



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY 16 JULY 2025

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday 16 July 2025
- in Milikapiti Council Boardroom
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

Bill Toy
Acting Chief Executive Officer

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 PRESENT AND APOLOGIES

ITEM NUMBER: 1.2.1
TITLE: Present and Apologies
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is to table for Council's records, any apologies and requests for leave of absence received by Council's Chief Executive Officer from Councillors, as well as record any absence without notice for the Ordinary Council Meeting held on 18 June 2025

Recommendation

That Council:

1. Notes the following members are present and that quorum has been achieved.
2. Notes the absence of ...
3. Notes the apology received from ...
4. Determines that the following members are absent with permission of the Council.
5. Determines the following members are absent without the permission of the Council.

Legislative Framework

1. Regulation 101 of the *Local Government (General) Regulations 2021*.
2. Subsection 95(2) of the *Local Government Act 2019*.
3. Paragraph 47(1)(o) of the *Local Government Act 2019*.

Attachments

Nil

1.3 DECLARATION OF INTEREST OF MEMBERS

ITEM NUMBER: 1.3.1
TITLE: Declaration of Interest of Members
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is to table for Council's records, the annual returns of interests for Councillors.

Recommendation

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 16 July 2025.

Legislative Framework

1. Section 110 of the *Local Government Act 2019*.
2. Section 111 of the *Local Government Act 2019*.
3. Regulation 106 of the *Local Government (General) Regulations 2021*.

Attachments

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER: 2.1
TITLE: Confirmation of Previous Minutes
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The Minutes of the Ordinary Council Meeting held on 18 June 2025 and the Special Council Meeting held on 26 June 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

Recommendation

That Council:

1. Confirm the Minutes of the Ordinary Council Meeting held on 18 June 2025 as a true and correct record of the meeting.
2. Confirm the Minutes of the Special Council Meeting held on 26 June 2025 as a true and correct record of the meeting.

Legislative Framework

1. Section 101 of the *Local Government Act 2019*.

Attachments

1. Ordinary Council Meeting UNCONFIRMED MINUTES 18 June 2025 [2.1.1 - 7 pages]
2. Special Council Meeting UNCONFIRMED MINUTES 26 June 2025 [2.1.2 - 3 pages]



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE PIRLANGIMPI
BOARDROOM ON WEDNESDAY 18 JUNE 2025 AT 10:51 AM**

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10.51am.

The Mayor welcomed Councillors, Staff and guests.

That Council agreed to change the Council meeting from 10am to 11am.

OCM/125 RESOLUTION

Moved: Therese Bourke

Seconded: Luke Tipuamantimirri

1.2 Present and Apologies

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Leslie Tungutulum	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor Therese Bourke	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Jayesh Vasandani	Acting Chief Financial Officer
Bill Toy	Acting Chief Executive Officer
Heidi Dorn	Infrastructure Manager
Salman Samee	Projects and Contract Manager
Nyaradzo Musasira	Coordinator Governance and Compliance
Kesara Scrymgour	Officer Governance
Lauren Davidson	Executive Assistant to CEO
GUESTS	
Kristine Matienzo	Grants Officer - Tiwi Land Council
Sarah Strzelecki	Department of Housing, Local Government & Community Development
Hania Rehman	Department of Housing, Local Government & Community Development

Apologies

COUNCILLORS	
Councillor Jennifer Clancy	Bathurst Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward



OCM/126 RESOLUTION

Moved: Luke Tipuamantumirri
Seconded: Pius Tipungwuti

That Council:

1. Notes the members listed above are present and that quorum has been achieved.
2. Notes the absence of nil
3. Notes the apology received from Jennifer Clancy, Stanley Tipiloura, John Ross Pilakui and Jeffrey Ullungura.

CARRIED

1.3 Declaration of Interest of Members

OCM/127 RESOLUTION

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 18 June 2025.

Leslie Tungutululum declared his Conflict of Interest for Paru House upgrades as part of the Project status report.

Pius Tipungwuti declared his Conflict of Interest for Jilamara Rates in Confidential report.

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Confirmation of Previous Minutes

OCM/127 RESOLUTION

Moved: Luke Tipuamantumirri
Seconded: Pius Tipungwuti

That Council:

1. Confirm the Minutes of the Ordinary Council Meeting held on 21 May 2025 as a true and correct record of the meeting.
2. Confirm the Minutes of the Special Council Meeting held on 04 June 2025 is a true and correct record of the meeting.

CARRIED



3 REPORTS FROM LOCAL AUTHORITIES

3.1 Wurrumiyanga Local Authority - Minutes and Business Arising

OCM/128 RESOLUTION

Moved: Joseph Gideon Pangiraminni
Seconded: Therese Bourke

That the minutes of the Wurrumiyanga Local Authority meeting held on 21 May 2025 be noted and received.

CARRIED

4 VISITORS AND PRESENTATIONS

4.1 Tiwi Land Council

OCM/129 RESOLUTION

Moved: Luke Tipuamantumirri
Seconded: Therese Bourke

That Council notes and accepts the presentation on the Alcohol Action Initiative funded by the Northern Territory Government – Department of Health as part of the 2025 Tiwi Cultural Festival as presented by Kristine Matienzo from the Tiwi Land Council.

CARRIED

4.2 Department of Housing, Local Government and Community Development

OCM/130 RESOLUTION

Moved: Therese Bourke
Seconded: Joseph Gideon Pangiraminni

That Council notes the presentation by Sarah Strzelecki from the Department of Housing, Local Government and Community development to conduct consultations on the proposed changes to the Local Government Act 2019.

CARRIED

5 REPORTS FOR INFORMATION

5.1 Report of the Chief Executive Officer

{resolution-number} RESOLUTION

Moved: {mover}
Seconded: {seconder}

That the report entitled Report of the Chief Executive Officer be received and noted.

Please be advised that this report was not Carried due to meeting commencing late.



5.2 Finance end of month report - May 2025

OCM/131 RESOLUTION

Moved: Deanne Rioli
Seconded: Therese Bourke

That Council notes and accepts the Finance Report for the reporting period to 31st May 2025.

CARRIED

5.3 Projects status report - OCM

OCM/132 RESOLUTION

Moved: Joseph Gideon Pangiraminni
Seconded: Luke Tipuamantumirri

That the report entitled Project status report be received and noted.

CARRIED

5.4 Councillor Attendance Register

{resolution-number} RESOLUTION

Moved: {mover}
Seconded: {seconder}

That the report entitled Attendance registers be received and noted.

Please be advised that this report was not Carried due to meeting commencing late.

5.5 Commencement of Tranche 1 reforms to the Local Government Act

{resolution-number} RESOLUTION

Moved: {mover}
Seconded: {seconder}

That Council notes the expected amendments to the *Local Government Act 2019*.

Please be advised that this report was not Carried due to meeting commencing late.

6 QUESTIONS WITH OR WITHOUT NOTICE

Break for lunch time: 2.08pm

Resume from break: 2.26

That the Chairperson:

1. Invites questions with or without notice from Councillors.
2. Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.

7 GENERAL BUSINESS

Nil

8 CONFIDENTIAL ITEMS

Adjournment of Open Meeting at 2.08pm.

Moved into Confidential Session at 2.08pm.

OCM/133 RESOLUTION

Moved: Pius Tipungwuti

Seconded: Therese Bourke

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

8.1 Report on Rates

OCM/134 RESOLUTION

Moved: Luke Tipuamantumirri

Seconded: Pius Tipungwuti

The report will be dealt with under Section 293(1) (51(b)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information about the personal circumstances of a resident or ratepayer.

CARRIED

8.2 CEO Recruitment

OCM/135 RESOLUTION

Moved: Deanne Rioli

Seconded: Leslie Tungutalum

The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.

CARRIED



At the conclusion of the discussion on the Confidential Item(s), the meeting was reopened and the decision on the Item(s) noted.

The meeting was reopened at 2.47pm.

OCM/136 RESOLUTION

Moved: Pius Tipungwuti

Seconded: Therese Bourke

That the meeting be reopened and the decisions on the Confidential Item(s) be noted.

CARRIED

9 NEXT MEETING

16 July 2025.

10 CLOSURE

The meeting closed at 2.47pm.

UNCONFIRMED



**MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE WURRUMIYANGA
BOARDROOM ON THURSDAY 26 JUNE 2025 AT 10:00 AM**

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10.14am.

The Mayor welcomed Councillors and Staff.

1.2 Present

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Leslie Tungutulum	Bathurst Ward
Councillor Jennifer Clancy	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Therese Bourke	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Bill Toy	Acting Chief Executive Officer
Jayesh Vasandani	Acting Chief Financial Officer
Heidi Dorn	Infrastructure Manager
Kesara Scrymgour	Governance Officer
GUESTS	
Nil	

Minute Taker: Kesara Scrymgour, Governance Officer

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Deputy Mayor Leslie Tungutulum declared his Conflict of Interest for the Confidential item 5.1.

Councillor Pius Tipungwuti declared his Conflict of Interest for the Confidential item 5.1

Councillor Stanley Tipiloura declared his Conflict of Interest for the Confidential item 5.1

2 GENERAL BUSINESS

Nil

3 CORRESPONDENCE

Nil

4 REPORTS FOR DECISION

4.1 Adoption of 2025-26 Regional Plan, Budget, and Rates Declaration

SCM/14 RESOLUTION

Moved: Therese Bourke
Seconded: Luke Tipuamantumirri

That Council:

- Receives and notes the report titled Adoption of 2025–2026 Regional Plan, Budget, and Rates Declaration.
- Approves the Elected Members Allowances for FY 2025–26, as determined by the Northern Territory Remuneration Tribunal (*Section 106*).
- Approves the Local Authority Members Allowances for FY 2025–26, as determined by the Northern Territory Remuneration Tribunal (*Section 109*).
- Receives and notes the CEO's Certification confirming that all ratable land is accurately recorded in the Council's assessment records.
- Declares Rates and Charges for FY 2025–26, as certified by the CEO (*Sections 237 & 239; Regulation 29 of the Local Government (General) Regulations 2021*).
- Approves the **Schedule of Fees and Charges for FY 2025–26**.
- Approves and Adopts the **Annual Budget for FY 2025–26** (*Section 203*).
- Approves and Adopts the **TIRC Regional Plan and Budget 2025–2026**, incorporating the Annual Budget and Long-Term Financial Plan (*Section 35*).

CARRIED

7.1 Follow up report on rates

The report will be dealt with under Section 293(1) (51(b)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information about the personal circumstances of a resident or ratepayer.

