



**AGENDA**

**ORDINARY COUNCIL MEETING**

**WEDNESDAY 18 JUNE 2025**

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday 18 June 2025
- in Pirlangimpi Boardroom
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

**Gina McPharlin**  
**Chief Executive Officer**

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## 1 WELCOME & APOLOGIES

### 1.1 Welcome and Opening of Meeting

### 1.2 PRESENT AND APOLOGIES

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**ITEM NUMBER:** 1.2.1  
**TITLE:** Present and Apologies  
**AUTHOR:** Gina McPharlin ,Chief Executive Officer

#### Summary

This report is to table for Council's records, any apologies and requests for leave of absence received by Council's Chief Executive Officer from Councillors, as well as record any absence without notice for the Ordinary Council Meeting held on 22 May 2025.

#### Recommendation

##### That Council:

1. Notes the following members are present and that quorum has been achieved.
2. Notes the absence of ...
3. Notes the apology received from ...
4. Determines that the following members are absent with permission of the Council.
5. Determines the following members are absent without the permission of the Council.

#### Legislative Framework

1. Regulation 101 of the *Local Government (General) Regulations 2021*.
2. Subsection 95(2) of the *Local Government Act 2019*.
3. Paragraph 47(1)(o) of the *Local Government Act 2019*.

#### Attachments

Nil

### 1.3 DECLARATION OF INTEREST OF MEMBERS

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**ITEM NUMBER:** 1.3.1  
**TITLE:** Declaration of Interest of Members  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

#### Summary

This report is to table for Council's records, the annual returns of interests for Councillors.

#### Recommendation

**That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 18 June 2025.**

#### Legislative Framework

1. Section 110 of the *Local Government Act 2019*.
2. Section 111 of the *Local Government Act 2019*.
3. Regulation 106 of the *Local Government (General) Regulations 2021*.

#### Attachments

Nil

## 2 CONFIRMATION OF PREVIOUS MINUTES

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**ITEM NUMBER:** 2.1  
**TITLE:** Confirmation of Previous Minutes  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

### Summary

The Minutes of the Ordinary Council Meeting held on 21 May 2025, and the Special Council Meeting held on 4 June 2025 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

### Recommendation

#### That Council:

1. **Confirm the Minutes of the Ordinary Council Meeting held on 21 May 2025 as a true and correct record of the meeting.**
2. **Confirm the Minutes of the Special Council Meeting held on 04 June 2025 as a true and correct record of the meeting.**

### Legislative Framework

1. Section 101 of the *Local Government Act 2019*.

### Attachments

1. MINUTES - OCM - 22 May 2025 held at Wurrumiyanga [2.1.1 - 9 pages]
2. MINUTES - SCM -4 June 2025 UNCONFIRMED 1 [2.1.2 - 5 pages]



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE WURRUMIYANGA BOARDROOM ON THURSDAY 22 MAY 2025 AT 11:00 AM**

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**1 WELCOME & APOLOGIES**

**1.1 Welcome and Opening of Meeting**

The meeting opened at 11am.

The Mayor welcomed Councillors and staff.

**1.2 Present and Apologies**

**Present**

<b>COUNCILLORS</b>	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Leslie Tungutulum	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor Therese Bourke	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
<b>STAFF</b>	
Gina McPharlin	Chief Executive Officer
Jayesh Vasandani	Acting Chief Financial Officer
Bill Toy	Manager Community Engagement
Heidi Dorn	Manager Infrastructure
Salman Samee	Projects and Contract Manager
Nyaradzo Musasira	Coordinator Governance and Compliance
Kesara Scrymgour	Governance Admin Officer
<b>GUESTS</b>	
Nil	

**Minute Taker:** Kesara Scrymgour, Governance Admin Officer

**Apologies**

**OCM/102 RESOLUTION**

*Moved: Luke Tipuamantimirri*

*Seconded: Deanne Rioli*

**That Council:**

- 1. Notes the members listed above are present and that quorum has been achieved.**
- 2. Notes the absence Councillor Jennifer Clancy and Councillor John Ross**
- 3. Notes the apology received from Councillor Joesph Gideon Pangiraminni.**

**CARRIED**

**1.3 Declaration of Interest of Members**



## **2 CONFIRMATION OF PREVIOUS MINUTES**

### **2.1 Confirmation of Previous Minutes held on the 19 March 2025**

#### **OCM/103 RESOLUTION**

*Moved:* Pius Tipungwuti  
*Seconded:* Luke Tipuamantumirri

#### **That Council:**

- 1. Confirm the Minutes of the Ordinary Council Meeting held on 19 March 2025 as a true and correct record of the meeting.**
- 2. Confirm the Minutes of the Special Council Meeting (Confidential) held on 08 April 2025 as a true and correct record of the meeting.**

**CARRIED**

## **3 REPORTS FROM LOCAL AUTHORITIES**

### **3.1 Pirlangimpi Local Authority - Minutes and Business Arising**

#### **OCM/104 RESOLUTION**

*Moved:* Pius Tipungwuti  
*Seconded:* Luke Tipuamantumirri

**That the minutes of the Pirlangimpi Local Authority held on the 20<sup>th</sup> of March 2025 be noted and confirmed.**

**CARRIED**

## **5 CORRESPONDENCE**

#### **OCM/105 RESOLUTION**

*Moved:* Therese Bourke  
*Seconded:* Jeffrey Ullungura

**That Council receives the attached items of incoming correspondence.**

**CARRIED**

#### **OCM/106 RESOLUTION**

*Moved:* Deanne Rioli  
*Seconded:* Leslie Tungutalum

**That Council receives the attached items of outgoing correspondence.**

**CARRIED**



## **6 REPORTS FOR INFORMATION**

### **6.1 Report of the Chief Executive Officer**

#### **OCM/107 RESOLUTION**

*Moved:* Stanley Tipiloura

*Seconded:* Therese Bourke

**That the report entitled CEO Report 2025 be noted and received.**

**CARRIED**

### **6.2 Finance end of month report - April 2025**

#### **OCM/108 RESOLUTION**

*Moved:* Pius Tipungwuti

*Seconded:* Luke Tipuamantumirri

**That the report entitled Monthly Finance Report April 2025 and Cashflow April 2025 be noted and accepted.**

**CARRIED**

### **6.3 Projects Status Report - April 2025**

#### **OCM/109 RESOLUTION**

*Moved:* Pius Tipungwuti

*Seconded:* Luke Tipuamantumirri

**That the report entitled Project status report be received and noted.**

**CARRIED**

### **6.4 Appointment of new Pirlangimpi Local Authority member**

#### **OCM/110 RESOLUTION**

*Moved:* Stanley Tipiloura

*Seconded:* Luke Tipuamantumirri

**That Council notes the nomination of Daniel Costa to represent the Miyartuwi skin group on the Pirlangimpi Local Authority.**

**CARRIED**



## 6.5 Amendments to the Local Government Act 2019 NT

### OCM/111 RESOLUTION

*Moved:* Jeffrey Ullungura  
*Seconded:* Luke Tipuamantumirri

**That Council notes the proposed amendments to the Local Government Act 2019.**

**CARRIED**

## 7 REPORTS FOR DECISION

### 7.1 Call for nominations to the Code of Conduct Panel

#### OCM/112 RESOLUTION

*Moved:* Stanley Tipiloura  
*Seconded:* Jeffrey Ullungura

**That Council:**

- 1. Nominates at least one (1) member to the Code of Conduct Panel.**
- 2. Approves and endorses the nominated members to the Code of Conduct Panel.**
- 3. Nominate Mayor Lynette De Santis to the Code of Conduct Panel**

**CARRIED**

### 7.2 Acquittal WARM funding 2022-23 and 2023-24

#### OCM/113 RESOLUTION

*Moved:* Jeffrey Ullungura  
*Seconded:* Luke Tipuamantumirri

**That Council approves the grant expenditure for (WARM) funding for the following**

- FY 2022–23 Grant expenditure — \$253,057.**
- FY 2023–24 Grant expenditure — \$171,485.**

**CARRIED**



### **7.3 Acquittal of Local Government Immediate Priority Grants 2022-23 - Paru Barge Landing Feasibility Study and Wurrumiyanga Waste Management Facility Scope of Works**

#### **OCM/114 RESOLUTION**

*Moved:* Deanne Rioli  
*Seconded:* Luke Tipuamantumirri

#### **That Council**

- 1. Approves the expenditure for of the Local Government Immediate Priority Grants (File No. LGR2016/00089) for:**
  - *Paru Barge Landing Feasibility Study*, \$53,825 and;
  - *Wurrumiyanga Waste Management Facility Redevelopment Scope of Works* \$18,910
  
- 2. Endorses submission of the acquittal documents and supporting deliverables to the Department of the Chief Minister and Cabinet.**
  - Wurrumiyanga Landfill New Landfill Cell/Extension Final Report.

**CARRIED**

### **7.4 Terms of Reference - Audit and Risk Management Committee**

#### **OCM/115 RESOLUTION**

*Moved:* Therese Bourke  
*Seconded:* Luke Tipuamantumirri

**That Council reviews and adopts the proposed Terms of Reference for the Audit and Risk Management Committee.**

**CARRIED**

### **7.5 Policy Review - TIRC Risk Management Policy No (11)**

#### **OCM/116 RESOLUTION**

*Moved:* Pius Tipungwuti  
*Seconded:* Stanley Tipiloura

**That Council revise and adopt the Risk Management Policy No (11).**

**CARRIED**

### **7.6 Policy Review - Caretaker Policy No (34)**

#### **OCM/117 RESOLUTION**

*Moved:* Deanne Rioli  
*Seconded:* Luke Tipuamantumirri



**That Council reviews and adopts the Caretaker policy.**

**CARRIED**

## **8 GENERAL BUSINESS**

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**ITEM NUMBER:** 8.1  
**TITLE:** General Business  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

### **Summary**

This Item is provided for Councillors to raise Items of General Business within the meeting.

