



## **AGENDA**

### **PIRLANGIMPI LOCAL AUTHORITY**

**TUESDAY, 25 JUNE 2024 (RESCHEDULE  
TO MONDAY 22 JULY 2024)**

Notice is given that the next Pirlangimpi Local Authority of Tiwi Islands Regional Council will be held on:

- Monday 22 July 2024 in Pirlangimpi Shire Boardroom
- Commencing at 10am

Your attendance at the meeting will be appreciated.

**Gina McPharlin**  
**Chief Executive Officer**

## TABLE OF CONTENTS

<b>1 WELCOME &amp; APOLOGIES</b> .....	<b>3</b>
1.1 Welcome and Opening of Meeting .....	3
1.2 Present .....	3
1.3 Apologies .....	3
1.4 Leave of Absence .....	3
1.5 Declaration of Interest of Members or Staff .....	3
1.6 Confirmation of Previous Minutes .....	4
<b>2 REPORTS FOR INFORMATION</b> .....	<b>6</b>
<b>3 REPORTS FOR DECISION</b> .....	<b>6</b>
3.1 Pirlangimpi Local Authority - Resignation of a Member .....	6
3.2 Pirlangimpi Local Authority Community project .....	9
3.3 2023/2024 – Local Authority Financial Report to Pirlangimpi Local Authority as of 31 May 2024 .....	13
<b>4 OTHER BUSINESS</b> .....	<b>18</b>
<b>5 BUSINESS ARISING</b> .....	<b>18</b>
<b>6 NEXT MEETING</b> .....	<b>18</b>
<b>7 CLOSURE</b> .....	<b>18</b>

## 1 WELCOME & APOLOGIES

### 1.1 Welcome and Opening of Meeting

### 1.2 Present

### 1.3 Apologies

### 1.4 Leave of Absence

### 1.5 Declaration of Interest of Members or Staff

Section 73 of the Northern Territory *Local Government Act* states:

#### Section 73 Conflict of interest

- (1) A member has a **conflict of interest** in a question arising for decision by the council, local board or council committee if the member or an associate of the member has a personal or financial interest in how the question is decided.
- (2) This section does not apply if the interest is:
  - (a) an interest in a question about the level of allowances or expenses to be set for members; or
  - (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
  - (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
  - (d) an interest that the member or an associate has in a non-profit body or association; or
  - (e) an interest of the member or an associate:
    - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
    - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
  - (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

#### Section 74 Disclosure of interest

- (1) As soon as practicable after a member becomes aware of a conflict of interest in a question that has arisen or is about to arise before the council, local board or council committee, the member must disclose the personal or financial interest that gives rise to the conflict (the **relevant interest**):
  - (a) at a meeting of the council, local board or council committee; and
  - (b) to the CEO.

(2) The CEO must record the disclosure in a register of interests kept for the purpose.

Section 12 of the Northern Territory Local Government (Administration) Regulations states:

### **Section 12 Contents of register of interests**

The register of interests to be kept under section 74(2) of the Act must contain:

- (a) the name of the member making the disclosure; and
- (b) the nature of the interest that gives rise to the conflict of interest; and
- (c) the nature of the question on which the conflict of interest arises.

Does any Councillor or Senior Officer have any conflicts of interest to declare at this point of proceedings?

## **1.6 Confirmation of Previous Minutes**



### **MINUTES OF THE PIRLANGIMPI LOCAL AUTHORITY MEETING HELD IN THE PIRLANGIMPI BOARDROOM / TELECONFERENCE ON WEDNESDAY, 13 DECEMBER 2023 AT 10.43AM (POSTPONED TO THURSDAY, 21 DECEMBER 2023)**

## **1 Welcome & Apologies**

### **1.1 Welcome**

The meeting opened at 10.43 am.

