.
Public and corporate relations	A key priority in council's plan is its Communication Strategy, good communication and public relations with stakeholder groups and the various tiers of government.
Customer relationship management including complaints and responses	Council has implemented a complaints handling protocol to ensure both proper and appropriate responses to constituent's concerns and issues.
Governance including administration of council meetings, elections and elected member support. administration of local boards, advisory boards and management committees.	The Governance and Compliance Unit provides effective leadership in Governance activities to support the strategic direction of Tiwi Islands Regional Council.  This area is responsible for overseeing the establishment and ongoing implementation of good Governance structures and processes.  The Regional Council continues to work with Local Authorities in Milikapiti, Wurrumiyanga and Pirlangimpi as an integral part of our approach to community consultation and engagement.
Advocacy and representation on local and regional issues	Local Authorities exist in each Community, with Local Authority and Skin Groups representatives being sought in the coming year for representation on Council Sub-committees.  Governance KPI's reflect our endeavour to ensure these core services are addressed.



## Service delivery performance assessments

### Chief Executive Officer

#### Continuous Quality Improvement

##### Objective

To support and mentor all staff to enable the Tiwi Islands Regional Council to meet the requirements for Best Practice as set out in the NT Local Government Act and all other relevant Legislative/Regulatory requirements.

##### Goals

To work with all staff to actively promote a high level of continuous quality improvement management systems across all programs and work areas within Tiwi Islands Regional Council

Key Performance Indicator	Measure of Success	Achievements
To develop, implement and review standards, systems, policies and procedures throughout the Council	Identified high-risk areas in council and develop procedures and processes to minimize risk.	Collected 87 procedures, examining same if approved, standardizing document identification
Review personnel records to ensure that mandatory licenses, trade qualifications, certification relevant to each Employee.	All staff have current licenses, certification tickets and qualifications	Employees list collated, checking currency of licenses, trade qualifications and certification
Facilitate the development and implementation of key indicators along with reportable Key Performance Indicators to ensure Government funded programs continue to be funded	Continuation of council funding to the level currently received	Engaged with Management Team at regular monthly meetings on the proposed direction of the CQI management systems
Engage and liaise with Staff, Management, Elected Members (Council) and Community through procedures such as Client Surveys and Feedback, Client Satisfaction and Client Journey Improvements (for e.g. Childcare and Community Services programs	Engagement with Community, Board and Staff to establish if process and procedures within Council are satisfying Community needs.	Established regular meetings with Council staff and board. Council and Board survey initiated.



## Record management

### Objective

Record Management is integral to efficient function of Council operations and is the discipline and organisational function of managing records to meet operational business needs, legal accountability requirements and community expectations.

### Goals

To work with all staff to maintain adherence to the Records Management policy and the requirements of the Magiq Document's records management system.

Key Performance Indicator	Measure of Success	Achievements
Maintain Records Management Policy/Procedures	Council staff fully aware of records management procedures.	On going communication to council staff via meetings, emails and step by step procedural handouts.
Managing MAGIQ Documents.	Records training schedule developed for all council staff	Variety of ADHOC support provided to staff across the organisation.
Ensure that all council documents are document controlled	Begun process of standardizing document identification, beginning with 'procedures'	Staff using standardized document type forma when saving documents to Magiq. Review and administration by TIRC records manager





## Governance

The Governance team provides effective leadership in governance activities to support the strategic direction of Tiwi Islands Regional Council. This area is responsible for overseeing the establishment and ongoing implementation of good governance structures and processes.

High level management advice, guidance and support are provided to the Council, Council committees, senior management and staff.

Governance support also extends to each community (Local Authority Members), and ensures ongoing compliance with NT Legislation and Regional Council policies and procedures.

## Local Authorities

The Governance team also provides support to the Local Authorities on the Tiwi Islands. The Council has established three Local Authorities at Wurrumiyanga, Pirlangimpi and Milikapiti Communities. These three Local Authorities have now been operating for over three and a half years and have been well accepted as a form of Community Consultation through the Council.

Each Local Authority meets on a quarterly basis with additional meetings held during the Council Plan and Budget preparation stage (February to June each year).

## Audit and Risk Committee

Council established the Audit and Risk Management Committee (ARMC) consisting of two independent members and three elected members representing each community.

ARMC meetings were held on the following dates.

20 October 2017 – Wurrumiyanga via teleconference

14 February 2018 – Wurrumiyanga via teleconference

4 June 2018 – Darwin



B2M perform to a huge crowd before the Tiwi Islands Football League Grand Final. Event proudly supported by TIRC and the Wurrumiyanga Local Authority



Program:	<b>Governance and Compliance</b>
Sub-Program:	<b>Governance and Compliance</b>
Aligns to Council goals:	Goal 5: Improve Council operations Goal 7: Achieve best practice in compliance and governance
Aligns to Council objectives::	Objective 5.1: Ongoing review of all Council policies and procedures Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 7.3: Liaise with the Department of Local Government Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Effective Leadership in Governance and Compliance activities to support the strategic direction of the Tiwi Islands Regional Council
Service Levels :	<ul style="list-style-type: none"> <li>a) Provide Governance and secretariat support for all Council Meetings</li> <li>b) Provide Governance and secretariat support for all Local Authority Meetings</li> <li>c) Provide management advice, guidance, and support for Council staff and Elected Members in compliance with the <i>Local Government Act</i>, Regulations, Ministerial Guidelines and General Instructions.</li> </ul>
Assessment of performance:	<ul style="list-style-type: none"> <li>a) Achieved</li> <li>b) Achieved</li> <li>c) Achieved</li> </ul>
Program highlights:	<ul style="list-style-type: none"> <li>• Manage to hold local authorities and ordinary council meetings when rescheduled to a different date within the same month due to sorry business and weather conditions within a short time frame.</li> <li>• No meetings were cancelled throughout the financial year.</li> <li>• Meeting quorum.</li> <li>• Inductions for new elected members.</li> <li>• Ongoing support for all elected and local authority members.</li> </ul>



Program:	<b>Council &amp; Elected Members</b>
Sub-Program:	<b>Council and Elected Members Regional Council Council and Elected Members Wurrumiyanga Council and Elected Members Pirlangimpi Council and Elected Members Milikapiti</b>
Aligns to Council goals:	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance Goal 8: Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands
Aligns to Council objectives::	Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.5: Seek regular feedback from the community on TIRC services Objective 6.2: Regularly update the council website Objective 6.5: Conduct and participate in regular stakeholder meetings Objective 8.1: Participate in the Tiwi Partners economic cooperation Objective 8.3: Assist in major events which draw tourists to the Islands Objective 8.4: Participate with other Tiwi based enterprises in major infrastructure developments
Activities:	Regional Council and Elected Member Activities
Service Levels :	a) Support the activities of the Mayor, Deputy Mayor and Ward Councillors b) Engagement with key stakeholders c) Engagement with Australian Government and Northern Territory Government Agencies.
Assessment of performance:	a) Achieved b) Achieved c) Achieved
Program highlights:	<ul style="list-style-type: none"> <li>Compliant with publishing both Local Authority and Ordinary Council meeting agenda and minutes as per legislative requirements.</li> <li>Updating Council website when required for meeting date changes, policies and tenders.</li> <li>Building relationship with the LG Compliance unit with the Department of Housing and Community Development.</li> <li>Maintaining internal registers</li> </ul>



## 2017 – 2018 Councillor Attendance Register

Ordinary Council Meeting		2017					2018						
		Jul 27 ORD W	Sep 13 ORD M	Oct 25 ORD W	Nov 28 ORD P	Dec 19 ORD M	Jan 12 ORD M	Feb 28 ORD W	Mar 21 ORD W	Apr 18 ORD W	May 24 ORD P	Jun 27 ORD M	
COUNCILLOR	WARD												
1. Gawin Tipiloura - Mayor	Bathurst Is	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
2. Stanley Tipiloura	Bathurst Is	A	Y	A	A	A	Y	Y	Y	Y	A	A	
3. Leslie Tungatalum - Deputy Mayor	Bathurst Is	A	Y	Y	A	Y	Y	A	Y	Y	Y	Y	
4. Kevin Doolan	Bathurst Is		Y	Y	Y	X	Y	Y	A	Y	Y	Y	
5. Francisco Babui	Bathurst Is		Y	Y	Y	Y	Y	A	Y	Y	Y	Y	
6. Wesley Kerinaia	Bathurst Is		Y	Y	X	Y	Y	A	A	Y	Y	Y	
7. Barry Puruntatameri (Deceased)	Bathurst Is	Y											
8. Mary Dunn	Pirlangimpi							Y	A	Y	Y	Y	
9. Therese (Wokay) Bourke	Pirlangimpi	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	A	
10. Marius (Pirrawayingi) Puruntatameri	Pirlangimpi	Y	Y	A	Y	X	Y	Y	A	Y	Y	Y	
11. Emmanuel Rioli (Deceased)	Pirlangimpi	A											
12. Regis Pangiriminni	Pirlangimpi		Y	X	X								
13. Lynette De Santis	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
14. Pius Tipungwuti	Milikapiti		Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	
15. Connell Tipiloura	Milikapiti		Y	Y	Y	Y	Y	Y	Y	Y	A	Y	
16. Anita Moreen	Milikapiti	X											
17. Venard Pilakui	Bathurst Is	Y											
18. John Naden	Bathurst Is	Y											

<b>Meeting Type</b> ORD = Ordinary Meeting SP = Special Meeting <b>Attendance</b> Y = Present at Meeting A = Apology accepted X = Apology not accepted C = Meeting cancelled Not elected member	<b>Location</b> W = Wurrumiyanga ( Nguu ) P = Pirlangimpi M = Milikapiti  <b>Notes below</b> **NT LG Act - Councillor will be automatically disqualified from Council if absent (without approved apology) from two consecutive ordinary meetings.  **August 2017 meeting deferred due to Local Government Elections
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## Elected members professional development and training

Course / Conference	Location	Attendees	Dates
ALGA Board Meeting	Canberra	Cr Lynette De Santis	19 – 23 September 2017
Leadership in Local Government Symposium	Darwin	Cr Lynette De Santis	4 – 7 October 2017
LGANT Mayors and President Forum	Darwin	Mayor Gawin Tipiloura Deputy Mayor Stanley Tipiloura	29 Oct – 5 Nov 2017
Governance Essentials for Local Government (AICD Course)	Darwin	Cr Marius (Pirrawayingi) Puruntatameri	19 – 22 February 2018
LGANT Mayors and President Forum	Darwin	Mayor Gawin Tipiloura Deputy Mayor Stanley Tipiloura	11 – 14 April 2018
LGANT Annual General Forum	Darwin	Mayor Gawin Tipiloura Deputy Mayor Stanley Tipiloura	11 – 14 April
Governance Essentials for Local Government (AICD Course)	Darwin	Mayor Gawin Tipiloura Deputy Mayor Leslie Tungutalum Cr Mary Dunn Cr Pius Tipungwuti Cr Kevin Doolan	29 May – 1 Jun 2018





Program:	<b>Local Authorities</b>
Sub-Program:	<b>Local Authority Regional Council Local Authority Wurrumiyanga Local Authority Pirlangimpi Local Authority Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 5 Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance
Aligns to Council objectives::	Objective 1.6: Ensure service delivery meets community expectations Objective 5.5: Seek regular feedback from the community on TIRC services Objective 6.3: Engage with community elders and skin groups Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 7.3: Liaise with the Department of Local Government
Activities:	Establish and maintain Local Authorities in each community
Service Levels :	Provide Governance and secretariat support for each Local Authority Co-ordinate up to four meetings per year of each Local Authority
Assessment of performance:	<b>Achieved</b>
Program highlights:	<ul style="list-style-type: none"> <li>• By meeting quorum for the three communities.</li> <li>• All skin and non-skin group positions are filled.</li> </ul>



**Representatives from TIRC and the Tiwi land Council meet with Northern Territory Chief Minister Michael Gunner MLA and Member for Arafura Lawrence Costa MLA.**



# Wurrumiyanga Local Authority Attendance Register

## OFFICIAL ATTENDANCE REGISTER

MEMBER NAME	COUNCILLOR / ORDINARY	Rep Group	Date Appointed by Council	2017		2018		
				Jul 24 ORD W	Oct 24 ORD W	Jan 15 ORD W	Apr 17 ORD W	May 17 ORD W
Gawin Tiploura	Bathurst Island Ward	Council Rep	Automatic Member	Y	Y	Y	Y	Y
Stanley Tiploura	Bathurst Island Ward	Council Rep	Automatic Member	A	Y	Y	X	
Leslie Tungatulum	Bathurst Island Ward	Council Rep	Automatic Member	A	A	A	Y	A
Kevin Doolan	Bathurst Island Ward	Council Rep	Automatic Member	Y	Y	Y	Y	A
Francisco Babul	Bathurst Island Ward	Council Rep	Automatic Member	Y	Y	Y	Y	Y
Wesley Kerinalua	Bathurst Island Ward	Council Rep	Automatic Member		A	Y	Y	A
Nilus Kerinalua	Ordinary Member	Wamtaringuwi ( Sun )				Y	Y	Y
Marie Francis Tiploura	Ordinary Member	Wamtaringuwi ( Sun )	11-Mar-14	Y	A	Y	Y	Y
John Ross Pilakul	Ordinary Member	Miyartuwi ( Pandanus )	11-Mar-14	A	Y	Y	Y	Y
Richard Tungatulum (Chairperson Appointed 23-12-16)	Ordinary Member	Miyartuwi ( Pandanus )	11-Mar-14	Y	Y	Y	Y	Y
Ronald Joseph Tipungwuti	Ordinary Member	Lomula ( Rock )	30-Jul-14	Y	Y	Y	Y	Y
Jane Marie Puautjimi	Ordinary Member	Lomula ( Rock )	11-Mar-14	Y	A	Y	Y	Y
Bonaventure Timaepatua	Ordinary Member	Takaringuwi ( Mullet )	11-Mar-14	X	A	Y	Y	Y
Mavis Lear Kerinalua	Ordinary Member	Takaringuwi ( Mullet )	11-Mar-14	Y	Y	A	Y	Y
Richard Tipumantumimi	Ordinary Member	Wurankuwu	11-Mar-14	Y	Y	A	A	A
Miriam Agatha Tipungwuti	Ordinary Member	Wurankuwu	11-Mar-14	A	Y	A	Y	Y
Ebony Williams-Costa	Ordinary Member	Non-Skin				A	Y	Y

### Ex Councillors as of August 2017 Election

Barry Puruntatameri (Deceased)	Ngulu Ward Councillor	Council Rep	Automatic Member	A	
John Naden	Ngulu Ward Councillor	Council Rep	Automatic Member	A	
Venard Pilakul	Wurankuwu Ward Councillor	Council Rep	Automatic Member	A	

### LEGEND

<b>Meeting Type</b>	<b>Location</b>
LA - Local Authority Meeting ( Ordinary )	W - Wurrumiyanga
SP - Local Authority Meeting ( Special )	D - Darwin
<b>Attendance</b>	<b>Note 1: Councillors attendance at Local Authority Meetings is only mandatory for their own Ward.</b>
Y - Present at Meeting	
A - Apology accepted	
X - Apology not accepted	<b>Note 2: Ordinary Meetings are held every three months, with 2 additional (Special Meetings) held between Feb to June each year for Input into TIRC Strategic Planning / Budgets.</b>
C - Meeting cancelled	
Not a member at time of meeting	





# Pirlangimpi Local Authority Attendance Register

## OFFICIAL ATTENDANCE REGISTER

MEMBER NAME	COUNCILLOR / ORDINARY	Rep Group	Date Appointed by Council	2017		2018	
				Aug 30 LA P	Nov 22 LA P	May 23 LA P	Aug 21 LA P
Marius (Pirrawayingi) Puruntatameri	Pirlangimpi Ward Councillor	Council Rep	Automatic Member	Y	Y	Y	A
Mary Dunn	Pirlangimpi Ward Councillor	Council Rep	Automatic Member			A	A
Therese (Wokay) Bourke	Pirlangimpi Ward Councillor	Council Rep	Automatic Member	Y	Y	Y	Y
Francoesca Puruntatameri	Ordinary Member	Wamtarringuwi	27-May-15	Y	Y	Y	A
Mark Babui	Ordinary Member	Wamtarringuwi	28-Feb-17	Y	Y	Y	Y
Simona Jane Wonaemirri	Ordinary Member	Miyartuwi	25-Feb-15	Y	A	A	A
Carol Maria Puruntatameri	Ordinary Member	Miyartuwi	11-Mar-14	Y	Y	Y	Y
Miriam Stassi	Ordinary Member	Lorrula	25-Nov-15	A	Y	Y	A
Henry Dunn	Ordinary Member	Lorrula	11-Mar-14	A	A	X	Y
VACANT	Ordinary Member	Takaringuwi					
Patrick Gerard Puruntatameri	Ordinary Member	Takaringuwi	11-Mar-14	Y	Y	Y	Y
Emmanuel Rioli (Deceased)	Ordinary Member	Takaringuwi		A			
Andrew Warrior	Ordinary Member	Non-Skin				Y	Y
Irene Mungatopi - Resigned on 27-12-2014	Ordinary Member	Wamtarringuwi	11-Mar-14				
Bernard Pangiraminni - Resigned on 05-03-2015	Ordinary Member	Lorrula	11-Mar-14				
Anne Marie Puruntatameri Resigned 22-11-2016	Ordinary Member	Wamtarringuwi	11-Mar-14				
Regis Pangiraminni Automatic Dismissal 28-11-2017	Pirlangimpi Ward Councillor	Council Rep	11-Mar-14	Y			
Ebony Williams-Costa Relocated to Bathurst	Ordinary Member	Non-Skin	24-Sep-14	Y			

### LEGEND

#### Meeting Type

LA = Local Authority Meeting ( Ordinary )

SP = Local Authority Meeting ( Special )

#### Attendance

Y = Present at Meeting

A = Apology accepted

X = Apology not accepted

C = Meeting cancelled

Not a member at the time

#### Location

P = Pirlangimpi

D = Darwin

Note 1: Councillors attendance at Local Authority Meetings is only mandatory for their own Ward.

Note 2: Ordinary Meetings are held every three months, with 2 additional (Special Meetings) held between Feb to June each year for input into TIRC Strategic Planning / Budgets.



