



AGENDA

**PIRLANGIMPI LOCAL AUTHORITY
MEETING**

TUESDAY 23 SEPTEMBER 2025

Notice is given that the next Pirlangimpi Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday 23 September 2025
- in Pirlangimpi Council Boardroom
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

Heidi Dorn
Acting Chief Executive Officer

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 Present and Apologies

1.3 Leave of Absence

1.4 Declaration of Interest of Members or Staff

Summary

This report is to table for Council's record, the disclosure of conflicts of interests by Council members and staff members.

Recommendations

That council receives and notes the disclosure of conflict of interest.

Legislative Framework

1. Section 114, s115, s116 and s117 of the *Local Government Act of 2019*.
2. Section 179 of the *Local Government Act of 2019*.
3. Regulation 57 and 58 of the *Local Government (General) Regulation 2021*.

1.5 Confirmation of Previous Minutes

1.5.1 Pirlangimpi Local Authority Meeting held on 17 June 2025

That the minutes of the Pirlangimpi Local Authority Meeting held on 17 June 2025 as circulated, be confirmed as a true and correct record of that meeting.



**MINUTES OF THE PIRLANGIMPI LOCAL AUTHORITY HELD IN THE PIRLANGIMPI
BOARDROOM ON TUESDAY 17 JUNE 2025 AT 10:37 AM**

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 Present

Chair	Andrew Warrior
Councillor	Joseph Pangiraminni
Councillor	Therese Bourke
Councillor	Deanne Rioli
Member	Andrew Orsto
Member	Bernard Pangiraminni
Member	Thecla Puruntatameri
Member	Carol Puruntatameri
Member	Rebecca Yunupingu
Member	Daniel Costa
Staff	
Acting Chief Executive Officer	Bill Toy
Acting Chief Financial Officer	Jayesh Vasandani
Acting Manager Projects & Contracts	Salman Samee
Infrastructure Manager	Heidi Dorn
Governance & Compliance Coordinator	Nyaradzo Musasira
Guests	
Kristine Matienzo	Tiwi Land Council

1.3 Apologies

Apologies from members who were absent from the meeting

PLA/27 RESOLUTION

Moved: Therese Bourke

Seconded: Rebecca Yunupingu

That the Pirlangimpi Local Authority members accept the apologies from Mayor Lynette De Santis

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes



1.6.1 Pirlangimpi Local Authority Meeting held on 20 March 2025

PLA/28 RESOLUTION

Moved: Thecla Puruntatameri

Seconded: Carol Puruntatameri

That the minutes of the Pirlangimpi Local Authority Meeting held on 20 March 2025 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Members discussed the following below:

- Asbestos in the library and Community Engagement Manager to chase up where exactly the asbestos is located.
- Members requested a detailed report of the \$830 000 on roadworks. Chief Financial Officer to provide more information.
- Who maintains the toilets outside the creche area.
- Acting Manager Projects & Contracts to follow up with OTL regarding permission for concrete slabs for the installation of the table and chairs project.

2.1 General Business

PLA/29 RESOLUTION

Moved: Thecla Puruntatameri

Seconded: Carol Puruntatameri

That the Pirlangimpi Local Authority agreed on paying the \$15k so that they can get the cemetery going. Council have received APA certificate for 2 structures.

CARRIED

3 VISITORS AND PRESENTATIONS

3.1 Kristine Matienzo - Tiwi Land Council

PLA/30 RESOLUTION

Moved: Bernard Pangiraminni

Seconded: Margaret Tipungwuti

That the Pirlangimpi Local Authority:

- 1. Notes and accepts the presentation on the 2025 Tiwi Cultural Festival – as presented by Kristine Matienzo from the Tiwi Land Council.**
- 2. Agree to contribute \$5000 towards the 2025 Tiwi Cultural Festival.**

CARRIED



4 REPORTS FOR INFORMATION

4.1 Local Authority Finance Report as of 31st May 2025

PLA/31 RESOLUTION

Moved: Andrew Orsto

Seconded: Margaret Tipungwuti

That the Pirlangimpi Local Authority notes the PLA Finance report May 2025.

CARRIED

4.2 Project status report - PLA

PLA/32 RESOLUTION

Moved: Bernard Pangiraminni

Seconded: Daniel Costa

That Local Authority members note the Project status report.

