



AGENDA

PIRLANGIMPI LOCAL AUTHORITY MEETING

TUESDAY, 25 FEBRUARY 2020

Notice is given that the next Pirlangimpi Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 25 February 2020 at
- Pirlangimpi Boardroom
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

1	WELCOME & APOLOGIES	
1.1	WELCOME	
1.2	PRESENT	
1.3	APOLOGIES	
1.4	LEAVE OF ABSENCE	
1.5	DECLARATION OF INTEREST OF MEMBERS OR STAFF	
1.6	CONFIRMATION OF PREVIOUS MINUTES	
	<i>Pirlangimpi Local Authority - 11 December 2019</i>	1
2	BUSINESS ARISING	
2.1	BUSINESS ARISING FROM PREVIOUS MINUTES.....	6
3	GENERAL BUSINESS	
3.1	MEETING ATTENDANCE REGISTER 2019 - 2020.....	7
4	REPORTS FOR DECISION	
4.1	NEW PROPOSED COMMUNITY PROJECT	9
4.2	PIRLANGIMPI LOCAL AUTHORITY COMMUNITY PROJECTS AS AT 31 JANUARY 2020	10
4.3	2020/21 DRAFT COUNCIL PLAN & BUDGET - CONSULTATION WITH PLA.....	13
5	REPORTS FOR INFORMATION	
5.1	LOCAL AUTHORITY FINANCIAL REPORT TO 31 JANUARY 2020	16
5.2	AUGUST 2020 LEGISLATIVE ASSEMBLY ELECTIONS	17
6	OTHER BUSINESS	
	<i>Nil</i>	



**MINUTES OF THE PIRLANGIMPI LOCAL AUTHORITY MEETING HELD IN THE
PIRLANGIMPI BOARDROOM ON WEDNESDAY, 11 DECEMBER 2019 AT 10:00AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:40 am.

1.2 NOMINATION OF ACTING CHAIRPERSON

9 RESOLUTION

Moved: Belinda Lee

Seconded: Carol Puruntatameri

That the PLA agrees for Henry Dunn to chair the PLA Ordinary Meeting held on Wednesday 11 December 2019.

The Acting Chairperson Henry Dunn welcomed members, staff and guest.

1.2 Present

Acting Chairperson: Henry Dunn

Local Authority Members: Cr Therese Bourke, Carol Puruntatameri, Belinda Lee, Thecla Puruntatameri and Andrew Orsto.

Visiting Councillors: Nil

Officers: Valerie Rowland (Chief Executive Officer) Chris Smith (GM Infrastructure), Bala Donepudi (Finance Manager) and Henrietta Hunter (A/Executive Officer)

Guests: Colvin Crowe (Department of Housing and Community Development).

Minuter: Henrietta Hunter (A/Executive Officer)

1.3 Apologies

Accepted: Cr Osmond Pangiraminni, Cr Mary Dunn, Patrick Puruntatameri, Andrew Warrior, Miriam Stassi and Bill Toy (GM Community Engagement).

Not Accepted: Mark Babui

1.3 APOLOGIES - PIRLANGIMPI LOCAL AUTHORITY MEETING - 20 NOVEMBER 2018

1 RESOLUTION

Moved: Thecla Bernadette Puruntatameri

Seconded: Andrew Orsto

That the apologies of Cr Osmond Pangiraminni, Cr Mary Dunn, Patrick Puruntatameri, Andrew Warrior, Miriam Stassi and Bill Toy (GM Community Engagement).

be accepted by Pirlangimpi Local Authority.

Action:

That the apology of Mark Babui not be accepted by Pirlangimpi Local Authority and authorise the Governance and Compliance Manager to write a letter regarding his attendance and that he be advised to step down.

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Pirlangimpi Local Authority - 20 August 2019

2 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Carol Puruntatameri*

That the minutes of the Pirlangimpi Local Authority on 20 August 2019 as circulated, be confirmed as a true and correct record of that meeting.

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes (Ordinary PLA Meeting 20 August 2019).

3 RESOLUTION

Moved: *Therese (Wokay) Bourke*

Seconded: *Thecla Bernadette Puruntatameri*

That the Pirlangimpi Local Authority accepts these discussions and reports.