6 BUSINESS ARISING

Nil

7 CLOSURE

The meeting closed at 12pm.

8 NEXT MEETING

To be advised

3 REPORTS FROM LOCAL AUTHORITIES

ITEM NUMBER: 3.1
TITLE: Pirlangimpi Local Authority - Minutes and Business Arising
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is provided to Council to take note of the Pirlangimpi Local Authority Minutes and review any Business Arising.

Recommendation

That the minutes of the Pirlangimpi Local Authority meeting held on 17 June 2025 be noted and received.

Attachments

1. Pirlangimpi Local Authority UNCONFIRMED MINUTES 17- June-2025 [3.1.1 - 7 pages]



MINUTES OF THE PIRLANGIMPI LOCAL AUTHORITY HELD IN THE PIRLANGIMPI BOARDROOM ON TUESDAY 17 JUNE 2025 AT 10:37 AM

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 Present

Chair	Andrew Warrior
Councillor	Joseph Pangiraminni
Councillor	Therese Bourke
Councillor	Deanne Rioli
Member	Andrew Orsto
Member	Bernard Pangiraminni
Member	Thecla Puruntatameri
Member	Carol Puruntatameri
Member	Rebekah Yunupingu
Member	Daniel Costa

Staff

Acting Chief Executive Officer	Bill Toy
Acting Chief Financial Officer	Jayesh Vasandani
Acting Manager Projects & Contracts	Salman Samee
Infrastructure Manager	Heidi Dorn
Governance & Compliance Coordinator	Nyaradzo Musasira

Guests

Kristine Matienzo	Tiwi Land Council
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1.3 Apologies

Apologies from members who were absent from the meeting

{resolution-number} **RESOLUTION**

Moved: Therese Bourke
Seconded: Rebecca Yunupingu

That the Pirlangimpi Local Authority members accept the apologies from Mayor Lynette De Santis

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes



1.6.1 Pirlangimpi Local Authority Meeting held on 20 March 2025

PLA/28 RESOLUTION

Moved: Thecla Puruntatameri

Seconded: Carol Puruntatameri

That the minutes of the Pirlangimpi Local Authority Meeting held on 20 March 2025 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Members discussed the following below:

1. Conversation regarding asbestos in the library and Community Engagement Manager to chase up where exactly the asbestos is located.
2. Members requested a detailed report of the \$830 000 on roadworks. Chief Financial Officer to provide more information
3. Who maintains the toilets outside the creche.

2.1 General Business

PLA/29 RESOLUTION

Moved: Thecla Puruntatameri

Seconded: Carol Puruntatameri

That the Pirlangimpi Local Authority agreed on paying the \$15k so that they can get the cemetery going. Council have received APA certificate for 2 structures.

CARRIED

3 VISITORS AND PRESENTATIONS

3.1 Kristine Matienzo - Tiwi Land Council

PLA/30 RESOLUTION

Moved: Bernard Pangiraminni

Seconded: Margaret Tipungwuti

That the Pirlangimpi Local Authority:

1. notes and accepts the presentation on the 2025 Tiwi Cultural Festival – as presented by Kristine Matienzo from the Tiwi Land Council.
2. Agree to contribute \$5000 towards the 2025 Tiwi Culture Festival.

CARRIED



4 REPORTS FOR INFORMATION

4.1 Local Authority Finance Report as of 31st May 2025

PLA/31 RESOLUTION

Moved: Andrew Orsto
Seconded: Margaret Tipungwuti

That the Pirlangimpi Local Authority notes the PLA Finance report May 2025.

CARRIED

4.2 Project status report - PLA

PLA/32 RESOLUTION

Moved: Bernard Pangiraminni
Seconded: Daniel Costa

That Local Authority members note the Project status report.

CARRIED

5 REPORTS FOR DECISION

5.1 Pirlangimpi Local Authority Community Project

PLA/33 RESOLUTION

Moved: Therese Bourke
Seconded: Carol Puruntatameri

That the Pirlangimpi Local Authority:

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**
- 3. Agree that any unspent project funding to be returned back**

CARRIED

5.1.1 Pirlangimpi Local Authority Community Project – Trailer Truck

PLA/35 RESOLUTION

Moved: Andrew Warrior
Seconded: Therese Bourke

That the Pirlangimpi Local Authority:

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**

Project Description	Project ID	Comments	Allocation
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Trailer Truck	PLA 22/23-01	Close project and move balance back to PLA account	\$17,276
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CARRIED

5.1.2 Pirlangimpi Local Authority Community Project – New Year Barbeque

PLA/36 RESOLUTION

Moved: Rebecca Yunupingu

Seconded: Margaret Tipungwuti

That the Pirlangimpi Local Authority:

1. Reviews and updates the Approved Projects Summary.
2. Notes the funding allocations.

Project Description	Project ID	Comments	Allocation
New Year Barbeque	PLA 23/24-04	Close the project & move to funding back to PLA account.	\$117

CARRIED

5.1.3 Pirlangimpi Local Authority Community Project – Vet Visit

PLA/37 RESOLUTION

Moved: Therese Bourke

Seconded: Daniel Costa

That the Pirlangimpi Local Authority:

1. Reviews and updates the Approved Projects Summary.
2. Notes the funding allocations.

Project Description	Project ID	Comments	Allocation
Three (3) Vet Visits_FY24-25	PLA 23/24-04	Close the project & move the funding back to PLA account	\$13,043

CARRIED

5.1.4 Pirlangimpi Local Authority Community Project

PLA/38 RESOLUTION

Moved: Andrew Warrior

Seconded: Bernard Pangiraminni

That the Pirlangimpi Local Authority:

1. Reviews and updates the Approved Projects Summary.



2. Notes the funding allocations.

Project Description	Project ID	Comments	Allocation
AAPA Certificate for Shade Structure at Main Cemetery	PLA 24/25-02	Close the project & move the funding back to PLA account	\$1029

CARRIED

5.1.5 Pirlangimpi Local Authority Community Project – Easter Barbeque & Easter Hunt

PLA/39 RESOLUTION

Moved: Thecla Puruntatameri

Seconded: Carol Puruntatameri

That the Pirlangimpi Local Authority:

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**

Project Description	Project ID	Comments	
Easter Barbeque & Easter Hunt	PLA 24/25-04	Move \$ 2,000 to PLA 24/25 - 5 -Territory Day at Pirlangimpi	

CARRIED

5.1.6 Pirlangimpi Local Authority Community Project – 2025 Tiwi Festival

PLA/40 RESOLUTION

Moved: Bernard Pangiraminni

Seconded: Daniel Costa

That the Pirlangimpi Local Authority:

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**

Project Description	Project ID	Comments	
Tiwi Cultural Festival_FY25-26	PLA 25/26-02	Open the project allocate \$ 5,000 to PLA-25/26-2 to Tiwi Cultural Festival_FY25-26	

CARRIED



6 OTHER BUSINESS

Toilets outside the creche need to be attended to so that the community has access to toilets during funerals. Council to do some research to find out how much it will cost to get them running.

7 BUSINESS ARISING

Nil

8 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 8.1
TITLE: Questions with or without notice
AUTHOR: {author-name}, {position}

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

1. Invites questions with or without notice from Councillors.
2. Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.

9 NEXT MEETING

Tuesday 16 September 2025.

10 CLOSURE

The meeting closed at 2.41pm.

4 VISITORS AND PRESENTATIONS

ITEM NUMBER: 4.1
TITLE: JLT Public Sector Presentation - Overview of Insurance for TIRC
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is provided for Council to welcome and accept Katie McGettigan and James Sheridan from JLTA as guests to the OCM.

This information is presented to support Councillors' understanding of the insurance processes and protections in place across TIRC.

Recommendation

That Council notes the presentation made and the overview provided on the Tiwi Islands Regional Council's insurance mechanism and its participation in the NT Local Government Insurance Scheme (JLT/LGIS).

Attachments

Nil

5 REPORTS FOR INFORMATION

ITEM NUMBER: 5.1
TITLE: Report of the Chief Executive Officer
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report provides information on the activities undertaken on behalf of the Council during June 2025 and to give Council an opportunity to provide feedback to the CEO on the matters discussed.

Recommendation

That the report entitled Report of the Chief Executive Officer be received and noted.

Attachments

1. Infrastructure managed by Heidi Dorn [5.1.1 - 3 pages]
2. People and Wellbeing managed by Stephen Taylor [5.1.2 - 3 pages]

Infrastructure, Managed by Heidi Dorn - July 2025

Goal	Strategy	Key Deliverables	Key Performance Indicator	Target	Progress update
Provide effective council services to the Tiwi Community	Council infrastructure meets community needs	Develop and adopt a 7-year infrastructure plans for each community	An achievable and well-consulted plan is presented to the Council for adoption. Plans are developed with Community Safety and WHS considerations a priority.	September 2025	The project plan is currently underway and will continue to be developed in parallel with the budgeting process in June. This approach ensures that service delivery and execution are aligned with the approved budgets, allowing for a seamless integration of financial resources and project timelines. TIRC will also continue to develop this in conjunction and consultation with the local authorities.
Provide effective council services to the Tiwi Community	Council infrastructure meets community needs	Develop a 3-year Asset Management Plan	Clearly articulated and costed maintenance plans are developed	October 2025	Consultation on asset requirements and maintenance of current assets has begun within the maintenance team and the management team to support the development of a plan aligned with recent budget. As part of this effort, administration will work to integrate priorities and delivery in the required order of importance. TIRC will concentrate on an AMP for Buildings (January 2026).

Ordinary Council Meeting 16 July 2025 - Agenda

<p>Provide effective council services to the Tiwi Community</p>	<p>Council infrastructure meets community needs</p>	<p>Develop a compliant Airport Management Plan</p>	<p>An airport management plan with pathway to compliance is endorsed by Council Regular reporting against the Airport Management Plan to Council</p>	<p>Dec 2025</p>	<p>The management plan has officially commenced, and a realignment of the org structure is currently underway. This realignment aims to ensure that the structure is better aligned with the requirements set out in the management and delivery plan. This realignment process will also include evaluating roles and responsibilities to make sure that the right expertise is in place for the successful delivery.</p>
<p>Manage resources in an environmentally sustainable manner, respecting country and culture</p>	<p>Develop and implement a better practice waste disposal and management plan which includes disposal of e-waste and recycling</p>	<p>Develop a waste disposal and management plan</p>	<p>An achievable and well-consulted plan taking into consideration better practice is presented to Council/Management for adoption</p>	<p>April 2028</p>	<p>Working waste group has been established to ensure ongoing tangible and manageable actions are disused and planned to ensure effective delivery.</p> <p>Cash for Cans program - Building on the success of previous rounds, this initiative delivered in partnership with TILC, NT Health, and the EPA continues to drive community engagement, promote recycling, and create positive environmental impact across the region</p> <p>Commencement of discussions with EPA & NT Health regarding approved and licence site within the lease.</p>

Contractor Engagement and Grants Commission Visit

Contractors have recently visited the Tiwi Islands to conduct site inspections and provide quotes for upcoming works, with a strong focus on road infrastructure and essential services.