### **Recommendation**

**That Council notes the General Business Items raised.**

## **9 CONFIDENTIAL ITEMS**

***Adjournment of Open Meeting at 1.55pm.***

***Moved into Confidential Session at 1.55pm.***

### **OCM/118 RESOLUTION**

***Moved:*** Deanne Rioli  
***Seconded:*** Stanley Tipiloura

**That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.**

**CARRIED**

### **9.1 Special Council Minutes - 08 April 2025**

#### **OCM/119 RESOLUTION**

***Moved:*** Jeffrey Ullungura  
***Seconded:*** Luke Tipuamantumirri

**That Council confirm the Special Council meeting minutes (Confidential) held on the 8 April 2025 as a true and correct record of the meeting.**

**CARRIED**



At the conclusion of the discussion on the Confidential Item(s), the meeting was reopened and the decision on the Item(s) noted.

The meeting was reopened at {time}.

#### **OCM/120 RESOLUTION**

*Moved:* Deanne Rioli  
*Seconded:* Stanley Tipiloura

**That the meeting be reopened and the decisions on the Confidential Item(s) be noted.**

**CARRIED**

### **10 QUESTIONS WITH OR WITHOUT NOTICE**

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**ITEM NUMBER:** 10.1  
**TITLE:** Questions With or Without Notice  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

#### **Summary**

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

#### **Recommendation**

**That the Chairperson:**

- 1. Invites questions with or without notice from Councillors.**
- 2. Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

### **11 CLOSURE**

The meeting closed at 2.06pm.

### **12 NEXT MEETING**

Wednesday 18 June 2025.



**MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE DARWIN TIRC OFFICE  
ON WEDNESDAY 4 JUNE 2025 AT 10:31 AM**

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**1 WELCOME & APOLOGIES**

**1.1 Welcome and Opening of Meeting**

The meeting opened at 10.31am.

The Mayor welcomed Councillors, Staff, and guests.

**1.2 Present**

**Present**

<b>COUNCILLORS</b>	
Mayor Lynette De Santis	Milikapiti Ward
Councillor Jennifer Clancy	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Therese Bourke	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
<b>STAFF</b>	
Jayesh Vasandani	Acting Chief Financial Officer
Nyaradzo Musasira	Coordinator Governance and Compliance
<b>GUESTS</b>	
Nil	

**Apologies**

<b>COUNCILLORS</b>	
Deputy Mayor Leslie Tungutulum	Bathurst Ward

**SCM/7 RESOLUTION**

*Moved:* Jeffrey Ullungura

*Seconded:* Therese Bourke

**That Council:**

- 1. Notes the members listed above are present and that quorum has been achieved.**
- 2. Notes the apology received from Leslie Tungutulum**

**CARRIED**

**1.3 Apologies**



<b>Apologies from members who were absent from the meeting</b>	
Deputy Mayor Leslie Tungutulum	Bathurst Ward

**SCM/8 RESOLUTION**

*Moved:* Jennifer Clancy  
*Seconded:* Therese Bourke

**That members accept the acknowledgement from the members that they were unable to attend the meeting.**

**CARRIED**

**1.4 Leave of Absence**

**1.5 Declaration of Interest of Members or Staff**

**2 GENERAL BUSINESS**

**2.1 General Business**

**SCM/8 RESOLUTION**

<i>Moved:</i>	Luke Tipuamantumirri
<i>Seconded:</i>	Stanley Tipiloura

**That Council:**

**1. Notes that the Local Authority members were engaged in the Budget process through the Budget workshop as follows:**

- WLA – 27 May 2025
- PLA – 29 May 2025
- MLA – Workshop cancelled due to sorry business.

**2. Notes the report - Budget workshop.**

**3 CORRESPONDENCE**

*Nil*

**4 REPORTS FOR INFORMATION**

*Nil*

**5 REPORTS FOR DECISION**

**5.1 Revised Budget Review 2024-25**

**SCM/9 RESOLUTION**



Special Council Meeting 4 June 2025 - Minutes

*Moved:* Luke Tipuamantumirri  
*Seconded:* Jeffrey Ullungura

**That Council:**

- 1. Receive and note the report Budget Review 2024/25.**
- 2. Adopts the Revised Budget 2024/25 budget in accordance with Part 10.5 of the *Local Government Act 2019*.**

**CARRIED**

## **5.2 2025/2026 Regional Plan and Budget**

### **SCM/10 RESOLUTION**

*Moved:* Luke Tipuamantumirri  
*Seconded:* Joseph Gideon Pangiraminni

**That Council, in accordance with section 35(3) of the *Local Government Act 2019*.**

- 1. Authorizes the release of the draft 2025-26 Regional Plan and Budget for public consultation.**
- 2. Approves the draft 2025-26 Regional Plan ongoing minor edits.**
- 3. Authorizes the publishing of a notice on its website and in the NT News inviting written submissions on the draft 2025-26 Regional Plan and Budget for a period of 21 days.**

**CARRIED**

## **5.3 Proposed level of Rates Increase 2025/2026**

### **SCM/11 RESOLUTION**

*Moved:* Jeffrey Ullungura  
*Seconded:* John Pilakui

**That Council adopted a 5% increase in Rates and Charges.**

**CARRIED**

## **5.4 Proposed Fees and Charges increase 2025/2026**

### **SCM/12 RESOLUTION**

*Moved:* Stanley Tipiloura  
*Seconded:* Luke Tipuamantumirri

**That Council adopts the Proposed Schedule of Fees and Charges for the FY 2025/2026, reflecting an overall increase of 5% compared to FY 2024/2025, effective**



**from 1 July 2025. The increase is in line with budget requirements ensuring that Council maintains its financial sustainability and service delivery standards.**

**CARRIED**

#### **5.5 Amendment of the Delegation Manual**

##### **SCM/13 RESOLUTION**

*Moved:* Therese Bourke

*Seconded:* Jennifer Clancy

**That Council approves the amendment of the current Delegations manual to include a \$5000.00 delegation authority for Coordinators of respective business areas as nominated by manager/CEO.**

**CARRIED**

#### **6 BUSINESS ARISING**

- Council wants to upgrade the airport and explore other avenues in terms of Grants for beautification of the airport at Tiwi Islands.
- Council has requested an update on Night Patrol program at Wurrumiyanga.

#### **8 CLOSURE**

The meeting closed at 2.31pm.

#### **9 NEXT MEETING**

To be advised.

### **3 REPORTS FROM LOCAL AUTHORITIES**

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**ITEM NUMBER:** 3.1  
**TITLE:** Wurrumiyanga Local Authority - Minutes and Business Arising  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

#### **Summary**

This report is provided to Council to take note of the Wurrumiyanga Local Authority Minutes for the meeting held on 21 May 2025 and review any Business Arising.

#### **Recommendation**

**That the minutes of the Wurrumiyanga Local Authority meeting held on 21 May 2025 be noted and received.**

#### **Attachments**

1. MINUTES - WLA - 21 May 2025 [3.1.1 - 5 pages]



**MINUTES OF THE WURRUMIYANGA LOCAL AUTHORITY MEETING HELD IN THE  
WURRUMIYANGA SHIRE BOARDROOM ON WEDNESDAY 21 MAY 2025 AT 10:23 AM**

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## 1 WELCOME & APOLOGIES

### 1.1 Welcome and Opening of Meeting

The meeting opened at 10.23am.

The Chair welcomed members and guests.

A 1 minute's silence in memory of family that have passed.

### 1.2 Present

<b>Chair</b>	Richard Tungutalum
Mayor	Lynette De Santis
Councillor	Stanley Tipiloura
Councillor	John Ross Pilakui
Member	Wayne Pilakui
Member	Ronald Tipungwuti
Member	Bradley Tipiloura
Member	Savio Timaepatua
Member	Marie Francis Tipiloura
Member	Bonaventure Timaepatua
Member	Miriam Tipungwuti
<b>Staff</b>	
Chief Executive Officer	Gina McPharlin
A/Chief Financial Officer	Jayesh Vasandani
Community Engagement Manager	Bill Toy
Infrastructure Manager	Heidi Dorn
Projects & Grants Manager	Salman Samee
Governance & Compliance Coordinator	Nyaradzo Musasira
Governance Admin Officer	Kesara Scrymgour
<b>Guests</b>	
NT Consumer Affairs	Janine Dempsey
2025 Australian Youth Representative	Satara Uthayakumaran

### 1.3 Apologies

**Apologies from members who were absent from the meeting**

**WLA/22 RESOLUTION**

*Moved: Wayne Pilakui*

*Seconded: Bonaventure Timaepatua*

**That the Wurrumiyanga Local Authority members accept the apologies from Annunciata Pupangamirri.**

**{carried-or-lost-uppercase}**



#### **1.4 Leave of Absence**

Nil

#### **1.5 Declaration of Interest of Members or Staff**

*Mayor Lynette De Santis declared her conflict of interest for item number 4.1*

#### **1.6 Confirmation of Previous Minutes**

##### **1.6.1 Wurrumiyanga Local Authority Meeting held on 18 February 2025**

###### **WLA/23 RESOLUTION**

*Moved:* Bonaventure Timaepatua

*Seconded:* Savio Timaepatua

That the minutes of the WLA minutes 18 February 2025 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

## **2 GENERAL BUSINESS**

Members discussed the following:

- The road conditions from the airport to the Wurrumiyanga tip and requested Council to share the updates.

## **3 VISITORS AND PRESENTATIONS**

Janine Dempsey attended the Local Authority Meeting.

###### **WLA/24 RESOLUTION**

*Moved:* Ronald Tipungwuti

*Seconded:* Bonaventure Timaepatua

**That the Local Authority note the attendance of Janine Dempsey for a presentation on NT Consumers affairs outreach services.**

**CARRIED**

##### **3.2 Satara Uthayakumaran - 2025 Australian Youth Representative to the United Nations**

###### **WLA/25 RESOLUTION**

*Moved:* Ronald Tipungwuti

*Seconded:* Bonaventure Timaepatua



**That the Wurrumiyanga Local Authority welcome Satara Uthayakumaran, 2025 Australian Youth Representative to the United Nations.**

**CARRIED**

#### **4 REPORTS FOR INFORMATION**

##### **4.1 Local Authority Financial Report - WLA - 30 April 2025**

###### **WLA/26 RESOLUTION**

*Moved:* Bradley Tipiloura  
*Seconded:* Savio Timaepatua

**That Council the Wurrumiyanga Local Authority notes this Report for Information.**

**CARRIED**

##### **4.2 Project Status Report - WLA - May 2025**

###### **WLA/27 RESOLUTION**

*Moved:* Wayne Pilakui  
*Seconded:* Bonaventure Timaepatua

**That the Wurrumiyanga Local Authority notes this report for information.**

**CARRIED**

#### **5 REPORTS FOR DECISION**

*Nil*

##### **5.1 Wurrumiyanga Local Authority Community Project**

###### **WLA/28 RESOLUTION**

*Moved:* Bonaventure Timaepatua  
*Seconded:* Stanley Tipiloura

**That the Wurrumiyanga Local Authority:**

- 1. Reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**

**CARRIED**



**6 OTHER BUSINESS**

Nil

**7 BUSINESS ARISING**

Nil

**8 QUESTIONS WITH OR WITHOUT NOTICE**

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**ITEM NUMBER:** 8.1  
**TITLE:** Questions with or without notice  
**AUTHOR:** {author-name}, {position}

**Summary**

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

**Recommendation**

**That the Chairperson:**

1. **Invites questions with or without notice from Local Authority Members.**
2. **Informs Local Authority members that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

**9 NEXT MEETING**

Tuesday 19 August 2025.

