TIWI ISLANDS Regional Council

AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY 22 JULY 2026 POSTPONED

TO WEDNESDAY 29 JULY 2026

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday ~~22 July 2026~~, 29 July 2026
- in Milikapiti Boardroom
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

Heidi Dorn
Chief Executive Officer

TABLE OF CONTENTS

1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 PRESENT AND APOLOGIES

ITEM NUMBER:	1.2.1
TITLE:	Present and Apologies
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report is to table for Council's records, any apologies received by Council's Chief Executive Officer from Councillors.

Recommendation

That Council:

1. **Notes the following members are present and that quorum has been achieved.**
2. **Notes the apology received from …**
3. **Determines that the following members are absent with permission of the Council.**
4. **Determines the following members are absent without the permission of the Council.**

Legislative Framework

1. Regulation 101 of the *Local Government (General) Regulations 2021*.
2. Subsection 95(2) of the *Local Government Act 2019*.
3. Paragraph 47(1)(o) of the *Local Government Act 2019.*

Attachments

Nil

1.3 LEAVE OF ABSENCE

ITEM NUMBER:	1.3.1
TITLE:	Leave of Absence
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

To consider requests for Leave of Absence received from Councillors Jennifer Clancy and Joseph (Gideon) Pangiraminni for the Ordinary Council Meeting scheduled for 29 July 2026.

Background

Council has received two Leave of Absence requests in accordance with Council's Leave of Absence Policy and the *Local Government Act 2019*.

Details

- **Councillor Jennifer Clancy** – Ordinary Council Meeting, 29 July 2026, due to attending her niece's funeral at Croker Island.
- **Councillor Joseph (Gideon) Pangiraminni** – Ordinary Council Meeting, 29 July 2026, due to work commitments.

Legislative Framework

1. Section 93 of the Local Government Act 2019.

Recommendation

That Council:

1. **Approves the Leave of Absence request submitted by Councillor Jennifer Clancy for the Ordinary Council Meeting to be held on 29 July 2026.**
2. **Approves the Leave of Absence request submitted by Councillor Joseph (Gideon) Pangiraminni for the Ordinary Council Meeting to be held on 29 July 2026.**

Attachments

1. Leave of Absence Form – Councillor Jennifer Clancy
2. Leave of Absence Form – Councillor Joseph (Gideon) Pangiraminni

Elected Members Leave of Absence Form

Name of Member:	**Jennifer Ullungura Clancy**
Position:	☐ Mayor X Councillor ☐ Local Authority Member ☐ Committee Member
Meeting Type:	X Ordinary Council Meeting ☐ Special Council Meeting ☐ Local Authority Meeting (WLA / MLA / PLA) ☐ Committee Meeting ☐ Workshop
Meeting Date(s):	**29/7/26**
Reason for Leave of Absence:	**Attending funeral at Crocker Island for Neice**
Teleconferencing Request (if applicable):	☐ Yes – I am requesting to attend via teleconferencing X No – I will not attend
Justification for Teleconferencing (if requested):	X More than 100 km from meeting location (within Australia) ☐ Physically prevented from attending ☐ Legislative requirement (e.g. COVID/health orders) ☐ Other (please specify):
Member Signature:	gullungura Clancy
Date:	**21/7/26**
Office Use Only	
☐ Approved ☐ Not Approved	
Date Received:	
Included on Meeting Agenda	
Resolution Number:	

Elected Members Leave of Absence Form

TIWI ISLANDS Regional Council

Name of Member:	JOSEPH GIDEON PAWGIMAMWNI
Position:	☐ Mayor ☑ Councillor ☐ Local Authority Member ☐ Committee Member
Meeting Type:	☑ Ordinary Council Meeting ☐ Special Council Meeting ☐ Local Authority Meeting (WLA / MLA / PLA) ☐ Committee Meeting ☐ Workshop
Meeting Date(s):	29-07-2026
Reason for Leave of Absence:	BUSY WORKING
Teleconferencing Request (if applicable):	☐ Yes – I am requesting to attend via teleconferencing ☑ No – I will not attend
Justification for Teleconferencing (if requested):	☐ More than 100 km from meeting location (within Australia) ☐ Physically prevented from attending ☐ Legislative requirement (e.g. COVID/health orders) ☑ Other (please specify):
Member Signature:	[signature]
Date:	28-07-2026