CARRIED

5 REPORTS FOR DECISION

5.1 Pirlangimpi Local Authority Community Project

PLA/33 RESOLUTION

Moved: Therese Bourke

Seconded: Carol Puruntatameri

That the Pirlangimpi Local Authority:

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**
- 3. Agree that any unspent project funding to be returned back**

Project Description	Project ID	Upper Limit
Territory Day Barbeque		\$2,000
Vet Visit		\$6,000
Cemetery upgrade		\$15,000

CARRIED

6 OTHER BUSINESS



Toilets outside the creche need to be attended to so that the community has access to toilets during funerals. Council to do some research to find out how much it will cost to get them running.

7 BUSINESS ARISING

Nil

8 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 8.1
TITLE: Questions with or without notice
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

1. **Invites questions with or without notice from Councillors.**
2. **Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

9 NEXT MEETING

Tuesday 16 September 2025.

10 CLOSURE

The meeting closed at 2.41pm.

2 GENERAL BUSINESS

3 REPORTS FOR DECISION

ITEM NUMBER: 3.1

TITLE: Pirlangimpi Local Authority - Resignation of a Local Authority Members

AUTHOR: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

SUMMARY

A resignation letter was emailed by Noel Galarla (Local Authority Member) to the Pirlangimpi Office Coordinator on 17 June 2025, advising that he is formally resigning from the Pirlangimpi Local Authority due to relocating to another community.

A second resignation letter was hand-delivered by Daniel Costa to the Wurrumiyanga Council Office on 10 September 2025, resigning from the Pirlangimpi Local Authority.

As a result, the Pirlangimpi Local Authority now has two (2) vacancies.

RECOMMENDATION

1. That the Pirlangimpi Local Authority note and record that, as at the date of this meeting, the Authority has a total of two (2) vacancies.
2. That the Pirlangimpi Local Authority authorise the Chief Executive Officer to publish and advertise an invitation for nominations from the general public, with the advertisement to remain open for a minimum period of twenty-one (21) days).

BACKGROUND

A copy of Noel Galarla's resignation letter is attached for members' information.
The second resignation was hand-delivered by Daniel Costa on 10 September 2025 to the Wurrumiyanga Council Office.

The **Pirlangimpi Local Authority** now has **two (2) vacancies**:

- Takaringuwi (Male) Skin Group
- Miyartuwi (Male) Skin Group

Proposed advertisement timeline:

- Nominations open: **Monday 13 October 2025**
- Nominations close: **Monday 3 November 2025**

Information packs will be available from Patricia Brogan (Pirlangimpi Office Manager).
Public notices will be displayed on community notice boards, the TIRC Facebook Notice Board, and the TIRC website.

Local Authority members may wish to discuss this further at today's meeting to identify and encourage potential nominees.

Attachments

1. Noel Galarla Resignation Letter [3.1.1 - 1 page]
2. Daniel Costa Member Resignation [3.1.2 - 1 page]


To Whome it may concern

I, NOEL GALARLA DO HEREBY RESIGN FROM
MY POSITION AS TAKARANGUWI (MOLLET) REPRESENTATIVE
OF THE PIRLANGIMPI LOCAL AUTHORITY ON THIS
DAY OF 17TH OF JUNE 2025

N/Galarla

10/9/25

I Daniel Costa from
Pirlangimpi Local Authority hereby
would like to resign from my
position effective 10/9/25.

A handwritten signature in blue ink, appearing to be 'Daniel Costa', with a long horizontal flourish extending to the right.

3 REPORTS FOR DECISION

ITEM NUMBER: 3.2
TITLE: Pirlangimpi Local Authority Community Project Funding Report as on 31st August 2025
AUTHOR: Jayesh Vasandani, Chief Finance Officer

Summary

To ask the Pirlangimpi Local Authority (PLA) consent to undertake new projects under Local Authority Project Funding (LAPF).

Recommendation

1. That the Pirlangimpi Local Authority reviews and updates the Approved Projects Summary.
2. Notes the funding allocations

Background

Over the past seven (7) financial years, the Council has received a total of \$403,900 in funding. Of this, the Pirlangimpi Local Authority (PLA) has successfully completed projects valued at \$266,082. In addition, further projects worth \$72,000 have been approved by the PLA and are currently in progress.

The DCMC has confirmed that The LAPF funds must be fully expended within Two (2) years from receipt of the funds or in the case of approved major projects, Four (4) years under new guidelines. Department may request unspent funds to be repaid.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

Issues/Options/Consequences

The status and expenditure of current projects will be discussed with PLA.