In addition, representatives from the Grants Commission spent a full day on the islands, assessing the condition of local roads and key community facilities. Discussions during the visit centred on the urgent need for improved road access and the importance of securing ongoing funding to support these upgrades.

This visit provided a valuable opportunity to advocate for increased investment in the Tiwi Islands roads and to ensure future funding aligns with the community's long-term infrastructure needs.

Long Term Asset Planning and Maintenance Strategy Update

Work is currently underway to develop long term asset plans and maintenance requirement strategies. This project aims to ensure the sustainable management of community assets, vehicles, plant, and facilities.

The strategy is designed to ensure funding and maintenance efforts are targeted where they will have the greatest long-term impact avoiding unnecessary investment in assets that are nearing the end of their usable life. By focusing on sustainability, reliability, and cost effectiveness, the goal is to maximise the value of every dollar spent and extend the operational life of the most important infrastructure.

Further updates will be shared as key planning milestones are reached and implementation begins.

Garbage Truck Arrival and Waste Collection Update

The new garbage truck has experienced some initial mechanical issues, with a combination of warranty-covered repairs and locally managed fixes. Due to the truck's remote location, delays in receiving parts from the manufacturer have impacted some repair timelines.

Despite these challenges, the maintenance and operations teams have acted quickly and efficiently to keep disruptions to a minimum. With early teething issues resolved and staff training completed, the truck is now fully operational, and waste collection services are running across the community.

Additional drivers will begin training in the coming week to support ongoing operations, and the collection route has now been fully implemented ensuring consistent and reliable waste pickup for all residents.

Ordinary Council Meeting 16 July 2025 - Agenda

**People and Wellbeing
Monthly Report: June 2025**

Goals	Strategy	Key Deliverables	Key Performance Indicator	Target	Progress update
Create employment opportunities	We invest in the attraction and retention of key skills within our community	Identify and facilitate or participate in key programs that retain and introduce employment or contracting within communities	Development of an Organisational Development Plan	Feb-25	<p>Retention</p> <ul style="list-style-type: none"> Review still to occur for 2025-26 <p>Attraction / Recruitment</p> <ul style="list-style-type: none"> Advertised following roles <ul style="list-style-type: none"> Chief Finance Officer – interview conducted on short-list Manager, Projects and Contracts – offer presented to preferred candidate Grants and Projects Officer – Sian Rogers commenced 2nd June Diesel Mechanic – review applicants underway
Create employment opportunities	We invest in the attraction and retention of key skills within our community	Identify and facilitate or participate in key programs that retain and introduce employment or contracting within communities	Partnership with key agencies to attract and develop local community members into Council	Jun-25	<ul style="list-style-type: none"> Training Calendar 2025 <ul style="list-style-type: none"> Review of 2025-26 calendar conducted – will finalise when the budget is known New Leader Course for Coordinators at Wurrumiyanga – postponed pending budget update

People and Wellbeing
Monthly Report: June 2025

Goals	Strategy	Key Deliverables	Key Performance Indicator	Target	Progress update
Develop Work Health and Safety culture	Develop and implement Health Safety and Welfare (HSW) program	Develop HSW Safe Work Method Statement	A register and record of Safe Work Method Statements is implemented	Sep-24	<ul style="list-style-type: none"> • HSW Committee <ul style="list-style-type: none"> ○ Framework drafted ○ Information sessions for staff ○ Election of representatives ○ First meeting revised to July 2025 • Safe Operating Procedures (SOP) <ul style="list-style-type: none"> ○ Work on this initiative hasn't commenced ○ Potentially pass through HSW Committee to determine priorities
Develop Work Health and Safety culture	Develop and implement WHS program	Implement 'pre-start' inspections	Inspections are completed and recorded daily	Dec-24	<ul style="list-style-type: none"> • Pre-start checks <ul style="list-style-type: none"> ○ Pre-start check form finalised and checks implemented ○ Completion rate has lifted, but still low ○ The next step is to process the information and create actions list – continuing to monitor consistency of completion ○ Uptake will require patience and ongoing coaching
Develop Work Health and Safety culture	Develop and implement WHS program	Implement regular WHS inspection program	Inspections are assigned to appropriate officers and carried out as per roster and logged in WHSM System	Dec- 24	<ul style="list-style-type: none"> • Workplace Checklist Process <ul style="list-style-type: none"> ○ Completed review of Wurrumiyanga office – report including actions expected July

Ordinary Council Meeting 16 July 2025 - Agenda

People and Wellbeing Monthly Report: June 2025

- **Wins**
 - Workplace inspection of Wurrumiyanga office completed
 - Report to be distributed in July

- **Challenges**
 - Site resourcing levels
 - Continuing trend of one person left to tend the Wurrumiyanga office continued
 - Training Calendar
 - Progress slowed pending budget publication
 - Organisation Structure – TechOne update initiative
 - Initial work and requirements scoped
 - Progress pending finalisation of budget for 2025/26

- **Risks**
 - Health Safety and Wellbeing (HSW)
 - Remains a serious risk
 - Significant amount of work required to meet an appropriate minimum standard
 - Personnel
 - Lack of qualified and competent personnel is seriously impeding efforts to maintain services in all aspects of our operations
 - Review of site-based resourcing is needed as soon as possible after the budget is finalised – although resourcing should be a major input into budget deliberations

5 REPORTS FOR INFORMATION

ITEM NUMBER: 5.2
TITLE: Finance end of month report - June 2025
AUTHOR: Jayesh Vasandani, Acting Chief Finance Officer

Summary

The Finance reports ask Council to receive and note the Council's Financial Report as of 30th June 2025.

Attached are the Council's Financial Reports as of 30th June 2025, including:

- Income & Expenditure Report Year to Date 30th June 2025.
- Monthly Variance Analysis Statement Year to Date June 2025 with explanation on variances.
- Capital Expenditure & Funding Report Year to Date June 2025.
- Balance Sheet as of 30th June 2025.
- Notes to Monthly Balance Sheet as of 30th June 2025.
- Credit Card Reporting for the month June 2025.

The Balance Sheet as of 30th June 2025 has been prepared as per prevailing accounting standards, practice and in compliance with the applicable Local Government Act 2019.

The Income and Expenditure Report as at the end of 30th June 2025 shows that the Provisional net cash surplus / (deficit) is at a Surplus of \$ 36,193.

The bank balance as of 30th June 2025 is \$ 3,239,616.

As per the Local Government Act 2019, the Monthly Financial Report is certified by the Chief Executive Officer.

Legislative Framework

Division 7 of the Local Government Accounting Regulations 2019

Recommendation

That Council notes and accepts the Finance Report for the reporting period to 30th June 2025.

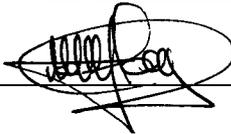
Attachments

1. Monthly Finance Report June 2025 [5.2.1 - 14 pages]
2. Cash Flow June 2025 [5.2.2 - 1 page]

Certification by the CEO to the Council

Council Name:	TIWI ISLANDS REGIONAL COUNCIL
Reporting Period:	June 2025

That, to the best of the CEO's knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed 
Date Signed 16/7/2025

Note: *The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)*

Table 1.1 Monthly Income and Expenditure Statement_ June 2025

Particulars	YTD Actuals \$	YTD Actuals \$	YTD Revised Budget \$	YTD Variance \$	Full Year Revised Budget \$
OPERATING INCOME					
Rates	2,995,323	2,995,323	2,995,323	(0)	2,995,323
Charges	735,872	735,872	735,872	0	735,872
Fees and Charges	1,361,158	1,361,158	1,382,948	(21,790)	1,382,948
Operating Grants and Subsidies	11,973,085	11,973,085	13,477,147	(1,504,062)	13,477,147
Interest / Investment Income	190,925	190,925	190,000	925	190,000
Commercial and Other Income	1,008,805	1,008,805	823,439	185,365	823,439
TOTAL OPERATING INCOME	18,265,168	18,265,168	19,604,729	(1,339,561)	19,604,729
OPERATING EXPENDITURE					
Employee Expenses	6,652,537	6,583,787	6,793,527	(209,740)	6,793,527
Materials and Contracts	6,854,316	6,826,344	7,124,100	(297,757)	7,124,100
Elected Member Allowances	-	440,271	449,208	(8,937)	449,208
Elected Member Expenses	-	79,590	99,500	(19,910)	99,500
Council Committee & LA Allowances	-	51,419	63,350	(11,931)	63,350
Council Committee & LA Expenses	-	10,914	6,500	4,414	6,500
Depreciation, Amortisation and Impairment	1,678,797	1,678,797	2,062,211	(383,414)	2,062,211
Interest Expenses	-	-	110,390	(110,390)	110,390
Other Expenses	2,937,708	2,452,234	2,521,977	(69,742)	2,521,977
TOTAL OPERATING EXPENDITURE	18,123,357	18,123,357	19,230,763	(1,107,406)	19,230,763
		0			
OPERATING SURPLUS / (DEFICIT)	141,811	141,811	373,966	(232,155)	373,966
Less : Capital Expenditure	1,774,415	1,774,415	2,396,345	(621,930)	2,396,345
Less :Borrowing Repayments Principal	10,000	10,000	10,000	-	10,000
Add :Depreciation, Amortisation	1,678,797	1,678,797	2,062,211	(383,414)	2,062,211
Net Cash Surplus/(Deficit)	36,193	36,193	29,833	6,361	29,833
Capital Grants Income	-	-	-	-	
Total Surplus/(Deficit)	36,193	36,193	29,833	6,361	29,833

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Table 1.1 A - Monthly Variance Analysis Statement_ June 2025