**10 CLOSURE**

The meeting closed at 2.20pm.

#### **4 VISITORS AND PRESENTATIONS**

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**ITEM NUMBER:** 4.1  
**TITLE:** Tiwi Land Council  
**AUTHOR:** Nyaradzo Musasira, Governance & Compliance Coordinator

##### **Summary**

This report is provided to Council for Council to accept Kristine Matienzo from Tiwi Land Council to discuss the Alcohol Action Initiative funded by the Northern Territory Government – Department of Health as part of the 2025 Tiwi Cultural Festival.

##### **Recommendation**

**That Council notes and accepts the presentation on the Alcohol Action Initiative funded by the Northern Territory Government – Department of Health as part of the 2025 Tiwi Cultural Festival as presented by Kristine Matienzo from the Tiwi Land Council.**

##### **Attachments**

Nil

#### **4 VISITORS AND PRESENTATIONS**

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**ITEM NUMBER:** 4.2  
**TITLE:** Department of Housing, Local Government and Community Development  
**AUTHOR:** Nyaradzo Musasira, Governance & Compliance Coordinator

##### **Summary**

This report is provided to Council for Council to accept Sarah Strzelecki from the Department of Housing, Local Government and Community development to conduct consultations on the proposed changes to the Local Government Act 2019.

##### **Recommendation**

**That Council notes the presentation by Sarah Strzelecki from the Department of Housing, Local Government and Community development to conduct consultations on the proposed changes to the Local Government Act 2019.**

##### **Attachments**

Nil

## **5 REPORTS FOR INFORMATION**

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**ITEM NUMBER:** 5.1  
**TITLE:** Report of the Chief Executive Officer  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

### **Summary**

This report provides information on the activities undertaken on behalf of the Council during May 2025 and to give Council an opportunity to provide feedback to the CEO on the matters discussed.

### **Recommendation**

**That the report entitled Report of the Chief Executive Officer be received and noted.**

### **Attachments**

1. 202505 People and Wellbeing Monthly Report 20250613 [5.1.1 - 4 pages]

Ordinary Council Meeting 18 June 2025 - Agenda

**People and Wellbeing**  
**Monthly Report: May 2025**

Goals	Strategy	Key Deliverables	Key Performance Indicator	Target	Progress update
Create employment opportunities	We invest in the attraction and retention of key skills within our community	Identify and facilitate or participate in key programs that retain and introduce employment or contracting within communities	Development of an Organisational Development Plan	Feb-25	<p><b>Retention</b></p> <ul style="list-style-type: none"> <li>• Plant and equipment training schedule in place for Town Services and Civil Crews                             <ul style="list-style-type: none"> <li>○ Ride-on mower and whipper snipper training conducted in Wurrumiyanga, Pirlangimpi and Milikapiti</li> </ul> </li> </ul> <p><b>Attraction / Recruitment</b></p> <ul style="list-style-type: none"> <li>• Advertised following roles                             <ul style="list-style-type: none"> <li>○ Chief Finance Officer</li> <li>○ Manager, Projects and Contracts</li> <li>○ Grants and Projects Officer</li> <li>○ Diesel Mechanic</li> </ul> </li> </ul>
Create employment opportunities	We invest in the attraction and retention of key skills within our community	Identify and facilitate or participate in key programs that retain and introduce employment or contracting within communities	Partnership with key agencies to attract and develop local community members into Council	Jun-25	<ul style="list-style-type: none"> <li>• Training Calendar 2025                             <ul style="list-style-type: none"> <li>○ Potential course areas identified</li> <li>○ Calendar partially drafted – detail will need to be fluid</li> <li>○ New Leader Course for Coordinators - postponed</li> </ul> </li> </ul>

Ordinary Council Meeting 18 June 2025 - Agenda

**People and Wellbeing**  
**Monthly Report: May 2025**

Goals	Strategy	Key Deliverables	Key Performance Indicator	Target	Progress update
Develop Work Health and Safety culture	Develop and implement Health Safety and Welfare (HSW) program	Develop HSW Safe Work Method Statement	A register and record of Safe Work Method Statements is implemented	Sep4	<ul style="list-style-type: none"> <li>• HSW Committee                             <ul style="list-style-type: none"> <li>○ Framework drafted</li> <li>○ Information sessions for staff</li> <li>○ Election of representatives</li> <li>○ First meeting revised to July 2025</li> </ul> </li> <li>• Safe Operating Procedures (SOP)                             <ul style="list-style-type: none"> <li>○ Work on this initiative hasn't commenced</li> <li>○ Potentially pass through HSW Committee to determine priorities</li> </ul> </li> </ul>
Develop Work Health and Safety culture	Develop and implement WHS program	Implement 'pre-start' inspections	Inspections are completed and recorded daily	Dec-24	<ul style="list-style-type: none"> <li>• Pre-start checks                             <ul style="list-style-type: none"> <li>○ Pre-start check form finalised and checks implemented</li> <li>○ Completion rate has lifted, but still low</li> <li>○ The next step is to process the information and create actions list – continuing to monitor consistency of completion</li> <li>○ Uptake will require patience and ongoing coaching</li> </ul> </li> </ul>
Develop Work Health and Safety culture	Develop and implement WHS program	Implement regular WHS inspection program	Inspections are assigned to appropriate officers and carried out as per roster and logged in WHSM System	Dec- 24	<ul style="list-style-type: none"> <li>• Workplace Checklist Process                             <ul style="list-style-type: none"> <li>○ Partially completed checklist for Wurrumiyanga office</li> <li>○ Coordinators and managers still to participate in an information session on the process of conducting workplace inspections at the next quarterly meeting – pending</li> </ul> </li> </ul>

## Ordinary Council Meeting 18 June 2025 - Agenda

### People and Wellbeing Monthly Report: May 2025

- **Wins**
  - Town Services and Civil Crew training
    - Planned various types of plant and equipment training
    - Ride-on mower and whipper snipper training conducted in Wurrumiyanga, Pirlangimpi and Milikapiti – training included pre-start checks
  
- **Challenges**
  - Site resourcing levels
    - Trend of one person left to tend the Wurrumiyanga office continued
  - Training Calendar
    - Limited capacity to devote time to this initiative – progressing slower than hoped
  - Organisation Structure – TechOne update initiative
    - Initial work and requirements scoped
    - Progress pending finalisation of budget for 2025/26

**People and Wellbeing**  
**Monthly Report: May 2025**

- **Risks**
  - Health Safety and Wellbeing (HSW)
    - Remains a serious risk
    - Significant amount of work required to meet an appropriate minimum standard
  - Personnel
    - Lack of qualified and competent personnel is seriously impeding efforts to maintain services in all aspects of our operations
    - Review of site-based resourcing is needed as soon as possible after the budget is finalised – although resourcing should be a major input into budget deliberations

## 5 REPORTS FOR INFORMATION

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**ITEM NUMBER:** 5.2  
**TITLE:** Finance end of month report - May 2025  
**AUTHOR:** Jayesh Vasandani, Acting Chief Finance Officer

### Summary

This report is provided to Council for Council to note and receive the Finance Report as at 31<sup>st</sup> of May 2025.

### Recommendation

**That Council notes and accepts the Finance Report for the reporting period to 31st May 2025.**

### BACKGROUND

Attached are the Council's Financial Reports as of 31st May 2025, including:

- Income & Expenditure Report Year to Date 31st May 2025.
- Monthly Variance Analysis Statement Year to Date May 2025 with explanation on variances.
- Capital Expenditure & Funding Report Year to Date May 2025.
- Balance Sheet as of 31st May 2025.
- Notes to Monthly Balance Sheet as of 31st May 2025.
- Credit Card Reporting for the month May 2025.

The Balance Sheet as of 31st May 2025 has been prepared as per prevailing accounting standards, practice and in compliance with the applicable Local Government Act 2019.

The Income and Expenditure Report as at the end of 31st May 2025 shows that the net cash surplus / (deficit) is at a Deficit of \$ 785,400.

The bank balance as of 30 May 2025 is \$ 2,319,821.

As per the Local Government Act 2019, the Monthly Financial Report is certified by the Chief Executive Officer.

### Legislative requirements

Division 7 of the Local Government Accounting Regulations 2019.