- 1. BMX bike track – pending**
- 2. Public Toilets (near library) - pending**

3 GENERAL BUSINESS

3.1 MEETING ATTENDANCE REGISTER 2018 - 2019

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each PLA meeting.

4 RESOLUTION

Moved: *Belinda Lee*
Seconded: *Therese (Wokay) Bourke*

That the Pirlangimpi Local Authority members note the updated 2018 - 2019 meeting attendance register.

At this point of the meeting a lunch break was called at 12:03 pm.

The meeting recommenced at 12:50 pm.

3.2 2018/2019 – LOCAL AUTHORITY FINANCIAL REPORT TO 30 NOVEMBER 2019

This information is provided for information to the Pirlangimpi Local Authority to report on expenditure to 30 November 2019 for the 2018/2019 FY.

5 RESOLUTION

Moved: *Therese (Wokay) Bourke*
Seconded: *Thecla Bernadette Puruntatameri*

That the Pirlangimpi Local Authority notes this report number 230036 for information and provides any comments or feedback on the new financial reporting format.

4 REPORTS FOR DECISION

4.1 PIRLANGIMPI LOCAL AUTHORITY COMMUNITY PROJECTS AS AT 30 NOVEMBER 2019

6 RESOLUTION

Moved: *Therese (Wokay) Bourke*
Seconded: *Andrew Orsto*

- 1. That the Pirlangimpi Local Authority reviews and updates the Approved Projects Summary,**
- 2. Notes the funding allocations for 19/20**
- 3. Increase the Funding to \$4,000.00, which the new funding limit is \$11,000.00**

Project Description	Project ID	Upper limit	Action Officer
2019 Christmas Community Events - Community BBQ	PLA19/20-1	\$2,500	A/Chief Financial Officer
Lights installation	PLA19/20-2	\$10,000.00	A/Chief Financial Officer
Pirlangimpi Oval - goal post	PLA18/19-2	\$4,000.00 Increase to \$11,000.00	A/Chief Financial Officer

4.2 PIRLANGIMPI LOCAL AUTHORITY FUNDING ACQUITTAL

A resolution from local authorities is required for the Department of Local Government, Housing and Community Development to complete their acquittal for local authority project funding each year.

7 RESOLUTION

Moved: Andrew Orsto

Seconded: Belinda Lee

That the Pirlangimpi Local Authority acknowledges 2019 project funding and approves the Department of Local Government, Housing and Community Development Pirlangimpi Local Authority funding acquittal.

5 REPORTS FOR INFORMATION

Nil

6 OTHER BUSINESS

6.1 PIRLANGIMPI CRECHE

1. The Pirlangimpi crèche will no longer be Tiwi Islands Regional Council responsibility, it will be handed back to National Australian Indigenous Agency (NIAA).
2. The Pirlangimpi crèche toilets can't be used by the public. All people that enter the crèche must have a valid ochre card.

6.2 PIRLANGIMPI OVAL

1. The Pirlangimpi water for the oval irrigation has had a new power pole erected and the pump is now working. Council will need to replace the suction pipe to ensure the water flow to the system.

6.3 CYCLONE SHELTER AND COMMUNITY HUB

1. The two (2) Council General Managers will work with the Grants and Policy Manager to explore funding oppose for 2020.

6.4 GAMBLING IN PUBLIC AREA

1. That the CEO to follow up with Anjali Palmer Department of Housing and Community to cover the whole of Tiwi Islands.

7 Next Meeting

25th February 2020

8 Closure

The meeting closed at 1.30 pm.

7 NEXT MEETING

BUSINESS ARISING

ITEM NUMBER	2.1
TITLE	Business Arising from Previous Minutes
REFERENCE	231588
AUTHOR	Maina Brown, Governance & Compliance Manager



Business arising from previous minutes (Ordinary PLA Meeting 11 December 2020).

BACKGROUND

This is the section of the meeting where any business arising from previous meetings is dealt with.

Attached are the draft minutes from the Ordinary PLA Meeting 11 December 2020 for Local Authority Members to read and provide any comments on.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Pirlangimpi Local Authority accepts these discussions and reports.

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	3.1
TITLE	Meeting Attendance Register 2019 - 2020
REFERENCE	231608
AUTHOR	Maina Brown, Governance & Compliance Manager



As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each PLA meeting.