Office Use Only

☐ **Approved** ☐ **Not Approved**

Date Recieved:	
Included on Meeting Agenda	
Resolution Number:	

1.4 DECLARATION OF INTEREST OF MEMBERS

ITEM NUMBER:	1.4.1
TITLE:	Declaration of Interest of Members
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report is to table for Council's records, the annual returns of interests for Councillors.

Recommendation

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 22 July 2026.

Legislative Framework

1. Section 110 of the *Local Government Act 2019*.
2. Section 111 of the *Local Government Act 2019*.
3. Regulation 106 of the *Local Government (General) Regulations 2021*.

Attachments

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER:	2.1.1
TITLE:	Confirmation of Previous Minutes
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

The Minutes of the Ordinary Council Meeting held on 17 June 2026, and the Special Council Meeting held on 29 June 2026 are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

Recommendation

That Council:

1. **Confirm the Minutes of the Ordinary Council Meeting held on 17 June 2026 as a true and correct record of the meeting.**
2. **Confirm the Minutes of the Special Council Meeting held on 29 June 2026 as a true and correct record of the meeting.**

Legislative Framework

1. Section 101 of the *Local Government Act 2019*.

Attachments

1. UNCONFIRMED Minutes Ordinary Council Meeting - 17 June 2026 [**2.1.1** - 7 pages]
2. UNCONFIRMED Minutes of the Special Council Meeting - 29 June 2026 [**2.1.2** - 5 pages]

MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE PIRLANGIMPI BOARDROOM ON WEDNESDAY 17 JUNE 2026 AT 10:00 AM

TABLE OF CONTENTS

1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting was scheduled to commence at 10.00 am. Due to the absence of a quorum, the following procedural motions were carried:

Moved: Cr Daniel Costa

Seconded: Cr Luke Tipuamantumirri

That the commencement of the meeting be delayed until 10.45 am.

CARRIED

Moved: Mayor Lynette De Santis

Seconded: Cr Stanley Tipiloura

That the commencement of the meeting be further delayed until 11.00 am due to the continued absence of a quorum.

CARRIED

Following confirmation that a quorum was present, the Mayor declared the meeting open at **11.00 am** and welcomed Councillors, staff and guests.

The Chief Executive Officer advised that additional confidential correspondence had been received regarding Tiwi Partners and the Office of Township Leasing. Members were informed that a Supplementary Agenda containing the confidential items would be prepared and distributed during the lunch adjournment for consideration following the resumption of the meeting.

1.2 Present and Apologies

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Daniel Costa	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Heidi Dorn	Chief Executive Officer
Jayesh Vasandani	Chief Financial Officer
Bill Toy	Manager Community Engagement
Salman Samee	Manager Projects and Contracts
Lauren Davidson	Executive Assistant / Acting Governance Coord.
GUESTS	
Colvin Crowe	Department of Housing, Local Government and Community Development

Minute Taker: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Apologies

COUNCILLORS	
Deputy Mayor Mary Dunn	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward

OCM/340 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Pius Tipungwuti

That Council:
1. **Notes the members listed above were present and that quorum was achieved.**
2. **Notes the apologies received from Deputy Mayor Mary Dunn and Councillor Jeffrey Ullungura.**
3. **Notes that Councillor Jennifer Clancy joined the meeting at 11:29 am and Councillor Brian Tipungwuti joined the meeting at 12:10 pm.**

CARRIED

1.3 Leave of Absence

OCM/341 **RESOLUTION**

Moved: Daniel Costa
Seconded: Luke Tipuamantumirri

That Council:
1. **Receives and notes the Leave of Absence Request submitted by Councillor Deanne Rioli.**
2. **Grants Councillor Deanne Rioli a Leave of Absece for the Ordinary Council Meeting held on 17 June 2026.**

CARRIED

1.4 Declaration of Interest of Members

OCM/342 **RESOLUTION**

Moved: Daniel Costa
Seconded: Luke Tipuamantumirri

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 17 June 2026.