# Milikapiti Local Authority Attendance Register

## OFFICIAL ATTENDANCE REGISTER

				2017		2018	
MEMBER NAME	COUNCILLOR / ORDINARY MEMBER	Rep Group	Date Appointed by Council	Sept 12	Dec 18	Mar 20	Jun 26
				ORD M	ORD M	ORD M	ORD M
Lynette De Santis	Milikapiti Ward Councillor	Council Rep	Automatic Member	Y	Y	Y	A
Plus Tipungwuti	Milikapiti Ward Councillor	Council Rep	Automatic Member	Y	Y	Y	
Connell Tipioura	Milikapiti Ward Councillor	Council Rep	Automatic Member	Y	Y	X	A
Trevor Wilson	Ordinary Member	Wamtarringuwl ( Sun )	16-Dec-15	Y	Y	Y	Y
Mary E Moreen	Ordinary Member	Wamtarringuwl ( Sun )	11-Mar-14	Y	Y	Y	A
Thomas Puruntatameri	Ordinary Member	Miyartuwl ( Pandanus )	11-Mar-14	Y	Y	Y	Y
Patrick Freddy Puruntatameri (Appointed on 19/12/2017)	Ordinary Member	Miyartuwl ( Pandanus )	11-Mar-14			Y	Y
Roy Farmer (Appointed on 19/12/2017)	Ordinary Member	Lomula ( Rock )	11-Mar-14			Y	Y
Loretta Cook	Ordinary Member	Lomula ( Rock )	11-Mar-14	A	X	X	Y
Malcolm Wilson (Chairperson)	Ordinary Member	Takaringuwl ( Mullet )	24-Jun-15	Y	Y	Y	Y
Christine Joran	Ordinary Member	Takaringuwl ( Mullet )	11-Mar-14	Y	Y	Y	Y
Andrew Lyons (Resigned on 26/6/2018 and left at 10:28)	Ordinary Member	Non-Skin	29-Jun-16	Y	Y	Y	Y
Adrian McCann - Resigned 9-5-16	Ordinary Member	Non-Skin	24-Jun-15				
Anita Moreen	Milikapiti Ward Councillor	Council Rep	Automatic Member	Y			
Irene Tipioura (Automatically dismissed as of 18/6/17)	Milikapiti Ward Councillor	Council Rep	Automatic Member	X			
<b>LEGEND</b>							
<b>Meeting Type</b>		<b>Location</b>					
LA - Local Authority Meeting ( Ordinary )		M - Milikapiti					
SP - Local Authority Meeting ( Special )		D - Darwin					
<b>Attendance</b>		<b>Note 1: Councillors attendance at Local Authority Meetings is only mandatory for their own Ward.</b>					
Y - Present at Meeting							
A - Apology accepted							
X - Apology not accepted							
C - Meeting cancelled							
Not a member at this time		<b>Note 2: Ordinary Meetings are held every three months, with 2 additional (Special Meetings ) held between Feb to June each year for input into TIRC Strategic Planning / Budgets.</b>					



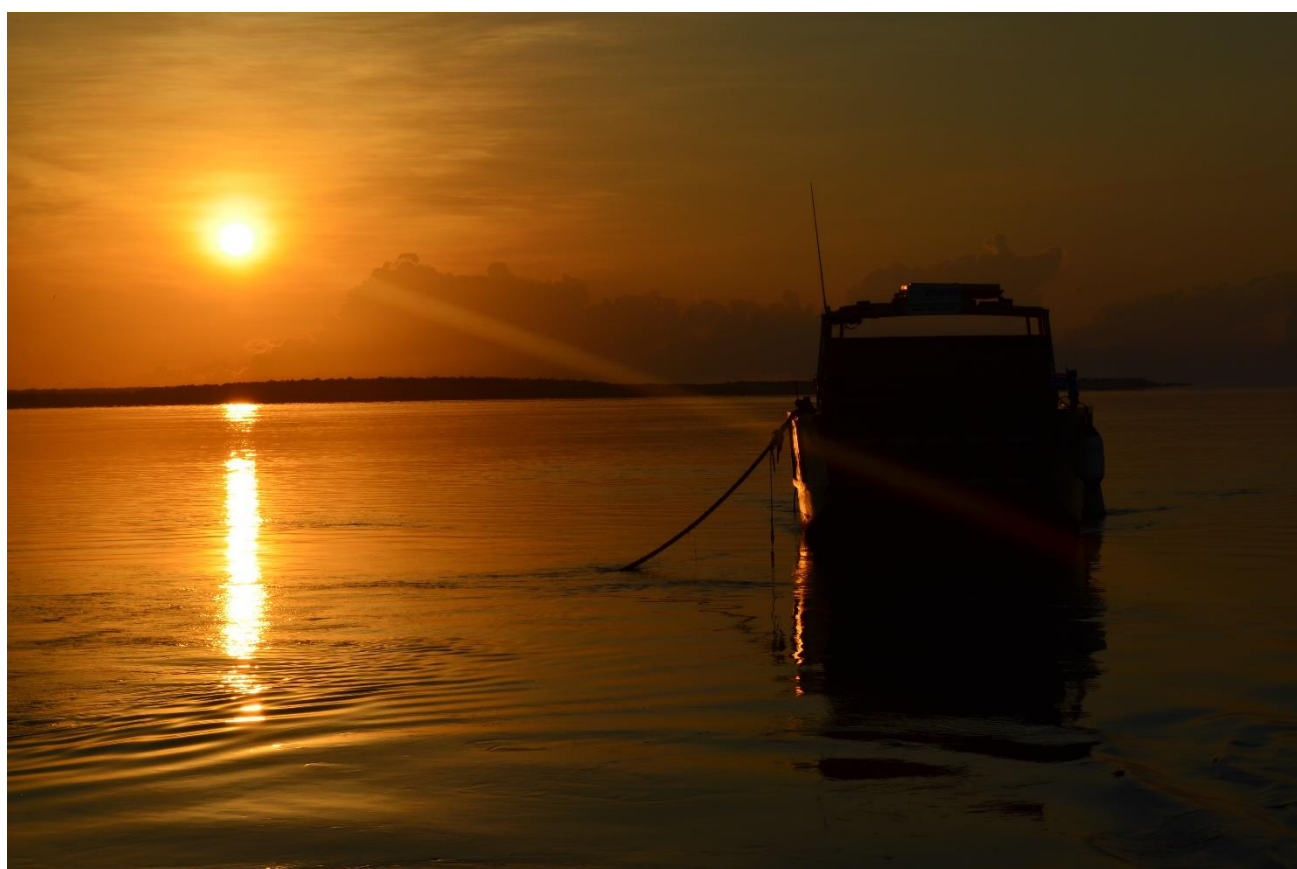
Program:	<b>Local Authority Funding</b>
Sub-Program:	<b>Local Authority Project Funding Wurrumiyanga Local Authority Project Funding Pirlangimpi Local Authority Project Funding Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance Goal 8: Facilitate the development of socio-economically responsible opportunities on the Tiwi Islands
Aligns to Council objectives::	Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve council infrastructure Objective 3.3: Ensure responsible management of all council finances Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings. Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 8.2: Support local businesses and service providers where possible Objective 8.3: Assist in major events which draw tourists to the Islands
Activities:	Continued development of Local Authorities and their respective community through the provision of annual project funding to undertake priority community projects.
Service Levels :	Individual local community projects to be developed for each community per NTG Local Government funding guidelines Annual allocation per the NT Grants Commission methodology
Assessment of performance:	A number of community projects were recommended by Local Authorities to the council. A list of completed projects is included in the highlights below
Program highlights:	Projects completed during 2017/18 are listed below:  Community vet visits (all communities) Wurrumiyanga Purchasing of grandstands for Stanley Tipiloura Oval Beautification project (community clean ups) Tiwi Day and new year's eve celebrations Community vet visits  Pirlangimpi Rebuild and refurbish bbq picnic areas Replace Pirlangimpi pool shade cloth Community vet visits  Milikapiti Karslake bores and tank repairs Community vet visits



## Infrastructure

The Regional Council's Infrastructure Department provides a variety of services across the Tiwi Islands and is led by the General Manager of Infrastructure. After an internal restructure in the first half of 2018, there were a number of changes made to this department.

The General Manager role provides executive leadership within the department and oversees the activities of the key business units through their corresponding managers. The General Manager position oversees a management team comprising a Works Centre Manager covering fleet and workshops in each community and two Shire Services Managers, one for Melville Island and one for Bathurst Island, who oversee Town Services, Civil and Outstations.



The sun rises over the Aspley Strait and the Tiwi Islands Regional Council inter-island ferry service





## Infrastructure service delivery plans – performance assessment

Program:	<b>Fleet Services</b>
Sub-Program:	<b>Fleet Administration – Regional Fleet Administration - Wurrumiyanga</b>
Aligns to Council goals:	Goal 3: Manage finances, asserts and infrastructure in a responsible, accountable and transparent manner
Aligns to Council objectives:	Objective 3.1: Manage and improve council infrastructure Objective 3.2: Develop an asset management plan to protect the value and integrity of council assets Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government
Service Levels:	Registrations are renewed on time Plant and vehicles that are purchased are fit for purpose Obsolete plant is disposed of in a timely and cost effective manner Management of tenders for Fleet and Plant
Activities	a) Registration of all plant and vehicles b) Purchase and disposal of plant and vehicles
Assessment of performance:	a) All registrations processed on time b) Obsolete plant and equipment disposed by auction
Program highlights:	N/A



Program:	<b>Town Services</b>
Sub-Program:	<b>Town Services</b> <b>Town Services Wurrumiyanga</b> <b>Town Services Pirlangimpi</b> <b>Town Services Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.3: Maintain community infrastructure such as sporting ovals and swimming pools Objective 1.4: Maintain and clean public spaces Objective 1.6: Ensure service delivery meets community expectations Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	Maintenance of public open spaces. Maintenance of drainage culverts and open drains
Service Levels	<ul style="list-style-type: none"> <li>a) Grass is kept low throughout the year.</li> <li>b) Weeds controlled and kept low around kerbing, poles, etc.</li> <li>c) Open drains maintained in good condition so water drains away freely.</li> <li>d) Roadside table drains and open areas graded so water drains away freely.</li> </ul>
Assessment of performance:	<ul style="list-style-type: none"> <li>a) Achieved</li> <li>b) Achieved</li> <li>c) Achieved</li> <li>d) Achieved</li> </ul>
Program highlights:	Town services teams across all communities delivered a variety of essential services to keep communities safe and clean.



Program:	<b>Rubbish, tips and bins</b>
Sub-Program:	<b>Waste management Wurrumiyanga</b> <b>Waste management Pirlangimpi</b> <b>Waste management Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.2: Provide regular waste collection and responsible tip management Objective 3.1: Manage and improve council infrastructure Objective 4.2: Implement best practice waste disposal and management Objective 4.3: Promote best practice disposal of e-waste and recycling Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	Maintain dumps and manage the different types of rubbish left at the dumps
Service Levels:	a) Dumps are safe for the general public to move around in when leaving rubbish b) Dumps comply with Environment Protection Authority (EPA) guidelines and requirements c) There are clearly marked areas for different types of rubbish
Assessment performance:	of a) Partially achieved b) Partially achieved c) Not achieved
Program highlights:	Council management of waste disposal requires significant improvement. In the future we will be closing the existing tip at Wurrumiyanga and opening a new one. This will be licenced with the EPA.





Program:	<b>Civil Works</b>
Sub-Program:	<b>Civil Works Regional</b> <b>Civil Works Wurrumiyanga</b> <b>Civil Works Pirlangimpi</b> <b>Civil Works Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve Council infrastructure Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	Maintain all connector (main) roads bush (minor) roads Maintain all culverts, table drains and drain runoffs on connector roads Maintain road shoulders and table drains within all communities
Service Levels:	a) Connector roads to be accessible and trafficable at least 95% of the year b) Min average travel speed 40 kmph in wet season, 70 kmph in dry season c) No long term ponding of water in table drains No significant corrugations at end of dry season
Assessment of performance:	a) Achieved b) Achieved c) Not achieved
Program highlights:	Condition of civil equipment is a major impediment to managing our extensive gravel and formed roads network. Reseal of the asphalt roads in Wurrumiyanga completed.



Program:	<b>Airport Maintenance</b>
Sub-Program:	<b>Airport Maintenance Regional</b> <b>Airport Maintenance Wurrumiyanga</b> <b>Airport Maintenance Pirlangimpi</b> <b>Airport Maintenance Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure
Activities:	Safety markings and equipment (eg windsock) maintained and kept in operating condition Runway surrounds regularly maintained Perimeter fencing regularly maintained and kept in sound condition
Service Levels:	a) Safety markers and equipment to be operational and clearly visible b) Grass within airfield to be kept well maintained c) Perimeter fencing to be maintained in good condition
Assessment of performance:	a) Achieved b) Achieved c) Achieved
Program highlights:	All aerodromes remained open throughout the year.



Program:	<b>Airport Inspection</b>
Sub-Program:	<b>Airport Inspection Regional</b> <b>Airport Inspection Wurrumiyanga</b> <b>Airport Inspection Pirlangimpi</b> <b>Airport Inspection Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure
Activities:	Daily inspection of airport incl runway, grassed areas around runway, safety markings and fixtures, fencing and trees and other obstacles
Service Levels :	a) Record of daily inspection stored at office/workshop b) Notams (notice to airmen) is issued immediately an issue is identified c) Any issues are promptly identified and recorded, with follow through to ensure remedial action is satisfactorily completed
Assessment of performance:	a) Achieved b) Achieved c) Achieved
Program highlights:	All aerodromes were inspected by Air Management Services and subsequent compliance issues addressed. Inspections conducted every day on all aerodromes.



Program:	<b>Mechanical Workshops</b>
Sub-Program:	<b>Mechanical Workshops Regional</b> <b>Mechanical Workshops Wurrumiyanga</b> <b>Mechanical Workshops Pirlangimpi</b> <b>Mechanical Workshops Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink and community safety Objective 3.1: Manage and improve council infrastructure Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	a) Undertake repairs to all Council plant, vehicles and small equipment (hand mowers, whipper snippers, etc) b) Undertake scheduled servicing and maintenance of all Council plant and vehicles c) Undertake private mechanical repairs and servicing when resources are available
Service Levels :	a) Repairs to Council plant, vehicles and equipment is undertaken in a timely manner b) Scheduled servicing of Council plant and vehicles occurs when due
Assessment of performance:	a) Partially achieved b) Partially achieved
Program highlights:	There is a high demand on all workshops for heavy plant, light vehicle, small motor and marine motor repairs. Essential services and emergency repairs take precedence over routine maintenance and servicing. We struggle to retain mechanics and are operating in a highly competitive market in the Northern Territory.



Program:	<b>Staff Housing R&amp;M</b>
Sub-Program:	<b>Staff Housing Regional</b> <b>Staff Housing Wurrumiyanga</b> <b>Staff Housing Pirlangimpi</b> <b>Staff Housing Milikapiti</b>
Aligns to Council goals:	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 3.1: Manage and improve council infrastructure Objective 3.2: Develop an asset management plan to protect the value and integrity of council assets Objective 5.4: Manage our budgets to work more efficiently and reduce overheads
Activities:	Provision of appropriate housing, including furnishings, to approved staff Maintenance of houses Emergency repairs in response to break ins or vandalism
Service Levels :	a) Houses are available in clean and sound condition for staff b) Regular inspections of structural integrity and standards of furnishings are undertaken, with replacement assets to be added to asset register c) Repairs undertaken in a timely manner
Assessment of performance:	a) Achieved b) Achieved c) Achieved
Program highlights:	A number of staff houses have been repainted in all communities and some staff housing have had new fencing and replacement furnishings and air conditioners.



Program:	<b>Outstations Housing</b>
Sub-Program:	<b>Outstations Housing Maintenance</b> <b>Outstations Housing Maintenance Wurankuwu</b> <b>Outstations Other</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.6: Ensure service delivery meets community expectations Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites Objective 4.2: Implement best practice waste disposal and management
Activities:	Maintenance works undertaken as required Regular inspections of condition of available housing
Service Levels :	a) Maintenance works undertaken within timely manner, subject to site access b) Annual inspections are documented and issues identified
Assessment of performance:	a) Achieved b) Achieved
Program highlights:	Council manages six outstations across both islands. Significant works were undertaken to improve water supply and quality at Paru. Roads were kept open to all outstations.



Program:	<b>Council Recreational Facilities</b>
Sub-Program:	<b>Recreation Hall Wurrumiyanga</b> <b>Recreation Hall Milikapiti</b> <b>Recreation Hall Pirlangimpi</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.4: Maintain and clean public spaces Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve council infrastructure
Activities:	Providing halls for indoor sport and recreation purposes
Service Levels :	a) Buildings maintained in sound condition b) Availability of utilities (power and water) c) Maintain toilets
Assessment of performance:	a) Achieved b) Achieved
Program highlights:	Infrastructure has monitored the condition of recreational facilities assets providing maintenance as requested when issues identified.





Program:	<b>Parks and Gardens</b>
Sub-Program:	<b>Parks &amp; Gardens Regional</b> <b>Oval Wurrumiyanga</b> <b>Oval Pirlangimpi</b> <b>Oval Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.3: Maintain community infrastructure such as sporting ovals and swimming pools Objective 1.4: Maintain and clean public spaces Objective 1.6: Ensure service delivery meets community expectations Objective 3.1: Manage and improve council infrastructure Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	Maintenance of all ovals, parks, gardens. Maintenance of playgrounds and playground equipment
Service Levels :	a) Grass is kept low throughout the year and kept green through dry season b) Weeds controlled and kept low around fences, playground equipment etc c) Playgrounds & play equipment well maintained
Assessment of performance:	a) Achieved b) Achieved c) Achieved
Program highlights:	Funding acquired for major revamp of Milikapiti Oval. Significant work done on pumping station for Pirlangimpi oval irrigation. Funding acquired for build of change rooms at Wurrumiyanga Oval. All ovals mowed throughout the wet season, Pirlangimpi, and Wurrumiyanga ovals made available for Tiwi Islands Football League and for Tiwi Bombers home games. All ovals cleaned post football games.