### **1.2 Present**

Chair	Andrew Warrior	In Person
Member	Andrew Orsto	In Person
Member	Bernard Pangiraminni	In Person
Member	Margaret Tipungwuti	In person
Member	Thecla Puruntatameri	In Person
Member	Rebecca Yunupingu	In Person
Member	Carol Puruntatameri	In Person
Mayor	Lynette De Santis	Teleconference
Councillor	Therese (Wokay) Bourke	In Person
Councillor	Deanne Rioli	In Person
Staff	Gina McPharlin - Chief Executive Officer	In Person

Staff	Bala Donepudi - Chief Financial Officer	In Person
Staff	Bill Toy – Community Engagement Manager	Teleconference

### 1.3 Apologies

#### **APOLOGIES FROM MEMBERS WHO WERE ABSENT FROM THE MEETING**

##### **7 RESOLUTION**

*Moved:* Bernard Pangiraminni

*Seconded:* Andrew Orsto

**That the Pirlangimpi Local Authority members accept the apology from Noel Galarla and John V Tipungwuti.**

**CARRIED**

### 1.4 Leave of Absence

Nil

### 1.5 Declaration of Interest of Members or Staff

##### **10 RESOLUTION**

*Moved:* Thecla Puruntatameri

*Seconded:* Andrew Orsto

**That the Pirlangimpi Local Authority members accept the declaration of interest from Chair, Andrew Warrior as an employee of the Tiwi Island Regional Council.**

**CARRIED**

### 1.6 Confirmation of Previous Minutes

***Pirlangimpi Local Authority - 26 September 2023 (Postponed to 14 November 2023)***

##### **11 RESOLUTION**

*Moved:* Andrew Orsto

*Seconded:* Bernard Pangiraminni

That the minutes of the Pirlangimpi Local Authority on 14 November 2023 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## 2 GENERAL BUSINESS

Nil

## 3 REPORTS FOR INFORMATION

Nil

## 4 REPORTS FOR DECISION

### **4.1 PIRLANGIMPI LOCAL AUTHORITY COMMUNITY PROJECT**

To get the consent of the Pirlangimpi Local Authority to undertake new projects under Local Authority project Funding.

**12 RESOLUTION**

*Moved: Thecla Bernadette Puruntatameri*

*Seconded: Rebekah Yunupingu*

- 1. That the Pirlangimpi Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**
- 3. Recommends any new projects to Council for approval to proceed.**
- 4. Request the CEO to report on the history of the installation of the tap at the beach from near the barge landing and provide recommendations on future steps.**

**CARRIED**

**4.2 2023/2024 – LOCAL AUTHORITY FINANCIAL REPORT TO 30 NOVEMBER 2023**

This information is provided for information to the Pirlangimpi Local Authority to report on expenditure to 30 November 2023 for the 2023/2024 FY.

**13 RESOLUTION**

*Moved: Therese (Wokay) Bourke*

*Seconded: Andrew Orsto*

**That the Pirlangimpi Local Authority notes this finance report for information and provides any comments.**

**CARRIED**

**5 OTHER BUSINESS**

Nil

**6 BUSINESS ARISING**

Nil

**7 Next Meeting**

Tuesday 25 June 2024.

**8 Closure**

The meeting closed at 12.37pm.

**REPORT FOR DECISION**

**ITEM NUMBER:** 3.1

**TITLE:** Pirlangimpi Local Authority - Resignation as a Member

**AUTHOR:** Gina McPharlin, Chief Executive Officer

## **PURPOSE**

The Tiwi Islands Regional Council received a letter dated 4 June 2024 from Pirlangimpi Local Authority (PLA) member John Tipungwuti advising of his resignation.

## **BACKGROUND**

A resignation letter dated 4 June 2024 from John Tipungwuti is attached for PLA Members information.

On behalf of the PLA a vote of thanks is extended to the outgoing PLA member John Tipungwuti.

A call for nominations will be advertised for 28 days as per Ministerial Guideline 8. Nominations will be open from Thursday 22 July 2024 and closed on Sunday 18 August 2024 for the PLA Miyartuwi (Pandanus) Skin Group vacancy.

## **RECOMMENDATION**

**That the Pirlangimpi Local Authority notes this report and members to record vote of thanks to the outgoing PLA member John Tipungwuti.**

## **ATTACHMENTS**

1. John V Tipungwuti Resignation Letter [3.1.1 - 1 page]

Pirlangimpi Local Authority Meeting 22 July 2024 - Agenda

To Tiwi island Regional council,

I John Tipungwuti of the TIRC Pirlangimpi Local Authority wish to step down from my role as local authority member and would like to nominate Daniel Costa as my successor for member from pandanus skin group.

Sincerely,

John Tipungwuti

Handwritten signature of John V. Tipungwuti in black ink.