Mayor Lynette De Santis declared her conflict for Confidential item 8.2
John Ross Pilakui declared his conflict for Confidential item 8.3
Luke Tipuamantimirri declared his conflict for Confidential item 8.1
Jennifer Clancy declared her conflict for Confidential item 8.3

CARRIED

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Confirmation of Previous Minutes

OCM/343 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Daniel Costa

That Council:
1. **Confirm the Minutes of the Ordinary Council Meeting held on 19 May 2026 as a true and correct record of the meeting.**
2. **Confirm the Minutes of the Special Council Meeting held on 4 June 2026 as a true and correct record of the meeting.**

CARRIED

3.1 Business Arising from Previous Meeting

OCM/344 **RESOLUTION**

Moved: Pius Tipungwuti
Seconded: Lynette De Santis

That Council:
1. **Receive and note the report.**
2. **Review the attached list of outstanding Action Items and give approval for completed Items to be removed.**

CARRIED

4 CORRESPONDENCE

4.1 Incoming Correspondence

OCM/345 **RESOLUTION**

Moved: Daniel Costa
Seconded: Luke Tipuamantumirri

That Council receives the attached items of incoming correspondence.

CARRIED

4.2 Outgoing Correspondence

OCM/346 **RESOLUTION**

Moved: Pius Tipungwuti
Seconded: Luke Tipuamantumirri

That Council receives the attached items of outgoing correspondence.

CARRIED

5 REPORTS FOR INFORMATION

5.1 Report of the Chief Executive Officer

OCM/347 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Pius Tipungwuti

That the report entitled Report of the Chief Executive Officer be received and noted.

CARRIED

Jennifer Clancy joined the meeting at 11:29 am.

5.2 Finance End of Month Report – May 2026

OCM/348 **RESOLUTION**

Moved: Pius Tipungwuti
Seconded: John Pilakui

That the report entitled Finance End of Month Report – May 2026 be received and noted.

CARRIED

5.3 Community Engagement Services Update - May 2026

OCM/349 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Joseph Gideon Pangiraminni

That the report entitled Community Engagement Services Update - May 2026 be received and noted.

CARRIED

6 REPORTS FOR DECISION

6.1 Grant Acquittals for Critical Upgrades to Staff Housing and accommodation on 31st March 2026

OCM/350 **RESOLUTION**

Moved: Daniel Costa
Seconded: Stanley Tipiloura

That Council;

1. **Notes, reviews and approves the Grant Acquittal for the Critical Upgrades to Staff Housing and Accommodation Program (Grant Reference No. IPG2400013) for the reporting period ending 31 March 2026.**

2. **Authorises the Chief Executive Officer to submit the approved acquittal documentation to the Northern Territory Government in accordance with the funding agreement requirements**

CARRIED

Brian Tipungwuti returned to the meeting at 9:42 am.

7 QUESTIONS WITH OR WITHOUT NOTICE

7.1 Questions With or Without Notice

OCM/351 **RESOLUTION**

Moved: Daniel Costa
Seconded: John Pilakui

That Council notes that no Questions With or Without Notice were raised.

CARRIED

The meeting adjourned for lunch at 12.15 pm.

The meeting resumed at 1.04 pm.

8 CONFIDENTIAL ITEMS

Adjournment of Open Meeting at 1:05 pm.

Moved into Confidential Session at 1:05 pm.

OCM/352 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Daniel Costa

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

CONFIDENTIAL ITEM DECISIONS

At the conclusion of the discussion on the Confidential Item(s), the meeting was reopened and the decision on the Item(s) noted.