Particulars	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Full Year Revised Budget \$	Variance %	Remarks
OPERATING INCOME						
Rates	2,995,323	2,995,323	(0)	2,995,323	0%	TIRC has completed Rates & Charges for FY 2024-25.
Charges	735,872	735,872	0	735,872	0%	
Fees and Charges	1,361,158	1,382,948	(21,790)	1,382,948	-2%	Fees and Charges for FY 24-25 are broadly inline with the revised budgeted estimates FY 24-25.
Operating Grants and Subsidies	11,973,085	13,477,147	(1,504,062)	13,477,147	-11%	Shorfall in Tied Funding Night Patrol Funding_540K , Paru Stage 2-\$108K ,LRCI - 190K Net Shortfall in Untied Operational Funding (Roads+FAGS+FAA) against projections \$500K. One off Increase in operational grant of \$300K is offset against CBIZ
Interest / Investment Income	190,925	190,000	925	190,000	0%	Interest Income is in line with the projections of the revised budget FY 24-25.
Commercial and Other Income	1,008,805	823,439	185,365	823,439	23%	Increase 111K is due Non operational Income - Airport invoicing DIPL to be Invoiced \$74K .
TOTAL OPERATING INCOME	18,265,168	19,604,729	(1,339,561)	19,604,729		
OPERATING EXPENDITURE						
Employee Expenses	6,583,787	6,793,527	(209,740)	6,793,527	-3%	Actual Wages remains lower compared to projections due to vaccant positions in Tied Funding Programs .
Materials and Contracts	6,826,344	7,124,100	(297,757)	7,124,100	-4%	Total Material & Contracts remain in line with the budget projections.
Elected Member Allowances	440,271	449,208	(8,937)	449,208	-6%	Total Expenses remain in line with the budget projections for ytd May 2025.
Elected Member Expenses	79,590	99,500	(19,910)	99,500		
Council Committee & LA Allowances	51,419	63,350	(11,931)	63,350		
Council Committee & LA Expenses	10,914	6,500	4,414	6,500		
Depreciation, Amortisation and Impairment	1,678,797	2,062,211	(383,414)	2,062,211	NA	Depreciation June 25 - Work in progress.
Interest Expenses	-	110,390	(110,390)	110,390	NA	Lease Amortization - Work in progress.
Other Expenses	2,452,234	2,521,977	(69,742)	2,521,977	-3%	Total other expenses remain in line with the budget projections.
TOTAL OPERATING EXPENDITURE	18,123,357	19,230,763	(1,107,406)	19,230,763		
OPERATING SURPLUS / DEFICIT	141,811	373,966	(232,155)	373,966		
Less Capital Expenditure	1,774,415	2,396,345	(621,930)	2,396,345		As per Table 2.1 Capital Expenditure &Funding
Less :Borrowing Repayments Principal	10,000	10,000	-	10,000		Loan instalment released for FY 2024-25
Add :Depreciation, Amortisation	1,678,796	2,062,211	(383,415)	2,062,211		
Net Cash Surplus/(Deficit)	36,192	29,833	6,360	29,833		
Add :- Grants Carried Forward				-		
Total Surplus	36,192	29,833	6,360	29,833		

Table 1.2 Monthly Operating Position - June 2025

Particulars	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget Revised \$
BUDGETED OPERATING SURPLUS / DEFICIT	141,811	373,966	(232,155)	373,966
Remove NON-CASH ITEMS				
<i>Less</i> Non-Cash Income	-	-	-	-
<i>Add Back</i> Non-Cash Expenses	1,678,797	2,062,211	(383,414)	2,062,211
TOTAL NON-CASH ITEMS	1,678,797	2,062,211	(383,414)	2,062,211
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	1,774,415	2,396,345	(621,930)	2,396,345
Borrowing Repayments (Principal Only)	10,000	10,000	-	10,000
Transfer to Reserves				
Other Outflows			-	
TOTAL ADDITIONAL OUTFLOWS	(1,784,415)	(2,406,345)	621,930	(2,406,345)
Add ADDITIONAL INFLOWS				
Capital Grants Income	-			-
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	-	-	-
TOTAL ADDITIONAL INFLOWS	-	-	-	-
NET BUDGETED OPERATING SURPLUS / DEFICIT	36,193	29,833	6,361	29,833

**Table 2.1 Capital Expenditure (Part A) and Funding (Part B)- June 2025
By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE (Part A) *	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Annual Budget Revised \$
Milikapiti Water Park -Barbeque Play Area (1478)	25,044	25,044	-	Not Applicable
Multi Purpose Hall Wurrumiyanga (1764)	94,747	94,747	-	Not Applicable
Milikapiti Oval Stage 2 (1645)	30,479	30,479	-	Not Applicable
Milikapiti Water Play Area (1761+1762)	357,045	357,045	-	Not Applicable
Master Plan – Sports and Rec-Wurrumiyanga (1478)	42,242	42,242		Not Applicable
Infrastructure	549,557	549,557	-	
HHIP Stage 2 -25% Deposit (1682)	45,455	45,455		Not Applicable
Community solar Paru Project - 25% Deposit (1685)	61,775	61,775		Not Applicable
Backhoe Caterpillar (1478)	30,769	30,769	-	Not Applicable
Backhoe Caterpillar (1662)	9,231	9,231	-	Not Applicable
STG Truck Wurrumiyanga (1478)	442,988	442,988	-	Not Applicable
Skip Bin Truck Wurrumiyanga (1684)	109,372	109,372	-	Not Applicable
Skip Bin Truck Wurrumiyanga (Untied)	109,229		-	Not Applicable
Security System (1765) - Untied	35,145			
Plant and Equipment	843,964	699,590	-	
Toyota -Night Patrol Vehicle - CF 76 GF (1208)	67,595	67,595	-	Not Applicable
Toyota -Night Patrol Vehicle - CF 76 IP (1208)	61,320	61,320		Not Applicable
Toyota -Night Patrol Vehicle - CF 80 YO (1208)	57,712	57,712		Not Applicable
Portaloo's on trailers (1478)	18,794	18,794		Not Applicable
Toyota Hilux - CF 83 AK (1055)-Untied	47,862			
Toyota Hilux - CF 83 AJ (1055)-Untied	50,222			
MG ZS -EXCITE - CF 86 OF (1055)-Untied	19,211			
Ferry Engines x2 (1220)-Untied	58,178			
Motor Vehicle	380,894	205,421	0	
Overall Untied Budgeted capital expenditure		300,000	19,847	300,000
			-	
TOTAL CAPITAL EXPENDITURE :- BY ASSET CLASS *	1,774,415	1,754,567	19,847	300,000

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FUNDING SOURCE (Part B) :-	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	(Annual) Budget
Community Saftety (1208)	186,627	186,627	-	
HHIP Stage 2 -25% Deposit (1682)	45,455	45,455	-	
Community Solar Project (1685)	61,775	61,775	-	
Wurrumiyanga Multi Purpose Hall (1764)	94,747	94,747	-	
Milikapiti Oval Stage 2 (1645)	30,479	30,479	-	
Milikapiti Water Play Area (1761)	160,297	160,297	-	
Milikapiti Water Play Area (1762)	196,747	196,747	-	
LAPF Wurrumiyanga (1478)	18,794	18,794		
LAPF Wurrumiyanga (1478)	42,242	42,242		
LAPF Wurrumiyanga (1478)	442,988	442,988		
LAPF Milikapiti (1478)	25,044	25,044		
LAPF Millikapiti (1478)	30,769	30,769	-	
W.AR.M. Funding (1662)	9,231	9,231	-	
Essential P&M Replacement (1684)	109,372	109,372		
Tied Funding Grants	1,454,567	1,454,567	0	
Un Tied Funds	319,847	300,000	19,847	300,000
Toyota Hilux - CF 83 AK (1055)	47,862			
Toyota Hilux - CF 83 AJ (1055)	50,222			
MG ZS -EXCITE - CF 86 OF (1055)	19,211			
Security System- Wurri. Office (1765)	35,145			
Ferry Engines x 2 (1220)	58,178			
Skip Bin Truck Wurrumiyanga	109,229			
TOTAL CAPITAL EXPENDITURE :- BY FUNDING TYPE	1,774,415	1,754,567	19,847	300,000

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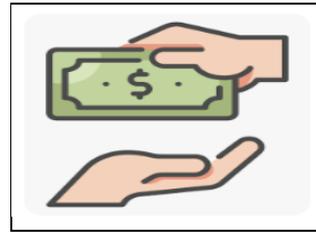
Bird's Eye View TIRC_Profit & Loss as YTD June 2025

Income



\$18.26 M

Expenses



\$18.12 M



R	RATES & CHARGES
	\$3.73 M



G	GRANT FUNDING
	\$11.97 M



F	FEEES & CHARGES
	\$1.36 M



I	BANK INTEREST
	\$0.19 M



OI	OTHER INCOME
	\$1.01 M

M	MATERIAL & CONTRACTS
	\$6.83 M

W	WAGES
	\$6.58 M

C	GOVERNING BODY
	\$0.58 M

OX	OTHER EXPS
	\$2.45 M

Y	DEPRECIATION
	\$1.68 M



OS	OPERATING SURPLUS
	\$0.14 M

Z	NET CASH SURPLUS
	\$0.04 M



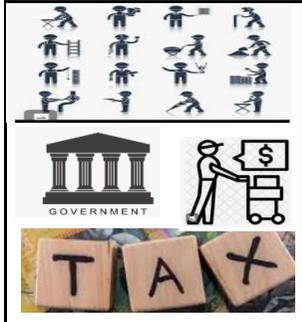
Bird's Eye View TIRC_Balance Sheet as at 30th June 2025												
Assets		Liabilities		Equity								
												
A	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">CURRENT ASSETS</td></tr> <tr><td style="text-align: center; padding: 5px;">\$4.41 M</td></tr> </table>	CURRENT ASSETS	\$4.41 M	CURRENT	D	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">CURRENT LIABILITIES</td></tr> <tr><td style="text-align: center; padding: 5px;">\$3.64 M</td></tr> </table>	CURRENT LIABILITIES	\$3.64 M	X	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">NET CURRENT ASSETS</td></tr> <tr><td style="text-align: center; padding: 5px;">\$0.77 M</td></tr> </table>	NET CURRENT ASSETS	\$0.77 M
CURRENT ASSETS												
\$4.41 M												
CURRENT LIABILITIES												
\$3.64 M												
NET CURRENT ASSETS												
\$0.77 M												
B	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">NON CURRENT ASSETS (NCA)</td></tr> <tr><td style="text-align: center; padding: 5px;">\$64.78 M</td></tr> </table>	NON CURRENT ASSETS (NCA)	\$64.78 M	NON CURRENT	E	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">NON CURRENT LIABILITIES(NCL)</td></tr> <tr><td style="text-align: center; padding: 5px;">\$3.18 M</td></tr> </table>	NON CURRENT LIABILITIES(NCL)	\$3.18 M	Y	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">(NCA -NCL)</td></tr> <tr><td style="text-align: center; padding: 5px;">\$61.6 M</td></tr> </table>	(NCA -NCL)	\$61.6 M
NON CURRENT ASSETS (NCA)												
\$64.78 M												
NON CURRENT LIABILITIES(NCL)												
\$3.18 M												
(NCA -NCL)												
\$61.6 M												
C	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">TOTAL ASSETS</td></tr> <tr><td style="text-align: center; padding: 5px;">\$69.19 M</td></tr> </table>	TOTAL ASSETS	\$69.19 M	TOTAL	F	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">TOTAL LIABILITIES</td></tr> <tr><td style="text-align: center; padding: 5px;">\$6.82 M</td></tr> </table>	TOTAL LIABILITIES	\$6.82 M	Z	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: left; padding: 2px;">EQUITY / NET ASSETS</td></tr> <tr><td style="text-align: center; padding: 5px;">\$62.37 M</td></tr> </table>	EQUITY / NET ASSETS	\$62.37 M
TOTAL ASSETS												
\$69.19 M												
TOTAL LIABILITIES												
\$6.82 M												
EQUITY / NET ASSETS												
\$62.37 M												