### Attachments

1. Monthly Finance Report May 2025 (1) [5.2.1 - 14 pages]
2. Cash Flow May 2025 [5.2.2 - 1 page]

### Certification by the CEO to the Council

<b>Council Name:</b>	TIWI ISLANDS REGIONAL COUNCIL
<b>Reporting Period:</b>	May 2025

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

**CEO Signed**



**Date Signed**

12/06/2025

**Note:** *The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)*

**Table 1.1 Monthly Income and Expenditure Statement\_ May 2025**

Particulars	YTD Actuals \$	YTD Revised Budget \$	YTD Variance \$	Full Year Revised Budget \$
<b>OPERATING INCOME</b>				
Rates	2,995,323	2,995,323	(0)	2,995,323
Charges	735,872	735,872	0	735,872
Fees and Charges	1,109,886	1,267,702	(157,816)	1,382,948
Operating Grants and Subsidies	10,213,227	10,904,051	(690,825)	13,477,147
Interest / Investment Income	183,645	174,167	9,478	190,000
Commercial and Other Income	698,635	754,819	(56,184)	823,439
<b>TOTAL OPERATING INCOME</b>	<b>15,936,588</b>	<b>16,831,935</b>	<b>(895,346)</b>	<b>19,604,729</b>
<b>OPERATING EXPENDITURE</b>				
Employee Expenses	5,847,147	6,227,400	(380,253)	6,793,527
Materials and Contracts	6,370,177	6,530,425	(160,248)	7,124,100
Elected Member Allowances	393,265	411,774	(18,509)	449,208
Elected Member Expenses	59,713	91,208	(31,495)	99,500
Council Committee & LA Allowances	43,953	58,071	(14,117)	63,350
Council Committee & LA Expenses	10,209	5,958	4,251	6,500
Depreciation, Amortisation and Impairment	1,678,797	1,890,360	(211,564)	2,062,211
Interest Expenses	-	101,191	(101,191)	110,390
Other Expenses	2,227,807	2,311,812	(84,005)	2,521,977
<b>TOTAL OPERATING EXPENDITURE</b>	<b>16,631,068</b>	<b>17,628,199</b>	<b>(997,131)</b>	<b>19,230,763</b>
	<b>0</b>			
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>(694,479)</b>	<b>(796,265)</b>	<b>101,785</b>	<b>373,966</b>
Less : Capital Expenditure	1,759,717	2,196,649	(436,932)	2,396,345
Less :Borrowing Repayments Principal	10,000	9,167	833	10,000
Add :Depreciation, Amortisation	1,678,797	1,890,360	(211,564)	2,062,211
<b>Net Cash Surplus/(Deficit)</b>	<b>(785,400)</b>	<b>(1,111,720)</b>	<b>326,320</b>	<b>29,833</b>
Capital Grants Income	-	-	-	
<b>Total Surplus/(Deficit)</b>	<b>(785,400)</b>	<b>(1,111,720)</b>	<b>326,320</b>	<b>29,833</b>

Ordinary Council Meeting 18 June 2025 - Agenda  
Table 1.1 A - Monthly Variance Analysis Statement\_ May 2025

Particulars	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Full Year Revised Budget \$	Variance %	Remarks
<b>OPERATING INCOME</b>						
Rates	2,995,323	2,995,323	(0)	2,995,323	0%	TIRC has completed Rates & Charges for FY 2024-25.
Charges	735,872	735,872	0	735,872	0%	
Fees and Charges	1,109,886	1,267,702	(157,816)	1,382,948	-12%	Variance of \$157K is primarily due to shortfall in Airport Landing Fees.
Operating Grants and Subsidies	10,213,227	10,904,051	(690,825)	13,477,147	-6%	Shorfall in Night Patrol Funding_540K , Paru Stage 2-\$108K, RIBS_\$60K against projections
Interest / Investment Income	183,645	174,167	9,478	190,000	5%	Interest Income is in line with the projections of the revised budget FY 24-25.
Commercial and Other Income	698,635	754,819	(56,184)	823,439	-7%	Variance of 56K is due to shortfall in - Airport invoicing DIPL to be completed by Jun 25.
<b>TOTAL OPERATING INCOME</b>	<b>15,936,588</b>	<b>16,831,935</b>	<b>(895,346)</b>	<b>19,604,729</b>		
<b>OPERATING EXPENDITURE</b>						
Employee Expenses	5,847,147	6,227,400	(380,253)	6,793,527	-6%	Actual Wages remains lower compared to projections due to vacant positions in tied funding programs .
Materials and Contracts	6,370,177	6,530,425	(160,248)	7,124,100	-2%	Total Material & Contracts remain in line with the budget projections for ytd May 2025.
Elected Member Allowances	393,265	411,774	(18,509)	449,208		Total Expenses remain in line with the budget projections for ytd May 2025.
Elected Member Expenses	59,713	91,208	(31,495)	99,500	-11%	
Council Committee & LA Allowances	43,953	58,071	(14,117)	63,350		
Council Committee & LA Expenses	10,209	5,958	4,251	6,500		
Depreciation, Amortisation and Impairment	1,678,797	1,890,360	(211,564)	2,062,211	-11%	Lease Amortization workings Jun 25.
Interest Expenses	-	101,191	(101,191)	110,390	NA	Lease Amortization workings Jun 25.
Other Expenses	2,227,807	2,311,812	(84,005)	2,521,977	-4%	Total other expenses remain in line with the budget projections for ytd May 2025.
<b>TOTAL OPERATING EXPENDITURE</b>	<b>16,631,068</b>	<b>17,628,199</b>	<b>(997,131)</b>	<b>19,230,763</b>		
<b>OPERATING SURPLUS / DEFICIT</b>	<b>(694,479)</b>	<b>(796,265)</b>	<b>101,785</b>	<b>373,966</b>		
Less Capital Expenditure	1,759,717	2,196,649	(436,932)	2,396,345		As per Table 2.1 Capital Expenditure &Funding
Less :Borrowing Repayments Principal	10,000	9,167	833	10,000		Loan instalment released for FY 2024-25
Add :Depreciation, Amortisation	1,678,796	1,890,360	(211,565)	2,062,211		
<b>Net Cash Surplus/(Deficit)</b>	<b>(785,401)</b>	<b>(1,111,720)</b>	<b>326,319</b>	<b>29,833</b>		
Add :- Grants Carried Forward				-		
<b>Total Surplus</b>	<b>(785,401)</b>	<b>(1,111,720)</b>	<b>326,319</b>	<b>29,833</b>		

**Table 1.2 Monthly Operating Position - May 2025**

Particulars	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget Revised \$
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	(694,479)	(796,265)	101,785	373,966
<b>Remove NON-CASH ITEMS</b>				
<i>Less</i> Non-Cash Income	-	-	-	-
<i>Add Back</i> Non-Cash Expenses	1,678,797	1,890,360	(211,564)	2,062,211
<b>TOTAL NON-CASH ITEMS</b>	<b>1,678,797</b>	<b>1,890,360</b>	<b>(211,564)</b>	<b>2,062,211</b>
<b>Less ADDITIONAL OUTFLOWS</b>				
Capital Expenditure	1,759,717	2,196,649	(436,932)	2,396,345
Borrowing Repayments (Principal Only)	10,000	9,167	833	10,000
Transfer to Reserves				
Other Outflows			-	
<b>TOTAL ADDITIONAL OUTFLOWS</b>	<b>(1,769,717)</b>	<b>(2,205,816)</b>	<b>436,099</b>	<b>(2,406,345)</b>
<b>Add ADDITIONAL INFLOWS</b>				
Capital Grants Income	-			-
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	-	-	-
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>(785,400)</b>	<b>(1,111,720)</b>	<b>326,320</b>	<b>29,833</b>

**Table 2.1 Capital Expenditure (Part A) and Funding (Part B)- May 2025**  
**By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE (Part A) *	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Annual Budget Revised \$
Milikapiti Water Park -Barbeque Play Area (1478)	25,044	25,044	-	Not Applicable
Multi Purpose Hall Wurrumiyanga (1764)	94,747	94,747	-	Not Applicable
Milikapiti Oval Stage 2 (1645)	30,479	30,479	-	Not Applicable
Milikapiti Water Play Area (1761+1762 )	354,632	354,632	-	Not Applicable
Master Plan – Sports and Rec-Wurrumiyanga (1478)	29,957	29,957		
<b>Infrastructure</b>	<b>534,860</b>	<b>534,860</b>	<b>-</b>	
HHIP Stage 2 -25% Deposit (1682)	45,455	45,455		Not Applicable
Community solar Paru Project - 25% Deposit (1685)	61,775	61,775		Not Applicable
Backhoe Caterpillar (1478)	30,769	30,769	-	Not Applicable
Backhoe Caterpillar (1662)	9,231	9,231	-	Not Applicable
STG Truck Wurrumiyanga (1478)	442,988	442,988	-	Not Applicable
Skip Bin Truck Wurrumiyanga (1684)	109,372	109,372	-	Not Applicable
Skip Bin Truck Wurrumiyanga (Untied)	109,229		-	Not Applicable
Security System (1765) - Untied	35,145			Not Applicable
<b>Plant and Equipment</b>	<b>843,964</b>	<b>699,590</b>	<b>-</b>	
Toyota -Night Patrol Vehicle - CF 76 GF (1208)	67,595	67,595	-	Not Applicable
Toyota -Night Patrol Vehicle - CF 76 IP (1208)	61,320	61,320		Not Applicable
Toyota -Night Patrol Vehicle - CF 80 YO (1208)	57,712	57,712		Not Applicable
Portaloo's on trailers (1478)	18,794	18,794		Not Applicable
Toyota Hilux - CF 83 AK (1055)-Untied	47,862			
Toyota Hilux - CF 83 AJ (1055)-Untied	50,222			
MG ZS -EXCITE - CF 86 OF (1055)-Untied	19,211			
Ferry Engines x2 (1220)-Untied	58,178			
<b>Motor Vehicle</b>	<b>380,894</b>	<b>205,421</b>	<b>0</b>	
Overall Untied Budgeted capital expenditure		275,000	44,847	300,000
			-	
<b>TOTAL CAPITAL EXPENDITURE :- BY ASSET CLASS *</b>	<b>1,759,717</b>	<b>1,714,870</b>	<b>44,847</b>	<b>300,000</b>

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<b>FUNDING SOURCE (Part B) :-</b>	<b>YTD Actuals \$</b>	<b>YTD Budget * \$</b>	<b>YTD Variance \$</b>	<b>(Annual) Budget</b>
Community Saftety (1208)	186,627	186,627	-	
HHIP Stage 2 -25% Deposit (1682)	45,455	45,455	-	
Community Solar Project (1685)	61,775	61,775	-	
Wurrumiyanga Multi Purpose Hall (1764)	94,747	94,747	-	
Milikapiti Oval Stage 2 (1645)	30,479	30,479	-	
Milikapiti Water Play Area (1761)	157,885	157,885	-	
Milikapiti Water Play Area (1762)	196,747	196,747		
LAPF Wurrumiyanga (1478)	18,794	18,794		
LAPF Wurrumiyanga (1478)	29,957	29,957		
LAPF Wurrumiyanga (1478)	442,988	442,988		
LAPF Milikapiti (1478)	25,044	25,044		
LAPF Millikapiti (1478)	30,769	30,769	-	
W.AR.M. Funding (1662)	9,231	9,231	-	
Essantial P&M Replacement (1684)	109,372	109,372		
<b>Tied Funding Grants</b>	<b>1,439,870</b>	<b>1,439,870</b>	<b>0</b>	
<b>Un Tied Funds</b>	<b>319,847</b>	<b>275,000</b>	<b>44,847</b>	<b>300,000</b>
Toyota Hilux - CF 83 AK (1055)	47,862			
Toyota Hilux - CF 83 AJ (1055)	50,222			
MG ZS -EXCITE - CF 86 OF (1055)	19,211			
Security System- Wurri. Office (1765)	35,145			
Ferry Engines x 2 (1220)	58,178			
Skip Bin Truck Wurrumiyanga	109,229			
<b>TOTAL CAPITAL EXPENDITURE :- BY FUNDING TYPE</b>	<b>1,759,717</b>	<b>1,714,870</b>	<b>44,847</b>	<b>300,000</b>