The meeting was reopened at 2:05 pm.

OCM/358 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Daniel Costa

That the meeting be reopened and the decisions on the Confidential Item(s) be noted.

CARRIED

9 GENERAL BUSINESS

Nil

10 NEXT MEETING

Wednesday, 22 July 2026

11 CLOSURE

The meeting closed at 2:07 pm.

MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE VIA MICROSOFT TEAMS ON MONDAY 29 JUNE 2026 AT 1:30 PM

TABLE OF CONTENTS

1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 1:34 pm.

The Mayor welcomed Councillors and staff.

1.2 Present

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Mary Dunn	Bathurst Ward
Councillor Jennifer Clancy	Bathurst Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantumirri	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Brian Tipungwuti	Bathurst Ward
Councillor Daniel Costa	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Heidi Dorn	Chief Executive Officer
Jayesh Vasandani	Chief Financial Officer
Lauren Davidson	Executive Assistant / Acting Governance Coord.

Minute Taker: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

SCM/57 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Pius Tipungwuti

That Council notes the members listed above are present and that quorum has been achieved.

CARRIED

1.3 Apologies

Apologies

COUNCILLORS	
Councillor Jeffrey Ullungura	Milikapiti Ward

SCM/58 **RESOLUTION**

Moved: Luke Tipuamantumirri
Seconded: Pius Tipungwuti

That Council Notes the apology received from Councillor Jeffrey Ullunugura

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 REPORTS FOR DECISION

2.1 Adoption of 2026/2027 Regional Plan, Budget, and Rates Declaration

SCM/59 **RESOLUTION**

Moved: Mary Dunn
Seconded: Joseph Gideon Pangiraminni

That Council:

1. **Receives and notes the report titled Adoption of the 2026/2027 Regional Plan, Budget and Rates Declaration.**
2. **Approves the Elected Member Allowances for the 2026/2027 financial year, as determined by the Northern Territory Remuneration Tribunal, in accordance with section 106 of the *Local Government Act 2019*.**
3. **Approves the Local Authority Member Allowances for the 2026/2027 financial year, as determined by the Northern Territory Remuneration Tribunal, in accordance with section 109 of the *Local Government Act 2019*.**
4. **Receives and notes the Chief Executive Officer's Certificate of Assessment, prepared in accordance with regulation 29(1) of the *Local Government (General) Regulations 2021*, attached to this report.**
5. **Adopts the Rates and Charges for the 2026/2027 financial year, as certified by the Chief Executive Officer, in accordance with sections 237 and 239 of the *Local Government Act 2019* and regulation 29 of the *Local Government (General) Regulations 2021*.**
6. **Approves and adopts the Tiwi Islands Regional Council Regional Plan 2026/2027.**
7. **Approves and adopts the Tiwi Islands Regional Council Annual Budget for the 2026/2027 financial year, including the Long-Term Financial Plan, in accordance with section 203 of the *Local Government Act 2019* and section 35 of the *Local Government (General) Regulations 2021*.**
8. **Approves and adopts the Tiwi Islands Regional Council Declaration of Rates and Charges for the 2026/2027 financial year.**
9. **Authorises the Chief Executive Officer to provide a copy of the adopted Tiwi Islands Regional Council 2026/2027 Regional Plan and Budget to the Minister for Local Government.**

CARRIED

2.2 Proposed Fees & Charges Increase 2026/2027

SCM/60 **RESOLUTION**

Moved: Mary Dunn
Seconded: Luke Tipuamantumirri

That Council:
1. **Receives and notes the report titled Schedule of Fees and Charges 2026/2027.**
2. **Approves and adopts the Schedule of Fees and Charges for the 2026/2027 financial year, effective from 1 July 2026.**
3. **Notes that the Schedule of Fees and Charges reflect an overall increase of approximately 10 per cent from the 2025/2026 financial year to support Council's financial sustainability and ongoing service delivery.**