Table 3. Monthly Balance Sheet Report_As of 30th June 2025

Particulars	Sub Total	Year To Date Actuals	Note
ASSETS			
Cash at Bank		3,239,616	(1)
Tied Funds	3,087,424		
Untied Funds	152,192		
Accounts Receivable		756,739	
Trade Debtors	127,920		(2)
Rates & Charges Debtors	628,819		(7)
Other Current Assets		414,509	
Prepayments	23,682		
Other Current Assets	390,827		
TOTAL CURRENT ASSETS		4,410,864	A
Property, Plant and Equipment		62,421,482	
Buildings Prescribed	52,843,021		
Infrastructure Prescribed	6,165,080		
Plant	1,641,772		
Equipment	138,156		
Motor Vehicles	597,329		
Work in Progress	1,036,124		
Non-Current Financial Lease Assets		2,356,976	
B = TOTAL NON-CURRENT ASSETS		64,778,458	B
TOTAL ASSETS		69,189,321	C = A + B
LIABILITIES			
Current Liabilities			
Accounts Payable		174,268	(3)
ATO & Payroll Liabilities		26,817	(3 & 4)
Current Provisions		1,141,135	(5)
Other Current Liabilities		545,897	(6)
Unexpected Grant Liabilities		1,754,967	
TOTAL CURRENT LIABILITIES		3,643,084	D
Non - Current Liabilities			
Non-Current Provisions		230,966	
Non-Current Borrowings		600,001	
Non-Current Financial Lease Liabilities		2,346,057	
TOTAL NON-CURRENT LIABILITIES		3,177,024	E
TOTAL LIABILITIES		6,820,108	F = D + E
NET ASSETS		62,369,213	X = C - F
EQUITY			
Asset Revaluation Reserve		54,409,698	
Asset Replacement Reserve		50,000	
Restricted Reserves		1,497,490	
Accumulated Surplus		6,412,026	
TOTAL EQUITY		62,369,213	

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Table 3a . Notes to Monthly Balance Sheet as of 30th June 2025

Continued

Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations as of 30th June 2025

Notes	Amount	Progress Remarks
Payroll :-		
Payroll Overdues	-	
Superannuation Liability	26,817	The Council made the most recent superannuation payment of ~\$24K on 23rd June 2025, covering liabilities accrued up to 20th June 2025 As per ATO - Next Quarterly super payment due dates Cut off date is 28th October 2025
ATO :-		
Business Activity Statements - (B.A.S.)		Feb 2025 - B.A.S. - Lodged with ATO on 13th March 2025. Mar 2025 - B.A.S. - Lodged with ATO on 09th July 2025. Apr 2025 - B.A.S. - Lodged with ATO on 09th July 2025. May 2025 - B.A.S. - Lodged with ATO on 10th July 2025. June 2025 - B.A.S. - will be Lodged with ATO on by due date 21st July 2025.
Fringe Benefit Tax - (F.B.T.)		Status - TIRC has submitted FBT Return in May 2025 ATO has received FBT Return in on 27/05/2025
Tax Payable Annual Report - (T.P.A.R)		TPAR submission deadline for FY 24-25 is 28th Aug 2025.
Total ATO & Payroll as of 30th June 2025	26,817	

Note 5. Current Provisions as of 30th June 2025

Provisions - Purpose	Amount
Annual Leave Entitlements	483,598
Long Service Leave Entitlements	106,447
Doubtful Debts Provision	551,090
Current Provisions as of 30th June 2025	1,141,135

Note 6. Other Current Liabilities as of 30th June 2025

Other Current Liabilities - Breakup	Amount
Current Lease Liability As per - AASB16	240,493
Bonds held as a deposit	20,686
Christmas Savings Club	112,025
Misc. Accounts.	172,694
Other Current Liabilities as of 30th June 2025	545,897

Note 7. Rates & Charges Debtors as of 30th June 2025

Financial Year	Total Balance	Balance as %
FY 17/18	19,379	3%
FY 18/19	21,664	3%
FY 19/20	39,811	6%
FY 20/21	72,453	12%
FY 21/22	66,961	11%
FY 22/23	145,310	23%
FY 23/24	116,050	18%
FY 24/25	147,192	23%
Rates & Charges Outstanding as of 30th June 2025	628,819	100%

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Table 3a . Notes to Monthly Balance Sheet as of 30th June 2025

Note 1. Details of Cash and Investments Held as of 30th June 2025

Bank Accounts	Total
Operating Account	(46,115)
Trust Account	1,531,897
Christmas Saving Account	89,150
NIAA Bank Account	1,613,786
Cash Deposit Account (credit cards)	50,898
Total Bank Balance as of 30th June 2025	3,239,616

Note 2. Statement of Trade Debtors as of 30th June 2025

Trade Debtors	Current	Past Due 1 – 30	Past Due 31 – 60	Past Due 61-90	Past Due 90+ Days	Total
Trade Debtors	-	87,917	5,003	-	35,000	127,920
Total Trade Debtors	-	87,917	5,003	-	35,000	127,920

Trade Debtors Breakdown	Total Amount	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total %
ATO - GST	46,188	36%	0%	0%	0%	0%	36%
Department of Infrastructure, Planning and Logistics	31,949	7%	0%	0%	0%	18%	25%
Darwin Commercial Construction and Maintenance Pty Ltd	20,944	13%	0%	4%	0%	0%	16%
Tiwi Enterprises Ltd	4,757	3%	0%	0%	0%	0%	4%
Other Debtors	24,082	3%	6%	0%	0%	9%	19%
Total	127,920	63%	6%	4%	0%	27%	100%

Note 3. Statement of Trade Creditors as of 30th June 2025

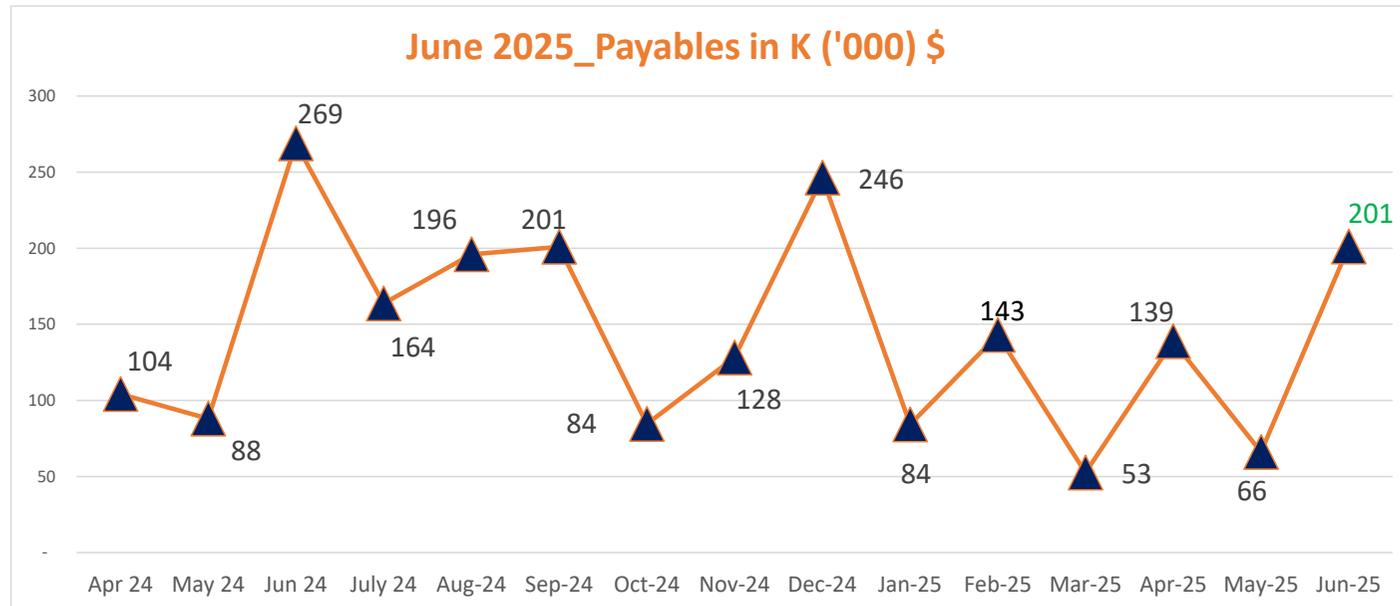
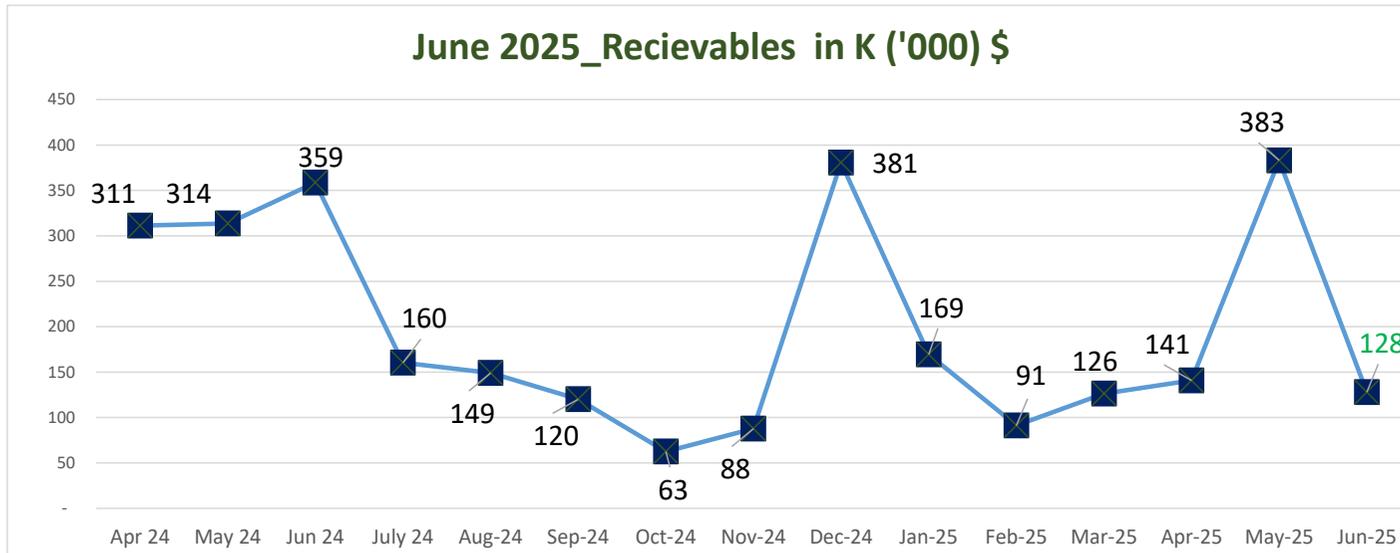
Trade Creditors	Current	Past Due 1 – 30 Days	Past Due 31 – 60	Past Due 61-90 Days	Past Due 90+ Days	Total
PAYG & Super	-	26,470	-	-	347	26,817
Trade Creditors		126,801	123	-	47,344	174,268
Total Accounts Payable as of 30th June 2025	-	153,270	123	-	47,691	201,085

