MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE MILIKAPITI BOARDROOM ON WEDNESDAY ~~22 JULY 2026~~ 29 JULY 2026 AT 10:00 AM

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10:23 am.

The Mayor welcomed Councillors, staff, and guests.

1.2 Present and Apologies

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Mary Dunn	Bathurst Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor Brian Tipungwuti	Bathurst Ward
Councillor Daniel Costa	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Heidi Dorn	Chief Executive Officer
Jayesh Vasandani	Chief Financial Officer
Bill Toy	Manager Community Engagement
Salman Samee	Manager Projects and Contracts
Lauren Davidson	Executive Assistant / Acting Governance Coord.
GUESTS	
Dr Stacey Kopf	Department of Fisheries
Dr Shannon Burchert	Department of Fisheries

Minute Taker: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Apologies

COUNCILLORS	
Councillor Deanne Rioli	Pirlangimpi Ward

OCM/360 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Daniel Costa

That Council:
1. **Notes the members present and that a quorum has been achieved.**
2. **Notes the apology received from Councillor Deanne Rioli.**
3. **Notes that no apology or Leave of Absence request was received from Councillor John Ross Pilakui and records his absence as an absence without notice.**
4. **Requests the Chief Executive Officer to write to Councillor John Ross Pilakui regarding his non-attendance at the meeting.**

CARRIED

1.3 Leave of Absence

1.3.1 Leave of Absence

OCM/361 **RESOLUTION**

Moved: Brian Tipungwuti
Seconded: Lynette De Santis

That Council:

1. **Receives and notes the Leave of Absence requests submitted by Councillor Jennifer Clancy and Councillor Joseph (Gideon) Pangiraminni.**
2. **Approves the Leave of Absence request submitted by Councillor Jennifer Clancy for the Ordinary Council Meeting to be held on 29 July 2026.**
3. **Approves the Leave of Absence request submitted by Councillor Joseph (Gideon) Pangiraminni for the Ordinary Council Meeting to be held on 29 July 2026.**

CARRIED

1.4 Declaration of Interest of Members

OCM/362 **RESOLUTION**

Moved: Pius Tipungwuti
Seconded: Daniel Costa

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 22 July 2026.

Mayor Lynette De Santis declared her conflict for item 7.1
Deputy Mary Dunn declared her conflict for item 4.1

CARRIED

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Confirmation of Previous Minutes

OCM/363 **RESOLUTION**

Moved: Daniel Costa
Seconded: Pius Tipungwuti

That Council:

1. **Confirm the Minutes of the Ordinary Council Meeting held on 17 June 2026 as a true and correct record of the meeting.**
2. **Confirm the Minutes of the Special Council Meeting held on 29 June 2026 as a true and correct record of the meeting.**

CARRIED

3.1 Business Arising from Previous Minutes

OCM/365 **RESOLUTION**

Moved: Brian Tipungwuti
Seconded: Lynette De Santis

That Council:
1. **Receive and note the report.**
2. **Review the attached list of outstanding Action Items and give approval for completed Items to be removed.**

CARRIED

4 VISITORS AND PRESENTATIONS

4.1 Visitors and Presentations - Fisheries NT

OCM/366 **RESOLUTION**

Moved: Daniel Costa
Seconded: Stanley Tipiloura

That Council
1. **Receives the presentation from NT Fisheries regarding its role, responsibilities and current projects, including updates on the Reef Fish Recovery Program and Barramundi Fishery Reform; and**
2. **Notes Council's support for increased community consultation by NT Fisheries with Tiwi communities.**

CARRIED

4.2 Visitors and Presentations - JLT

OCM/367 **RESOLUTION**

Moved: Daniel Costa
Seconded: Stanley Tipiloura

That Council receives and notes the presentation outlining the Tiwi Islands Regional Council's insurance arrangements and its participation in the Northern Territory Local Government Insurance Scheme (NTLGIS), administered by JLT.

CARRIED

5 CORRESPONDENCE

5.1 Incoming Correspondence

OCM/368 **RESOLUTION**

Moved: Stanley Tipiloura
Seconded: Daniel Costa

That Council receives the attached items of incoming correspondence.

CARRIED

5.2 Outgoing Correspondence

OCM/369 **RESOLUTION**

Moved: Mary Dunn
Seconded: Luke Tipuamantumirri

That Council receives the attached items of outgoing correspondence.

CARRIED

6 REPORTS FOR INFORMATION

6.1 Report of the Chief Executive Officer

OCM/370 **RESOLUTION**

Moved: Stanley Tipiloura
Seconded: Mary Dunn

That Council receives and notes the report entitled Report of the Chief Executive Officer.

CARRIED

6.2 Finance End of Month Report – June 2026

OCM/371 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Daniel Costa

That the report entitled Finance End of Month Report – June 2026 be received and noted.

CARRIED

6.3 Community Engagement Update – June 2026

OCM/372 **RESOLUTION**

Moved: Daniel Costa
Seconded: Luke Tipuamantumirri

That the report entitled Community Engagement Update – June 2026 be received and noted.

CARRIED

The meeting adjourned for lunch at 12.26 pm.

The meeting resumed at 1.05 pm.

Deputy Mayor Mary Dunn did not return to the meeting following the lunch adjournment.

6.4 People and Wellbeing Update – June 2026

OCM/373 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Daniel Costa

That the report entitled People and Wellbeing Update – June 2026 be received and noted.