### 3 REPORTS FOR DECISION

---

**ITEM NUMBER:** 3.2  
**TITLE:** Pirlangimpi Local Authority Community project  
**AUTHOR:** Jayesh Vasandani, Acting Chief Financial officer

#### **PURPOSE**

To ask the Pirlangimpi Local Authority (PLA) consent to undertake new projects under Local Authority Project Funding (LAPF).

#### **BACKGROUND**

The Council has received \$288,700 in funding over the past four (4) financial years, and new funding for 2023/24 of \$57,600 has been released by the Department of Chief Minister & Cabinet (DCMC) on 17<sup>th</sup> May 2024. Projects worth \$271,902 have been approved by the Pirlangimpi Local Authority (PLA).

The DCMC has confirmed that The LAPF funds must be fully expended within Two (2) years from receipt of the funds or Department may request unspent funds to be repaid.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

#### **ISSUES/OPTIONS/CONSEQUENCES**

The status and expenditure of current projects will be discussed with PLA.

To ensure projects are completed in a timely manner it is important that the status of expenditure, including challenges are discussed with PLA Members.

Variations to existing projects and or Projects Scope may be required to ensure Funding Compliance

#### **RECOMMENDATION**

- 1. That the Pirlangimpi Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**

#### **ATTACHMENTS**

- LAPF as at 31.05.2024 - Pirlangimpi [3.2.1 - 3 pages]

Pirlangimpi Local Authority Meeting 22 July 2024 - Agenda

**Pirlangimpi Local Authority Project Funding A/SDC 147802**

**Summary of available funding as at 31/05/2024**

PLAI18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$57,950
PLAI19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$57,950
PLAI20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$57,600
PLAI21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$57,600
PLAI22-23	2022/23 Grant Funding - must be spent by 30 June 2025	\$57,600
PLAI23-24	2023/24 Grant Funding - must be spent by 30 June 2026	\$57,600
PLAIV18-19	Income from Vet Services	
	<b>Total Income:</b>	<b>\$346,300</b>

**Summary of Completed Projects - Expenditure as at 31/05/2024**

	<b>Expenditure</b>	<b>Budget</b>
<b>(A)</b>	<b>Total of Completed Projects: \$207,815</b>	<b>\$207,346</b>

**Summary of Current Projects - Expenditure as at 31/05/2024**

	<b>Expenditure</b>	<b>Budget</b>
PLA-18/19 - 4	Two Vet Visits	\$5,802
PLA-18/19 - 6	Public Toilets - ( On Hold )	\$0
PLA-21/22 - 2	Swimming Pool Lights	\$1,154
PLA 22/23-01	Trailer Truck	\$11,814
PLA-21/22 - 3	Polo Uniform - PLA Members	\$547
PLA-23/24 - 1	Install Water Taps at the Pirlangimpi Beachfront	\$0
PLA-23/24 - 2	Shade Structures at the Main Cemetery and Ceremony Grounds	\$259
PLA-23/24 - 3	Christmas Barbeque	\$2,000
PLA-23/24 - 4	New Year Barbeque	\$0
<b>(B)</b>	<b>Total of Current Projects: \$21,576</b>	<b>\$64,087</b>
<b>(A+ B) = (C)</b>	<b>Total of Completed and Current Projects: \$229,391</b>	<b>\$271,902</b>

**Available for new projects: \$74,398**

Pirlangimpi Local Authority Meeting 22 July 2024 - Agenda

**Pirlangimpi Local Authority Project Funding A/SDC 147802**

**Approved Projects Listing - Expenditure as at 31/05/2024**

**PLA-18/19 - 4**                      **Two Vet Visits**  
**In Progress**

	<b>GM CD&amp;S</b>
Approved budget	\$6,087
Income from Vet Services	
Total Expenditure	<u>\$5,802</u>
Balance to be spent	<u><u>\$284</u></u>

25/02/2019 - LA Approved the Project Under 2018-19 Funding

**PLA-18/19 - 6**                      **Public Toilets (Project on hold)**  
**Put on Hold - 20/08/2019**

	<b>SSM Melville</b>
Approved budget	\$0
Total Expenditure	<u>\$0</u>
Balance to be spent	<u><u>\$0</u></u>