To ensure projects are completed in a timely manner it is important that the status of expenditure, including challenges are discussed with PLA Members.

Variations to existing projects and or Projects Scope may be required to ensure Funding Compliance

Attachments

1. LAPF as at 31.08.2025- Pirlangimpi [3.2.1 - 5 pages]

Pirlangimpi Local Authority Project Funding A/SDC 147802

Summary of available funding as at 31st August 2025

PLAI18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$57,950
PLAI19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$57,950
PLAI20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$57,600
PLAI21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$57,600
PLAI22-23	2022/23 Grant Funding - must be spent by 30 June 2025	\$57,600
PLAI23-24	2023/24 Grant Funding - must be spent by 30 June 2026	\$57,600
PLAI24-25	2024/25 Grant Funding - must be spent by 30 June 2027	\$57,600

Total Income: = (T.I.)		\$403,900
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Completed Projects - Expenditure as at 31st August 2025

Total of Finished Projects: (F.P.)	266,082	266,082
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Summary of Current Projects - Expenditure as at 31st August 2025

Project Code	Project Name	Expenditure	Budget	Balance
PLA-23/24 - 1	Install Water Taps at the Pirlangimpi Beachfront	\$0	\$13,000	\$13,000
PLA-24/25 - 3	8 (Eight) Park Bench - Tables & Seats	\$17,792	\$35,000	\$17,208
PLA-24/25 - 5	Territory Day at Pirlangimpi	\$2,571	\$4,000	\$1,429
PLA-25/26 - 1	Cemetery Works at Pirlangimpi	\$0	\$15,000	\$15,000
PLA-25/26 - 2	Tiwi Cultural Festival_FY25-26	\$4,545	\$5,000	\$455
	Current Projects - (C.P.)	\$ 24,908	\$ 72,000	\$ 47,092

Balance for New Projects = (T.I. less F.P. less C.P.)	\$ 65,818
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Summary of available funding as at 31st August 2025
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	In %	In \$
Total Income: = (T.I.)	100%	\$403,900
Total of Finished Projects: (F.P.)	66%	\$266,082
Budget Allocated on -Continued Projects	18%	\$ 72,000
Total Committed Projects Expenditure (Finished + Current)	84%	\$ 338,082
Total Fund Available to be spent for New projects	16%	\$ 65,818

Detailed Project Listing As on 31st Aug 2025

Pirlangimpi Local Authority Project Funding A/SDC 147802

1 PLA-23/24 - 1	Install Water Taps at the Pirlangimpi Beachfront
Project Owner	Manager Projects & Contracts
Current Status	In Progress
Approved Budget	13,000
Total Expenditure	-
Balance to be spent	13,000
Remarks	
2 PLA-24/25 - 3	8 (Eight) Park Bench - Tables & Seats
Project Owner	Manager Infrastructure
Current Status	In Progress
Approved Budget	35,000
Total Expenditure	(17,792)
Balance to be spent	17,208
Remarks	
3 PLA-24/25 - 5	Territory Day at Pirlangimpi
Project Owner	Manager Community Engagement
Current Status	In Progress
Approved Budget	4,000
Total Expenditure	(2,571)
Balance to be spent	1,429
Remarks	

Pirlangimpi Local Authority Meeting 23 September 2025 - Agenda

4 PLA-25/26 - 1	Cemetery Works at Pirlangimpi
Project Owner	Manager Projects & Contracts
Current Status	In Progress
Approved Budget	15,000
Total Expenditure	-
Balance to be spent	15,000
Remarks	

5 PLA-25/26 - 2	Tiwi Cultural Festival FY25-26
Project Owner	Manager Community Engagement
Current Status	Completed
Approved Budget	5,000
Total Expenditure	(4,545)
Balance to be spent	455
Remarks	

3 REPORTS FOR DECISION

ITEM NUMBER: 3.3
TITLE: Pirlangimpi Local Authority Certifications for Project Funding for FY 2024-25
AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

To get the consent of the Pirlangimpi Local Authority's consent to submit Certification to the Department of Chief Minister and Cabinet to undertake new projects under Local Authority project Funding guidelines and compliance requirements.