Program:	<b>Pool Management</b>
Sub-Program:	<b>Pool Wurrumiyanga Pool Pirlangimpi</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.3: Maintain community infrastructure such as sporting ovals and swimming pools Objective 3.1: Manage and improve council infrastructure Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	Pool equipment (pumps, filters, etc) and water quality maintained to allow safe use of pools throughout year Pool surrounds and change rooms kept in a clean and well maintained condition Pool fencing maintained in a sound and secure condition
Service Levels :	a) Water quality is within acceptable limits b) All safety equipment, facilities (eg shade structures, seating) change room fixtures are in a sound operating condition c) Grass within pool surrounds is kept low and is green throughout dry season.
Assessment of performance:	a) Achieved b) Achieved
Program highlights:	Pool equipment maintenance done daily and water quality tested. Grass kept mowed at all pools. Change rooms prepared before Tiwi Bombers home games.



Program:	<b>Inter Island Ferry Service</b>
Sub-Program:	<b>Inter Island Ferry Service</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p>
Aligns to Council objectives:	<p>Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry</p> <p>Objective 3.1: Manage and improve council infrastructure</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p>
Activities:	<p>Vehicle and passenger ferry operates weekdays throughout the year</p> <p>Ferries operate on weekends during football season on match days when teams need to travel between islands.</p>
Service Levels :	<p>a) Ferries operate during scheduled hours &gt; 95% of the year</p> <p>b) All ferries maintained in a safe operating condition</p> <p>c) All safety equipment is readily accessible and is in good and operable condition</p>
Assessment performance:	<p>of</p> <p>a) Achieved</p> <p>b) Partially achieved</p> <p>c) Partially achieved</p>
Program highlights:	<p>The ferry has transported over 2400 vehicles throughout the year and was critical during major events such as the Tiwi Islands Football League Grand Final and on ceremony days. The ferry also assisted Sealink NT when their main ferry was unable to drop passengers on the beach.</p> <p>Routine maintenance was not conducted which lead to issues with engine performance and required emergency repairs to be completed.</p> <p>Due to the conditions on the strait (heavy tides and muddy landing at low tide) there were many issues with the ferry door and engines. All issues were addressed with minimal inconvenience to the community.</p>



Program:	<b>Outstations Essential Services</b>
Sub-Program:	<b>Outstations Essential Services</b> <b>Outstations Essential Wurankuwu</b> <b>Outstations Essential Other</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 1.6: Ensure service delivery meets community expectations Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites Objective 4.2: Implement best practice waste disposal and management
Activities:	Maintenance of Outstation municipal services such as power, water and waste disposal.
Service Levels :	a) Reliable availability of water, sewer and electricity b) Any utility outages repaired within 2 days during dry season and within 1 week during wet season, subject to vehicular access.
Assessment performance:	of a) Partially achieved b) Partially achieved
Program highlights:	Over 60 trips to outstations across both islands, and many trips to Ranku and Paru to attend to bore pumps and generators. New water tanks installed at Paru, new bore pumps installed at Paru, new battery banks at Paru, trees cut at Paru. New gen set lights and barge landing lights installed at Ranku.



Program:	<b>Commercial Building Services</b>
Sub-Program:	<b>Commercial Building Services Regional</b> <b>Commercial Building Services Wurrumiyanga</b> <b>Commercial Building Services Pirlangimpi</b> <b>Commercial Building Services Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.1: Maintain roads, infrastructure, assets and inter island ferry Objective 3.1: Manage and improve council infrastructure Objective 3.2: Develop an asset management plan to protect the value and integrity of council assets
Activities:	Maintenance of Council buildings rented/leased to others for commercial activities.
Service Levels :	a) Emergency repairs undertaken within 1 day of notification b) Minor or general maintenance undertaken within 1 week of notification c) Annual inspection of building
Assessment performance:	of a) Achieved b) Achieved c) Achieved
Program highlights:	N/A





Program:	<b>Funeral Services</b>
Sub-Program:	<b>Funeral Services Wurrumiyanga</b> <b>Funeral Services Pirlangimpi</b> <b>Funeral Services Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture
Aligns to Council objectives:	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink and community safety Objective 3.1: Manage and improve council infrastructure Objective 4.1: Seek approval of the Aboriginal Land Trust for environmental matters beyond township boundaries and regarding sacred sites
Activities:	Graves are dug the day before a burial and backfilled on the day of the burial Cemeteries maintained in good condition and grass is kept low Weeds controlled and kept low around burial sites and headstones Hearse is made available in Wurrumiyanga on day of burial
Service Levels :	a) Excavation of graves and backfilling of graves undertaken on time b) Cemeteries look well maintained and cared for
Assessment of performance:	a) Achieved b) Achieved
Program highlights:	All undertaker services completed in a timely manner, significant support provided by TIRC for families and community for all funerals through the year in each community.



Program:	<b>Waste collection and disposal</b>
Sub-Program:	<b>Waste collection and disposal</b> <b>Waste collection and disposal Wurrumiyanga</b> <b>Waste collection and disposal Pirlangimpi</b> <b>Waste collection and disposal Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to the Tiwi Communities and other stakeholders Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture Goal 5: Improve Council operations
Aligns to Council objectives:	Objective 1.2: Provide regular waste collection and responsible tip management Objective 3.1: Manage and improve council infrastructure Objective 4.2: Implement best practice waste disposal and management Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 5.5: Seek regular feedback from the community on TIRC services
Activities:	Rubbish collection from commercial and residential properties Establishment and maintenance of recycling system
Service Levels :	a) Rubbish collected twice weekly, with collections done on scheduled day b) Weekly rubbish collection to include additional rubbish piled up next to rubbish bins
Assessment of performance:	a) Partially achieved b) Achieved



## Community Engagement

The Community Support directorate is responsible for the provision of services through business units including

- Broadcasting,
- Office Administration (including Post Offices),
- Sports, Recreation and Libraries,
- Children's Services (including Families as First Teachers and School Meals Program),
- Youth Diversion,
- Community Safety
- Centrelink agencies (in Pirlangimpi and Milikapiti)



Santa visits children at the community Christmas event 2017





## Community Engagement service delivery plans – performance assessment

Program:	<b>Post Office Services</b>
Sub-Program: (if applicable)	<b>Post Office at Wurrumiyanga, Pirlangimpi and Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 7: Achieve best practice in compliance and governance
Objectives	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Postal services in Wurrumiyanga, Pirlangimpi and Milikapiti.
Service Levels (including any Mandatory Service Levels):	a) Wurrumiyanga - Provision of postal service Monday to Friday between 9:30 am - 12:00 pm and 1:00 - 4:00 p.m., inclusive of residential and business mailboxes. b) Pirlangimpi and Milikapiti - Operating from the administration building, the mail will be collected and sent on a daily basis, Monday to Friday.
Assessment of performance:	a) Achieved b) Achieved
Program highlights:	Program delivered and met expectations of the community.



Program:	<b>Centrelink (Australian Government – Department Human Services)</b>
Sub-Program: (if applicable)	<b>Centrelink Pirlangimpi and Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 7: Achieve best practice in compliance and governance
Objectives	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 1.6: Ensure service delivery meets community expectations Objective 2.1: Develop and implement work health safety and our risk management capacity Objective 2.2: Encourage best practice management of staff Objective 2.3: Pay all staff according to appropriate Local Government Industry awards and conditions Objective 2.4: Provide a safe and respectful workplace for all employees Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Provide Centrelink Support services to Pirlangimpi and Milikapiti Communities
Service Levels (including any Mandatory Service Levels):	a) Open Monday to Friday 6.5 hour per day in Pirlangimpi, and 7.5 hrs per day in Milikapiti
Assessment of performance:	a) Achieved
Program highlights:	This program operated in accordance with our service level requirements.





Program:	<b>Outside School Hours Care (Australian Government – Department of Education)</b>
Sub-Program: (if applicable)	<b>Outside School Hours Care (OSHC) Regional, OSHC Wurrumiyanga, OSHC Pirlangimpi and OSHC Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way
Objectives	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 1.6: Ensure service delivery meets community expectations Objective 2.2: Encourage best practice management of staff Objective 2.4: Provide a safe and respectful workplace for all employees Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings
Activities:	We provide activities for school aged children and positive learning experience with active minds and active bodies during afterschool care and holiday programs.
Service Levels (including any Mandatory Service Levels):	a) Operating times, Monday to Friday, 2:00 pm to 6:00 pm. Program targets children from 5 to 12 years.
Assessment of performance:	a) Achieved at Milikapiti and Pirlangimpi however partially achieved at Wurrumiyanga.
Program highlights:	The high attendance numbers with collaboration with Sport & recreation in our holiday program during the pool days and at Milikapiti collaboration with Sport & recreation with good attendance at the Recreation Hall activities.



Program:	<b>Children Services (Australian Government – Department of Education / Prime Minister and Cabinet)</b>
Sub-Program: (if applicable)	<b>Jirnani Day Care Centre, Child Services Pirlangimpi, Crèche Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way
Objectives	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 1.6: Ensure service delivery meets community expectations Objective 2.2: Encourage best practice management of staff Objective 2.4: Provide a safe and respectful workplace for all employees Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings
Activities:	Jirnani Childcare Centre is a Multifunctional Aboriginal Children's Service (MACS) providing long day care and afterschool care and a holiday program with early childhood development. Pirlangimpi and Milikapiti Crèches provide a flexible child care with early childhood development.
Service Levels (including any Mandatory Service Levels):	a) Jirnani operating times, Monday to Friday, 7:30 am to 4:00 pm. Early Childhood Program for children from 6 months to 12 years b) Pirlangimpi and Milikapiti Crèches operating times, Monday to Friday, 8:00 am to 4:30 pm. c) Early Childhood Program for children from six months to eight years.
Assessment of performance:	a) Achieved b) Partially achieved c) Achieved
Program highlights:	TIRC crèches were operated across all three communities with some service gaps due to limited staff shortages in Milikapiti.



Program:	<b>Family as First Teachers (NTG – Department of Education)</b>
Sub-Program: (if applicable)	<b>Nil</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p>
Objectives	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.2: Encourage best practice management of staff</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 2.5: Promote professional development through training and mentoring opportunities for employees</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings</p>
Activities:	<p>The FaFT Program is a mobile early learning transition and parent educational program. Support to families with children prior to school entry.</p> <p>Parent early childhood development activities &amp; education.</p> <p>Home visits &amp; nutritional education.</p> <p>Literacy &amp; Numeracy education – Books in Homes.</p> <p>Transition assistance for parents to supporting agencies</p>
Service Levels (including any Mandatory Service Levels):	a) Operating times: 9:00 am to 12:00 pm. Target children from birth to 3 years.
Assessment of performance:	a) Partially achieved.
Program highlights:	This program was in operated successfully in 2017, however we in 2018 TIRC was searching for a suitable replacement FAFT educator. This specialised position required careful consideration before appointment.



Program:	<b>School Meals Program (Australian Government – Prime Minister and Cabinet)</b>
Sub-Program: (if applicable)	<b>Pirlangimpi School Meals Program</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p>
Objectives	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.2: Encourage best practice management of staff</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 2.5: Promote professional development through training and mentoring opportunities for employees</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings</p>
Activities:	Pirlangimpi School Meals Program will provide nutritional meals for school aged children at Pularumpi school.
Service Levels (including any Mandatory Service Levels):	<p>a) Operating times, Monday to Friday, 8:00 am to 12:00 pm Nutritional Program for children from five years to 12 years.</p> <p>b) Nutritional meals per day provided to student at Pularumpi School.</p>
Assessment of performance:	<p>a) Achieved</p> <p>b) Achieved</p>
Program highlights:	This was successfully achieved our Meals program assisted with the provisions of nutritious meals during the schools special held events Turtle Dreaming Day, end of term BBQ's.



Program:	<b>Youth Diversion Program (NTG – Territory Families)</b>
Sub-Program: (if applicable)	<b>Nil</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p>
Objectives	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.1: Develop and implement work health safety and our risk management capacity</p> <p>Objective 2.2: Encourage best practice management of staff</p> <p>Objective 2.3: Pay all staff according to appropriate Local Government Industry awards and conditions</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 2.5: Promote professional development through training and mentoring opportunities for employees</p> <p>Objective 2.6: Meet standard recruitment practices in a timely manner</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings</p>
Activities:	The Youth and Community Service team, based in Wurrumiyanga, provides Youth pre-court diversion, case management and reintegration of youth in all three communities.
Service Levels (including any Mandatory Service Levels):	a) Monday to Friday across three communities
Assessment of performance:	a) Achieved
Program highlights:	Over the past 12 months a total of 15 young people were referred to the TIRC as part of the youth diversion program. TIRC Youth and Community Services team have provided case management to young people across all three communities.





Directorate:	<b>Community Engagement</b>
Program:	<b>Community Safety (Australian Government – Prime Minister and Cabinet)</b>
Sub-Program: (if applicable)	<b>Community Safety Regional, Wurrumiyanga, Pirlangimpi, Milikapiti</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open and culturally appropriate way</p>
Objectives	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.1: Develop and implement work health safety and our risk management capacity</p> <p>Objective 2.2: Encourage best practice management of staff</p> <p>Objective 2.3: Pay all staff according to appropriate Local Government Industry awards and conditions</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 2.5: Promote professional development through training and mentoring opportunities for employees</p> <p>Objective 2.6: Meet standard recruitment practices in a timely manner</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings</p>
Activities:	<p>Provide assistance to people at risk of either causing or becoming victims of harm.</p> <p>Ensure that at 9.00 pm children are at home or in a safe location with a parent or carer.</p>
Service Levels (including any Mandatory Service Levels):	<p>a) Regular Patrols 11:00 am to 11:00 pm Monday to Saturday.</p> <p>b) Provide Information, Support and Referral</p>
Assessment of performance:	<p>a) Mostly achieved</p> <p>b) Achieved</p>
Program highlights:	<p>TIRC provided community safety and night patrols in all three communities across most coverage time periods throughout the year.</p> <p>Across our region for the year 3186 children were taken home by community safety patrols. Community Safety provided assistance to another 1604 people over the reporting period.</p> <p>Community safety has worked closely with NT Police on a range of routine activities and for special events such as the Tiwi Islands Football League grand final and evening concerts. The community safety team has provided referrals to mental health programs as well as alcohol and other drugs programs supported Department of health</p>





Big crowds enjoyed the 2018 Tiwi Islands Football League Grand final



Program:	<b>Remote Sports Program (NTG – Department of Tourism and Culture)</b>
Sub-Program: (if applicable)	<b>Remote Sports Program Regional, Wurrumiyanga, Pirlangimpi, and Milikapiti</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p> <p>Goal 8: Facilitate the development of socio-economically responsible</p>
Objectives	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 1.8: Promote healthy communities and healthy living</p> <p>Objective 2.1: Develop and implement work health safety and our risk management capacity</p> <p>Objective 2.2: Encourage best practice management of staff</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 2.5: Promote professional development through training and mentoring opportunities for employees</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings</p> <p>Objective 8.3: Assist in major events which draw tourists to the Islands</p>
Activities:	Deliver regular sporting comps & activities across Tiwi Islands
Service Levels (including any Mandatory Service Levels):	a) Operational Monday to Friday
Assessment of performance:	a) Achieved
Program highlights:	TIRC Sport and Recreation team ran a number of programs across all three communities. These programs involved close liaison with community organisations and local schools. TIRC coordinated sports competitions, mainly for juniors, across touch footy, AFL, basketball and cricket.





Directorate:	<b>Community Development and Services</b>
Program:	<b>Library (NTG – Department of Tourism and Culture)</b>
Sub-Program: (if applicable)	<b>Library Pirlangimpi and Library Milikapiti</b>
Aligns to Council goals:	<p>Goal 1: Provide effective Council services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p>
Objectives	<p>Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries</p> <p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.1: Develop and implement work health safety and our risk management capacity</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 5.5: Seek regular feedback from the community on TIRC services</p>
Activities:	Provide library services to Pirlangimpi and Milikapiti communities
Service Levels (including any Mandatory Service Levels):	a) Open four hrs per day Monday to Friday.
Assessment of performance:	a) Achieved
Program highlights:	The library service was provided in the communities of Pirlangimpi and Milikapiti with participation from adults and young people.



Program:	<b>Indigenous Sport &amp; Recreation Program (Australian Government -Prime Minister and Cabinet)</b>
Sub-Program: (if applicable)	<b>Indigenous Sport &amp; Recreation Program Regional, Wurrumiyanga, Pirlangimpi and Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 3: Manage finance, assets, infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 6: Communicate in an open, honest and culturally appropriate way Goal 8: Facilitate the development of socio-economically responsible
Objectives	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 1.6: Ensure service delivery meets community expectations Objective 1.8: Promote healthy communities and healthy living Objective 2.1: Develop and implement work health safety and our risk management capacity Objective 2.2: Encourage best practice management of staff Objective 2.4: Provide a safe and respectful workplace for all employees Objective 2.5: Promote professional development through training and mentoring opportunities for employees Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings Objective 6.5: Conduct and participate in regular stakeholder meetings Objective 8.3: Assist in major events which draw tourists to the Islands
Activities:	Deliver regular sporting competitions & activities across Tiwi Islands
Service Levels (including any Mandatory Service Levels):	a) Operational 8:00 am to 6:00 pm Monday to Saturday
Assessment of performance:	a) Achieved
Program highlights:	TIRC provided Sports for life activities at specific times within the allotted hours. Activities delivered by the TIRC sport and rec team include organised activities for young people, regular school holiday programs and activities particularly operating the swimming pool, sports programs and others.





Program:	<b>Administration service</b>
Sub-Program: (if applicable)	<b>Administration service Wurrumiyanga, Pirlangimpi and Milikapiti</b>
Aligns to Council goals:	Goal 1: Provide effective Council services to Tiwi communities and other stakeholders Goal 2: Develop and retain employees and emphasis the recruitment of local people Goal 6: Communicate in an open, honest and culturally appropriate way Goal 7: Achieve best practice in compliance and governance
Objectives	Objective 1.5: Provide essential community services and infrastructure. Services include; libraries, post offices, administration offices, child care, sports and recreation, youth diversion, Centrelink, community safety, funerals and cemeteries Objective 1.6: Ensure service delivery meets community expectations Objective 2.2: Encourage best practice management of staff Objective 2.4: Provide a safe and respectful workplace for all employees Objective 6.1: Contribute regularly to community noticeboards and social media Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Provide office and customer services in Darwin and three communities on the Islands
Service Levels (including any Mandatory Service Levels):	a) Open 8:00 am 4:36 pm Monday to Friday
Assessment of performance:	a) Achieved
Program highlights:	Ferry tickets, mail, fuel distribution and sales, gym memberships, facility hire and bookings, other corporate business services.