CARRIED

2.3 2025/2026 Untied Capital Budget Roll Over

SCM/61 **RESOLUTION**

Moved: Mary Dunn
Seconded: Pius Tipungwuti

That Council:
1. **Receives and notes the report titled 2025/2026 Untied Capital Budget Roll Over.**
2. **Approves the rollover of $300,000 in capital expenditure for the procurement of three (3) tractors from the 2025/2026 financial year to the 2026/2027 financial year.**
3. **Approves the transfer of $300,000 to the Unexpended Capital Works Reserve effective 30 June 2026.**
4. **Adopts the associated capital works expenditure effective 1 July 2026 through the transfer of $300,000 from the Unexpended Capital Works Reserve to the 2026/2027 Untied Capital Budget.**

CARRIED

3 CONFIDENTIAL ITEMS

Adjournment of Open Meeting at 2:09 pm.

Moved into Confidential Session at 2:09 pm.

SCM/62 **RESOLUTION**

Moved: Deanne Rioli
Seconded: Mary Dunn

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

CONFIDENTIAL ITEM DECISIONS

At the conclusion of the discussion on the Confidential Item(s), the meeting was reopened and the decision on the Item(s) noted.

The meeting was reopened at 2:40 pm.

SCM/67 **RESOLUTION**

Moved: Daniel Costa
Seconded: Mary Dunn

That the meeting be reopened and the decisions on the Confidential Item(s) be noted.

CARRIED

4 NEXT MEETING

The next Ordinary Council Meeting will be held on

5 CLOSURE

The meeting closed at 2:41 pm.

3 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NUMBER:	3.1.1
TITLE:	Business Arising from Previous Minutes
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report is submitted for Council to review and discuss the progress on outstanding Action Items from previous Council meetings.

Recommendation

That Council:

1. **Receive and note the report.**
2. **Review the attached list of outstanding Action Items and give approval for completed Items to be removed.**

Attachments

Nil

4 VISITORS AND PRESENTATIONS

ITEM NUMBER:	4.1.1
TITLE:	Visitors and Presentations - Fisheries NT
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

Dr Shannon Burchert, Senior Fisheries Policy Officer, and Dr Stacey Kopf, Manager, Programs, Partnerships and Engagement, from NT Fisheries, have requested to attend a Tiwi Islands Regional Ordinary Council Meeting to provide a short presentation on NT Fisheries major projects and activities.

The purpose of the presentation is to:

- Provide an overview of NT Fisheries, including its role and responsibilities;
- Provide an update on the Reef Fish Recovery Program in the Greater Darwin Region;
- Provide an update on the removal of gillnets from the Barramundi Fishery;
- Introduce the Sea Country Partnership Program, a new funding program to support Aboriginal groups to manage Sea Country.
- Discuss appropriate consultation processes to ensure Tiwi people have the opportunity to provide meaningful input into Fisheries management.

NT Fisheries have advised that the presentation will be delivered in person and is expected to take approximately 10 minutes.

That Council

1. **Receives the presentation from NT Fisheries regarding its role, responsibilities and current projects, including updates on the Reef Fish Recovery Program and Barramundi Fishery Reform; and**
2. **Provide advice to NT Fisheries on whether Tiwi communities would like increased community consultation with NT Fisheries.**

Attachments

Nil

4 VISITORS AND PRESENTATIONS

ITEM NUMBER:	4.2.1
TITLE:	Visitors and Presentations - JLT
AUTHOR:	Heidi Dorn, Chief Executive Officer

Summary

This report is provided for Council to welcome and accept the presentation of Ms Katie McGettigan and Mr James Sheridan from JLTA as guests to our Ordinary Council Meeting.

This information is presented to support Councillors' understanding of the insurance processes and protections in place across Tiwi Islands Regional Council.

Recommendation

That Council receives and notes the presentation outlining the Tiwi Islands Regional Council's insurance arrangements and its participation in the Northern Territory Local Government Insurance Scheme (NTLGIS), administered by JLT.