0

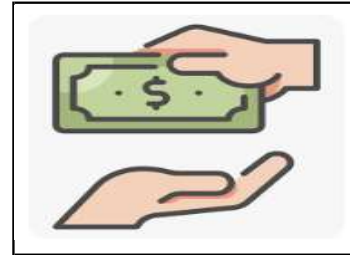
**Bird's Eye View TIRC\_Profit & Loss as YTD May 2025**

**Income**



**\$15.93 M**

**Expenses**



**\$16.64 M**



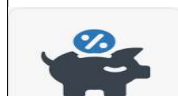
<b>R</b>	<b>RATES &amp; CHARGES</b>
	<b>\$3.73 M</b>



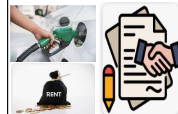
<b>G</b>	<b>GRANT FUNDING</b>
	<b>\$10.21 M</b>



<b>F</b>	<b>FEES &amp; CHARGES</b>
	<b>\$1.11 M</b>



<b>I</b>	<b>BANK INTEREST</b>
	<b>\$0.18 M</b>



<b>OI</b>	<b>OTHER INCOME</b>
	<b>\$0.7 M</b>



<b>OS</b>	<b>OPERATING SURPLUS</b>
	<b>\$-0.71 M</b>

<b>M</b>	<b>MATERIAL &amp; CONTRACTS</b>
	<b>\$6.37 M</b>

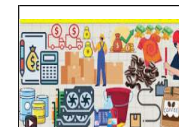
<b>W</b>	<b>WAGES</b>
	<b>\$5.85 M</b>

<b>C</b>	<b>GOVERNING BODY</b>
	<b>\$0.51 M</b>

<b>OX</b>	<b>OTHER EXPS</b>
	<b>\$2.23 M</b>

<b>Y</b>	<b>DEPRECIATION</b>
	<b>\$1.68 M</b>

<b>Z</b>	<b>NET CASH SURPLUS</b>
	<b>\$-0.79 M</b>



Bird's Eye View TIRC\_Balance Sheet as at 31st May 2025

### Assets



### Liabilities



### Equity



<b>A</b>	CURRENT ASSETS
	<b>\$3.45 M</b>

CURRENT

<b>D</b>	CURRENT LIABILITIES
	<b>\$3.49 M</b>

<b>X</b>	NET CURRENT ASSETS
	<b>\$-0.04 M</b>

<b>B</b>	NON CURRENT ASSETS (NCA)
	<b>\$64.76 M</b>

NON  
CURRENT

<b>E</b>	NON CURRENT LIABILITIES(NCL)
	<b>\$3.18 M</b>

<b>Y</b>	(NCA -NCL)
	<b>\$61.58 M</b>

<b>C</b>	TOTAL ASSETS
	<b>\$68.21 M</b>

TOTAL

<b>F</b>	TOTAL LIABILITIES
	<b>\$6.67 M</b>

<b>Z</b>	EQUITY / NET ASSETS
	<b>\$61.54 M</b>

Ordinary Council Meeting 18 June 2025 - Agenda  
 Table 3. Monthly Balance Sheet Report As of 31st May 2025

Particulars	Sub Total	Year To Date Actuals	Note
<b>ASSETS</b>			
<b>Cash at Bank</b>		<b>2,319,821</b>	<b>(1)</b>
Tied Funds	3,218,770		
Untied Funds	(898,949)		
<b>Accounts Receivable</b>		<b>1,012,504</b>	
Trade Debtors	383,085		<b>(2)</b>
Rates & Charges Debtors	629,419		<b>(7)</b>
<b>Other Current Assets</b>		<b>117,324</b>	
Prepayments	72,207		
Other Current Assets	45,117		
<b>TOTAL CURRENT ASSETS</b>		<b>3,449,649</b>	<b>A</b>
<b>Property, Plant and Equipment</b>		<b>62,406,784</b>	
Buildings Prescribed	52,843,021		
Infrastructure Prescribed	6,165,080		
Plant	1,641,772		
Equipment	138,156		
Motor Vehicles	597,329		
Work in Progress	1,021,427		
<b>Non-Current Financial Lease Assets</b>		<b>2,356,976</b>	
<b>B = TOTAL NON-CURRENT ASSETS</b>		<b>64,763,760</b>	<b>B</b>
<b>TOTAL ASSETS</b>		<b>68,213,409</b>	<b>C = A + B</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Accounts Payable		18,559	<b>(3)</b>
ATO & Payroll Liabilities		47,515	<b>(3 &amp; 4)</b>
Current Provisions		1,185,147	<b>(5)</b>
Other Current Liabilities		494,287	<b>(6)</b>
Unexpected Grant Liabilities		1,748,590	
<b>TOTAL CURRENT LIABILITIES</b>		<b>3,494,098</b>	<b>D</b>
<b>Non - Current Liabilities</b>			
Non-Current Provisions		230,966	
Non-Current Borrowings		600,001	
Non-Current Financial Lease Liabilities		2,346,057	
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>3,177,024</b>	<b>E</b>
<b>TOTAL LIABILITIES</b>		<b>6,671,122</b>	<b>F = D + E</b>
<b>NET ASSETS</b>		<b>61,542,288</b>	<b>X = C - F</b>
<b>EQUITY</b>			
Asset Revaluation Reserve		54,409,698	
Asset Replacement Reserve		50,000	
Restricted Reserves		1,470,180	
Accumulated Surplus		5,612,410	
<b>TOTAL EQUITY</b>		<b>61,542,288</b>	

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**Table 3a . Notes to Monthly Balance Sheet as of 31st May 2025**

**Note 1. Details of Cash and Investments Held as of 31st May 2025**

Bank Accounts	Total
Operating Account	248,740
Trust Account	465,846
Christmas Saving Account	82,520
NIAA Bank Account	1,471,818
Cash Deposit Account (credit cards)	50,898
<b>Total Bank Balance as of 31st May 2025</b>	<b>2,319,821</b>

**Note 2. Statement of Trade Debtors as of 31st May 2025**

Trade Debtors	Current	Past Due 1 – 30	Past Due 31 – 60	Past Due 61-90	Past Due 90+ Days	Total
<b>Trade Debtors</b>	-	263,981	73,471	-	45,633	<b>383,085</b>
<b>Total Trade Debtors</b>	-	<b>263,981</b>	<b>73,471</b>	-	<b>45,633</b>	<b>383,085</b>

Trade Debtors Breakdown	Total Amount	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total %
Department of Infrastructure, Planning and Logistics	218,623	52%	0%	0%	0%	6%	57%
AFLNT	70,631	0%	0%	18%	0%	0%	18%
CatholicCare NT	26,220	7%	0%	0%	0%	0%	7%
DARWIN RADIATORS	13,070	3%	0%	0%	0%	0%	3%
Katheirne Coaches Pty Ltd	12,000	0%	0%	0%	0%	3%	3%
Other Debtors	42,541	7%	0%	1%	0%	3%	11%
<b>Total</b>	<b>383,085</b>	69%	0%	19%	0%	12%	100%

0

**Note 3. Statement of Trade Creditors as of 31st May 2025**

Trade Creditors	Current	Past Due 1 – 30 Days	Past Due 31 – 60	Past Due 61-90 Days	Past Due 90+ Days	Total
PAYG & Super	-	47,168	-	-	347	47,515
Trade Creditors		(900)	-	-	19,459	18,559
<b>Total Accounts Payable as of 31st May 2025</b>	-	<b>46,268</b>	-	-	<b>19,806</b>	<b>66,074</b>

**Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations as of 31st May 2025**

Notes	Amount	Progress Remarks
<b>Payroll :-</b>		
Payroll Overdues	-	
Superannuation Liability	47,515	The Council made the most recent superannuation payment of ~\$75K on 2 May 2025, covering liabilities accrued up to 28 April 2025 As per ATO - Next Quarterly super payment due dates Cut off date is 28th July 2025
<b>ATO :-</b>		
Business Activity Statements - ( B.A.S. )		Feb 2025 - B.A.S. - Lodged with ATO on 13th March 2025. We are woking towards BAS Lodgemnet for March 2025 & April 2025 & May 2025.
Fringe Benefit Tax - ( F.B.T. )		Status - TIRC has submitted FBT Retun in May 2025 ATO has received FBT Retun in on 27/05/2025
Tax Payable Annual Report - ( T.P.A.R )		The Council submitted TPAR for Year 2024 on 11th Oct 2024 to ATO.
<b>Total ATO &amp; Payroll as of 31st May 2025</b>	<b>47,515</b>	

**Note 5. Current Provisions as of 31st May 2025**

Provisions - Purpose	Amount
Annual Leave Entitlements	494,760
Long Service Leave Entitlements	139,297
Doubtful Debts Provision	551,090
<b>Current Provisions as of 31st May 2025</b>	<b>1,185,147</b>

**Note 6. Other Current Liabilities as of 31st May 2025**

Other Current Liabilities - Breakup	Amount
Current Lease Liability As per - AASB16	240,493
Bonds held as a deposit	19,186
Christmas Savings Club	92,625
Misc. Accounts.	141,983
<b>Other Current Liabilities as of 31st May 2025</b>	<b>494,287</b>

**Note 7. Rates & Charges Debtors as of 31st May 2025**

Financial Year	Total Balance	Balance as %
FY 17/18	19,379	3%
FY 18/19	21,664	3%
FY 19/20	39,811	6%
FY 20/21	72,453	12%
FY 21/22	66,961	11%
FY 22/23	145,310	23%
FY 23/24	116,400	18%
FY 24/25	147,442	23%
<b>Rates &amp; Charges Outstanding as of 31st May 2025</b>	<b>629,419</b>	<b>100%</b>