BACKGROUND

As an important element of good governance and meeting procedures, an attendance register has been put together for all of the Pirlangimpi Local Authority meetings held since inception.

Standard procedure will be for the Chairperson to review this listing at the commencement of each meeting and to follow up any previous non attendance / s with members.

Also, the CEO and Mayor will be including all Local Authority Meeting attendance records into each year's Tiwi Islands Regional Council Annual Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Pirlangimpi Local Authority members note the updated 2019 - 2020 meeting attendance register.

ATTACHMENTS:

- 1 Meeting Attendance for 2019 - 2020.pdf

**TIWI ISLANDS REGIONAL COUNCIL
PIRLANGIMPI LOCAL AUTHORITY MEETINGS - 2018/19
OFFICIAL ATTENDANCE REGISTER**

MEMBER NAME	COUNCILLOR / ORDINARY MEMBER	Rep Group	Date Appointed by Council	2019				2020			
				Feb 25	May 21	Aug 20	Dec 21	Feb 25	May 21	Aug 20	
Mary Dunn	Pirlangimpi Ward Councillor	Council Rep	Automatic Member	Y	Y	Y	A				
Therese (Wokay) Bourke	Pirlangimpi Ward Councillor	Council Rep	Automatic Member	Y	Y	Y	Y				
Osmond Pangiraminini	Pirlangimpi Ward Councillor	Council Rep	Automatic Member		Y	Y	A				
Mark Babui	Ordinary Member	Wartarringuwi	28-Feb-17	Y	A	X	X				
Andrew Orsto	Ordinary Member	Wartarringuwi	26-Feb-19		A	Y	Y				
Henry Dunn	Ordinary Member	Lorrula	11-Mar-14	Y	Y	Y	Y				
Patrick Gerard Puruntatameri	Ordinary Member	Takaringuwi	11-Mar-14	Y	Y	A	A				
Andrew Warrior	Ordinary Member	Non-Skin	28-Feb-18	Y	Y	Y	A				
Belinda Lee	Ordinary Member	Miyartuwi	26-Feb-19		A	Y	Y				
Caroi Maria Puruntatameri	Ordinary Member	Miyartuwi	11-Mar-14	Y	Y	Y	Y				
Miriam Stassi	Ordinary Member	Lorrula	25-Nov-15	Y	Y	X	A				
Thecla Puruntatameri	Ordinary Member	Takaringuwi	24-May-18	Y	Y	Y	Y				

Francesca Puruntatameri (Resigned 20 Nov 2018)	Ordinary Member	Wartarringuwi	27-May-15
Simona Jane Wonaaminri (Resigned 23 August 2018)	Ordinary Member	Miyartuwi	25-Feb-15
Marius (Pirrawayngi) Puruntatameri	Pirlangimpi Ward Councillor	Council Rep	Automatic Member

LEGEND

Meeting Type	Location
LA = Local Authority Meeting (Ordinary)	P = Pirlangimpi
SP = Local Authority Meeting (Special)	D = Darwin

Attendance
 Y = Present at Meeting
 A = Apology accepted
 X = Apology not accepted
 C = Meeting cancelled

Note 1: Councillors attendance at Local Authority Meetings is only mandatory for their own Ward.

Note 2: Ordinary Meetings are held every three months, with 2 additional (Special Meetings) held between Feb to June each year for input into TIRC Strategic Planning / Budgets.

2019

Pirlangimpi Local Authority Meeting Attendance

REPORTS FOR DECISION

ITEM NUMBER	4.1
TITLE	New Proposed Community Project
REFERENCE	231692
AUTHOR	Maina Brown, Governance & Compliance Manager



This report seeks PLA members support for a new proposed community project.

BACKGROUND

Council received a request from one of the PLA member requesting to utilise PLA project funds to assist with hiring the Sealink ferry for the grand final should Imalu participate.

The estimate cost of hiring the Sealink ferry is around \$15,000.00

Council must seek clarification from the Department if PLA can fund for this project. If unsuccessful, other organisations might be able to assist with hiring the sealink ferry such as:

- Munupi family trust
- Port Melville
- Munupi Lodge
- Forestry (Tiwi Plantation)
- ALPA
- TITEB
- Health.