CARRIED

6.5 Project and Contracts Update - June 2026

OCM/374 **RESOLUTION**

Moved: Stanley Tipiloura
Seconded: Pius Tipungwuti

That the report entitled Project and Contracts Update - June 2026 be received and noted.

CARRIED

6.6 LGANT Board Meeting Communique – 1 July 2026

OCM/375 **RESOLUTION**

Moved: Brian Tipungwuti
Seconded: Luke Tipuamantumirri

That the report entitled LGANT Board Meeting Communique – 1 July 2026 be received and noted.

CARRIED

6.7 Resignation of Councillor Jeffrey Ullungura

OCM/376 **RESOLUTION**

Moved: Stanley Tipiloura
Seconded: Pius Tipungwuti

That the report entitled Resignation of Councillor Jeffrey Ullungura be received and noted.

CARRIED

7 REPORTS FOR DECISION

7.1 Nomination of Mayor Lynette De Santis to the Northern Territory Grants Commission

OCM/377 **RESOLUTION**

Moved: Stanley Tipiloura
Seconded: Luke Tipuamantumirri

That Council:

1. **Endorses the nomination of Mayor Lynette De Santis as Tiwi Islands Regional Council's nominee for appointment to the Northern Territory Grants Commission.**
2. **Authorises the Chief Executive Officer to complete and submit the nomination, including any supporting documentation, to the Local Government Association of the Northern Territory.**

CARRIED

7.2 Policy Review – Policy 65, Human Resources Management Policy

OCM/378 **RESOLUTION**

Moved: Pius Tipungwuti
Seconded: Daniel Costa

That Council:

1. **Receives and notes the review of Policy 65 – Human Resources Management Policy.**
2. **Adopts Policy 65 – Human Resources Management Policy (Version 2.0).**
3. **Notes the policy will be reviewed every two years, or earlier if required.**

CARRIED

7.3 Appointment of Returning Officer – Milikapiti Ward By-election

OCM/379 **RESOLUTION**

Moved: Brian Tipungwuti
Seconded: Stanley Tipiloura

That Council:

1. **Receives and notes the report titled Appointment of Returning Officer, Milikapiti Ward By-election.**
2. **Resolves to request the Northern Territory Electoral Commission to conduct the Milikapiti Ward by-election.**
3. **Notes that Council is responsible for the costs associated with the by-election.**

CARRIED

7.4 Code of Conduct Training for Elected Members

OCM/380 **RESOLUTION**

Moved: Daniel Costa
Seconded: Luke Tipuamantumirri

That Council:

1. **Notes that all Councillors are required to undertake training on the amended Code of Conduct.**
2. **Notes that the training consists of three modules covering:**
   - **Introduction to the New Code of Conduct;**
   - **Managing Complaints at Council Level; and**
   - **Management of Complaints Beyond Council.**
3. **Determines that the training be delivered as one three-hour session.**
4. **Requests the Chief Executive Officer to seek three proposed training dates from the Department of Housing, Local Government and Community Development.**
5. **Requests the Chief Executive Officer to circulate the proposed training dates to Councillors by email for their consideration and confirmation.**
6. **Authorises the Chief Executive Officer to finalise the training arrangements with the Department.**

CARRIED

8 QUESTIONS WITH OR WITHOUT NOTICE

8.1 Questions With or Without Notice

OCM/381 **RESOLUTION**

Moved: Daniel Costa
Seconded: Lynette De Santis

That Council receives and notes the response provided to the question regarding the arrangement with YAC to hire its grader for use in Pirlangimpi.

CARRIED

9 GENERAL BUSINESS

9.1 General Business

OCM/382 **RESOLUTION**

Moved: Daniel Costa
Seconded: Lynette De Santis

That Council receives and notes the General Business items raised during the meeting, including:

- **an update on the recruitment of the Marine and Freight Coordinator (Skipper) position, with the role continuing to be undertaken on a temporary basis until recruitment is finalised;**
- **an update regarding the recent incident involving the use of Council equipment and machinery, noting that the matter has been addressed operationally and**

staff have been reminded that Council equipment and machinery is not to be borrowed or used for personal purposes;
- **an update on the requirement for an HR-licensed garbage truck driver, noting that a staff member is scheduled to complete HR licence training and will assume the role upon successful completion; and**
- **a reminder that Ordinary Council Meeting catering is provided only at the location where the meeting is being held, in accordance with the arrangements previously communicated to Councillors.**

CARRIED

The meeting adjourned for a short break at 2:12 pm.

The meeting resumed at 2:25 pm.

10 CONFIDENTIAL ITEMS

Adjournment of Open Meeting at 2:26 pm.

Moved into Confidential Session at 2:26 pm.

OCM/383 **RESOLUTION**

Moved: Brian Tipungwuti
Seconded: Daniel Costa

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

CONFIDENTIAL ITEM DECISIONS

At the conclusion of the discussion on the Confidential Item(s), the meeting was reopened and the decision on the Item(s) noted.

The meeting was reopened at 2:36 pm.

OCM/387 **RESOLUTION**

Moved: Brian Tipungwuti
Seconded: Daniel Costa

That the meeting be reopened and the decisions on the Confidential Item(s) be noted.

CARRIED

11 NEXT MEETING

Wednesday 19 August 2026 in Wurrumiyanga

12 CLOSURE

The meeting closed at 2:43 pm.