# Ordinary Council Meeting 18 June 2025 - Agenda

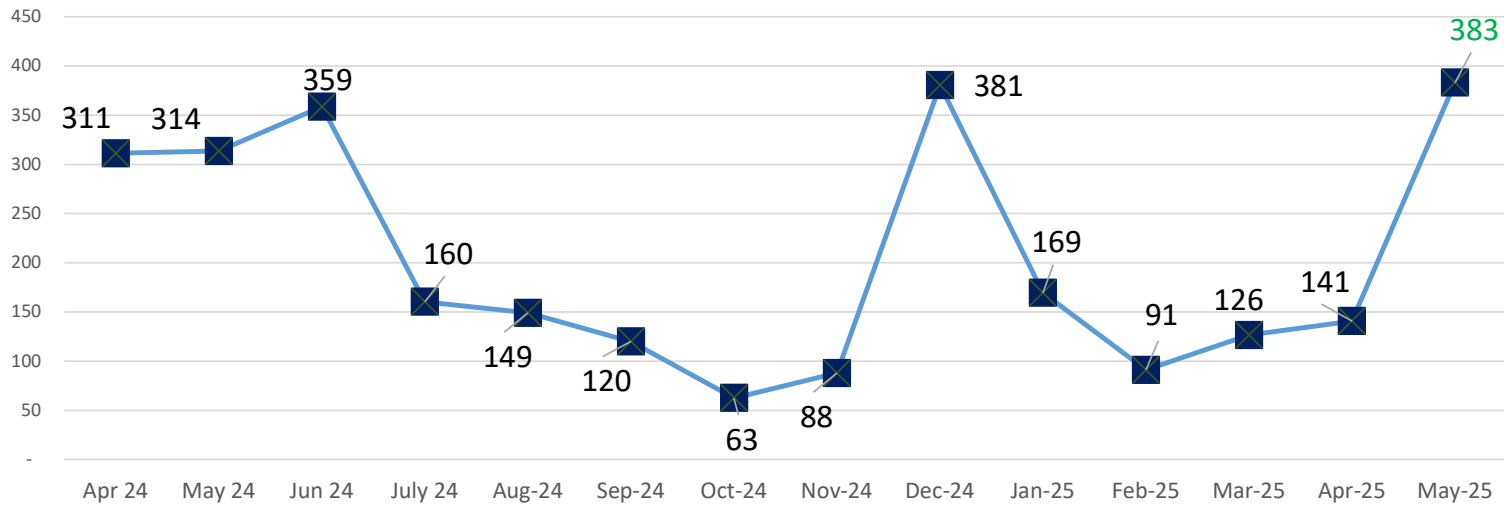
**Table 4. Member and CEO Council Credit Card Transactions for the Period- May 2025**

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

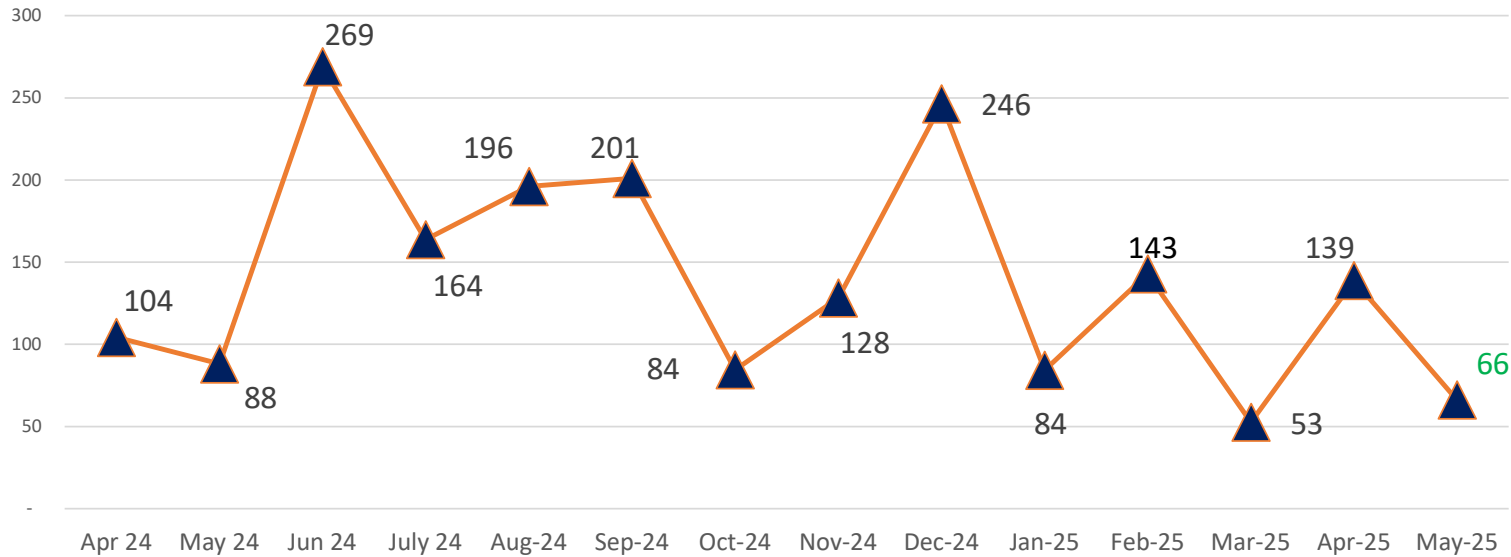
Cardholder Name: Gina McPharlin

<i>Date</i>	<i>Amount</i>	<i>Supplier's Name</i>	<i>Reason for the Transaction</i>
19-May-25	58		Fuel for Darwin Office Car
<b>Total</b>	<b>58</b>		

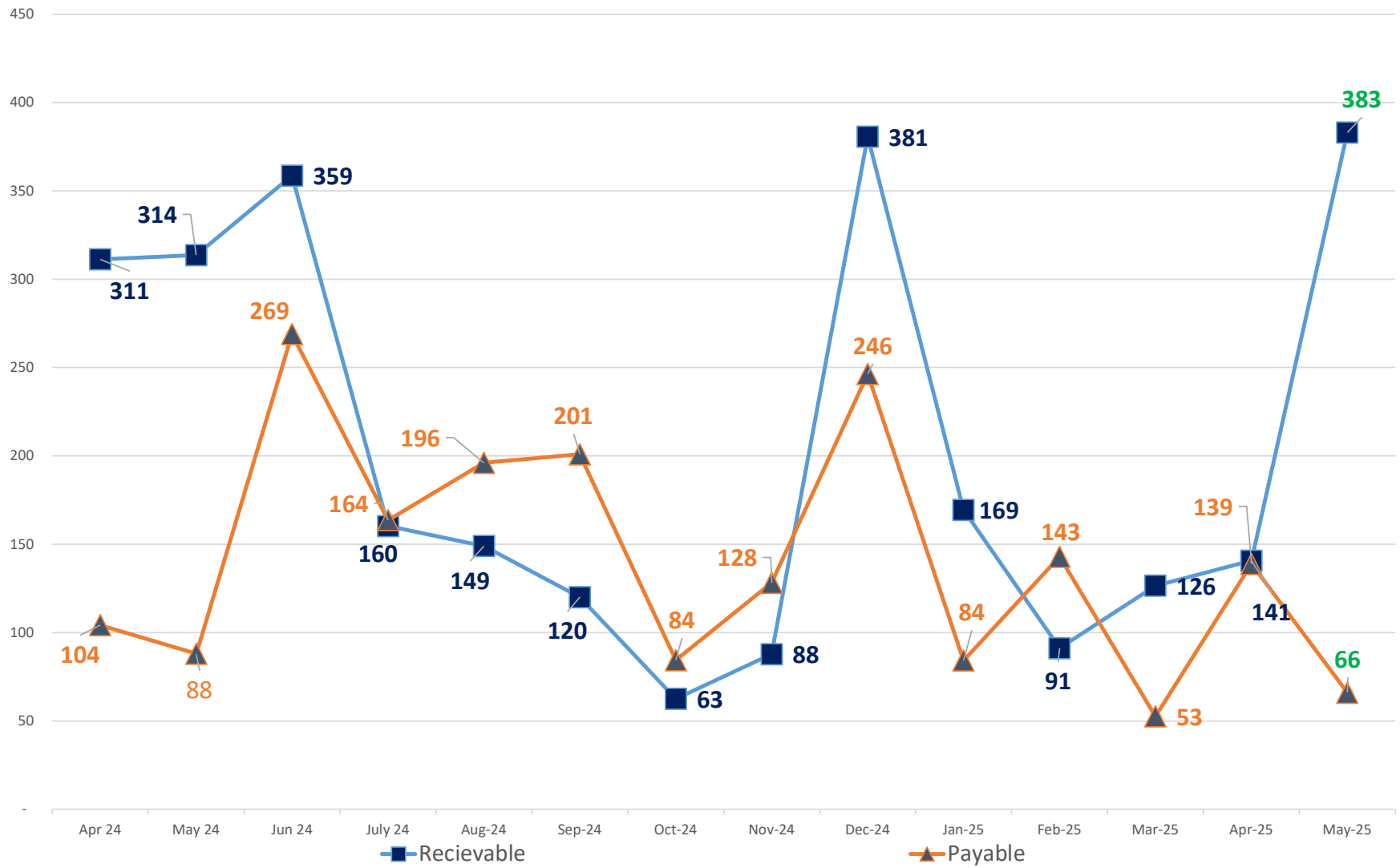
### May 2025\_Recievables in K ('000) \$



### May 2025\_Payables in K ('000) \$



### May 2025\_Comparative Analysis of Recievables & Payables in K ('000) \$



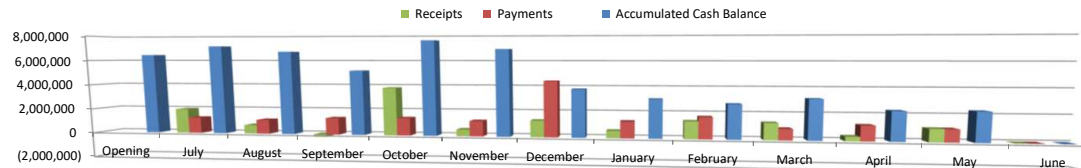
# Ordinary Council Meeting 18 June 2025 - Agenda