RECOMMENDATION

1. That the Pirlangimpi Local Authority notes & reviews & **APPROVES** the **Certificate of Income & Expenditure of Local Authority Project Funding for the Financial Year 2024-25.**
2. That the Pirlangimpi Local Authority **APPROVES** the **Certificates of Financial Year 2024-25** to be presented to the Ordinary Council Meeting as part of the compliance requirement.

BACKGROUND

Under Chapter 5 of the Northern Territory Local Government Act 2019, Section 80 deals with Local Authorities Reporting, which is reproduced below.

80 Reporting

The local authority and the council must provide each other with reports by any guidelines that the minister may make.

The Department of Chief Minister and Cabinet has provided a Yearly Certification Reporting Template of Local Authority Project Funding for Income and expenditure for the relevant Financial Year 2024-25.

As per the requirements of the certification, it needs to form part of the agenda and minutes of Local Authority Pirlangimpi needs to be reviewed and approved by Local Authority Pirlangimpi for it to be able to put forward to Tiwi Islands Regional Council's Ordinary Council Meeting before it is submitted to The Department of Chief Minister and Cabinet.

The certification is prepared for Pirlangimpi Local Authority (PLA) for the Financial Year 2024-25 for its review & approval.

ISSUES/OPTIONS/CONSEQUENCES

It is a mandatory requirement under by the Funding Body to submit annual certification as a part of compliance.

Attachments

1. PLA Certification F Y 24-25 [3.3.1 - 2 pages]

2024-25 Certification

Council Name: Tiwi Islands Regional Council
Local Authority Name: Pirlangimpi Local Authority

Income and Expenditure for the period ending 30 June 25

Total Grant Income:	\$	116,056
Total Project Expenditure:	\$	36,514
Surplus/(Deficit):	\$	79,542

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the Local Government Act and the Local Government (Accounting) Regulation	Yes	No

Certification and Project Report prepared by : Jayesh Vasandani 8/09/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on) <dd/mm/yyyy>
 Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) <dd/mm/yyyy>
 Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: 8/09/2025

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____
Grants Officer sign/date: _____
Manager, Grants Management sign/date: _____

2024-25 Project Report

Income and Expenditure for the period ending 30 June 25

Enter into the shaded areas only

Council Name:

Tiwi Islands Regional Council

Local Authority Name:

Pirlangimpi Local Authority

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	57,600	-	\$ 57,600
2023-24	57,600	-	\$ 57,600
2022-23	856	-	\$ 856
2021-22		-	\$ -
2020-21 and older		-	\$ -
Total Funding	116,056	\$ -	\$ 116,056

Total Funding Available	\$	116,056
Total Actual Expenditure	\$	36,514
Balance of LAPF at 30 June 25	\$	79,542

LAPF project allocation *	Original Approved Budget	Actual Expenditure in FY 24-25	Variance	Status of project at 30 June 25	Project start	Project end	Comments
8 (Eight) Park Bench - Tables & Seats	\$ 35,000	\$ 17,792	\$ 17,208	In Progress	10/12/2024	In Progress	PLA - 24/25 -3
Trailer Truck	\$ 30,000	\$ 911	\$ 29,089	Closed	25/11/2021	17/06/2025	PLA22/23-01
New Year Barbeque	\$ 2,000	\$ 1,883	\$ 117	Closed	14/11/2023	17/06/2025	PLA-23/24 - 4
3 (Three) Vet Visits_FY 24-25	\$ 15,000	\$ 2,292	\$ 12,708	Closed	29/07/2024	17/06/2025	PLA-24/25 - 1
AAPA Certificate for Shade Structure at Main Cemetery	\$ 15,000	\$ 13,636	\$ 1,364	Closed	10/12/2024	17/06/2025	PLA-24/25-2
Install Water Taps at the Pirlangimpi Beachfront	\$ 13,000	\$ -	\$ 13,000	In Progress	14/11/2023	In Progress	PLA-23/24 - 1
			\$ -				
			\$ -				
			\$ -				
Total project budget and expense	\$ 110,000	\$ 36,514	\$ 73,486				

Chief Executive Officer or Chief Financial Officer:

4 OTHER BUSINESS

5 CONFIDENTIAL ITEMS

6 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 6.1
TITLE: Questions with or without notice
AUTHOR: Heidi Dorn, Deputy CEO / Manager Infrastructure

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

1. **Invites questions with or without notice from Councillors.**
2. **Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

7 NEXT MEETING

8 CLOSURE