RECOMMENDATION:

That the Pirlangimpi Local Authority receives and notes this report and Recommend / not recommend the proposed projects to Council for approval to proceed.

ATTACHMENTS:

REPORTS FOR DECISION

ITEM NUMBER	4.2
TITLE	Pirlangimpi Local Authority Community Projects as at 31 January 2020
REFERENCE	231614
AUTHOR	Bala Donepudi, Chief Financial Officer



At the last meeting (11 December 2020) members discussed and reviewed a number of possible community projects to be reinstated. We have now prepared a new updated spreadsheet list of proposed projects for further discussion at today's meeting.

BACKGROUND

The Council has received \$ 57,950 in funding for the 18/19 financial year and \$ 57,950 for 19/20 financial year. Projects worth of \$ 76,587 have been approved by the Pirlangimpi Local Authority (PLA). This gives the Pirlangimpi Local authority an \$ 39,313 to be allocated for new projects.

The NT Department of Housing and Community Development (DHCD) has confirmed that The LAMP funds must be fully expended within 2 years from receipt of the funds or DHCD may request unspent funds to be repaid.

The PLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

ISSUES/OPTIONS/CONSEQUENCES:

The aim of today's meeting will be to explain the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

CONSULTATION & TIMING:

Variations to existing projects and proposed new projects will be recommended to the Regional Council for approval to proceed.

RECOMMENDATION:

- 1. That the Pirlangimpi Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations for 19/20.**
- 3. Recommends any new projects to Council for approval to proceed.**

ATTACHMENTS:

- 1 PLA Project Listing as at 31.01.2020.PDF.pdf**

Pirlangimpi Local Authority Project Funding A/SDC 147802

Summary of available funding as at 31/1/2020

PLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$57,950
PLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$57,950
PLAIV18-19	Income from Vet Services	
	Total Income:	\$115,900

Summary of Completed Projects - Expenditure as at 31/1/2020

		Expenditure	Budget
PLA 18/19 - 1	Tiwi Day Celebration (Project Cancelled)	\$0	\$0
PLA-18/19 - 5	NAIDOC Celebration 2019	\$0	\$0
PLA-18/19 - 3	Easter Break Activities	\$2,272	\$2,272
	Total of Completed Projects:	\$0	\$2,272

Summary of Current Projects - Expenditure as at 31/1/2020

		Expenditure	Budget
PLA-18/19 - 2	Pirlangimpi oval goal post	\$10,503	\$11,000
PLA-18/19 - 4	Two Vet Visits	\$0	\$6,087
PLA-18/19 - 6	Public Toilets	\$0	\$35,000
PLA-18/19 - 7	Bush Holiday 2019	\$0	\$12,000
PLA-19/20 - 1	2019 Christmas Community Events	\$0	\$2,500
PLA-19/20 - 2	Lights Installation	\$0	\$10,000
	Total of Current Projects:	\$10,503	\$76,587
	Total of Completed and Current Projects:	\$10,503	\$76,587

Balance to be spent as at 31/1/2020

Spend by 30 June 2021	\$105,397
Total:	\$105,397

Available for new projects: \$39,313

Pirlangimpi Local Authority Project Funding A/SDC 147802

Approved Projects Listing - Expenditure as at 31/1/2020

PLA-18/19 - 2	Pirlangimpi oval goal post and Front Beach.		
In Progress		Approved budget	\$11,000
		Total Expenditure	\$10,700
		Balance to be spent	\$300
25/02/2019 - LA Approved the Project Under 2018-19 Funding			
PLA-18/19 - 4	Two Vet Visits		
In Progress		Approved budget	\$6,087
		Income from Vet Services	
		Total Expenditure	\$0
		Balance to be spent	\$6,087
25/02/2019 - LA Approved the Project Under 2018-19 Funding			
PLA-18/19 - 6	Public Toilets		
In Progress		Approved budget	\$35,000
		Total Expenditure	\$0
		Balance to be spent	\$35,000
22/05/2019 - OCM Approved the Project Under 2018-19 Funding			
In Progress			

PLA-18/19 - 7	Bush Holiday 2019	Approved budget	\$12,000
In Progress		Total Expenditure	\$0
		Balance to be spent	\$12,000