22/05/2019 - OCM Approved the Project Under 2018-19 Funding

20/08/2019 - LAC approved to put project on hold to redirect funds to other projects. \$13,575.10 redirected to PLA18/19-8

Is there a resolution from Council - whether this project is closed ? . There is PLA-21/22 - 1 ( Public Toilet ) is approved by MLA 24/08/2021

25/05/2021 - That the Pirlangimpi Local Authority gives approval for \$20,000 to be quarantined out of the new 2021/2022 budget to cover costs for public toilet refurbishment

Project was Kept on Hold in May 2022 Meeting

Re shuffled Funds of this project were moved to PLA 21/22-3 - Rubbish Truck

**PLA-21/22 - 2**                      **Swimming Pool Lights**

	<b>SSM Melville</b>
Approved budget	\$7,000
Total Expenditure	<u>\$1,154</u>
Balance to be spent	<u><u>\$5,846</u></u>

16/11/2021 OCM Approved the Project Under 2020-21 Funding

**PLA 22/23-01**                      **Trailer Truck**

	<b>SSM Melville</b>
Approved budget	\$30,000
Total Expenditure	<u>\$11,814</u>
Balance to be spent	<u><u>\$18,186</u></u>

25/11/2021 OCM Approved the Project Under 2021-22 Funding

Pirlangimpi Local Authority Meeting 22 July 2024 - Agenda

**PLA-23/24 - 1**                      **Install Water Taps at the Pirlangimpi Beachfront**

	<b>SSM Melville</b>
Approved budget	\$13,000
Total Expenditure	<u>\$0</u>
Balance to be spent	<u><u>\$13,000</u></u>

14/11/2021 PLA Approved the Project Under 2023-24 Funding

**PLA-23/24 - 2**                      **Shade Structures at the Main Cemetery and Ceremony Grounds**

	<b>SSM Melville</b>
Approved budget	\$1,000
Total Expenditure	<u>\$259</u>
Balance to be spent	<u><u>\$741</u></u>

14/11/2021 PLA Approved the Project Under 2023-24 Funding

**PLA-23/24 - 3**                      **Christmas barbeque**

	<b>SSM Melville</b>
Approved budget	\$2,000
Total Expenditure	<u>\$2,000</u>
Balance to be spent	<u><u>\$0</u></u>

14/11/2021 PLA Approved the Project Under 2023-24 Funding

**PLA-23/24 - 4**                      **New Year Barbeque**

	<b>SSM Melville</b>
Approved budget	<b>\$2,000</b>
Total Expenditure	<u>\$0</u>
Balance to be spent	<u><u>\$2,000</u></u>

14/11/2021 PLA Approved the Project Under 2023-24 Funding

### 3 REPORTS FOR DECISION

---

**ITEM NUMBER:** 3.3  
**TITLE:** 2023/2024 – Local Authority Financial Report to Pirlangimpi Local Authority as of 31 May 2024  
**AUTHOR:** Jayesh Vasandani, Acting Chief Financial officer

#### **PURPOSE**

This information is provided for information to the Pirlangimpi Local Authority to report on expenditure to 31st May 2024 for the FY 2023/2024.

#### **BACKGROUND**

Council's finance section has prepared report (attached) to be presented to both Council each month and to each Local Authority. Comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