Program:	<b>ICT Solutions Corporate</b>
Aligns to Council goals:	<p>Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 4: Manage resources in an environmentally sustainable manner, respecting country and culture</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p> <p>Goal 7: Achieve best practice in compliance and governance</p>
Aligns to Council objectives::	<p>Objective 3.1: Manage and improve council infrastructure</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 4.3: Promote best practice disposal of e-waste and recycling</p> <p>Objective 5.2: Decentralise Council operations across our three communities</p> <p>Objective 5.4: Manage our budgets to work more efficiently and reduce overheads</p> <p>Objective 6.2: Regularly update the council website</p> <p>Objective 6.3: Engage with community elders and skin groups including two way conversations at Local Authority meetings</p> <p>Objective 7.2: Ensure compliance with the Northern Territory Information Act</p> <p>Objective 7.4: Ensure compliance with electronic document records management</p> <p>Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines</p>
Activities:	<p>General Information Communication Technology (ICT) technical support, level 1 and 2</p> <p>Liaise with service providers such as Telstra, CouncilBIZ, Magiq Docs etc</p> <p>Advise Council on ICT issues as required</p> <p>Manage all Council ICT assets</p>
Service Levels :	<p>Reduce overall Communications costs without reducing services</p> <p>Maintain, upgrade and manage the replacement of all Council ICT equipment</p> <p>Improve Council communications</p> <p>Provide communications 365 days a year</p> <p>Ensure monthly reconciliation of Council ICT equipment</p> <p>Regularly review ICT expenses against budget projections</p> <p>Reconcile monthly ICT items on the portable and attractive register.</p>
Assessment of performance	<p>a) Achieved</p> <p>b) Achieved</p> <p>c) Achieved</p> <p>d) Partially Achieved</p> <p>e) Achieved</p> <p>f) Achieved</p> <p>g) Achieved</p>
Program highlights:	<p>Due to major Telstra outages communications failed across Council offices at times, particularly during the wet. Most workshops and crèches moved to NBN Satellite services. All mobile phone replacements paid by staff.</p> <p>Purchase and install of new 'dumb terminal' devices in each office, with significant reduction in cost, bandwidth and maintenance and servicing.</p>



## Finance

Finance is responsible for the smooth operation of the Regional Council through direction, control and administration of the financial activities of the Tiwi Islands Regional Council. Our team provides the Council and senior management accurate financial assessments to inform better strategic planning and budgeting.

The finance section functions can be divided into two main areas;

1) Financial accounting (accounts payable, accounts receivable, property and rating, managing the external audit)

2) Management accounting/grants and contracts

Over the past year our team has continued to resolve previous legacy issues in order to establish a financial position of stability for the Council. This has involved rectifying previous audit issues and processing overdue financial grant acquittals.

A major achievement for the team has been delivering this annual report along with the 2018 Audited Financial Statements to the Department before the deadline. This has taken significant work from the Chief Executive, senior managers and the entire Finance team but we are proud to deliver the end of year financials on time.

Finance will continue to work closely with Council, the Senior Executive and the Northern Territory Government to create a more financially sustainable Council into the future.



The sun rises over Melville Island and the Aspley Strait



## Finance service delivery plans – performance assessment

Program:	<b>Financial management</b>
Sub-Program:	<b>Financial management service</b>
Aligns to Council goals:	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 7: Achieve best practice in compliance and governance
Aligns to Council objectives:	Objective 3.3: Ensure responsible management of all council finances Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 3.5: Meet regulatory requirements to respond to audits in a timely manner Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Running of the Finance activities for the Council including accounting, rates, grant acquittals, accounts payable and accounts receivable. 5.8 FTE's.
Service Levels :	Timely completion of monthly financial reports for presentation to the Council members, completion of annual financial statements and returns in accordance with accounting standards and Local Government regulations, co-ordination of the annual financial audit, collection of accounts receivable within trading terms and payment of accounts payable within trading terms
Assessment of performance:	a) Achieved b) Partially achieved
Program highlights:	Finance team has provided monthly financial reports to all monthly ordinary council meetings. Finance has provided advice as requested to special council meetings and to all local authority meetings held each month across three communities.  The finance team has streamlined Annual Financial Statements preparation and expects to receive the audited financial statements before the legislative deadline for the 2017/18 Annual Report.



Program:	<b>Corporate Management</b>
Sub-Program:	<b>Corporate Management</b>
Aligns to Council goals:	Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner Goal 5: Improve Council operations Goal 7: Achieve best practice in compliance and governance
Aligns to Council objectives::	Objective 3.3: Ensure responsible management of all council finances Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government Objective 3.5: Meet regulatory requirements to respond to audits in a timely manner Objective 5.4: Manage our budgets to work more efficiently and reduce overheads Objective 7.1: Ensure compliance with the <i>Local Government Act</i> 2008 and it's regulations
Activities:	Running of Corporate Services including income for grant administration fees charged to grant program
Service Levels :	Not applicable
Assessment of performance:	Not applicable
Program highlights:	Not applicable





Program:	<b>Executive Leadership</b>
Aligns to Council goals:	<p>Goal 1: Provide effective services to Tiwi communities and other stakeholders</p> <p>Goal 2: Develop and retain employees and emphasise the recruitment of local people</p> <p>Goal 3: Manage finances, assets and infrastructure in a responsible, accountable and transparent manner</p> <p>Goal 5: Improve Council operations</p> <p>Goal 6: Communicate in an open, honest and culturally appropriate way</p> <p>Goal 7: Achieve best practice in compliance and governance</p>
Aligns to Council objectives::	<p>Objective 1.6: Ensure service delivery meets community expectations</p> <p>Objective 2.4: Provide a safe and respectful workplace for all employees</p> <p>Objective 3.3: Ensure responsible management of all council finances</p> <p>Objective 3.4: Regular reporting to Council, Local Authorities and Northern Territory Government</p> <p>Objective 6.5: Conduct and participate in regular stakeholder meetings.</p> <p>Objective 7.1: Ensure compliance with the <i>Local Government Act</i> and it's regulations</p> <p>Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines</p>
Activities:	Provide Leadership Support to CEO, including Financial management, Supervision of Management Teams, Strategic Planning and Reporting.
Service Levels :	08:00 am to 4:36 pm Monday to Friday Darwin, Wurrumiyanga, Pirlangimpi and Milikapiti
Assessment of performance:	Service levels achieved.
Program highlights:	Leadership provided across all communities by TIRC executive and finance teams.



## Organisational Development and Change

Human Resources provide strategic leadership to encourage best practice in the management of the staff of the Tiwi Islands Regional Council. It supports a distributed environment through leadership, policy development, operational services, consultancy and advice.

Areas covered include – recruitment and appointment, payroll functions, training and staff development, Workplace Health and Safety and mentoring.

Program:	<b>Work Health Safety</b>
Sub-Program:	<b>Work Health Safety</b>
Aligns to Council goals:	Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 7: Achieve best practice in compliance and governance
Aligns to Council objectives::	Objective 2.1: Develop and implement work health safety and our risk management capacity Objective 2.2: Encourage best practice management of staff Objective 2.4: Provide a safe and respectful workplace for all employees Objective 7.5: Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Work health safety and attendant records
Service Levels :	a) Ten Work Health Safety Committee meetings per year b) Implementation of the Risk Management Policy, Risk Management Framework and ongoing development of the Risk Register.
Assessment of performance:	a) Partially achieved b) Partially achieved
Program highlights:	Four Work Health and Safety Committee meetings were held. The meetings are scheduled to recommence in 2018/19 financial year. The Risk Management Policy was adopted by Council in March 2018. Risk management related activities identified in the policy are under development and will be discussed through the Work Health and Safety Committee meetings.



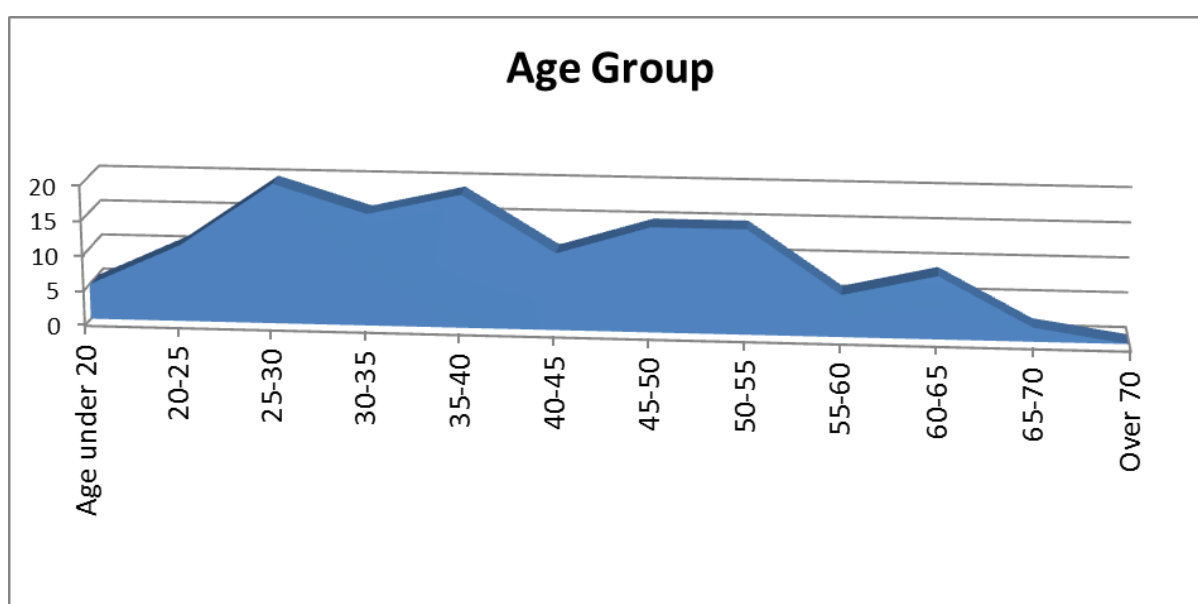
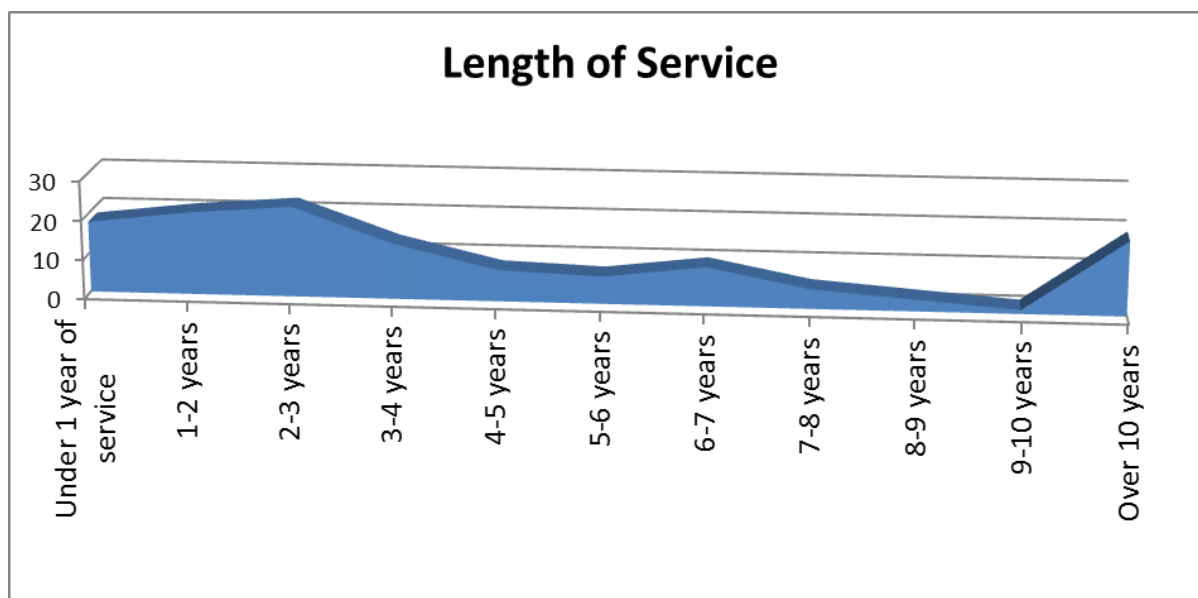
Program:	<b>Organisational Development</b>
Sub-Program:	<b>Organisational development</b>
Aligns to Council goals:	Goal 2: Develop and retain employees and emphasise the recruitment of local people Goal 7: Achieve best practice in compliance and governance
Aligns to Council objectives:::	Objective 2.1 Develop and implement work health safety and our risk management capacity Objective 2.2 Encourage best practice management of staff Objective 2.3 Pay all staff according to appropriate LGIA awards and conditions Objective 2.4 Provide a safe and respectful workplace for all employees Objective 2.5 Promote professional development through training and mentoring opportunities for employees Objective 2.6 Meet standard recruitment practices in a timely manner Objective 7.1 Ensure compliance with the <i>Local Government Act</i> and it's regulations Objective 7.4 Ensure compliance with electronic document records management Objective 7.5 Ensure business units comply with relevant internal and/or external procedures, policies and guidelines
Activities:	Human resources support including award & conditions of employment, recruitment, training, payroll, attendance & records management for services delivered.
Service Levels :	a) Point in time update of the organisation structure as changes occur during the year b) Monthly report on new staff, terminations, and recruitment status for vacancies, and demographics by gender, age and Tiwi Staff c) 100% of timesheets submitted by deadline are processed.
Assessment of performance:	a) Achieved b) Achieved c) Achieved
Program highlights:	The monthly report to Council was revised in January 2018 with a more comprehensive analysis of HR metrics. This included a monthly snapshot of leave usage / absenteeism and hours worked. Additionally, raw hours worked for each of the two pay periods within the month were compared to highlight percentage differences. A wider selection of demographics was added including: length of service and age distribution.



## TIRC workforce demographic information as at 30 June 2018

Description	Wurr.	Pirl.	Mili.	Dar.	Total	%
Male	49	11	16	4	80	62%
Female	24	16	9	0	49	38%
ATSI	61	25	24	0	110	85%
NON-ATSI	12	2	1	4	19	15%
Full Time	47	13	13	2	75	58%
Part Time	10	8	7	1	26	20%
Casual	16	6	5	1	28	22%
Age under 20	1	2	2	0	5	4%
20-25	5	2	4	0	11	9%
25-30	11	2	6	1	20	16%
30-35	11	3	2	0	16	12%
35-40	10	5	3	1	19	15%
40-45	8	2	1	0	11	9%
45-50	9	3	2	1	15	12%
50-55	6	6	3	0	15	12%
55-60	5	0	0	1	6	5%
60-65	6	1	2	0	9	7%
65-70	1	1	0	0	2	2%
Under 1 year of service	10	3	3	2	18	14%
1-2 years	12	5	4	0	21	16%
2-3 years	17	4	1	1	23	18%
3-4 years	4	2	7	1	14	11%
4-5 years	4	2	2	0	8	6%
5-6 years	3	2	2	0	7	5%
6-7 years	8	1	1	0	10	8%
7-8 years	3	2	0	0	5	4%
8-9 years	2	0	1	0	3	2%
9-10 years	0	0	1	0	1	1%
Over 10 years	10	6	3	0	19	15%
Total Employees	73	27	25	4	129	100%





These tables reflect workforce demographic information at 30 June 2018.







**TIWI ISLANDS REGIONAL COUNCIL**  
**ANNUAL FINANCIAL STATEMENTS**  
**YEAR ENDED 30 JUNE 2018**

# TIWI ISLANDS REGIONAL COUNCIL

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## **Independent audit report to the Chief Executive Officer of Tiwi Islands Regional Council**

### ***Qualified Opinion***

We have audited the accompanying general purpose financial report of Tiwi Islands Regional Council ("the Council"), which comprises the statement of financial position as at 30 June 2018, statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the Chief Executive Officer's Statement.

In our opinion, except for the matters described in the Basis for Qualified Opinion paragraphs, the financial report of Tiwi Islands Regional Council is in accordance with the *Northern Territory Local Government Act*, including:

- (a) giving a true and fair view of the financial position of Tiwi Islands Regional Council as at 30 June 2018 and of the Council's performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the *Local Government (Accounting) Regulations*.

### ***Basis for Qualified Opinion***

We were unable to obtain sufficient appropriate evidence to support the opening balance of Prescribed Buildings of \$16,558,525 and Prescribed Infrastructure of \$2,717,489 as at 1 July 2017. These assets are carried 'at revaluation' within Note 8 to the financial statements. As no independent valuations had been obtained on these assets since 30 June 2010, we were unable to determine if their opening carrying values reflected current market conditions at 1 July 2017.

We were unable to obtain sufficient appropriate evidence to support the opening balance of Inventories of \$405,886 in the statement of financial position as at 1 July 2017, and were unable to satisfy ourselves by alternative means concerning the completeness, accuracy, existence and valuation of these inventories.

Since opening balances enter into the determination of financial performance and cash flows, we were unable to determine whether adjustments might have been necessary in respect of the deficit/surplus for the year reported in the statement of comprehensive income and the net cash flows from operating activities reported in the statement of cash flows.

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report.

We are independent of the Council in accordance with the ethical requirements of the *Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants* (the 'Code') that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### ***Emphasis of Matter Regarding Going Concern***

Without further modifying our opinion, we draw attention to Note 1 Economic Dependency and Going Concern in the financial report which indicates that the Council incurred an operational deficit after depreciation of \$1,468,317 for the year ended 30 June 2018 (2017: deficit of \$2,371,795).

At the date of this report, the Council has and is undertaking reforms in relation to its operations and governance to improve its cash requirements and financial position. The future operations of the Council depend upon the continued funding from government, the outcome and the successful implementation of the reforms, and its ability to source other funds to address its net current liabilities position and negative operating cash flow position. As the outcome of the reforms is not yet determinable and along with the other matters set forth in Note 1 Economic Dependency and Going Concern, there exists a material uncertainty that may cast a significant doubt on the Council's ability to continue as a going concern and therefore the Council may be unable to realise its assets and discharge its liabilities in the normal course of business.