22/05/2019 - Council Approved the Project Under 2018-19 Funding

PLA-19/20 - 1	2019 Christmas Community Events	Approved budget	\$2,500
In Progress		Total Expenditure	\$0
		Balance to be spent	\$2,500

12/12/2019 - council approved the project funding under 2019-20 funding

PLA-19/20 - 2	Lights Installation	Approved budget	\$10,000
In Progress		Total Expenditure	\$0
		Balance to be spent	\$10,000

12/12/2019 - Council Approved the Project under 2019-20 Funding

Total Expenditure on Completed & Approved Projects:	\$10,503
Approved Budgets on Completed & Approved Projects:	\$76,587

REPORTS FOR DECISION

ITEM NUMBER	4.3
TITLE	2020/21 Draft Council Plan & Budget - Consultation with PLA
REFERENCE	231665
AUTHOR	Valerie Rowland, Chief Executive Officer



As part of the preparation of the new 2020/21 Council Plan & Budget, Council is required to consult with the Local Authority and the Public covering service delivery across the Tiwi Islands.

BACKGROUND

Based on consultation with PLA members in May 2018, below are information provided to members for discussions and identifying Core Services or basic Regional Council Services and start developing Council Plan and Budget for 2020/21.

Council provides a combination of services covering Traditional Core and Grant Funded Programs.

Council allocates funding either as untied (our funds) or grant funded programs (tied funds).

The following lists of services are provided today for information and further discussion.

In accordance with Guideline 8 Regional Councils and Local Authorities (update 7 Jan 2019) **Section 15 Regional council budget and financial reports.**

20.1 A regional council must take the priorities of its local authorities or provisional meetings, whether submitted to council or recorded in minutes, into consideration as part of the overall budget development process.

20.2 After the regional council meeting where local authority and provisional meeting priorities are considered as required in 20.1, and prior to the next scheduled meeting of the relevant local authority, the CEO must inform the local authority in writing of the reason(s) for not incorporated any such priority into the budget.

Core Services or basic Regional Council Services

The meeting noted that, at this point, there was no longer a requirement to identify core services but that might change in the future. The meeting felt the Council should identify those services it saw as essential or core to its existence and the following schedule of functions was prepared for review at a later meeting.

Directorate Infrastructure & Asset Services

- A. Waste Management (collection, dump management and litter)
- B. Roads (Community & Connector roads)
- C. Staff Housing
- D. Building Asset Maintenance
- E. Parks and Gardens (community beautification)

- F. Cemeteries
- G. Transport such as inter island ferry
- H. Street Lighting
- I. Airports
- J. Drainage
- K. Playgrounds
- L. Outstations

Directorate Community Development & Services

- M. Sport & Libraries – (rec halls and activity, pools and ovals)
- N. Youth Diversion
- O. Centrelink
- P. Children’s Services
- Q. FaFT (Family as First Teacher) - Wurrumiyanga
- R. Community Safety
- S. Animal Management
- T. Broadcasting

Directorate Corporate & Financial Services

- U. Finance
- V. ICT
- W. Administration Offices (No office closure during lunch)

Directorate CEO

- X. Human Resources
- Y. Council
- Z. Local Authorities
- AA. Governance
- BB. Compliance
- CC. Quality Improvements
- DD. Records Management

This schedule is to be reviewed and refined as needed but the final set up must reflect what the Council seeks to achieve.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

All comments and text for the plan and budget should be submitted by 22 April 2020.

TIRC Plan and Budget 2020/21 critical path

Notifications of timeframes	Due dates
Consultation - PLA Report - MLA Report - WLA Report	25 February 2020 24 March 2020 28 April 2020
GM's to send their business units service delivery profiles and sections to Maina and David.	22 April 2020
David and Maina to submit draft for review by CEO	30 April 2020
Prepare report to OCM	7 May 2020
Draft Plan & Budget to Council for approval for 21 days consultation Councillors allowance report Local Authority Sitting Fees report	21 May 2020
Publish on Council website and NT News once council approves the draft plant and budget	25 May 2020
Submit to ARMC for comments	1 June 2020
Public consultation closed	14 June 2020
Finalise draft for printing for OCM	18 June 2020
Final Plan and Budget for review at June OCM - adoption	24 June 2020
Submit to Department Submit to Minister Publish on website Advertisement in newspaper Print and distribute to each offices	30 June 2020

RECOMMENDATION:

That the Pirlangimpi Local Authority receives and notes this report for information and recommends any local authority priorities to Council as part of the overall budget development process.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	5.1
TITLE	Local Authority Financial Report to 31 January 2020
REFERENCE	231613
AUTHOR	Bala Donepudi, Chief Financial Officer



This information is provided for information to the Pirlangimpi Local Authority to report on expenditure to 31 January 2020 for the 2018/2019 FY.