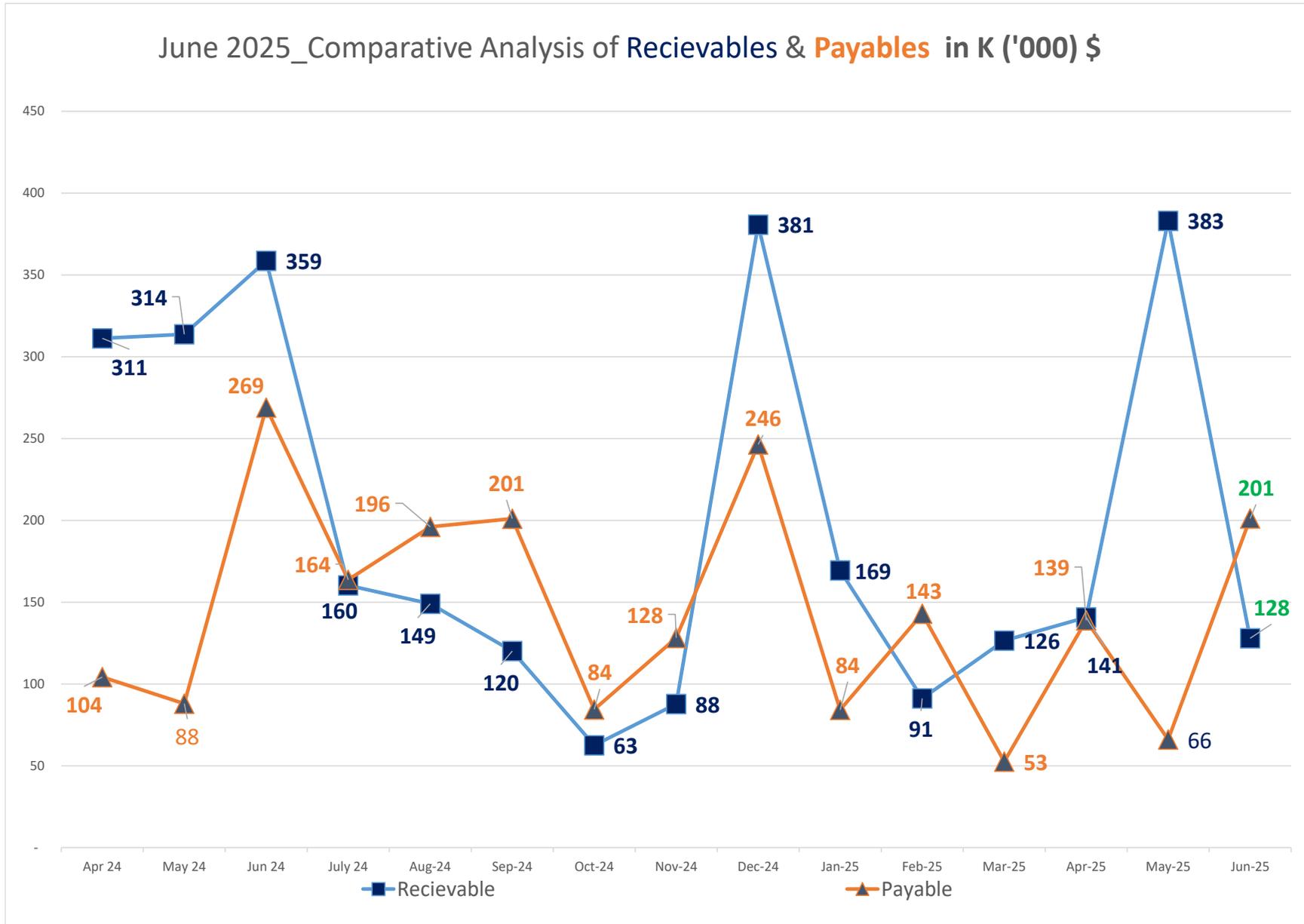
Table 4. Member and CEO Council Credit Card Transactions for the Period- June 2025

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Gina McPharlin

<i>Date</i>	<i>Amount</i>	<i>Supplier's Name</i>	<i>Reason for the Transaction</i>
05-Jun-25	1,717	Grammarly Inc	Grammarly Subscription for TIRC staff
Total	1,717		



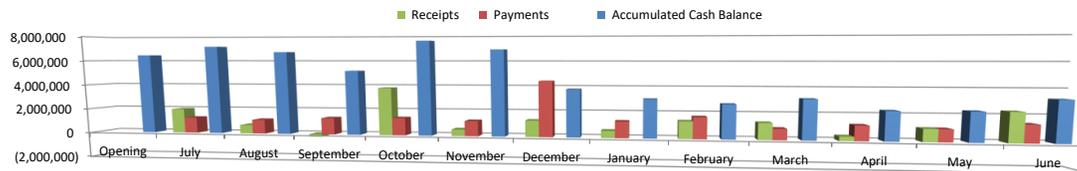


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Cash Flow as at 30 Jun 2025



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
Cash Accounts																	
Cash at Bank Operational General	(53,383)	237,084	(46,407)	307,318	2,609,708	(776,442)	(2,133,533)	135,254	(51,189)	262	(193,417)	213,484	(294,855)	-	(46,115)	7,268	(14%)
Cash at Bank Trust General	4,175,207	451,868	(403,654)	(1,855,064)	(213,250)	77,460	(1,511,613)	(237,350)	477,138	409,416	(687,503)	(216,810)	1,066,051	-	1,531,897	(2,643,310)	(63%)
PMC Bank ACCOUNT	2,185,334	6,766	7,442	7,467	7,251	7,517	664,178	(641,549)	(791,016)	4,727	4,639	9,063	141,968	-	1,613,786	(571,547)	(26%)
Staff Christmas Savings Account	92,300	11,672	335	12,243	23,050	416	(140,022)	179	26,826	23,075	22,000	10,445	6,630	-	89,150	(3,150)	(3%)
Cash on hand Nguu	974	-	-	-	-	(974)	-	-	-	-	-	-	-	-	-	(974)	(100%)
Cash Deposit account (Credit cards)	50,898	-	-	-	-	-	-	-	-	-	-	-	-	-	50,898	-	0%
Total Cash Accounts	6,451,330	707,391	(442,284)	(1,528,036)	2,426,759	(692,023)	(3,120,989)	(743,466)	(338,241)	437,481	(854,281)	16,181	919,795	-	3,239,616	(3,211,714)	(50%)
Operating Activities																	
Receipts	-	1,970,473	695,120	(194,144)	3,824,803	528,438	1,309,133	563,855	1,373,494	1,313,018	343,877	1,001,588	2,327,622	-	15,057,279	15,057,279	
Income Rates and Charges	-	3,598	-	2,025	3,063,535	220,019	108,332	64,994	136,931	18,163	550	600	600	-	3,619,345	3,619,345	
Income Council Fees and Charges	-	26,774	41,858	188,326	99,366	107,029	48,183	68,549	163,295	130,113	143,693	92,699	251,272	-	1,361,158	1,361,158	
Income Operating Grants Subsidies	-	1,454,607	775,577	-	419,502	65,077	1,319,620	1,091	893,384	1,066,034	145,523	1,041,777	1,587,235	-	8,769,427	8,769,427	
Income Investments	-	17,950	24,443	23,224	20,119	18,546	23,620	18,165	11,750	7,495	9,780	8,553	7,280	-	190,925	190,925	
Other Operating Receipts	-	467,544	(146,757)	(407,719)	222,281	117,767	(190,621)	411,056	168,134	91,214	44,331	(142,040)	481,235	-	1,116,424	1,116,424	
Payments	-	1,071,690	1,001,735	1,251,111	1,426,456	1,194,489	4,408,863	1,305,836	955,974	1,272,965	990,942	961,496	1,392,042	-	17,233,598	17,233,598	
Employee Expenses	-	477,429	496,664	505,827	523,437	517,372	748,146	510,382	546,967	529,320	525,070	532,890	764,805	-	6,678,307	6,678,307	
Contract and Material Expenses	-	363,449	296,502	237,928	399,175	414,111	3,298,026	618,978	278,252	156,763	329,947	264,769	295,437	-	6,953,337	6,953,337	
Finance Expenses	-	421	540	512	365	395	386	433	339	408	336	348	364	-	4,846	4,846	
Other Operating Payments	-	229,423	206,070	478,248	503,449	259,767	251,826	169,284	88,121	517,600	135,407	162,825	328,859	-	3,330,879	3,330,879	
Other Operating Payments	-	968	318	-	-	2,295	110,479	182	-	364	182	-	-	-	114,787	114,787	
Other Operating Payments	-	-	1,641	28,596	30	550	-	6,577	42,295	68,511	-	664	2,577	-	151,442	151,442	
Total Operating Activities	-	898,783	(306,614)	(1,445,254)	2,398,347	(666,052)	(3,099,730)	(741,981)	417,520	40,054	(647,065)	40,092	935,580	-	(2,176,319)	(2,176,319)	
Investing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	191,392	135,670	82,781	(28,412)	25,971	21,260	1,485	755,761	(397,427)	207,217	13,911	15,785	-	1,025,395	1,025,395	
Purchase of Assets	-	191,392	135,670	82,781	(28,412)	25,971	21,260	1,485	755,761	(397,427)	207,217	13,911	15,785	-	1,025,395	1,025,395	
Total Investing Activities	-	(191,392)	(135,670)	(82,781)	28,412	(25,971)	(21,260)	(1,485)	(755,761)	397,427	(207,217)	(13,911)	(15,785)	-	(1,025,395)	(1,025,395)	
Financing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	10,000	10,000	
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	10,000	10,000	
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	(10,000)	-	-	(10,000)	(10,000)	
Net Increase or (Decrease) in Cash Held	-	707,391	(442,284)	(1,528,036)	2,426,759	(692,023)	(3,120,989)	(743,466)	(338,241)	437,481	(854,281)	16,181	919,795	-	(3,211,714)	(3,211,714)	
Accumulated Cash Balance	6,451,330	7,158,720	6,716,436	5,188,401	7,615,160	6,923,137	3,802,147	3,058,681	2,720,440	3,157,921	2,303,640	2,319,821	3,239,616	-	3,239,616	3,211,714	