### ***The Responsibility of the Chief Executive Officer and Those Charged with Governance for the Financial Report***

The Chief Executive Officer ("CEO") of the Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the *Northern Territory Local Government Act* and for such internal control as the CEO determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the Council or to cease operations, or have no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Council's financial reporting process.

### ***Auditor's Responsibilities for the Audit of the Financial Report***

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the CEO.
- Conclude on the appropriateness of the CEO's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Council's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Council to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Chief Executive Officer and those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

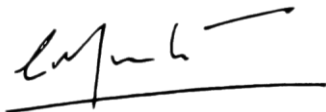
#### ***Report on Legal and Regulatory Requirements***

We report the following instances of non-compliance with the *Northern Territory Local Government Act* and the *Local Government (Accounting) Regulations*:

- The financial statements do not include information as required under Part 7 Section 15(2)(d)(i) of the *Local Government (Accounting) Regulations* which requires disclosures on the carrying value of assets that can be reliably attributed to each function (as defined in the ABS Local Government Purpose Classification).
- The audited financial statements for the year ended 30 June 2017 were not submitted to the Northern Territory Grants Commission, on or before 15 November 2017 as required by Part 7 Section 17(1)(a) of the *Local Government (Accounting) Regulations*.

*Merit Partners*

Merit Partners



MunLi Chee  
Director

DARWIN

30 October 2018



## CHIEF EXECUTIVE OFFICER'S STATEMENT

I, Marion Scrymgour, the Chief Executive Officer of the Tiwi Islands Regional Council, certify that the Annual Financial Statements:

- a) Have been, to the best of my knowledge, information and belief, properly drawn up in accordance with all applicable Australian Accounting Standards, the Local Government Act and the Local Government (Accounting) Regulations (with the exception of those matters described in the modified audit report) so as to present fairly the financial position of the Council for the year ended 30 June 2018 and its results for the year then ended; and
- b) Are in accordance with the accounting and other records of the Council.

Signed by:

Date: 30/10/18



Marion Scrymgour  
Chief Executive Officer



# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Comprehensive Income for the year ended 30 June 2018

	Notes	2018	2017
<b>REVENUE</b>		<b>\$</b>	<b>\$</b>
Grants and contributions provided for operating purposes	3e	8,385,038	7,961,781
Other Operating Revenue	3d	2,434,713	2,358,188
User Charges and Fees	3b	1,358,676	1,239,233
Rates and Annual Charges	3a	1,459,222	1,390,902
Interest Revenue	3c	24,757	32,966
Contributions and Donations	3f	3,000	3,100
Net Profit from Disposal of assets	3g	2,572	27,213
<b>TOTAL REVENUE</b>		<b>13,667,978</b>	<b>13,014,383</b>
<b>EXPENSES</b>			
Employee Costs	4a	7,663,784	7,848,755
Materials and Contracts	4e	6,159,062	5,201,894
Interest Charges	4b	5,410	6,105
Other Operating Expenses	4d	610,825	584,804
<b>TOTAL EXPENSES</b>		<b>14,439,081</b>	<b>13,641,558</b>
<b>DEFICIT BEFORE DEPRECIATION AND CAPITAL GRANTS</b>		<b>(771,103)</b>	<b>(628,175)</b>
Grants & Contributions provided for: Acquisition of assets (Capital Grants Revenue)	3e	1,342,199	324,542
<b>OPERATIONAL SURPLUS/(DEFICIT) BEFORE DEPRECIATION AND ASSET CLASSIFICATION</b>		<b>571,096</b>	<b>(303,632)</b>
Depreciation	4c	2,039,413	2,068,163
<b>DEFICIT BEFORE INCOME TAX EXPENSE</b>		<b>(1,468,317)</b>	<b>(2,371,795)</b>
Income Tax Expense		-	-
<b>TOTAL COMPREHENSIVE DEFICIT FOR THE YEAR</b>		<b>(1,468,317)</b>	<b>(2,371,795)</b>

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Financial Position as at 30 June 2018

	Notes	2018	2017
<b>CURRENT ASSETS</b>		<b>\$</b>	<b>\$</b>
Current Operating Accounts & Cash on Hand	5, 10a	2,873,576	3,495,555
Trade and Other Receivables	6	671,278	588,019
Other Assets	7	184,985	434,495
<b>TOTAL CURRENT ASSETS</b>		<b>3,729,839</b>	<b>4,518,069</b>
<b>NON CURRENT ASSETS</b>			
Buildings Prescribed	8a&b	19,109,442	16,558,525
Infrastructure Prescribed	8a&b	2,835,882	2,717,489
Plant	8a&b	798,348	1,083,310
Equipment	8a&b	298,700	193,096
Motor Vehicles	8a&b	464,589	373,288
Work in Progress	8a&b	220,418	125,322
<b>TOTAL NON CURRENT ASSETS</b>		<b>23,727,379</b>	<b>21,051,030</b>
<b>TOTAL ASSETS</b>		<b>27,457,218</b>	<b>25,569,099</b>
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables	9a	797,725	929,940
Current Provisions	9c	902,591	852,771
Other Current Liabilities	9b	722,516	1,739,687
Unexpended Grant Liability	9b,13	1,686,754	1,481,339
<b>TOTAL CURRENT LIABILITIES</b>		<b>4,109,586</b>	<b>5,003,737</b>
<b>NON CURRENT LIABILITIES</b>			
Non-Current Provisions	9d	296,235	257,426
Non-Current Borrowings	9e	666,667	666,667
<b>TOTAL NON CURRENT LIABILITIES</b>		<b>962,902</b>	<b>924,093</b>
<b>TOTAL LIABILITIES</b>		<b>5,072,488</b>	<b>5,927,830</b>
<b>NET ASSETS</b>		<b>22,384,730</b>	<b>19,641,269</b>
<b>EQUITY</b>			
Accumulated Funds		(13,938,180)	(12,497,384)
Revaluation Reserve		36,177,569	31,965,790
Other Reserves		145,342	172,863
<b>TOTAL EQUITY</b>		<b>22,384,730</b>	<b>19,641,269</b>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Changes in Equity for the year ended 30 June 2018

	Note	Retained Earnings	Asset Revaluation Reserve	Other Reserves	Total Equity
			\$	\$	\$
<b>Balance at 1 July 2016</b>		(10,114,297)	31,965,790	161,571	22,013,064
Deficit for the year		(2,371,795)	-	-	(2,371,795)
Transfers between equity		(11,292)	-	11,292	-
<b>Balance at 30 June 2017</b>		(12,497,384)	31,965,790	172,863	19,641,269
Deficit for the year		(1,468,317)	-	-	(1,468,317)
Transfers between equity	16	27,522	-	(27,522)	-
Gain on revaluation of buildings and infrastructure assets		-	4,211,779	-	4,211,779
<b>Balance at 30 June 2018</b>		<b>(13,938,180)</b>	<b>36,177,569</b>	<b>145,342</b>	<b>22,384,730</b>

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

# TIWI ISLANDS REGIONAL COUNCIL

## Statement of Cash Flows for the year ended 30 June 2018

	Notes	2018	2017
<b>Cash Flows from Operating Activities</b>		<b>\$</b>	<b>\$</b>
<i>Receipts</i>			
Receipts from rates & annual charges		1,387,765	1,355,496
Receipts from user charges & fees		1,400,115	1,239,233
Interest received		24,757	32,966
Grants & contributions		9,730,237	8,289,424
Other operating receipts		2,416,501	2,102,734
		<u>14,959,375</u>	<u>13,019,853</u>
<i>Payments</i>			
Payments to employees		7,575,154	7,860,839
Payments for materials & contracts		7,165,586	3,655,691
Payments of interest		5,410	6,105
Other operating payments		333,793	675,898
		<u>15,079,943</u>	<u>12,198,533</u>
<b>Net Cash Flows generated from/(used in) Operating Activities</b>	<b>10b</b>	<u>(120,568)</u>	<u>821,320</u>
 <b>Cash Flows from Investing Activities</b>			
<i>Receipts</i>			
Proceeds from sale of assets		2,572	73,923
		<u>2,572</u>	<u>73,923</u>
<i>Payments</i>			
Purchase of assets		503,983	500,945
		<u>503,983</u>	<u>500,945</u>
<b>Net Cash Flows used in Investing Activities</b>		<u>(501,411)</u>	<u>(427,022)</u>
 <b>NET INCREASE/(DECREASE) IN CASH HELD</b>		(621,979)	394,298
<b>Cash at Beginning of Reporting Period</b>		3,495,555	3,101,257
<b>Cash at End of Reporting Period</b>	<b>10a</b>	<u>2,873,576</u>	<u>3,495,555</u>

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.



## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies

##### General Information

This note sets out the principal accounting policies adopted in the preparation of the financial statements by Tiwi Islands Regional Council (the "Council").

The Local Government Reporting Entity Tiwi Islands Regional Council is established under the *Northern Territory Local Government Act* and has its principal place of business at Puti Drive, Wurrumiyanga Community, Bathurst Island.

The purpose of this financial report is to provide information about the cash flows, financial performance and position of the Council, and accountability of the resources entrusted to it.

##### Economic Dependency and Going Concern

The financial report has been prepared on the going concern basis, which assumes that the Council will be able to realise its assets and discharge its liabilities in the normal course of business.

The Council has an operational surplus before depreciation of \$571,096 for the year ended 30 June 2018 (2017: operational deficit before depreciation of \$303,632). After depreciation, the Council recorded a deficit for the year of \$1,468,317 (2017: Deficit of \$2,371,795).

The ability of the Council to continue as a going concern is dependent on its ability to implement the following:

- Appropriately cost contracts and agreements taking indirect costs into consideration;
- Establish robust budgets and manage financial performance in line with those budgets;
- Enhance internal financial processes to enable effective debt recovery;
- Ensure that corporate cost structures are financially efficient and funded from current year operations; and
- Investigate other opportunities for self-generated income.

The Council is dependent on Government funding for the majority of its revenue used to operate the business. The future operations of the Council depend upon the continued funding from the Government, the outcome and the successful implementation of the above reforms. As the outcome of the reforms is not yet determinable and due to the other matters set forth above, there exists material uncertainty that may cast significant doubt on the Council's ability to continue as a going concern and therefore the Council may be unable to realise its assets and discharge its liabilities in the normal course of business.

At the date of this report, the Council members have no reason to believe the Government will not continue to support the Council and, acknowledging the uncertainly disclosed above, are of the opinion that the Council will be able to continue as a going concern for the ensuing 12 months from the date of this report.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies (Cont.)

##### *Statement of Compliance*

The financial statements are general purpose financial statements that have been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations, the requirements of the *Local Government Act*, the *Local Government (Accounting) Regulations* and other authoritative pronouncements of the Australian Accounting Standards Board (AASB). The Council is a not-for-profit entity for financial reporting purposes.

##### *Adoption of new and revised accounting standards*

In the current year the Council has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current annual reporting period.

##### *Future Australian Accounting Standard Requirements*

The Council has not applied any Australian Accounting Standards and Interpretations that have been issued but are not yet effective with the exception of AASB 2015-7 *Amendments to Australian Accounting Standards - Fair Value Disclosures of Not-for-Profit Public Sector Entities*. Generally, the Council applies standards and interpretations in accordance with their respective commencement dates. The early adoption of AASB 2015-7 has exempted the Council from the disclosure of quantitative information and sensitivity analysis for some valuations categorised within Level 3 of the fair value hierarchy.

The following new standards/revised standards/Interpretations/amending standards were issued by the Australian Accounting Standards Board prior to the sign-off date, which are expected to have a material financial impact on Council for future reporting periods:

##### AASB 16 Leases

AASB 16 *Leases* is effective for annual reporting periods beginning on or after 1 January 2019 and will be reported in these financial statements for the first time in 2019-20. When the standard is effective it will supersede AASB 117 *Leases* and requires the majority of leases to be recognised on the balance sheet.

For lessees with operating leases, a right-of-use asset will now come onto the balance sheet together with a lease liability for all leases with a term of more than 12 months, unless the underlying assets are of low value. The Statement of Comprehensive Income will no longer report operating lease rental payments, instead a depreciation expense will be recognised relating to the right-to-use asset and interest expense relating to the lease liability.

While for lessors, the finance and operating lease distinction remains largely unchanged. For finance leases, the lessor recognises a receivable equal to the net investment in the lease. Lease receipts from operating leases are recognised as income either on a straight-line basis or another systematic basis where appropriate.

Accounting Standard AASB 116 *Leases* may have a material effect on the amounts disclosed in these reports, particularly in relation to Property, Plant and Equipment, but does not commence until the 2019/20 financial period, and it is not the Council's intention to adopt this Standard early.

##### AASB 1058 Income for not-for-profit entities and AASB 15 Revenue from contracts with customers

AASB 1058 *Income for Not-for-Profit Entities* and AASB 15 *Revenue from Contracts with Customers* are effective for annual reporting periods beginning on or after 1 January 2019 and will be reported in these financial statements for the first time in 2019-20.

Under the new AASB 1058 *Income for Not-for-Profit Entities*, revenue from grants and donations will be recognised when any associated performance obligation to provide goods or services is satisfied, and not immediately upon

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

receipt as currently occurs. Consequently, more liabilities will be recognised in the balance sheet after adoption of this standard.

AASB 1058 clarifies and simplifies income-recognition requirements that apply to not-for-profit entities in conjunction with AASB 15 *Revenue from Contracts with Customers*.

While the full impacts are yet to be determined, potential impacts identified include:

- Grants received to construct or acquire a non-financial asset will be recognised as a liability, and subsequently recognised as revenue as the performance obligations under the grant are satisfied. At present, such grants are recognised as revenue on receipt.
- Grants with an enforceable agreement and sufficiently specific performance obligations will be recognised as revenue progressively as the associated performance obligations are satisfied. At present, such grants are recognised as revenue on receipt.
- Grants that have an enforceable agreement but no specific performance obligations but have restrictions on the timing of expenditure will also continue to be recognised on receipt as time restriction on the use of funds is not sufficiently specific to create a performance obligation.
- Grants that are not enforceable and/or not sufficiently specific will not qualify for deferral, and continue to be recognised as revenue as soon as they are controlled.

Several other amending standards and AASB interpretations have been issued that apply to future reporting periods, but are considered to have minimal impact on future financial reporting.

#### Significant Accounting Policies

Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transactions or other events is reported. Material accounting policies adopted in the preparation of financial statements are presented below and have been consistently applied unless otherwise stated.

The following significant accounting policies have been adopted in the preparation and presentation of the financial report:

##### *Basis of Preparation*

The financial statements have been prepared on an accruals basis and are based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities. All amounts are presented in Australian dollars, unless otherwise noted.

##### *Critical Accounting Judgements and Key Sources of Estimation Uncertainty*

In the application of the accounting policies, management are required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on factors that are believed to be reasonable under the circumstances, the results of which form the basis of making the judgements. Actual results may differ from these estimates.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies (Cont.)

##### *Revenue Recognition*

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

##### (i) Rates

Rates are enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenues. Uncollected rates are recognised as receivables. A provision is recognised when collection in full is no longer probable.

##### (ii) User Charges, Fees and Annual Charges

User Charges, Service Fee and Annual Charges revenue are recognised when the outcome of such transactions can be estimated reliably.

##### (iii) Grants, donations and other contributions

Grants, donations and other contributions are recognised in the statement of comprehensive income when the Council obtains control over or the right to receive the grant, donation or other contribution, it is probable that the economic benefits gained from the grant, donation or other contributions will flow to the Council and the amount can be measured reliably. Control over granted and contributed assets is normally obtained upon their receipt (or acquittal), and is valued at their fair value at the date of transfer.

Where grants, contributions and donations recognised as revenue during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in these notes.

##### (iv) Disposal of property, plant and equipment

The gain or loss on disposal of an asset is determined when control of the asset has passed from the Council and can be measured reliably.

##### (v) Interest revenue

Interest is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

##### (vi) Commercial and contract revenue

The Council undertakes activities of a commercial, or quasi commercial nature such as maintenance contracts, building construction, and operation of cash businesses. Commercial income is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

##### *Cash and cash equivalents*

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less which are convertible to a known amount of cash and subject to an insignificant risk of change in value.

##### *Financial Assets*

##### (i) Loans and Receivables

The Council recognises financial assets as loans and other receivables. The classification depends on the purpose for which the financial instrument was acquired and is determined at initial recognition and re-evaluated at reporting date. Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified "at fair value through profit or loss" in which case transaction costs are recognised as expenses in profit or loss immediately. Loans and receivables are subsequently measured at amortised cost using the effective interest rate method less impairment.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies (Cont.)

##### (ii) Effective Interest Method

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) through the expected life of the financial asset, or, where appropriate, a shorter period. Income is recognised on an effective interest rate basis for debt instruments.

##### (iii) Impairment of financial assets

Financial assets are evaluated at each balance sheet date to determine any evidence of impairment. Financial assets are impaired where there is objective evidence that as a result of one or more events that occurred after the initial recognition of the financial assets the estimated future cash flows of the investment have been impacted. For financial assets carried at amortised cost, the amount of the impairment is the difference between the asset's carrying amount and the present value of the estimated future cash flows, discounted at the original effective interest rate.

##### (iv) De-recognition of financial assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset the Council recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the Council retains substantially all the risks and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

#### *Inventory*

Inventory is stated at the lower of cost and net realisable value.

#### *Leased Assets*

Leases are classified as finance leases when the terms of the lease transfer substantially all the risks and rewards incidental to ownership of the leased asset to the lessee. All other leases are classified as operating leases.

##### As lessee

Assets held under finance leases are initially recognised at their fair value or, if lower, at amounts equal to the present value of the minimum lease payments, each determined at the inception of the lease. The corresponding liability to the lessor is included in the balance sheet as a finance lease obligation.

Lease payments are apportioned between finance charges and reduction of the lease obligation so as to achieve a constant rate of interest on the remaining balance of the liability. Finance charges are charged directly against income, unless they are directly attributable to the qualifying assets, in which case they are capitalised in accordance with the Council's general policy on borrowing costs. Contingent rentals are recognised as expenses in the periods in which they are incurred.