Attachments

Nil

5 CORRESPONDENCE

ITEM NUMBER:	5.1
TITLE:	Incoming Correspondence
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report is to table items of correspondence received since the last Ordinary Council Meeting.

Recommendation

That Council receives the attached items of incoming correspondence.

Legislative Framework

1. Regulation 55 of the *Local Government (General) Regulations 2021*.

Attachments

1. 4. REG 0401 REGISTER Correspondence_(INCOMING)_11- JU N-26-to-10- JU L-26 [**5.1.1** - 2 pages]

Register of correspondence (incoming)

Register updated by:	Tiwi Islands Regional Council
Register type:	Internal
Legislative reference:	Regulation 55(2) of the *Local Government (General) Regulations 2021*
Document reference:	LGR 3.3/2
Date range:	*11 June 2026 to 10 July 2026*

This register records formal correspondence addressed to or sent by the Council or its Principal Member (Mayor) in accordance with Regulation 55(2). It does not include routine operational or bulk distribution emails.

Date Received	Received From	Subject Matter	Action
15-Jun-26	Tiwi Partners	Request for Council support to retain the 50/50 ownership structure of Tiwi Partners in response to changes to the Indigenous Procurement Policy	Referred to CEO for consideration and report to Council.
15-Jun-26	Nguiu Ullintjinni Association Inc. (NUA)	Request for Council approval to undertake repairs to the NUA front car park and associated civil works	Referred to CEO for consideration and approval of proposed works on Council-controlled land.
16-Jun-26	National Indigenous Australians Agency (NIAA)	Tiwi Coordination Meeting Minutes – 19 May 2026	Minutes noted and circulated to relevant officers.
16-Jun-26	Department of Housing, Local Government and Community Development (DHLGCD)	Additional Northern Territory Operational Subsidy Payment – 2025–26	Letter received advising Council of an additional Northern Territory Operational Subsidy payment for the 2025–26 financial year. Referred to the Chief Executive Officer and Chief Financial Officer for action.
23-Jun-26	Northern Territory Police Force – Pirlangimpi Local Emergency Committee	Review of draft Pirlangimpi Local Emergency Plan, Resource Register and contact list	Referred to relevant officers for review and updates by 20 July 2026.
24-Jun-26	Indigenous Business Australia	Notification of payment of outstanding rates and formal advice that IBA had taken possession of Lots 347, 575, 747 and 418	Referred to Finance to update Council's property and rating records.
24-Jun-26	Department of Housing, Local Government and Community Development (DHLGCD)	Homelands Program Guidelines 2026–27 and Homelands Capital Program Guidelines	Referred to CEO and relevant officers for implementation and consideration.
24-Jun-26	Department of Housing, Local Government and Community Development (DHLGCD)	Depreciation and Local Government Fiscal Sustainability Review – Request for Council feedback	Referred to CEO and CFO for preparation of Council's response.
25-Jun-26	Minister for Logistics and Infrastructure, via City of Palmerston/TOPROC	Electricity tariff increase advice to Northern Territory local governments	Information noted and referred to CEO and Finance for consideration.
25-Jun-26	National Indigenous Australians Agency (NIAA)	Project Schedule for Execution – Tiwi Islands Community Safety Project (4-M2WEZ2D)	Referred to CEO for execution and return of the Project Schedule.
26-Jun-26	Department of Housing, Local Government and Community Development (DHLGCD)	Reminder to submit Income and Expenditure Statement for Ranku Fuel Purchase and Delivery Grant (HCE2500002)	Referred to Manager Projects and Contracts for action.
26-Jun-26	Northern Territory Grants Commission / Department	Additional Northern Territory Operational Subsidy payment for 2025–26	Referred to CEO and CFO.
26-Jun-26	Local Government Association of the Northern Territory (LGANT)	Request for Council feedback on proposed Disaster Recovery Funding Arrangements reforms	Referred to CEO and relevant officers for preparation of Council feedback.
26-Jun-26	Nguiu Ullintjinni Association Inc. (NUA)	Request for clarification of commercial waste disposal requirements and long-term waste management arrangements at the Wurrumiyanga Tip Site	Referred to CEO for response regarding Council's waste management requirements.
28-Jun-26	Jeffrey Ullungura	Resignation as Councillor for Milikapiti Ward	Resignation accepted and referred to the CEO and Governance.
2-Jul-26	Department of People, Sport and Culture	Public Library Funding Agreement 2023–2028 – Request for proposal and funding agreement review	Referred to CEO and relevant officers to prepare a written proposal by 17 July 2026.
3-Jul-26	Local Government Association of the Northern Territory (LGANT)	Request for nominations to the Northern Territory Grants Commission	Report prepared for Council. Council subsequently nominated Mayor Lynette De Santis.
3-Jul-26	BDO (NTH QLD) – Financial Controller, CouncilBIZ	CouncilBIZ – Final member contribution and request for payment	Referred to the CEO and Chief Financial Officer for consideration and payment of Council's financial contribution.
8-Jul-26	Department of Housing, Local Government and Community Development (DHLGCD)	Draft Council Handbook – Code of Conduct Framework (Council Operations)	Referred to CEO and Governance for review and feedback.
9-Jul-26	Tiwi Islands Training & Employment Board (TITEB)	Request for review of commercial rates applied to TITEB properties	Referred to CEO and CFO for assessment and response.