#### **ISSUES/OPTIONS/CONSEQUENCES**

Nil

#### **CONSULTATION & TIMING**

Nil

#### **RECOMMENDATION**

**That the Pirlangimpi Local Authority notes this report for information.**

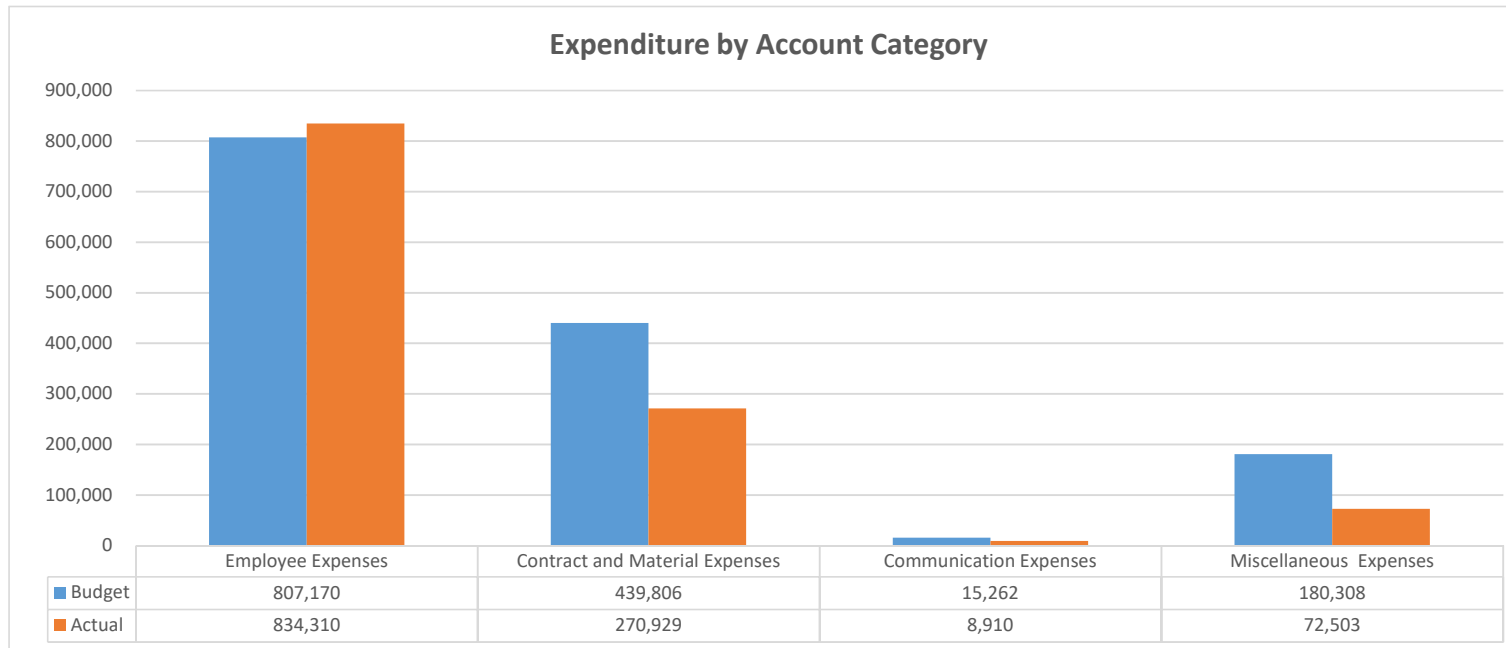
#### **ATTACHMENTS**

1. Financial Report - Pirlangimpi Local Authority May 2024 [3.3.1 - 4 pages]

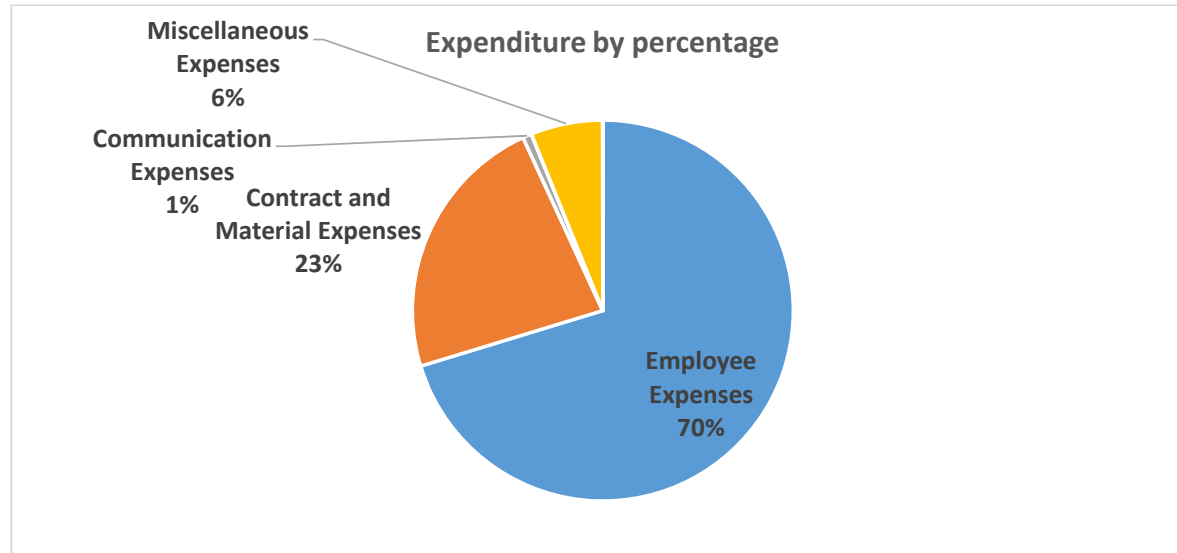
**Tiwi Islands Regional Council**  
**Pirlangimpi Local Authority**  
 as at 31-May-2024



Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>					
Employee Expenses	807,170	834,310	(27,139)	(3%)	880,548
Contract and Material Expenses	439,806	270,929	168,876	38%	479,788
Communication Expenses	15,262	8,910	6,352	42%	16,650
Miscellaneous Expenses	180,308	72,503	107,805	60%	196,700
Allocation Expense	136,813	217	136,596	100%	149,250
<b>Total Expenditure</b>	<b>1,579,359</b>	<b>1,186,869</b>	<b>392,490</b>		<b>1,722,936</b>



**Tiwi Islands Regional Council  
Pirlangimpi Local Authority  
as at 31-May-2024**



**Tiwi Islands Regional Council**  
**Pirlangimpi Local Authority**  
as at 31-May-2024



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Directorate INCLUDING Allocations and Capital Expense						
Pirlangimpi	1,579,359	1,198,682	380,677	24%	■	1,722,936
Chief Financial Officer	102,987	15,977	87,011	84%	■ <<	112,350
GM Infrastructure	777,191	693,739	83,452	11%	■ <<	847,844
Chief Executive Officer	161,425	57,037	104,388	65%	■ <<	176,100
GM Community Development and Services	537,756	431,930	105,827	20%	■ <<	586,643
<b>Total Expenditure</b>	<b>1,579,359</b>	<b>1,198,682</b>	<b>380,677</b>			<b>1,722,936</b>

## Expense by Local Authority Area - Pirlangimpi as at 31May-2024



Description	Budget YTD	Actuals YTD	Variance	%		Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>						
Pirlangimpi	1,579,359	1,198,682	380,677	24%	<span style="color: green;">●</span>	1,722,936
Chief Financial Officer	102,987	15,977	87,011	84%	<span style="color: green;">●</span>	112,350
GM Infrastructure	777,191	693,739	83,452	11%	<span style="color: green;">●</span>	847,844
Chief Executive Officer	161,425	57,037	104,388	65%	<span style="color: green;">●</span>	176,100
GM Community Development and Services	537,756	431,930	105,827	20%	<span style="color: green;">●</span>	586,643
<b>Total INCLUDING Allocations &amp; CapEx</b>	<b>1,579,359</b>	<b>1,198,682</b>	<b>380,677</b>	<b>24%</b>	<span style="color: green;">●</span>	<b>1,722,936</b>
<b>Expense by Account Category INCLUDING Allocations and Capital Expense</b>						
Pirlangimpi	1,579,359	1,198,682	380,677	24%	<span style="color: green;">●</span>	1,722,936
WIP Assets	0	11,814	(11,814)	(100%)	<span style="color: red;">●</span>	0
Employee Expenses	807,170	834,310	(27,139)	(3%)	<span style="color: red;">●</span>	880,548
Contract and Material Expenses	439,806	270,929	168,876	38%	<span style="color: green;">●</span>	479,788
Communication Expenses	15,262	8,910	6,352	42%	<span style="color: orange;">●</span>	16,650
Miscellaneous Expenses	180,308	72,503	107,805	60%	<span style="color: green;">●</span>	196,700
Allocation Expense	136,813	217	136,596	100%	<span style="color: green;">●</span>	149,250
<b>Total INCLUDING Allocations &amp; Cap Exp.</b>	<b>1,579,359</b>	<b>1,198,682</b>	<b>380,677</b>	<b>24%</b>	<span style="color: green;">●</span>	<b>1,722,936</b>

Printed by VASANDANIJ, 23-Jun-2024, 16:32:42h

- 4 OTHER BUSINESS**
- 5 BUSINESS ARISING**
- 6 NEXT MEETING**
- 7 CLOSURE**