Finance leased assets are depreciated on a straight line basis over the estimated useful life of the asset.

Operating lease payments are recognised as an expense on a straight line basis over the lease term, except where another systematic basis is more representative of the time pattern in which economic benefits from the leased asset are consumed. Contingent rentals arising under operating leases are recognised as an expense in the period in which they are incurred.

#### *Plant and Equipment*

Acquisition of Plant and Equipment is recognised at cost when control of the asset passes to the Council. Cost includes expenditure that is directly attributable to the acquisition. Cost related to plant, equipment and infrastructure gifted, donated or granted to the Council is the fair value of the asset, plus costs directly attributable to the acquisition.



## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies (Cont.)

##### *Land*

The *Aboriginal Land Rights Act* establishes native title over land in the Tiwi Islands. In the absence of clear title no land assets are recognised in the Council's Statement of Financial Position.

##### *Land under Roads*

As the Council does not own any land, the Council has elected not to value or recognise as an asset land under roads acquired prior to 1 July 2008 in accordance with the election available under AASB 1051 *Land under Roads*.

##### *Property, Buildings and Infrastructure*

In 2006 the *Land Rights Act* was amended to enable township leasing. Leasing arrangements currently exist for Wurrumiyanga, Milikapiti and Wurankuwu. It is envisaged Pirlangimpi community will adopt township leasing in due course. It is proposed that in future periods the Council will lease its major operating buildings from the Office of Township Leasing. Buildings and infrastructure assets are recognised in the financial statements as prescribed assets. This is due to the status Tiwi Islands Regional Council has under 'Right of Occupation' from section 6.2 of the Head Lease agreement and the fact that under general property law it is the Executive Director of Township leasing who has the leasehold ownership interest in the land.

Building and Infrastructure assets were recognised in the financial statements as prescribed assets at their 30 June 2018 re-valued amounts. Revised valuations were provided in the fixed asset register where net values are recognised at 30 June 2018. Building and Infrastructure assets commenced depreciating, at their re-valued amounts, on 1 July 2018.

Revaluation increments arising from recognising assets at valuation are offset against one another within the class of assets. Net revaluation increments in the carrying amounts of these assets are recognised directly in accumulated equity under the heading of prescribed asset reserve to the extent that the increment reverses a decrement that was previously recognised as an expense in the net profit or loss in respect of the same class of assets. No amounts were recognised in the accounts arising from previous revaluations so all increments are recognised in revaluation reserve.

The Fair Value measurement of the Council's Prescribed Buildings and Infrastructure as at 30 June 2018 was performed by Jones Lang Lasalle (JLL), who are independent valuers not related to the Council. JLL are members of the Australian Valuers Institute, and have the appropriate qualifications and recent experience in the fair value measurement of the properties in various locations.

##### *Depreciation*

All property, plant and equipment, with the exception of land, is systematically depreciated over its useful life in a manner which reflects the consumption of the service potential embodied in those assets from the time that the item of property plant and equipment is available for use.

Depreciation is provided for on a straight line method using useful lives which are reviewed each reporting period.

The estimated useful lives used for each class of depreciable assets are:

Buildings/ Other Structures	10 - 25 Years
Plant and Equipment	1 - 25 Years
Motor Vehicles	3 - 5 Years

##### *Valuation*

The Council recognises assets over the value of \$5,000.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies (Cont.)

##### *Impairment of Assets*

At the end of each reporting period, the Council reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in profit or loss.

##### *Financial Liabilities*

###### (i) Payables

These amounts represent liabilities for goods and services provided to the Council prior to the end of the financial year which remain unpaid. The amounts are unsecured and usually paid within thirty days of recognition.

###### (ii) Other Financial Liabilities

Other financial liabilities are initially measured at fair value, net of transaction costs. Other financial liabilities are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis.

The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts the estimated future cash payments through the expected life of the financial liability, or, where appropriate, a shorter period, to the net carrying amount on initial recognition.

###### (iii) Employee benefits

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave when it is probable that settlement will be required and they are capable of being measured reliably.

##### Employee benefits expected to be settled within 12 months:

Provisions in respect of employee benefits expected to be settled within 12 months are measured at their nominal values using the remuneration rate expected to apply at the time of settlement.

##### Employee benefits not expected to be settled within 12 months:

Provisions made in respect of employee benefits which are not expected to be settled within 12 months are measured at the present value of the estimated future cash flows to be made by the Council in respect of services provided by the employees up to reporting date.

###### (iv) Superannuation

The Council pays fixed contributions into independent entities in relation to the nominated accounts by individual employees. The Council has no legal or constructive obligations to pay contributions in addition to its fixed contributions, which are recognised as an expense in the period that relevant employee services are received.

###### (v) Unexpended Grant Funds

Grant funding has been treated in the accounts according to the provisions of AASB 1004 Contributions. Where funds are provided on the condition that the Council is to make a reciprocal transfer of economic benefits, and that transfer has not occurred prior to the reporting date, a liability is recognised as at the reporting date in respect of such amounts.

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 1. Summary of Accounting Policies (Cont.)

##### *Budget Information*

Note 2(a) provides budget information of revenues and expenditure of each of the major activities of the Council.

##### *Taxation*

The Council is tax exempt under Sec 50-25 of the *Income Tax Assessment Act 1997*, being a local governing body.

##### *Provisions*

Provisions are recognised when the Council has a present obligation (legal or constructive) as a result of a past event, it is probable that the Council will be required to settle the obligation, and reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at reporting date, taking into account the risks and uncertainties surrounding the obligation.

##### *Goods and Services Tax (GST)*

Revenues, expenses and assets are recognised net of the amount of goods and services tax (GST), except:

i) where the amount of GST incurred is not recoverable from the taxation authority, it is recognised as part of the cost of acquisition of an asset or as part of an item of expense;

or

ii) for receivables and payables which are recognised inclusive of GST, the net amount recoverable from, or payable to, the taxation authority is included as part of receivables or payables. Cash flows are included in the Statement of Cash Flows on a gross basis. The GST component of cash flows arising from investing and financing activities, which is recoverable from or payable to the taxation authority, is classified as operating cash flows.

##### *Rounding*

Unless otherwise stated, amounts in the financial reports have been rounded to the nearest dollar and are presented in full dollars. All amounts are expressed in Australian dollars.

##### *Comparatives*

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

#### 2a. Functions

As required by Section 15 (d) of the *Local Government (Accounting) Regulations*, the income derived from each function, the expenditure that can be reliably attributed to each function and the comparison between the budgeted and actual result for the financial year for each Council function are as follows:

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

<b>2a Functions (Cont.)</b>										
	<b>01 General Public Services</b>		<b>02 Public Order &amp; Safety</b>		<b>03 Economic Affairs</b>		<b>04 Environmental Protection</b>		<b>05 Housing</b>	
	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b>OPERATING REVENUES</b>										
Income Rates General	926,373	936,476	-	-	-	-	-	-	-	-
Income Rates Waste	-	-	-	-	-	-	512,813	522,746	-	-
Income Council Fees and Charges	252,088	266,412	-	-	859,607	765,038	18,400	19,703	293,060	275,542
Income Operating Grants Subsidies	2,645,199	2,448,920	1,276,732	1,159,513	2,563,292	2,930,149	-	-	209,576	175,273
Income Investments	34,000	10,660	-	9,893	-	-	-	-	-	-
Income Contributions Donations	3,000	3,000	-	-	-	-	-	-	-	-
Income Reimbursements	25,154	50,524	-	2,780	-	-	-	-	-	-
Income Agency & Commercial Serv	712,022	612,472	-	-	1,697,355	1,486,134	-	-	172,110	163,927
Income Capital Grants	-	45,000	-	279,734	-	778,621	-	-	-	-
Inc Sale of Assets	2,572	2,572	-	-	-	-	-	-	-	-
Other Operating Revenue	23,000	45,060	-	11,250	-	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>4,623,408</b>	<b>4,421,096</b>	<b>1,276,732</b>	<b>1,463,170</b>	<b>5,120,254</b>	<b>5,959,942</b>	<b>531,213</b>	<b>542,449</b>	<b>674,746</b>	<b>614,741</b>
<b>OPERATING EXPENSES</b>										
Employee Expenses	4,883,929	4,798,941	836,724	628,370	577,451	469,431	-	-	720,541	777,814
Contract and Material Expenses	2,128,536	1,201,769	60,132	37,246	2,762,165	2,680,966	1,450	150	467,512	566,475
Utility expenses	71,768	76,575	27,700	26,065	27,192	37,998	-	-	52,410	57,661
Fuel Expenses	412,000	412,262	1,000	-	8,500	5,441	-	-	60,000	51,916
Finance Expenses	6,050	5,410	-	-	-	-	-	-	-	-
Communication Expenses	361,617	314,297	2,700	2,210	18,959	18,583	600	750	35,635	35,547
Depreciation	2,057,642	2,039,413	-	-	-	-	-	-	-	-
Asset Expense	500	-	-	-	-	-	-	-	-	-
Training	70,300	17,441	11,000	-	4,000	3,750	-	-	4,450	-
Travel and Accommodation	118,853	118,149	26,184	13,575	10,890	7,021	-	-	600	2,095
Councillor/ Local Authority exp	300,716	310,090	-	-	-	-	-	-	-	-
Miscellaneous Expenses	467,240	456,049	5,420	2,302	40,500	20,663	3,995	5,674	-	1,003
<b>TOTAL EXPENSES</b>	<b>10,879,151</b>	<b>9,750,397</b>	<b>970,860</b>	<b>709,769</b>	<b>3,449,658</b>	<b>3,243,852</b>	<b>6,045</b>	<b>6,574</b>	<b>1,341,148</b>	<b>1,492,511</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>(6,255,743)</b>	<b>(5,329,301)</b>	<b>305,872</b>	<b>753,400</b>	<b>1,670,596</b>	<b>2,716,090</b>	<b>525,168</b>	<b>535,875</b>	<b>(666,402)</b>	<b>(877,770)</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

<b>2a Functions (Cont.)</b>	<b>07 Recreation, Culture and Religion</b>		<b>08 Education</b>		<b>09 Social Protection</b>		<b>Total</b>	
	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>	<b>2018 Budget</b>	<b>2018 Actual</b>
<b>OPERATING REVENUES</b>								
Income Rates General	-	-	-	-	-	-	926,373	936,476
Income Rates Waste	-	-	-	-	-	-	512,813	522,746
Income Council Fees and Charges	21,170	23,098	754	3,724	-	5,159	1,445,079	1,358,676
Income Operating Grants Subsidies	632,688	684,081	104,908	191,950	874,678	795,153	8,307,073	8,385,038
Income Investments	-	2,959	-	941	-	304	34,000	24,757
Income Contributions Donations	-	-	-	-	-	-	3,000	3,000
Income Reimbursements	-	-	-	-	-	-	25,154	53,304
Income Agency & Commercial Serv	-	1,559	89,726	59,092	2,500	1,916	2,673,713	2,325,099
Income Capital Grants	-	238,844	-	-	-	-	-	1,342,199
Inc Sale of Assets	-	-	-	-	-	-	2,572	2,572
Other Operating Revenue	-	-	-	-	-	-	23,000	56,310
<b>TOTAL REVENUES</b>	<b>653,858</b>	<b>950,541</b>	<b>195,388</b>	<b>255,707</b>	<b>877,178</b>	<b>802,532</b>	<b>13,952,777</b>	<b>15,010,177</b>
<b>OPERATING EXPENSES</b>								
Employee Expenses	434,184	342,869	293,703	218,416	508,219	427,943	8,254,751	7,663,784
Contract and Material Expenses	60,236	52,811	37,192	32,672	73,940	55,485	5,591,163	4,627,574
Utility expenses	50,453	66,545	5,700	2,262	35,228	29,867	270,451	296,973
Fuel Expenses	-	-	-	-	-	-	481,500	469,620
Finance Expenses	-	-	-	-	-	-	6,050	5,410
Communication Expenses	3,120	8,541	2,500	2,866	3,450	2,050	428,581	384,844
Depreciation	-	-	-	-	-	-	2,057,642	2,039,413
Asset Expense	-	-	-	-	-	-	500	-
Training	1,300	1,269	3,000	-	7,500	5,935	101,550	28,395
Travel and Accommodation	12,900	11,005	7,161	6,909	11,705	4,641	188,293	163,396
Councillor/ Local Authority exp	-	-	-	-	-	-	300,716	310,090
Miscellaneous Expenses	277	137	180	2,098	1,717	1,068	519,329	488,994
<b>TOTAL EXPENSES</b>	<b>562,470</b>	<b>483,178</b>	<b>349,436</b>	<b>265,224</b>	<b>641,759</b>	<b>526,990</b>	<b>18,200,527</b>	<b>16,478,494</b>
<b>NET SURPLUS / (DEFICIT)</b>	<b>91,388</b>	<b>467,363</b>	<b>(154,048)</b>	<b>(9,517)</b>	<b>235,419</b>	<b>275,542</b>	<b>(4,247,750)</b>	<b>(1,468,317)</b>



## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 2b. Component Functions

The activities relating to the Regional functions are as follows:

##### GENERAL PUBLIC SERVICES

###### Executive and Legislative Functions

Administration, operation and support of executive and legislative functions and all elements associated with Corporate governance.

###### Financial and Fiscal Affairs

Administration of Council's finances and compliance with legislative provisions of *Local Government (Accounting) Regulations*.

###### General Public Services - including General Administration, Corporate Services/Community Services/ Works & Infrastructure, Other and Office Personnel Maintenance

Administration, support, regulation, research, operation of general public services including insurance and Natural Disaster relief where applicable.

##### PUBLIC ORDER & SAFETY

Fire protection, local emergency services, control of animals and impounding, control of public places, control of signs, hoarding and advertising, community policing and probationary matters.

##### ECONOMIC AFFAIRS

General economic, agriculture and forestry, fuel and energy, other labour and employment affairs, transport and other industries, saleyards and tourism.

##### ENVIRONMENTAL PROTECTION

Waste management, pollution reduction, protection of biodiversity and landscape and protection and remediation of soil, groundwater and surface water.

##### HOUSING AND COMMUNITY AMENITIES

Housing, housing and community development, water supply and street lighting.

##### HEALTH

Well baby clinics, dental health services and home nursing services, nursing and convalescent home services, immunisation, infant nutrition and child health, and family planning services.

##### RECREATION, CULTURE AND RELIGION

Facilities and venues, recreation parks and reserves, cultural and religious services museums and libraries.

##### EDUCATION

Administration, inspection, support, operation, etc. of education programs and services.

##### SOCIAL PROTECTION

Outlays on day care services, family day care, occasional care and outside schools hour care, aged services, shelter protection, drug and alcohol treatment programs. Also includes relief from man-made disasters.

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018

	2018	2017
	\$	\$
<b>3. Operating Revenue</b>		
<b>a RATES AND CHARGES</b>		
<u>Ordinary Rates</u>		
General Rates	936,476	887,405
<b>Total Ordinary Rates</b>	<b>936,476</b>	<b>887,405</b>
<u>Annual Charges</u>		
Domestic Waste Charges	522,746	503,497
<b>Total Annual Charges</b>	<b>522,746</b>	<b>503,497</b>
<b>Total Rates &amp; Annual Charges</b>	<b>1,459,222</b>	<b>1,390,902</b>
<b>b USER CHARGES &amp; FEES</b>		
User Charge Fee Income	870,861	811,386
Property Lease Rental Fee Income	394,504	329,103
Equipment Hire Income	76,114	78,364
Other Charges & Fees	17,197	20,380
<b>Total User Charges &amp; Fees</b>	<b>1,358,676</b>	<b>1,239,233</b>
<b>c INTEREST</b>		
Interest on Investments	24,757	32,966
<b>Total Interest Revenue</b>	<b>24,757</b>	<b>32,966</b>
<b>d OTHER OPERATING REVENUE</b>		
Reimbursements	53,304	135,976
Service Fee Income	589	2,434
Sales Income	577,570	748,198
Contract Fees	1,695,421	1,422,249
Employment Related Outcome Payments	56,310	3,250
Other Operating Revenue	51,519	46,081
<b>Total Other Operating Revenues</b>	<b>2,434,713</b>	<b>2,358,188</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