BACKGROUND

Council's finance section has prepared a new 4 page report (attached) to be presented to both Council each month and to each Local Authority.

This new format reports on expenses by location broken down to program and account category.

Following a request from the Pirlangimpi Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Pirlangimpi Local Authority notes this report number 231613 for information and provides any comments or feedback on the new financial reporting format.

ATTACHMENTS:

REPORTS FOR INFORMATION

ITEM NUMBER	5.2
TITLE	August 2020 Legislative Assembly Elections
REFERENCE	231586
AUTHOR	Maina Brown, Governance & Compliance Manager



This report is presented to the Pirlangimpi Local Authority members for information and a reminder regarding the August 2020 Legislative Assembly Elections, as part of its member's legal requirements by disclosing a personal or financial interest that may arise to a conflict of interest in a question before the council, council committee or local authority.

BACKGROUND

Council received correspondence from the Department of Local Government, Housing and Community Development regarding the August 2020 Legislative Assembly Election.

It is important that all members are reminded and adhere to their legal requirements by disclosing a personal or financial interest that may arise to a conflict of interest in a question before the council, council committee or local authority.

Attached to this report a letter from Brett Beaton, Acting Executive Director, Local Government and Community Development for members information.

ISSUES/OPTIONS/CONSEQUENCES

Potential conflict of interest brought upon Council due to elected Members not disclosing their financial and personal interest bringing TIRC in disrepute.

CONSULTATION & TIMING

To be tabled at the council meeting for all elected members information and to the three local authority meetings.

RECOMMENDATION:

That the Pirlangimpi Local Authority receive and note Report 231586.

That the Pirlangimpi Local Authority note the letter from the Department of Local Government, Housing and Community Development date 20 December 2019 to the Mayor regarding August 2020 Legislative Assembly Election.

ATTACHMENTS:

- 1 August 2020 Legislative Assembly Election.pdf



Department of
**LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT**

Level 1, RCG Centre
47 Mitchell Street, Darwin NT 0800

Postal address
GPO Box 4621
Darwin NT 0801

Tel: 08 8999 6149

File Ref: HCD2019/01826-1-171

20 December 2019

Mr Leslie Tungutalum
Mayor
Tiwi Islands Regional Council
PMB 267
WINNELLIE NT 0822

Dear Mr Tungutalum

Re: August 2020 Legislative Assembly Election

As we approach the upcoming August 2020 Legislative Assembly election, it is important that all members are reminded of the legal requirement to disclose a personal or financial interest that gives rise to a conflict of interest in a question before the council, council committee or local authority. A member must not participate in any decision on a question where they have a conflict of interest. Members are to be aware that conflicts of interest can arise from a member's relevant interest in connection with the pre-selection or nomination of candidates for elections. Further detail of these requirements are contained in Part 7.2 of the *Local Government Act 2008*.

On 25 September 2019, Ms Maree De Lacey, Executive Director of Local Government and Community Development, emailed all council chief executive officers with advice on the process to follow if members nominate as candidates and they wish to be reappointed to council or the local authority if they are unsuccessful.

On 30 October 2019, Mr Jamie Chalker, the former Chief Executive Officer of this Department, wrote to all chief executive officers with further advice and highlighted the importance of managing conflicts of interest.

As this is an important matter, I ask that you table this correspondence at your next council and local authority meetings so that all members are made aware of this advice. Please do not hesitate to contact me via brett.beaton@nt.gov.au if you or your council require any clarification on this matter or if you would like more information.

Yours sincerely

A handwritten signature in blue ink, appearing to read "Brett Beaton".

Brett Beaton
Acting Executive Director
Local Government and Community Development
20/12/2019