## Cash Flow

as at 31st May 2025



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
<b>Cash Accounts</b>																	
Cash at Bank Operational General	(53,383)	237,084	(46,407)	307,318	2,609,708	(776,442)	(2,133,533)	135,254	(51,189)	262	(193,417)	213,484	-	-	248,740	302,122	(566%)
Cash at Bank Trust General	4,175,207	451,868	(403,654)	(1,855,064)	(213,250)	77,460	(1,511,613)	(237,350)	477,138	409,416	(687,503)	(216,810)	-	-	465,846	(3,709,361)	(89%)
PMC Bank ACCOUNT	2,185,334	6,766	7,442	7,467	7,251	7,517	664,178	(641,549)	(791,016)	4,727	4,639	9,063	-	-	1,471,818	(713,515)	(33%)
Staff Christmas Savings Account	92,300	11,672	335	12,243	23,050	416	(140,022)	179	26,826	23,075	22,000	10,445	-	-	82,520	(9,780)	(11%)
Cash on hand Ngūiu	974	-	-	-	-	(974)	-	-	-	-	-	-	-	-	-	(974)	(100%)
Cash Deposit account ( Credit cards)	50,898	-	-	-	-	-	-	-	-	-	-	-	-	-	50,898	-	0%
<b>Total Cash Accounts</b>	<b>6,451,330</b>	<b>707,391</b>	<b>(442,284)</b>	<b>(1,528,036)</b>	<b>2,426,759</b>	<b>(692,023)</b>	<b>(3,120,989)</b>	<b>(743,466)</b>	<b>(338,241)</b>	<b>437,481</b>	<b>(854,281)</b>	<b>16,181</b>	<b>-</b>	<b>-</b>	<b>2,319,821</b>	<b>(4,131,509)</b>	<b>(64%)</b>
<b>Operating Activities</b>																	
<b>Receipts</b>	<b>-</b>	<b>1,970,473</b>	<b>695,120</b>	<b>(194,144)</b>	<b>3,824,803</b>	<b>528,438</b>	<b>1,309,133</b>	<b>563,855</b>	<b>1,373,494</b>	<b>1,313,018</b>	<b>343,877</b>	<b>1,005,030</b>	<b>-</b>	<b>-</b>	<b>12,733,098</b>	<b>12,733,098</b>	
Income Rates and Charges	-	3,598	-	2,025	3,063,535	220,019	108,332	64,994	136,931	18,163	550	600	-	-	3,618,745	3,618,745	
Income Council Fees and Charges	-	26,774	41,858	188,326	99,366	107,029	48,183	68,549	163,295	130,113	143,693	92,699	-	-	1,109,886	1,109,886	
Income Operating Grants Subsidie	-	1,454,607	775,577	-	419,502	65,077	1,319,620	1,091	893,384	1,066,034	145,523	1,041,777	-	-	7,182,192	7,182,192	
Income Investments	-	17,950	24,443	23,224	20,119	18,546	23,620	18,165	11,750	7,495	9,780	8,553	-	-	183,645	183,645	
Other Operating Receipts	-	467,544	(146,757)	(407,719)	222,281	117,767	(190,621)	411,056	168,134	91,214	44,331	(138,599)	-	-	638,631	638,631	
<b>Payments</b>	<b>-</b>	<b>1,071,690</b>	<b>1,001,735</b>	<b>1,251,111</b>	<b>1,426,456</b>	<b>1,194,489</b>	<b>4,408,863</b>	<b>1,305,836</b>	<b>955,974</b>	<b>1,272,965</b>	<b>990,942</b>	<b>964,938</b>	<b>-</b>	<b>-</b>	<b>15,844,997</b>	<b>15,844,997</b>	
Employee Expenses	-	477,429	496,664	505,827	523,437	517,372	748,146	510,382	546,967	529,320	525,070	533,904	-	-	5,914,517	5,914,517	
Contract and Material Expenses	-	363,449	296,502	237,928	399,175	414,111	3,298,026	618,978	278,252	156,763	329,947	264,421	-	-	6,657,552	6,657,552	
Finance Expenses	-	421	540	512	365	395	386	433	339	408	336	348	-	-	4,482	4,482	
Other Operating Payments	-	229,423	206,070	478,248	503,449	259,767	251,826	169,284	88,121	517,600	135,407	165,600	-	-	3,004,795	3,004,795	
Other Operating Payments	-	968	318	-	-	2,295	110,479	182	-	364	182	-	-	-	114,787	114,787	
Other Operating Payments	-	-	1,641	28,596	30	550	-	6,577	42,295	68,511	-	664	-	-	148,865	148,865	
<b>Total Operating Activities</b>	<b>-</b>	<b>898,783</b>	<b>(306,614)</b>	<b>(1,445,254)</b>	<b>2,398,347</b>	<b>(666,052)</b>	<b>(3,099,730)</b>	<b>(741,981)</b>	<b>417,520</b>	<b>40,054</b>	<b>(647,065)</b>	<b>40,092</b>	<b>-</b>	<b>-</b>	<b>(3,111,899)</b>	<b>(3,111,899)</b>	
<b>Investing Activities</b>																	
<b>Receipts</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>	<b>-</b>	<b>191,392</b>	<b>135,670</b>	<b>82,781</b>	<b>(28,412)</b>	<b>25,971</b>	<b>21,260</b>	<b>1,485</b>	<b>755,761</b>	<b>(397,427)</b>	<b>207,217</b>	<b>13,911</b>	<b>-</b>	<b>-</b>	<b>1,009,610</b>	<b>1,009,610</b>	
Purchase of Assets	-	191,392	135,670	82,781	(28,412)	25,971	21,260	1,485	755,761	(397,427)	207,217	13,911	-	-	1,009,610	1,009,610	
<b>Total Investing Activities</b>	<b>-</b>	<b>(191,392)</b>	<b>(135,670)</b>	<b>(82,781)</b>	<b>28,412</b>	<b>(25,971)</b>	<b>(21,260)</b>	<b>(1,485)</b>	<b>(755,761)</b>	<b>397,427</b>	<b>(207,217)</b>	<b>(13,911)</b>	<b>-</b>	<b>-</b>	<b>(1,009,610)</b>	<b>(1,009,610)</b>	
<b>Financing Activities</b>																	
<b>Receipts</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Payments</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>	
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	10,000	-	-	10,000	10,000	
<b>Total Financing Activities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(10,000)</b>	<b>-</b>	<b>-</b>	<b>(10,000)</b>	<b>(10,000)</b>	
<b>Net Increase or (Decrease) in Cash Held</b>	<b>-</b>	<b>707,391</b>	<b>(442,284)</b>	<b>(1,528,036)</b>	<b>2,426,759</b>	<b>(692,023)</b>	<b>(3,120,989)</b>	<b>(743,466)</b>	<b>(338,241)</b>	<b>437,481</b>	<b>(854,281)</b>	<b>16,181</b>	<b>-</b>	<b>-</b>	<b>(4,131,509)</b>	<b>(4,131,509)</b>	
<b>Accumulated Cash Balance</b>	<b>6,451,330</b>	<b>7,158,720</b>	<b>6,716,436</b>	<b>5,188,401</b>	<b>7,615,160</b>	<b>6,923,137</b>	<b>3,802,147</b>	<b>3,058,681</b>	<b>2,720,440</b>	<b>3,157,921</b>	<b>2,303,640</b>	<b>2,319,821</b>	<b>-</b>	<b>-</b>	<b>2,319,821</b>	<b>4,131,509</b>	



## 5 REPORTS FOR INFORMATION

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**ITEM NUMBER:** 5.3  
**TITLE:** Projects status report - OCM  
**AUTHOR:** Salman Samee, Manager Projects and Contracts

### Summary

This report is submitted for Council review and discuss the progress on the status of projects.

### Recommendation

**That the report entitled Project status report be received and noted.**

### Background

The Council currently has 12 active projects. These include:

- Takapimilyi Solar and Tank Upgrade
- Milikapiti Water Park
- Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing
- Community Solar Project - Paru
- Paru - Stage 2
- Staff and Transition Housing Upgrades
- Replacement of Essential Machinery
- Structural Upgrades to the Inter-Island Ferry and Boatshed
- Milikapiti Oval
- Milikapiti Burial Grounds
- Tiwi Islands Sanitation Works
- Homelands Works 2025-27 (Conder Point, Putjamirra and Taracumbi)

### Current Situation

The Project Status Report, which provides information regarding the amount of funding, actual expenditure, percentage of project completion, expected completion date, and comments/updates on each project, is attached to the Report for Information.

### Risks

General risk factors include staff turnover, limited institutional memory, resource constraints, logistical delays, and the wet season.

### Financial Implications/Budget and Resource Implications

The financial environment for project delivery at TIRC remains complex, with several interrelated pressures affecting resource efficiency.

- Risks of unspent grant funding
- Potential forfeiture or return of funds if timelines and conditions are not met.
- Pressure on Council to re-justify funding extensions or request variations.