<b>3. Operating Revenue (Cont.)</b>	<b>2018</b>	<b>2017</b>
<b>e GRANTS</b>	<b>\$</b>	<b>\$</b>
<b><u>Commonwealth Special Purpose Funding</u></b>		
Jirnani Day Care Centre	379,365	310,667
Child Services Pirlangimpi	160,552	126,014
Creche Milikapiti	201,500	200,000
After School Care Wurrumiyanga	63,687	111,571
After School Care Pirlangimpi	70,812	68,846
After School Care Milikapiti	58,176	57,580
Night Patrol Shire	1,053,626	1,053,626
ISRP - Indigenous Sport & Recreation Program Shire	345,000	345,000
NT Jobs Packages (Broadcasting) Shire	89,849	89,849
Roads (R2R)	243,103	1,567,384
NAIDOC Week	6,000	8,000
Pirlangimpi School Meals Program	104,911	104,911
Milikapiti Oval Upgrade ABA	170,069	-
Community Safety Regional	34,999	-
R2R (TBA)	326,853	-
Upgrade Fencing at Bathurst Island (Wurrumiyanga) Aerodrome	66,113	-
Upgrade Fencing at Snake Bay (Milikapiti) Aerodrome	30,937	-
Installation of Second solar powered windsock BI Aerodrome	4,488	-
Replacement of lighting system at Bathurst Island Aerodrome	22,723	-
Upgrade Ranku Aerodrome	151,712	-
<b>Total Commonwealth Special Purpose Funding</b>	<b>3,584,475</b>	<b>4,043,448</b>
<b><u>Operational Funding</u></b>		
NT FAA Operating Grant	1,397,659	1,333,387
FAA Roads	958,468	938,781
General Purpose	443,652	429,598
<b>Total Operational Funding</b>	<b>2,799,779</b>	<b>2,701,766</b>
<b><u>NT Special Purpose Funding</u></b>		
Youth Diversion Scheme	223,106	225,000
Active Remote Communities Sport & Recreation Shire	127,000	127,000
Library	58,544	63,165
Outstations Essential Services	134,381	64,619
Outstations Converted Jobs Program	123,450	-
Outstations Housing Management	-	27,934
Matching Funds Salary Income	571,000	531,000
Outstations Housing Maintenance	51,823	-
Family as First Teachers	-	271,227
Australia Day	-	1,364
Local Authorities Wurrumiyanga	236,720	219,206
Local Authorities Pirlangimpi	57,950	55,334
Local Authorities Milikapiti	65,210	69,004
Early Intervention Youth Boot Camp	-	18,422
Regional & Remote Communities	-	24,000
HSTAC	-	10,640
Black Spot Program 15/16	111,099	-
Executive Leadership Finance & Compliance	550,000	-
<b>Total NT Special Purpose Funding</b>	<b>2,310,283</b>	<b>1,707,915</b>
<b>Current Operating Funding Total</b>	<b>8,694,537</b>	<b>8,453,129</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	2018	2017
	\$	\$
<b>3. Operating Revenue (Cont.)</b>		
<b><u>Prior Year Grants Brought Forward Operating</u></b>		
Pirlangimpi OSHC	-	27,457
Community Safety – Operational	-	149,824
ISARP – Sport for Life	-	38,414
Milikapiti Creche	-	8,851
Active Remote Communities Sport & Recreation Regional	-	20,000
Family as First Teachers	103,865	-
<b>Total Prior Year Operating Grants</b>	<b>103,865</b>	<b>244,546</b>
<b><u>Operating Grant Liability</u></b>		
Pirlangimpi School Meals Program	(16,826)	(55,224)
ISARP - Sport for Life	-	(34,655)
Community Safety Regional	(117,219)	(379,547)
Active Remote Communities Sport & Recreation Program	(56,244)	(35,570)
NAIDOC Week	(5,310)	(2,320)
Youth Diversion	-	(32,959)
NT Jobs Package Culture & Support	(50,827)	(38,121)
Families as First Teachers	-	(103,864)
Regional & Remote Communities	-	(2,523)
MESSPG – Telecommunications Repeaters	-	(45,000)
Early Intervention Youth Boot Camp	-	(6,110)
Jirnani Day Care Centre	(26,778)	-
Creche Milikapiti	(31,377)	-
After School Care Wurrumiyanga	(9,926)	-
After School Care Pirlangimpi	(29,570)	-
After School Care Milikapiti	(25,369)	-
Child Services Pirlangimpi	(15,919)	-
Community Safety Regional	(27,999)	-
<b>Total Operating Grant Liability</b>	<b>(413,364)</b>	<b>(735,893)</b>
<b>TOTAL OPERATIONAL FUNDING</b>	<b>8,385,038</b>	<b>7,961,781</b>
<b><u>NT Capital Funding</u></b>		
SPG - 12 cubic metre garbage truck	-	216,559
SPG – 2 x tractors with slashers & 4 x ride on mowers	-	114,146
New Car and Passenger Ferry - Regional	500,000	-
Second-Hand Grader - Regional	278,621	-
Installation of Security Alarm System	279,734	-
Installation of Dumb Barge Pontoon - Pirlangimpi	238,844	-
Purchase of Plant and Equipment for Pirlangimpi	45,000	-
<b>NT Capital Funding Total</b>	<b>1,342,199</b>	<b>330,705</b>

TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018

	2018	2017
	\$	\$
<b>3. Operating Revenue (Cont.)</b>		
<b><u>Capital Grant Liability</u></b>		
SPG – 10m3 Tipper	-	(6,163)
<b>Total Capital Grant Liability</b>	-	<b>(6,163)</b>
<b>TOTAL CAPITAL FUNDING</b>	<b>1,342,199</b>	<b>324,542</b>
<b>TOTAL GRANTS</b>	<b>9,727,237</b>	<b>8,286,323</b>
<b>f CONTRIBUTIONS &amp; DONATIONS</b>		
Cash Donations	3,000	3,100
	<b>3,000</b>	<b>3,100</b>
<b>g GAINS ON DISPOSAL OF ASSETS</b>		
Net Profit from Disposal of assets	2,572	27,214
<b>Total Profit from Disposal of assets</b>	<b>2,572</b>	<b>27,214</b>
<b>4. Operating Expenses</b>		
<b>a EMPLOYEE COSTS</b>		
Wages and Salaries	5,888,167	6,035,374
Annual Leave and Long Service Leave Movements	1,010,502	1,077,504
Superannuation	638,493	657,098
FBT	4,014	21,154
Workers Compensation	121,808	50,100
Relocation/Recruitment	800	7,525
<b>TOTAL EMPLOYEE COSTS</b>	<b>7,663,784</b>	<b>7,848,755</b>
<b>b INTEREST CHARGES</b>		
Bank Fees	5,356	6,105
Interest Expenses	54	-
<b>Total Interest Charges</b>	<b>5,410</b>	<b>6,105</b>
<b>c DEPRECIATION</b>		
Buildings Depreciation	1,306,866	1,306,353
Infrastructure	241,788	241,741
Plant and Machinery Depreciation	285,701	286,875
Equipment Depreciation	75,077	66,337
Motor Vehicles Depreciation	129,981	166,857
<b>Total Depreciation</b>	<b>2,039,413</b>	<b>2,068,163</b>



**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>4. Operating Expenses (Cont.)</b>		
<b>d OTHER OPERATING EXPENSES</b>		
Council Chairman's Allowance	90,139	92,728
Councillor Allowance Expenses	210,911	213,133
Local Authority Allowances	9,040	9,040
Electoral Commission Expenses	27,522	-
Insurance	273,213	269,903
<b>Total Other Operating Expenses</b>	<b>610,825</b>	<b>584,804</b>
<b>e MATERIALS &amp; CONTRACTS</b>		
Accounting Fees	82,735	77,136
Provision for Doubtful Debts	(6,792)	-
Communication Expenses	72,305	98,369
Consultants & Legal Expenses	336,197	99,547
Contract Labour	2,588,661	1,549,105
Contract Materials	6,507	5,348
Electricity	136,001	162,989
Freight	171,715	236,157
Fuel & Oil Motor Vehicles	469,620	456,742
Gas Expenditure	3,475	1,656
Material Expenditure	1,175,488	1,288,788
Operating Lease Expenses	253,039	233,149
Software/Internet/Support	386,824	349,544
Travel/Accommodation/Training	191,791	288,853
Other Materials & Contracts	291,496	354,511
<b>Total Materials &amp; Contracts</b>	<b>6,159,062</b>	<b>5,201,894</b>
<b>5. Cash and Investments</b>		
<b>CASH</b>		
Current Operating Accounts & Cash on Hand	2,873,576	3,495,555
<b>TOTAL CASH</b>	<b>2,873,576</b>	<b>3,495,555</b>
<b>Restricted Cash</b>		
Reseal Wurrumiyanga Roads	-	1,117,520
Foreshore Drain Wurrumiyanga	68,391	83,891
SPG Re-Branding Regional Council	-	590
Homelands Extra Allowance	42,326	42,326
HMP Fencing Program	50,469	99,753
Local Authorities – Wurrumiyanga	349,290	431,633
Local Authorities - Pirlangimpi	126,253	88,265
Local Authorities – Milikapiti	199,204	154,333
Strengthening Local Authorities Fund	-	25,614
Refurbish Aerodrome Ablution Blocks	10,476	41,702
MESSPG – Paru Pontoon	31,393	31,393

# TIWI ISLANDS REGIONAL COUNCIL

## Notes to and forming part of the Financial Statements for the year ended 30 June 2018

	2018	2017
	\$	\$
<b>5. Cash and Investments (Cont.)</b>		
MESSPG – Paru Water Tank	34,119	40,449
MESSPG – Tank Stand Takaprimil	32,506	32,506
SPG – 12m3 Garbage Truck	-	216,223
SPG – 2 x Tractors/Slashers & 4 x Ride-on Mowers	16,366	114,146
Bathurst Island Oval Upgrade ABA - Portable Stage	37,055	-
Milikapiti Oval Upgrade ABA	103,409	-
R2R (TBA)	326,853	-
Upgrade Fencing at Bathurst Island (Wurrumiyanga) Aerodrome	66,113	-
Upgrade Fencing at Snake Bay (Milikapiti) Aerodrome	30,313	-
Installation of Second solar powered windsock BI Aerodrome	4,489	-
Replacement of lighting system at Bathurst Island Aerodrome	22,723	-
Upgrade Ranku Aerodrome	151,712	-
Executive Leadership Finance & Compliance	346,345	-
NT Jobs Package (formerly Converted Jobs)	7,687	-
New Car and Passenger Ferry - Regional	500,000	-
Second-Hand Grader - Regional	277,991	-
Installation of Security Alarm System	279,734	-
Installation of Dumb Barge Pontoon - Pirlangimpi	238,844	-
Purchase of Plant and Equipment for Pirlangimpi	45,000	-
<b>Total Restricted Cash</b>	<b>3,399,062</b>	<b>2,520,344</b>
<b>Total Unrestricted</b>	<b>(525,486)</b>	<b>975,211</b>
<b>Total Cash Available</b>	<b>2,873,576</b>	<b>3,495,555</b>
<b>6. Current Assets - Receivables</b>		
Rates & Annual Charges	395,328	309,952
GST Receivables	36,313	51,926
Accrued Income	84,618	22,820
Other Receivables	406,261	461,355
Less Provision for Doubtful Debts	(251,242)	(258,034)
<b>TOTAL RECEIVABLES</b>	<b>671,278</b>	<b>588,019</b>
<b>a Trade receivables and allowance for doubtful debts</b>		
Trade receivables are non-interest bearing and are generally on 30 day terms. The ageing of trade receivables at 30 June 2018 is detailed below:		
Not past due	436,940	485,154
Past due 31-60 days	24,217	18,743
Past due 61-90 days	9,102	7,456
Past due 91 days	452,261	334,700
<b>Total Gross Trade Receivables</b>	<b>922,520</b>	<b>846,053</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	2018	2017
	\$	\$

**6. Current Assets – Receivables (Cont.)**

**b Impaired receivables**

As at 30 June 2018, receivables with a nominal value of \$251,242 were impaired (2017: \$258,034). Receivables are assessed for impairment by ascertaining the recoverability of the amounts, and are provided for when there is objective evidence indicating that the debt may not be fully recoverable to the Council. The ageing of the impaired receivables are as follows:

Not past due	-	-
Past due 31-60 days	-	-
Past due 61-90 days	-	784
Past due 91 days	251,242	257,250
<b>Total Impaired Receivables</b>	<b>251,242</b>	<b>258,034</b>

Movements in the provision for impairment are as follows

Balance at beginning of year	(258,034)	(258,034)
Provision for impairment recognised during the year	(251,242)	-
Reversal of provision for impairment	258,034	-
<b>Balance at end of year</b>	<b>(251,242)</b>	<b>(258,034)</b>

As at 30 June 2018, current receivables of the Council with a nominal value of \$234,339 (2017: \$102,865) were past due but not impaired. These relate to a number of customers for whom there is no history of default. The ageing of these receivables are as follows:

Past due 31-60 days	24,217	18,743
Past due 61-90 days	9,102	6,672
Past due 91 days	201,019	77,450
<b>Total Receivables</b>	<b>234,339</b>	<b>102,865</b>

**7 Other Assets**

Inventories:

Fuel Stock	56,086	75,149
Stores and Material	127,899	330,737
Prepayments	1,000	28,609
<b>TOTAL OTHER ASSETS</b>	<b>184,985</b>	<b>434,495</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>8. Property Plant &amp; Equipment</b>		
<b>a Gross carrying amount and accumulated depreciation</b>		
<b>Prescribed Buildings - at revaluation</b>	19,109,442	25,512,578
Less: Accumulated Depreciation and Impairment	-	(8,954,053)
<b>Total</b>	<b>19,109,442</b>	<b>16,558,525</b>
<b>Prescribed Infrastructure - at revaluation</b>	2,835,882	4,361,958
Less: Accumulated Depreciation and Impairment	-	(1,644,469)
<b>Total</b>	<b>2,835,882</b>	<b>2,717,489</b>
<b>Plant and Machinery - at cost</b>	3,089,846	3,089,107
Less: Accumulated Depreciation and Impairment	(2,291,498)	(2,005,797)
<b>Total</b>	<b>798,348</b>	<b>1,083,310</b>
<b>Equipment - at cost</b>	739,569	558,888
Less: Accumulated Depreciation and Impairment	(440,869)	(365,792)
<b>Total</b>	<b>298,700</b>	<b>193,096</b>
<b>Motor Vehicles - at cost</b>	1,649,697	1,428,415
Less: Accumulated Depreciation and Impairment	(1,185,108)	(1,055,127)
<b>Total</b>	<b>464,589</b>	<b>373,288</b>
<b>Work in Progress</b>	220,418	125,322
<b>Total</b>	<b>220,418</b>	<b>125,322</b>
<b>Total Property, Plant and Equipment</b>	<b>23,727,379</b>	<b>21,051,030</b>
<b>b Movements in carrying amounts</b>		
<b>Buildings</b>		
Buildings - at Written Down Value	16,558,525	17,864,878
Plus: Revaluation	3,851,598	-
Plus: Acquisitions	6,185	-
Less: Sold/Written Off	-	-
Less: Depreciation	(1,306,866)	(1,306,353)
Less: Prescribed Asset Transfer	(19,109,442)	-
<b>Total</b>	<b>-</b>	<b>16,558,525</b>
<b>Prescribed Buildings – at revaluation</b>		
Plus: Prescribed Asset Transfer	19,109,442	-
<b>Total</b>	<b>19,109,442</b>	<b>-</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	2018	2017
	\$	\$
<b>8. Property Plant &amp; Equipment (Cont.)</b>		
<b>Prescribed Infrastructure</b>		
Infrastructure - at Written Down Value	2,717,489	2,904,948
Plus: Revaluation	360,181	-
Plus: Acquisitions	-	54,283
Less: Depreciation	(241,788)	(241,742)
Less: Prescribed Asset Transfer	(2,835,882)	-
<b>Total</b>	<b>-</b>	<b>2,717,489</b>
<b>Prescribed Infrastructure – at revaluation</b>		
Prescribed Asset Transfer	2,835,882	-
<b>Total</b>	<b>2,835,882</b>	<b>-</b>
<b>Plant and Machinery</b>		
Plant and Machinery - at Written Down Value	1,083,310	1,252,443
Plus: Acquisitions	739	160,437
Less: Sold/Written Off	-	(42,695)
Less: Depreciation	(285,701)	(285,875)
<b>Total</b>	<b>798,348</b>	<b>1,083,310</b>
<b>Equipment</b>		
Equipment - at Written Down Value	193,096	183,695
Plus: Acquisitions	180,681	75,738
Less: Depreciation	(75,077)	(66,337)
<b>Total</b>	<b>298,700</b>	<b>193,096</b>
<b>Motor Vehicles</b>		
Motor Vehicles at Written Down Value	373,288	351,073
Plus: Acquisitions	221,282	193,085
Less: Sold/Written Off	-	(4,013)
Less: Depreciation	(129,981)	(166,857)
<b>Total</b>	<b>464,589</b>	<b>373,288</b>
<b>Work in Progress</b>		
Opening Balance	125,322	107,920
Disposals	-	-
Additions	503,983	500,945
Capitalisation	(408,887)	(483,543)
<b>Total</b>	<b>220,418</b>	<b>125,322</b>
<b>TOTAL - All Non-Current Assets</b>	<b>23,727,379</b>	<b>21,051,030</b>



TIWI ISLANDS REGIONAL COUNCIL

Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018

	2018	2017
	\$	\$
<b>9. Trade and Other Payables, Provisions &amp; Borrowings</b>		
<b>a Trade and Other Payables</b>		
Goods & Services	581,626	722,057
Employee Related	125,582	138,468
GST Payable	90,517	70,324
Credit Cards Payable	-	(909)
<b>Total Trade and Other Payables</b>	<b>797,725</b>	<b>929,940</b>
<b>b Other Current Liabilities</b>	<b>722,516</b>	<b>1,739,687</b>
Unexpended Grant Liability	1,686,754	1,481,339
	<b>2,409,270</b>	<b>3,221,026</b>
<b>c Provision - Current</b>		
Annual Leave	727,769	704,242
Long Service Leave	174,822	148,529
<b>Total Current Provisions</b>	<b>902,591</b>	<b>852,771</b>
<b>d Provisions - Non Current</b>		
Long Service Leave	296,235	257,426
<b>Total Non-Current Provisions</b>	<b>296,235</b>	<b>257,426</b>
<b>TOTAL PROVISIONS</b>	<b>1,198,826</b>	<b>1,110,197</b>
<b>e Borrowings (Unsecured)</b>		
The Department of Housing and Community Development (previously known as the Department of Local Government) provided the Council with an interest-free loan of \$1,000,000 to assist the Council to pay outstanding debtors and staff transferred to the Council from the old Tiwi Islands Local Government as part of the Council Amalgamation in July 2008. The Council made a payment of \$333,333 towards the loan in January 2014. The Department has confirmed that the loan will not be called within the next 12 months.		
Non Current Borrowings	666,667	666,667
<b>TOTAL BORROWINGS</b>	<b>666,667</b>	<b>666,667</b>
<b>TOTAL TRADE AND OTHER PAYABLES, PROVISIONS &amp; BORROWINGS</b>	<b>5,072,488</b>	<b>5,927,830</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	2018	2017
	\$	\$
<b>10. Statement of Cash Flows</b>		
<b>a Reconciliation of Cash</b>		
Cash on hand and at Bank	71,009	337,947
Cash Management Account	2,802,567	3,157,608
Balances as per Statement of Cash Flow	<u>2,873,576</u>	<u>3,495,555</u>
<b>b Reconciliation of Change in Net Assets to Cash from Operating Activities</b>		
Change in net assets after operations	(1,468,317)	(2,371,795)
<b>Add:</b>		
Depreciation and Amortisation	2,039,413	2,068,163
Decrease in Stock	221,901	-
Decrease in Prepayments	27,609	-
Increase in Provisions	88,629	-
Increase in Other Current Liabilities	-	2,079,662
	<u>909,235</u>	<u>1,776,030</u>
<b>Less:</b>		
Decrease in Trade Creditors	167,245	535,716
Decrease in Other Current Liabilities	811,756	-
Decrease in Provisions	-	12,084
Increase in Trade and Other Receivables	48,230	290,859
Increase in Prepayments	-	28,609
Increase in Stock	-	60,228
Profit on Sale of Fixed Assets	2,572	27,214
	<u>1,029,803</u>	<u>954,710</u>
<b>Net Cash generated from/(used in) operating activities</b>	<u><b>(120,568)</b></u>	<u><b>821,320</b></u>