9-Jul-26	Joint Standing Committee on Northern Australia	Questions on Notice – Pirlangimpi Public Hearing held 11 June 2026	Referred to CEO and relevant officers to prepare responses to the Committee's Questions on Notice.

5 CORRESPONDENCE

ITEM NUMBER:	5.2
TITLE:	Outgoing Correspondence
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report is to table items of correspondence sent since the last Ordinary Council Meeting.

Recommendation

That Council receives the attached items of outgoing correspondence.

Legislative Framework

1. Regulation 55 of the *Local Government (General) Regulations 2021*.

Attachments

1. 4. REG 0402 REGISTER Correspondence_(OUTGOING)_11- JU N-26-to-10- JU L-26 [**5.2.1** - 1 page]

Register of correspondence (outgoing)

Register updated by:	Tiwi Islands Regional Council
Register type:	Internal
Legislative reference:	Regulation 55(2) of the *Local Government (General) Regulations 2021*
Document reference:	LGR 3.3/2
Date range:	*11 June 2026 to 10 July 2026*

This register records formal correspondence addressed to or sent by the Council or its Principal Member (Mayor) in accordance with Regulation 55(2) of the Local Government (General) Regulations 2021. It does not include routine operational or bulk distribution correspondence.

Outgoing correspondence:

Date Sent	Sent To	Subject Matter	Action
4-Jun-26	Department of Housing, Local Government and Community Development (DHLGCD)	Disaster Ready Fund Round Four 2026–27 – Funding support for application preparation	Council advised of the costs associated with preparing a Disaster Ready Fund application and sought discussion regarding potential funding assistance for investigations and design work.
10-Jun-26	MasterPlan Town & Country Planners / Development Assessment Services	Wurrumiyanga Development Application PA2026/0093 (Bima Wear) – Council comments	Council provided formal comments confirming no objection to the existing access and parking arrangements, subject to no changes to existing access, parking, traffic movements or road reserve infrastructure.
10-Jun-26	Joint Standing Committee on Northern Australia	Opening Statement – Parliamentary Inquiry Hearing	Council submitted its Opening Statement for the Parliamentary hearing held on 11 June 2026.
14-Jun-26	Department of Housing, Local Government and Community Development – Homelands Program	2026–27 HMES Funding Agreement (HMES26026) – Funding Risk Advice	Council acknowledged the funding offer and formally advised of the risk that Ranku fuel funding may be exhausted before the end of the funding period, requesting the Department and OTL be aware of the funding limitations.
24-Jun-26	Nguiu Ullintjinni Association Incorporated (NUA Garage)	Formal Notice – Illegal Disposal of Commercial Waste at Wurrumiyanga Tip Site	Council issued a formal compliance notice requiring the removal of illegally dumped commercial waste, advising of potential revocation of access and referral to the NT EPA if not rectified.
26-Jun-26	Nguiu Ullintjinni Association Incorporated (NUA Garage)	Commercial Waste Disposal Requirements – Response to Request for Clarification	Council provided a formal response explaining EPA requirements, Council's legal obligations, commercial waste disposal arrangements and Council's long-term waste management objectives.
2-Jul-26	Tiwi Land Council (TLC)	Request for Approval – Controlled Burn Pile, Paru Road	Council formally sought approval to establish a controlled burn pile for vegetation generated from Paru Road roadside clearing works and outlined consultation, permit and management arrangements.