- The shortage of skilled staff means financial monitoring is inconsistent,
- Capacity Gaps in Financial Reporting and Compliance

### **Other Risks**

Project handover gaps, reduced internal oversight, compliance risks, increased workloads

### **Attachments**

1. Projects status reports OCM [5.3.1 - 2 pages]

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Project Name	Project budget	Actual Expenditure	Percentage of project completed	Estimated Completion Date	Project status	Manager	Notes/Comments
Takapimilyi Solar and Tank Upgrade	\$324,620	\$223,628	50%	30-Jun-25	In Progress	David Ciosmak	Solar Upgrade is completed Tank Stand upgrades Pending - Due to requiring structural engineering and the increase to the costs of transport, TIRC is seeking a variation to increase the funding to cover the additional costs. Updated quotes have been Obtained in May 2025.
Milikapiti Water Park	\$699,348	\$405,102	40%	31-Aug-25	In Progress	Salman Samee	All equipment ordered has arrived on-island, construction to begin at the start of Dry Season 2025. Request for additional \$700k variation pending with NIAA. Quotes have been reconfirmed with all the vendors.
Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing	\$1,500,000	\$94,747	15%	31-Dec-25	In Progress	Salman Samee	Currently in concept design phase, Design brief under review.
Community Solar Project - Paru	\$460,690	\$74,823	10%	30-Jun-25	In Progress	David Ciosmak	TLC approved site in Dec. 2024. Site visit done in Feb. 2025 including the contractor, TLC, and TIRC team. Land needs to be cleared of trees and numerous old vehicles including cement mixer, big trailers. Project has started 4th June 2025.
Paru - Stage 2	\$419,960	\$197,229	70%	30-Apr-25	In Progress	David Ciosmak	Paru House 6: Has been completed by DT Hobbs. Paru House 5: Works has been completed in March 2024. Paru Solar: Project has started on 4th June 2025.
Staff and Transition Housing Upgrades	\$250,000	\$48,152	40%	30-Jun-25	In Progress		Awaiting Dry season to complete final property
Replacement of Essential Machinery	\$221,000	\$225,108	100%	30-Jun-25	Completed		Awaiting on purchase of Skip Truck

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Project Name	Project budget	Actual Expenditure	Percentage of project completed	Estimated Completion Date	Project status	Manager	Notes/Comments
Structural Upgrades to the Inter-Island Ferry and Boatshed	\$197,111	\$100,000	20%	30-Dec-24	In Progress	Bill Toy	Ferry structural repairs have been completed in Dec 2024. Boatshed requests for quotations being completed.
Milikapiti Oval	\$270,000	\$206,340	80%	31-Dec-24	In Progress	David Ciosmak	Grandstand being installed
Milikapiti Burial Grounds	\$50,000	\$0	0%	2-Feb-26	Issues	David Ciosmak	Need to seek APPA Certificate - this will utilise majority of the budget.
Tiwi Islands Sanitation Works	\$250,000	\$0	10%	30-Jun-25	In Progress	Salman Samee	RFQ in progress
Homelands Works 2025-27 (Conder Point, Putjamirra and Taracumbi)	\$1,200,000	\$0	5%	30-Jun-27	In Progress	Salman Samee	RFQ in progress

## 5 REPORTS FOR INFORMATION

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**ITEM NUMBER:** 5.4  
**TITLE:** Councillors Attendance Register  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

### Summary

This report is provided for Council to note the attendance of Councillors for the financial year FY 2024/25.

### Recommendation

**That the report entitled Attendance registers be received and noted.**

### Attachments

1. Official Attendance Register - Councillors [5.4.1 - 2 pages]

**TIWI ISLANDS REGIONAL COUNCIL  
ORDINARY COUNCIL MEETINGS  
OFFICIAL ATTENDANCE REGISTER 2025**

Councillor	Ward	July 31 2024 ORD M	August 28 2024 ORD W	Sept 24 2024 ORD P	Oct 16 2024 ORD M	Nov 11 2024 ORD W	Dec 11 2024 ORD D	FEB 25 2025 ORD W	MARCH 19 2025 ORD P	APRIL 16 2025 ORD M C	22 MAY 2025 ORD W	04 JUN 2025 SCM D
1. Leslie Tungatum	Bathurst Island	Y	Y	A	Y	Y	Y	Y	Y		Y	A
2. Jennifer Clancy	Bathurst Island	Y	A	Y	Y	X	A	A	A		A	Y
3. Francis X Kurrupuwu	Bathurst Island (Resigned as of 19 March 2025)	A	A	Y	Y	Y	Y	A				
5. John Ross Pilakui	Bathurst Island	Y	Y	Y	Y	Y	Y	Y	Y		A	Y
6. Stanley Tipiloura	Bathurst Island	A	A	X	X	Y	Y	Y	X		Y	Y
7. Luke Tipuamantimirri	Bathurst Island	Y	Y	Y	A	Y	Y	Y	Y		Y	Y
8. Lynette De Santis - Mayor	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y
9. Jeffrey S Ullungura	Milikapiti	Y	Y	Y	A	X	A	X	Y		Y	Y
10. Pius Tipungwuti	Milikapiti	Y	Y	Y	Y	Y	Y	Y	Y		Y	Y
11. Joseph Pangiraminni	Pirlangimpi	A	Y	Y	Y	A	Y	Y	Y		A	Y
13. Therese Burke	Pirlangimpi	Y	Y	A	A	X	Y	A	Y		Y	Y
14. Deanne Rioli	Pirlangimpi	Y	Y	Y	A	Y	Y	Y	Y		Y	Y

Ordinary Council Meeting 18 June 2025 - Agenda

Legend	
<b>Attendance</b> Y = Present at Meeting A = Apology Accepted X= Apology not Accepted Nil = Member not a Councillor  C = Meeting Cancelled	<b>Location</b> W= Wurrumiyanga Board Room M- Milikapiti Boardroom P = Pirlangimpi Boardroom D – Darwin Boardroom

## 5 REPORTS FOR INFORMATION

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<b>ITEM NUMBER:</b>	5.5
<b>TITLE:</b>	Commencement of Tranche 1 reforms to the Local Government Act
<b>AUTHOR:</b>	Nyaradzo Musasira, Governance & Compliance Coordinator

### Summary

This report is to inform Council of the amendments to the *Local Government Act 2019* that are expected to come into force shortly.

### Background

The first tranche of amendments to the *Local Government Act 2019* (the Act) and the *Local Government (General) Regulations 2021* were passed by the Northern Territory Parliament on 22 May 2025, received the Administrator's assent on 6 June 2025, and are expected to come into force shortly. These amendments update, clarify and streamline local government operations, ensuring local government systems and process are aligned with best practice across the country.

As part of these reforms, there are a range of changes to the Act you may wish to familiarise yourself with:

#### **1. Prospective councils**

Prospective councils are created during periods of transition, such as when local government areas are merged, abolished, or have their boundaries altered. The *Local Government Act 2019* was not clear on what the responsibilities and powers a prospective council had at any point in time. The amended Act clarifies the rights, responsibilities, and obligations of prospective councils. Please view the factsheet for further information on these changes.

#### **2. Elections and casual vacancies**

Amendments in this area confirm that the Northern Territory Electoral Commission has the authority to conduct by-elections for casual vacancies that occur between 6 and 18 months before a general election. The amended Act also provides elected members with the flexibility to determine the most appropriate method for filling vacancies in their council. The Act also provides clarity on the reinstatement of members who resign to contest elections for the Legislative Assembly, Commonwealth House of Representative, or the Senate.

#### **3. Publishing requirements for local government notices**

Several amendments aim to modernise communications practices for local government, increasing public accessibility. These include:

- Removing the requirement to publish certain notices, such as budget-related information, in newspapers. Council can now publish these notices on their website.
- Removing the requirement to post notices on boards at council offices, although councils can still do so if they wish.
- Removing the requirement to publish public newspaper notifications for a council's draft plan and annual report. These can now be published on the council's website.

- Similar updates to notices regarding meeting postponements and calling meetings of electors.

#### **4. Miscellaneous other amendments**

These involve:

- extending the required advertising period for a CEO vacancy from 6 to 8 weeks, plus a further provision that allows the CEO of the Department of Housing, Local Government and Community Development to further extend the advertising period in exceptional circumstances.
- Clarifying that councils must first pass a resolution on general rates before proceeding to pass a separate resolution on a proposed budget.
- clarifying that compliance reports should be delivered both to the CEO and the principal member of the council
- Confirms that suspended elected members are not entitled to any remuneration, allowances or other benefits during the period of suspension.

#### Have your say

To read the discussion papers and provide feedback by 30 June 2025, head to [Have Your Say NT](#). You can also attend public consultation sessions on these reforms being held around the Territory. Visit the [local government website](#) to find out more and register. Three detailed [discussion papers](#), which outline these more in-depth proposed reforms, have been released for public consultation.

#### **Recommendation**

**That Council notes the expected amendments to the *Local Government Act 2019*.**

#### **Attachments**

1. Prospective Councils [5.5.1 - 1 page]

# Prospective Councils

## Background

Prospective councils are created during periods of transition, such as when local government areas are merged, abolished, or have their boundaries altered. The *Local Government Act 2019* was not clear on the responsibilities and powers a prospective council has at any point in time. This is especially confusing when a single individual is appointed to oversee the functions of a prospective council before a general election is called, and a newly elected council comes into being.

The *Local Government Legislation Amendment Act 2025* clarifies the rights, responsibilities, and obligations of prospective councils by specifying the operational functions of the prospective council and establishing clear guidelines for managing land, assets, and the transition of by-laws.

## Key changes

Recognising that each local government area and council may have unique circumstances requiring tailored transitional arrangements, the amending Act grants the Administrator the authority to make a transitional order to facilitate a smooth transition. The amending Act mandates that a council or prospective council comply with the order, and for the council's Chief Executive Officer (CEO) and the person constituting the prospective council to take all reasonable steps to facilitate compliance with the order.

The amending Act also makes it clear that during a transitional period the default position is that a newly elected local government council does not take over responsibilities and obligations until the day after the election results are declared.

The amending Act provides clarification that a prospective council is afforded the same liability protections as a local council when performing its functions.

## **6 QUESTIONS WITH OR WITHOUT NOTICE**

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**ITEM NUMBER:** 6.1  
**TITLE:** Questions With or Without Notice  
**AUTHOR:** Gina McPharlin, Chief Executive Officer

### **Summary**

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

### **Recommendation**

**That the Chairperson:**

- 1. Invites questions with or without notice from Councillors.**
- 2. Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

## 7 GENERAL BUSINESS

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**ITEM NUMBER:** 7.1  
**TITLE:** General Business  
**AUTHOR:** Jayesh Vasandani, Acting Chief Finance Officer

### Summary

This Item is provided for Councilors to note that the Interim Audit is starting on 2 July 2025 in TIRC. The auditors will be in Darwin for two (2) weeks. The council aims to submit the Audit report on the 15<sup>th</sup> of November 2025 to the Chief Minister's office as per legislative requirements.

### Recommendation

**That Council notes the General Business Items raised.  
The Interim Audit is starting on 2 July 2025 in TIRC.**

## **8 CONFIDENTIAL ITEMS**

### **8.1 Report on Rates**

*The report will be dealt with under Section 293(1) (51(b)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information about the personal circumstances of a resident or ratepayer.*

### **8.2 CEO Recruitment**

*The report will be dealt with under Section 293(1) (51(c)(i)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.*

## **9 NEXT MEETING**

## **10 CLOSURE**