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5 REPORTS FOR INFORMATION

ITEM NUMBER: 5.3
TITLE: Project Status Report - June 2025
AUTHOR: Salman Samee, Manager Projects and Contracts

Summary

This report is submitted for the Tiwi Islands Regional Council (Council) to review and discuss the progress on the status of projects.

Recommendation

That the report entitled Project Status Report - June 2025 be received and noted.

Background

The Council currently has 11 active projects. These include:

- Takapimilyi Solar and Tank Upgrade
- Milikapiti Water Park
- Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing
- Community Solar Project - Paru
- Paru - Stage 2
- Staff and Transition Housing Upgrades
- Structural Upgrades to the Inter-Island Ferry and Boatshed
- Milikapiti Oval
- Milikapiti Burial Grounds
- Tiwi Islands Sanitation Works
- Homelands Works 2025-27 (Conder Point, Putjamirra and Taracumbi)

Current Situation

The Project Status Report, which provides information regarding the amount of funding, actual expenditure, percentage of project completion, expected completion date, and comments/updates on each project, is attached to the Report for Information.

Risks

General risk factors include staff turnover, limited institutional memory, resource constraints, logistical delays and wet season.

Financial Implications/Budget and Resource Implications

The financial environment for project delivery at TIRC remains complex, with several interrelated pressures affecting resource efficiency.

- Risks of unspent grant funding
- Potential forfeiture or return of funds if timelines and conditions are not met.
- Pressure on Council to re-justify funding extensions or request variations.

- The shortage of skilled staff means financial monitoring is inconsistent,
- Capacity Gaps in Financial Reporting and Compliance

Other Risks

Project handover gaps, reduced internal oversight, compliance risks, increased workloads

Conflict of Interest Declaration Regarding the Matter

None

Attachments

1. Projects Status List as at June 2025 [5.3.1 - 2 pages]

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Project Name	Project budget	Actual Expenditure	Percentage of project completed	Estimated Completion Date	Project status	Manager	Notes/Comments
Takapimiyi Solar and Tank Upgrade	\$324,620	\$223,628	50%	30-Jun-25	In Progress	David Ciosmak	Solar Upgrade is completed Tank Stand upgrades Pending - Due to requiring structural engineering and the increase to the costs of transport. Updated quotes have been Obtained in May 2025. TIRC is seeking a variation to increase the funding to cover the additional costs.
Milikapiti Water Park	\$699,348	\$405,102	40%	31-Aug-25	In Progress	Salman Samee	All equipment ordered has arrived on-island, construction to begin at the start of Dry Season 2025. Request for additional \$700k variation pending with NIAA. Quotes have been reconfirmed with all the vendors.
Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing	\$1,500,000	\$94,747	15%	31-Dec-25	In Progress	Salman Samee	Currently in concept design phase, Design brief under review.
Community Solar Project - Paru	\$460,690	\$74,823	10%	30-Jun-25	In Progress	David Ciosmak	TLC approved site in Dec. 2024. Site visit done in Feb. 2025 including the contractor, TLC, and TIRC team. Land needs to be cleared of trees and numerous old vehicles including cement mixer, big trailers. Works ongoing, expected completion end of July 2025.
Paru - Stage 2	\$419,960	\$197,229	70%	30-Apr-25	In Progress	David Ciosmak	Paru House 6: Has been completed by DT Hobbs. Paru House 5: Works has been completed in March 2024. Paru Solar: Works ongoing, expected completion end of July 2025.
Staff and Transition Housing Upgrades	\$250,000	\$48,152	40%	30-Jun-25	In Progress		Condition report completed for lot 367, 328, 329 in June 2025. RFQ in progress with multiple vendors for lot 328 and 329.
Structrual Upgrades to the Inter-Island Ferry and Boatshed	\$197,111	\$100,000	20%	30-Dec-24	In Progress	Bill Toy	Ferry structural repairs have been completed in Dec 2024. Variation request for the balance to be utilized on extensive mechanical repairs is pending with LRCI as of June 27, 2025.
Milikapiti Oval	\$270,000	\$152,618	80%	31-Dec-25	In Progress	David Ciosmak	Grand Stands have reached Milikapiti and RFQ in progress for the installation.
Milikapiti Burial Grounds	\$50,000	\$0	0%	2-Feb-26	Issues	David Ciosmak	Applied for AAPA Certificate .
Tiwi Islandns Sanitation Works	\$250,000	\$0	10%	30-Jun-25	In Progress	Salman Samee	RFQ in progress
Homelands Works 2025-27 (Conder Point, Putjamirra and Taracumbi)	\$1,200,000	\$0	5%	30-Jun-27	In Progress	Salman Samee	RFQ in progress

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Project Name	Project budget	Actual Expenditure	Percentage of project completed	Estimated Completion Date	Project status	Manager	Notes/Comments
Replacement of Essential Machinery	\$221,000	\$225,108	100%	30-Jun-25	Completed		Awaiting on purchase of Skip Truck

5 REPORTS FOR INFORMATION

ITEM NUMBER: 5.4
TITLE: LGANT Board Meeting Communique – 18 June 2025 & 9 May 2025
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is provided for Council to receive and note the LGANT Board meeting communique dated 18 June 2025 and 9 May 2025. The correspondence was circulated by LGANT to all member councils, with a request for it to be tabled at the next Ordinary Council Meeting to support transparency and regular updates on LGANT's activities.

The communique outlines recent LGANT discussions and decisions relevant to member councils, and provides insight into sector-wide initiatives, advocacy efforts, and strategic priorities.

Recommendation

That the report entitled LGANT Board Meeting Communique – 18 June 2025 & 9 May 2025 be received and noted.

Attachments

1. 18 June 2025 LGANT Board meeting Communique [5.4.1 - 2 pages]
2. 9 May ALGA Board Meeting Communique [5.4.2 - 1 page]



18 JUNE 2025 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its third meeting of 2025 on Wednesday 18 June at the LGANT office in Darwin and online.

Kate O'Brien from Central Land Council presented to the Board to explain S19 Leases.

The Board approved and adopted the first tranche of LGANT's updated organisational policies. The Board also discussed and endorsed the Risk Dashboard Report and Risk Profiles which were developed in conjunction with JLT at a workshop on 20 May.

The Board discussed and endorsed LGANT's draft Reconciliation Action Plan (Reflect), which outlines how LGANT will take practical and meaningful action to advance reconciliation. It will now be submitted to Reconciliation Australia for final endorsement.

The Board endorsed nominations to represent LGANT on a range of external committees. These include:

1. NT Councils Discretionary Trust Advisory Committee:
2. Ministerial Advisory Council for Multicultural Affairs
3. Place Names Committee for the Northern Territory
4. Northern Territory Subdivision Development Guidelines Management Committee

The Board also discussed and endorsed the draft Operational Plan 2025-26 for the LGANT Strategic Plan, which was endorsed by members at the May 2025 symposium.

The Board accepted Groote Archipelago Regional Council as full members.

The Board approved the proposed 2025-2026 operational roadworks budget and program, including the expenditure for the construction of Bonya Access stage 2 road pavement sealing project.

The LGANT President provided an update on the ALGA Board and talked to the communique from the 9 May 2025 ALGA Board meeting (refer attached).

The LGANT CEO provided an update on LGANT's recent work on the local government legislative reform, the completion of the Local Buy MOU, and our success in getting a grant from the NTG for a candidate campaign in the lead up to the local government election. The CEO also provided a review of LGANT's recent May symposium and informed the Board of the addition of staff member Michelle van Zanden, Project and Advocacy Advisor.

The Board will next meet on 27 August 2025.

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on 0417 864 183.

Ordinary Council Meeting 16 July 2025 - Agenda

Alternatively, you can contact members of the LGANT Board:

President: Hon Kon Vatskalis	City of Darwin	lord.mayor@darwin.nt.gov.au	0499 384 233
Vice President (municipal): Allison Bitar	Alice Springs Town Council	abitar@alicesprings.nt.gov.au	0491 055 224
Vice President (regional and shire): Brian Pedwell	Victoria Daly Regional Council	brian.pedwell@vicdaly.nt.gov.au	0429 341 336
Peter Pangquee	City of Darwin	peter.pangquee@darwin.nt.gov.au	0419 858 636
Doug Barden	Litchfield Council	doug.barden@litchfield.nt.gov.au	0429 875 390
Lis Clark	Katherine Town Council	elisabeth.clark@ktc.nt.gov.au	0439 501 348
Peter Clee	Wagait Shire Council	peter.clee@wagait.nt.gov.au	0418 894 404
Lynette De Santis	Tiwi Islands Regional Council	lynettejane.desantis@tiwiislands.nt.gov.au	0419 033 821
James Woods	West Arnhem Regional Council	james.woods@westarnhem.nt.gov.au	0497 919 225



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9 May 2025 ALGA Board Meeting Communique

The ALGA Board met for its second meeting of 2025 on Friday 9 May at the Local Government NSW offices in Sydney.

The Board discussed ALGA's draft Budget for 2025-26 before it was presented to the ALGA General Meeting for final endorsement.

The Board endorsed an operational plan for 2025-26 which outlines how the Secretariat will address ALGA's strategic priorities over the coming financial year.

The Board also discussed and endorsed a value proposition statement for ALGA which outlines the value that the association provides to its members, the federal government and other stakeholders.