**11 Operating Leases**

Commitments under non-cancellable operating leases at the reporting date but not recognised in the financial statements are payable as follows:

Not later than one year	227,544	245,143
Later than one year and not later than 5 years	848,240	860,495
Later than 5 years	2,048,082	2,246,769
<b>Total</b>	<u><b>3,123,866</b></u>	<u><b>3,352,407</b></u>

**12 Commitments for Expenditure**

The Council has entered into contracts for future capital expenditure which are not provided in the financial statements. These commitments are for motor vehicles and equipment as follows:

Not later than one year	183,838	238,763
Later than one year and not later than 5 years	-	-
Later than 5 years	-	-
	<u><b>183,838</b></u>	<u><b>238,763</b></u>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>13 Grants &amp; Contributions with Conditions</b>		
Grant and Contributions that were obtained on the condition that they be expended on specific purposes but which are not yet expended in accordance with those conditions, are as follows:		
<b>Grant Liability from 10/11 Funding Year</b>		
CIGP – Miscellaneous Repairs to Bores	545	545
<b>10/11 Grant Liability Total</b>	<b>545</b>	<b>545</b>
<b>Grant Liability from 11/12 Funding Year</b>		
Community Fitness	1,249	1,249
Cape Forcroy Road	46,240	46,240
<b>11/12 Grant Liability Total</b>	<b>47,489</b>	<b>47,489</b>
<b>Grant Liability from 12/13 Funding Year</b>		
Child Care Pirlangimpi	95	95
SPG – Bunded Fuel Tanks Milikapiti	2,392	2,392
<b>12/13 Grant Liability Total</b>	<b>2,487</b>	<b>2,487</b>
<b>Grant Liability from 13/14 Funding Year</b>		
ISARP – Jobs Creation Package	109,097	109,097
NAIDOC Week	5,664	5,664
Active Remote Communities	30,653	30,653
Active Remote Communities – Variation Money	2,005	2,005
Install Cricket Pitch	201	201
<b>13/14 Grant Liability Total</b>	<b>147,620</b>	<b>147,620</b>
<b>Grant Liability from 14/15 Funding Year</b>		
ISARP – Jobs Creation Package	51,874	51,874
Regional Night Patrol	4,042	4,042
Youth Diversion Unit	21,884	21,884
Active Remote Communities – BNT Women's Basketball	1,725	1,725
<b>14/15 Grant Liability Total</b>	<b>79,525</b>	<b>79,525</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>13 Conditions Over Grants &amp; Contributions (Cont.)</b>		
<b>Grant Liability from 15/16 Funding Year</b>		
OSHC Wurrumiyanga	48,183	48,184
OSHC Pirlangimpi	32,892	32,892
OSHC Milikapiti	11,853	11,853
Child Care Wurrumiyanga	5,000	5,000
Child Care Pirlangimpi	5,000	5,000
NAIDOC Week	3,643	3,643
NT Jobs Package Culture & Support	-	30,394
Road Reseal Consultancy Wurrumiyanga	296	296
Youth Diversion Unit	21,308	21,308
Outstations Housing Maintenance	85,520	85,520
Outstations Municipal & Essential Services	132,394	132,394
NT Jobs Package (Converted Jobs)	85,133	85,133
<b>15/16 Grant Liability Total</b>	<b>431,223</b>	<b>461,617</b>
<b>Grant Liability from 16/17 Funding Year</b>		
ISARP - Sport for Life	34,655	34,655
Regional Night Patrol	379,547	379,547
NAIDOC Week	2,320	2,320
NT Jobs Package Culture & Support	-	38,121
Pirlangimpi School Meals Program	55,224	55,224
Families as First Teachers	-	103,864
Youth Diversion Unit	32,959	32,959
Early Intervention Youth Boot Camp	6,110	6,110
Active Remote Communities	-	35,570
Regional & Remote Communities	2,523	2,523
SPG - 10m3 tipper	6,163	6,163
MESSPG - Telecommunications Repeaters	45,000	45,000
<b>16/17 Grant Liability Total</b>	<b>564,501</b>	<b>742,056</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

	<b>2018</b>	<b>2017</b>
	<b>\$</b>	<b>\$</b>
<b>13 Conditions Over Grants &amp; Contributions (Cont.)</b>		
<b>Grant Liability from 17/18 Funding Year</b>		
OSHC Wurrumiyanga	9,926	-
OSHC Pirlangimpi	29,570	-
OSHC Milikapiti	25,369	-
Child Care Wurrumiyanga	26,778	-
Child Care Pirlangimpi	15,919	-
Regional Night Patrol	117,219	-
NAIDOC Week	5,310	-
NT Jobs Package Culture & Support	50,827	-
Pirlangimpi School Meals Program	16,826	-
Milakipiti Child Care	31,377	-
Community Safety Regional	27,999	-
Active Remote Communities	56,244	-
<b>17/18 Grant Liability Total</b>	<b>413,364</b>	<b>-</b>
<b>Total Grant Liability</b>	<b>1,686,754</b>	<b>1,481,340</b>

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 14. Financial Risk Management

The main risks the Council is exposed to through its financial instruments are liquidity risk, credit risk, market risk and interest rate risk.

##### *Liquidity Risk*

Liquidity risk is the risk that the Council will not be able to meet its obligations as and when they fall due. The Council manages its liquidity risk by monitoring cash flows and also through its budget management process. Due to the nature of its business, the Council is able to estimate its income and cash flows based on grant funding timeframes.

##### *Credit Risk*

Credit risk is the risk of financial loss to the Council if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Exposure to credit risk is monitored by management on an ongoing basis. The maximum exposure to credit risk, excluding the value of any collateral or other security, is limited to the total carrying value of financial assets, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements. The Council does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Council.

The majority of the Council's debtors are government owned and funded entities and credit risk for the Council is low.

##### *Market Risk*

Market risk is the risk that changes in market prices, such as interest rates and equity prices will affect the Council's income or the value of its holdings of financial instruments. Exposure to market risk is closely monitored by the Council. The Council does not have any material market risk.

##### *Interest rate risk*

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in interest rates. The Council manages its interest rate risk by maintaining floating rate cash and floating rate debt.

##### *Sensitivity analysis*

At balance date, the Council had the following financial assets exposed to variable interest rate risk:

	2018	2017
	\$	\$
<b>Financial Assets</b>		
Cash at bank	2,873,576	3,495,555
Investment	-	-
	<u>2,873,576</u>	<u>3,495,555</u>



# TIWI ISLANDS REGIONAL COUNCIL

## Notes to and forming part of the Financial Statements for the year ended 30 June 2018

### 14. Financial Risk Management (Cont.)

At balance sheet date the Council has not entered into any loans or other financial commitments that present exposure to interest rate risk. Credit cards are the only short term financial instrument used by the Council and balances are cleared at month end. The table below details the interest rate sensitivity analysis of the Council at balance date, holding all other variables constant. A 100 basis point change is deemed to be possible change and is used when reporting interest rate risk.

	Change in Variable	Effect on Profit or Loss 2018 \$	Effect on Equity 2018 \$	Effect on Profit or Loss 2017 \$	Effect on Equity 2017 \$
<b>Financial Assets</b>					
Cash at bank and Investments	1%	28,736	28,736	34,956	34,956
	(1)%	(28,736)	(28,736)	(34,956)	(34,956)

### 14b. Net fair values of financial assets and liabilities

**Cash and cash Equivalents:** The carrying amounts of cash and cash equivalents approximate their fair value due to its short term to maturity nature.

**Loans and receivables and Trade and other payables:** Their carrying amounts approximate their fair value due to its short term to maturity nature.

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

**14c. Financial Instruments Composition and Maturity Analysis**

The table below reflects the undiscounted contractual settlement terms for the financial instruments of a fixed period of maturity, as well as management's expectation of the settlement period for the all financial instruments.

Financial Instruments	Within 1 year		1 - 5 years maturing in 1 year or less		Over 5 years maturing in 1 to 5 years		Total Carrying amount	
	2018	2017	2018	2017	2018	2017	2018	2017
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Financial Assets - cash flows realisable</b>								
Cash on Hand	2,873,576	3,495,555	-	-	-	-	2,873,576	3,495,555
Trade and other receivables	671,278	588,019	-	-	-	-	671,278	588,019
<b>Total</b>	<b>3,544,854</b>	<b>4,083,574</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,544,854</b>	<b>4,083,574</b>
<b>Financial Liabilities due for payment</b>								
Trade and other payables	797,725	929,940	-	-	-	-	797,725	929,940
Borrowings	-	-	-	-	666,667	666,667	666,667	666,667
Other Current Liabilities	722,516	1,739,687	-	-	-	-	722,516	1,739,687
Unexpended Grant Liability	1,686,754	1,481,340	-	-	-	-	1,686,754	1,481,340
<b>Total</b>	<b>3,206,995</b>	<b>4,150,966</b>	<b>-</b>	<b>-</b>	<b>666,667</b>	<b>666,667</b>	<b>3,873,662</b>	<b>4,817,633</b>

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

#### 15. Fair Value Measurement

In accordance with AASB 13, the fair value of financial assets and liabilities and non-financial assets which are measured at fair value on a recurring or non-recurring basis and those assets and liabilities not measured at fair value but for which fair value is disclosed in accordance with other relevant standards, are categorised into 3 levels based on the significance of inputs used to measure the fair value. The fair value hierarchy has the following levels:

- a) Level 1: quoted prices (unadjusted) in active markets for identical assets or liabilities that an entity can access at the measurement date;
- b) Level 2: inputs other than quoted prices included within Level 1 that are observable for the asset or liability, either directly (i.e., as prices) or indirectly (i.e., derived from prices); and
- c) Level 3: inputs for the asset or liability that are not based on observable market data (unobservable data).

The level within which the asset or liability is classified is determined based on the lowest level of significant input to the fair value measurement.

For purposes of determining the market value at Level 1, a market is regarded as active if quoted prices are readily and regularly available from an exchange, dealer, broker, industry group, pricing service, or regulatory agency, and those prices represent actual and regularly occurring market transactions on an arm's length basis.

#### (a) Financial Assets and Liabilities

The Council has no financial assets and liabilities measured at fair value as at 30 June 2018.

#### (b) Non-Financial Assets

	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>	<u>Total</u>
<b>30 June 2018</b>				
Buildings & Infrastructure			\$21,945,324	\$21,945,324
<b>30 June 2017</b>				
Buildings & Infrastructure			\$19,276,014	\$19,276,014

#### *Buildings and infrastructure*

The fair values of the Buildings and Infrastructure are estimated using a market approach which uses prices and other market data derived from observed transactions for the same or similar assets. Assets used by not for profit and public sector entities, which also have a commercial use, are likely to be valued based on observable market values considering the highest and best use requirements of AASB 13. The buildings and infrastructure used for a public service or as an administration building by a government agency in close proximity to other offices used for commercial purposes would be competing with commercial users for that office space within the market. As a result these properties' fair value could be determined based on sales of comparable buildings.

There were no changes during the period in the valuation techniques used by the Council to determine fair values.

# TIWI ISLANDS REGIONAL COUNCIL

## Notes to and forming part of the Financial Statements for the year ended 30 June 2018

### 16. Reserves

#### Asset Revaluation Reserve

The asset revaluation reserve is used to record increments and decrements arising from changes in fair value of non-current assets and available-for-sale financial assets.

#### Election Reserve

This reserve will fund expenses related to Local Government elections and By-Elections.

The Council in its meeting held on 27 May 2015 decided to transfer the unspent balance of the budget allocation for election expenses at 30 June each year from accumulated funds to the election reserve and use that amount of money to fund future Council general elections and by-elections at the direction of the CEO. A General Election was held for the Council in August 2017. Following the CEO's direction election costs of \$27,522 were paid out of the election reserve.

#### Asset Replacement Reserve

This reserve holds funding for renewal, replacement or upgrading of existing assets and/or the establishment of new assets in line with the Council's asset management plans.

At the same meeting the Council decided to transfer an initial amount of \$25,000 from the recent sale of surplus Council vehicles from accumulated funds to the asset replacement reserve and to use that amount to fund future Council motor vehicle and major plant / equipment purchases as directed by the CEO. Future proceeds from the sale or auction of Council motor vehicles / plant / equipment are to be credited to the asset replacement reserve as directed by the CEO.

The movements of the reserve for the year ended 30 June 2018 are as follows:

	1-Jul-17	Net Increments (Decrements)	Transfers, Impairments	30-Jun-18
	\$	\$	\$	\$
<b>Asset Revaluation Reserve</b>				
Prescribed Buildings	29,120,340	3,851,598	-	32,971,938
Prescribed Infrastructure	2,845,450	360,181	-	3,205,631
<b>Total Asset Revaluation Reserve</b>	<b>31,965,790</b>	<b>4,211,779</b>	<b>-</b>	<b>36,177,569</b>
	1-Jul-17	Transfer to Reserve	Transfer from Reserve	30-Jun-18
	\$	\$	\$	\$
<b>Other Reserves</b>				
Election Reserve	30,000	-	27,522	2,479
Asset Replacement Reserve	142,863	-	-	142,863
<b>Total Other Reserves</b>	<b>172,863</b>	<b>-</b>	<b>27,522</b>	<b>145,342</b>

### 17. Related party transactions

- The related parties of the Council include: the key management personnel because they have authority and responsibility for planning, directing and controlling the activities of the Council directly;

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

- spouses, children and dependants who are close family members of the key management personnel; and
- any entities controlled or jointly controlled by key management personnel's or controlled or jointly controlled by their close family members.

#### *Key Management Personnel*

Key management personnel of the Council are those persons having authority and responsibility for planning, directing and controlling the activities of Council. These include the Councillors, Chief Executive Officer and General Managers of Directorates as listed below.

#### **a Key Management Personnel**

Names of persons holding the position of key management personnel at the Council during the financial year are:

<b>Councillors</b>	Lynette De Santis Connell Tipiloura Pius Tipungwuti Mary Dunn Therese Bourke Pirrawayingi Puruntatameri Gawin Tipiloura Stanley Tipiloura Leslie Tungatalum Wesley Kerinaiaua Francisco Babui Kevin Doolan Regis Pangiraminni Barry Puruntatameri Emmanuel Rioli John Naden Anita Moreen Venard Pilakui	(ceased 11/12/17) (ceased 04/09/17) (ceased 04/09/17) (ceased 04/09/17) (ceased 04/09/17) (ceased 04/09/17)
<b>Chief Executive Officer</b>	Marion Scrymgour	
<b>GMs of Directorates</b>	Rosanna De Santis Bruce Mann	

#### **b Remuneration of Key Management Personnel**

The aggregate compensation made to key management personnel and other members of key management personnel in the financial year is set out below:

	2018 \$	2017 \$
Short term employee benefits	834,853	816,607
Post employment benefits	57,557	84,388
Other Long Term benefits	10,953	7,956
Termination benefits	-	47,392
	<b>903,363</b>	<b>956,343</b>

#### **c No retirement benefits have been made by the Council to Key Management Personnel.**

## TIWI ISLANDS REGIONAL COUNCIL

### Notes to and forming part of the Financial Statements for the year ended 30 June 2018

- d No loans have been made, guaranteed or secured by the Council to Key Management Personnel during the reporting year 2017/18.
- e No transactions other than remuneration payment or reimbursement of approved expenses were entered into by the Council with Key Management Personnel, or Related Parties of such Key Management Personnel during the reporting year 2017/18.

**f Investment in Councilbiz**

CouncilBiz was incorporated as a Local Government subsidiary on 10 June 2008 and commenced operations on 1 July 2008 providing administrative, ICT and Business Systems support to the 8 member Councils. It is a Local Government subsidiary, created as part of the Northern Territory Local Government Reform Agenda, under the *Local Government Act 2008* and Regulations.

Upon the incorporation of CouncilBiz, the Council made an initial funding contribution of \$50,000. Under the terms and conditions of CouncilBiz's Constitution, the debts and liabilities of CouncilBiz are guaranteed by the members in equal shares or on the basis of the formula agreed by the members. Upon the dissolution of CouncilBiz, the amount that remains after such dissolution and the settlement of all debts and liabilities shall be transferred to another organisation with a similar purpose as agreed to by the members with similar rules to CouncilBiz, such as prohibiting the distribution of assets and income to its members. As the Council will not realise any returns from its \$50,000 funding contribution to CouncilBiz, this amount was expensed when it was incurred..

## 18. Contingent Assets and Contingent Liabilities

### Contingent Liabilities

Under the terms and conditions of the Constitution of CouncilBiz, the Council and other members have guaranteed the debts and liabilities of CouncilBiz. As at 30 June 2018, the amount of the obligation cannot be measured with sufficient reliability, and has not been recognised in the accounts.

As at 30 June 2018, the Council has a security deposit guarantee in favour of Cooper Holdings (NT) Pty Ltd amounting to \$8,694 (2017: \$8,694).

### Rehabilitation of Landfill Sites

The Council operates a land fill site at Tiwi Islands giving rise to an obligation to rehabilitate the site in the future. The Council at this stage is unable to quantify the amount to rehabilitate the site as the liability cannot be reliably estimated.

### Other Contingent Liabilities

The Council is involved from time to time in various claims incidental to the ordinary course of business. It is not practical to estimate any potential liability at this stage.

The Council believes that it is appropriately covered for claims through its insurance coverage and does not expect any material liabilities to eventuate.

## 19. Auditor's Remuneration

Amounts received or due and receivable by the auditors of  
Tiwi Islands Regional Council

	2018 \$	2017 \$
- Audit or Review Services	46,054	64,530
- Other Services	36,651	12,600
<b>Total Remuneration</b>	<b>82,705</b>	<b>77,130</b>

**TIWI ISLANDS REGIONAL COUNCIL**

**Notes to and forming part of the Financial Statements  
for the year ended 30 June 2018**

**20. Events after the reporting period**

At the date of this report, no matters or circumstances have arisen since the end of the financial year which significantly affected or may affect the operations of the Council, the results of those operations, or the state of affairs of the Council in future financial years.