The Board heard an update on climate adaptation modelling work ALGA commissioned from Nation Partners and Ricardo, which will be launched at ALGA's 2025 National General Assembly.

The Board discussed outcomes from ALGA's 2025 federal election campaign, and discussed opportunities for continued improvement and coordination across future advocacy campaigns.

The Board discussed the need for continued pressure to ensure that the Parliamentary inquiry into local government sustainability's final report is released, and that the federal government's response includes an increase in untied, formula-based funding for all councils.

The ALGA CEO provided an update on a range of issues including the 2025 Local Roads , Transport and Infrastructure Congress, creation of a new Local Government Lived Experience Panel as part of the Commonwealth's Renewable Energy - Developer Rating Scheme, follow up actions from the Local Government Tech Leadership Summit, and the Indigenous Led Review of the National Agreement on Closing the Gap.

The ALGA President and State and Territory Presidents presented reports highlighting emerging national and jurisdictional issues.

The ALGA Board will next meet on 23 June 2025.

5 REPORTS FOR INFORMATION

ITEM NUMBER: 5.5
TITLE: Councillors Attendance Register
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is provided for Council to note the attendance of Councillors for the financial year FY 2024/25.

Recommendation

That the report entitled Attendance registers be received and noted.

Attachments

1. Councillor's attendance Register F Y 2024-25 [5.5.1 - 1 page]

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**ORDINARY COUNCIL MEETINGS 2024 - 2025
OFFICAL ATTENDANCE REGISTER**

Councillor	Ward	2024						2025						
		July 31 2024 ORD M	Aug 28 2024 ORD W	Sept 24 2024 ORD P	Oct 16 2024 ORD M	Nov 11 2024 ORD W	Dec 11 2024 ORD D	FEB 25 2025 ORD W	MAR 19 2025 ORD P	APR 16 2025 ORD M CANCELLED	22 MAY 2025 ORD W	04 JUN 2025 SCM	JUN 18 2025 ORD P	26 JUN 2025 SCM
1. Leslie Tungatulum	Bathurst Island	Y	Y	A	Y	Y	Y	Y	Y		Y	A	Y	Y
2. Jennifer Clancy	Bathurst Island	Y	A	Y	Y	X	A	A	A		A	Y	A	Y
3. Francis X Kurrupuwu	Bathurst Island (Resigned as of 19 March 2025)	A	A	Y	Y	Y	Y	A						
5. John Ross Pilakui	Bathurst Island	Y	Y	Y	Y	Y	Y	Y	Y		A	Y	A	Y
6. Stanley Tipiloura	Bathurst Island	A	A	X	X	Y	Y	Y	X		Y	Y	A	Y
7. Luke Tipuamantimirri	Bathurst Island	Y	Y	Y	A	Y	Y	Y	Y		Y	Y	Y	Y
8. Lynette De Santis - Mayor	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
9. Jeffrey S Ullungura	Milikapiti	Y	Y	Y	A	X	A	X	Y		Y	Y	A	Y
10. Pius Tipungwuti	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y	Y	Y
11. Joseph Pangiraminni	Pirlangimpi	A	Y	Y	Y	A	Y	Y	Y		A	Y	Y	Y
13. Therese Burke	Pirlangimpi	Y	Y	A	A	X	Y	A	Y		Y	Y	Y	Y
14. Deanne Rioli	Pirlangimpi	Y	Y	Y	A	Y	Y	Y	Y		Y	Y	Y	Y

LEGEND	
Attendance Y = Present at Meeting A = Apology Accepted X = Apology not Accepted Nil - Member not a Councillor	Location W = Wurrumiyanga Boardroom M = Milikapiti Boardroom P = Pirlangimpi Boardroom

6 REPORTS FOR DECISION

Nil

7 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 7.1
TITLE: Questions With or Without Notice
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

- 1. Invites questions with or without notice from Councillors.**
- 2. Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

8 GENERAL BUSINESS

ITEM NUMBER: 8.1
TITLE: General Business - Commencement of Caretaker Period
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This Item is provided for Councillors to be aware that the Caretaker Policy came into effect as of Friday 11 July 2025 and during this period restrictions on decision making are in place.

Recommendation

That Council notes the Caretaker Period has commenced.

Attachments

1. Caretaker Policy [8.1.1 - 5 pages]

CARETAKER POLICY



Title	Caretaker Policy
Policy Number	34
Adopted by	Council
Adoption date	22 May 2025
Next review date	22 May 2029
Responsibility	Chief Executive Officer

1. Purpose

1.1 The purpose of the Caretaker policy is to set out how Council members and staff are to conduct their activities and actions during the local government general elections caretaker period.

2. Scope

2.1 This policy applies to all elected members and employees of Tiwi Islands Regional Council.

2.2 This policy commences on the nomination day for a general election and ends when the result of the general elections is declared.

2.3 This policy does not apply during a by-election or when Council has been placed under Official Management in accordance with the *Local Government Act 2019*.

3. Policy statement

3.1 Council is committed to act in an economically efficient and transparent manner, to be socially and environmentally responsible and to provide a high standard of service delivery through its term.

3.2 During a general election caretaker period, the normal operations and programs of the Council are to continue.

3.3 Council will not make any major decisions during the caretaker period.

3.4 Major decisions are those decisions that have a significant impact on council operations and activities, or otherwise politically sensitive, and a reasonable person would not consider the decision to be part of the normal council operations.



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4. Definitions

Campaigning	As defined by section 268 and 268A <i>Electoral Act 2004 (NT)</i> - Includes campaigning activity, wearing or displaying campaign material.
Caretaker period	The period that commences on the nomination day for a local government general election and ends when the results of the general election are declared in accordance with the <i>Local Government (Electoral) Regulations 2021</i> .
Elected members	For the purposes of this policy, elected members refers to the Mayor and Councillors who are elected by the community.
Major decisions	Decisions that have a significant impact on council operations and activities, or otherwise politically sensitive, and a reasonable person would not consider the decision to be part of the normal council operations.
Nomination day	The day that nominations close for a local government general election.

5. Principles

5.1 The role of the CEO

- 5.1.1 The CEO will give written notice to all council members and staff prior to the commencement of the caretaker period and that the caretaker principles in this policy will apply.
- 5.1.2 The CEO will continue to prepare reports and provide information in order for council members to carry out their roles in relation to the day-to-day business of the Council.

5.2 Major decisions.

- 5.2.1 The council will not make any major decisions during the caretaker period.
- 5.2.2 During the Caretaker period, the Council or the CEO, or their nominee or member of staff are prohibited from making the following major decisions:



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- 5.2.2.1 A decision relating to the employment or remuneration of the CEO, other than to appoint an acting or temporary CEO or suspend or terminate the CEO for serious or wilful misconduct.
- 5.2.2.2 A decision to enter into a high value contract or lease agreement whereby the total exceeds \$100 000.
- 5.2.2.3 A decision to commit council funds outside the adopted budget.
- 5.2.2.4 A decision to enter into a new or substantially changed funding agreement, unless there is a real risk the eligibility for funding will be lost.
- 5.2.2.5 Amending existing council policies or endorsing new policies.
- 5.2.2.6 Amending council delegations.
- 5.2.2.7 A decision allowing the use of Council resources for the advantage of a particular candidate or group of candidates.

5.3 Major decisions do not include:

- 5.3.1 Decisions that relate to the carrying out of works in response to an emergency or disaster.
- 5.3.2 An urgent matter that cannot wait until a newly elected council decides on that matter.
- 5.3.3 A matter that has the possibility of legal or significant financial repercussions if a decision on the matter is deferred until the new council has been elected.
- 5.3.4 An expenditure or other decision required to be taken under an agreement by which funding is provided to the Council by the Commonwealth or Northern Territory Government or otherwise for the Council to be eligible for funding from the Commonwealth or Northern Territory Government.
- 5.3.5 The signing of an agreement where the majority of the negotiations were undertaken or resolved by Council prior to the commencement of the caretaker period.

5.4 Council Resources

- 5.4.1 Council resources are not to be used for the purposes of campaigning for a candidate.

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- 5.4.2 Council resources may be used to help with running the general election or to encourage voter participation.
- 5.4.3 Reimbursements of Councillors' out-of-pocket and travel expenses during the pre-election caretaker period will only apply to costs that have been incurred in the performance of normal Council duties, and not for expenses that could be perceived as supporting or being connected with a candidate's election campaign.
- 5.4.4 The Chief Executive Officer or any staff member should not be asked to undertake any tasks connected directly with campaigning.
- 5.4.5 No election material or active campaigning is to be conducted or displayed at Council sponsored events.

5.5 Community Engagement

5.5.1 Communications

- 5.5.1.1 Council communication methods, including but not limited to media, websites, social media and newsletters will not be used in any way that favours, promotes or criticises any particular council member or candidate.
- 5.5.1.2 Council will continue to communicate normal council business relevant to the community.
- 5.5.1.3 During the caretaker period, the CEO is the preferred spokesperson for any official communications. This does not fetter the discretion of the mayor to speak on behalf of the Council as the Council's principal representative.

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5.5.2 Public consultation

5.5.2.1 Council will defer any public consultation until after the caretaker period, unless:

- (a) it is mandatory public consultation required under legislation,
- (b) the consultation cannot reasonably be deferred.

5.5.3 Events and functions

5.5.3.1 Council members will not use council events and functions held during the caretaker period for campaigning.

5.5.3.2 No events or functions relating to opening or launching facilities will be held during the caretaker period.

5.5.4 Electoral Information

5.5.4.1 Council will only publish electoral information that is educational or promotional material relating to the election process and voter engagement.

6. Legislative Framework

6.1 *Local Government Act 2019 (NT)*.

6.2 *Local Government (Electoral) Regulations 2021 (NT)*.

6.3 *Electoral Act 2004*.

7. Document Management

7.1 The CEO is responsible for implementing the caretaker practises in this policy.

7.2 The CEO is responsible for ensuring that all elected Members are staff are aware of the Caretaker Policy and practices at least 30 days prior to the start of the Caretaker period.

7.3 The CEO is responsible for ensuring that any major policy decisions required to be made by the Council are scheduled for Council consideration prior to the Caretaker period or deferred where possible for determination by the incoming Council.

7.4 This policy will be reviewed every four (4) years, or as required.

9 CONFIDENTIAL ITEMS

9.1 Approval of Insurance Renewal Payment – FY 2025-26

9.2 Status update of Debt Recovery Actions

9.3 CEO Recruitment

10 NEXT MEETING

20 August 2025 – Wurrumiyanga Council Boardroom

11 CLOSURE