3-Jul-26	Department of Lands, Planning and Environment – Environmental Regulation	Wurrumiyanga Landfill Compliance – Progress Update	Council provided a formal progress update regarding landfill compliance, advised that a revised Waste Strategy had been received, outlined implementation challenges and committed to providing a detailed implementation plan.
7-Jul-26	Local Government Association of the Northern Territory (LGANT)	ALGA Consultation – Strategic Technical Priorities for the Roads Sector	Council provided formal feedback identifying remote road funding, disaster resilience, asset management, all-weather access, capacity building and funding flexibility as strategic priorities for remote local government.

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.1

TITLE: Report of the Chief Executive Officer

AUTHOR: Heidi Dorn, Chief Executive Officer

Summary

To provide Council with an update on key activities, strategic initiatives and operational matters undertaken by the Chief Executive Officer and the organisation since the previous Ordinary Council Meeting held on 17 June 2026.

Executive Summary

The reporting period has focused on balancing the delivery of essential services with strategic advocacy, government engagement, infrastructure planning and preparations for major community events.

Council has strengthened relationships with the Australian and Northern Territory Governments following the National General Assembly in Canberra, while progressing key priorities including roads, waste management, homelands, ferry operations, freight services and workforce development. Council also supported Ministerial visits and coordinated preparations for the Tiwi Islands Cultural Festival and Tiwi Islands Football League Grand Final.

Government Relations and Advocacy

National General Assembly – Canberra: Following attendance at the National General Assembly in Canberra, Council continued engaging with Federal Ministers, Members of Parliament, Ministerial advisers and government agencies to advocate for the priorities of the Tiwi Islands.

Representing the Tiwi Islands Regional Council alongside the Mayor provided an important opportunity to advocate for the challenges and opportunities facing remote local government.

Key advocacy priorities included:

- Sustainable funding for remote councils
- All-weather road access
- Waste management infrastructure
- Long-term sustainability of ferry services
- Housing and homelands
- Workforce development
- Community infrastructure
- Long-term financial sustainability

Council has continued building relationships with the Hon. Marion Scrymgour MP, Senator the Hon. Malarndirri McCarthy, Manuel Brown MLA and Ministerial advisers to ensure Tiwi priorities remain visible in government planning and decision-making.

Empowering the Bush Briefing: The Mayor and Chief Executive Officer attended the Northern Territory Government's *Empowering the Bush* briefing, which outlined the proposed initiative and provided an opportunity for feedback. Council will continue to engage as the initiative develops.

Roads and Infrastructure: Council continued progressing road priorities through the Roads Working Group with government agencies and stakeholders, focusing on maintenance, future projects and funding opportunities.

Progress also continued on the roadside vegetation management tender and other planned road improvement works. The next Roads Working Group meeting is scheduled for September 2026.

Waste Management: Council continued planning for a more sustainable waste management system across the Tiwi Islands, focusing on improved infrastructure, reducing environmental and public health risks, and identifying long-term waste solutions.

Ferry Operations: The ferry remained a key operational focus, with major mechanical repairs completed to improve reliability.

Council has continued discussions with the Northern Territory Government regarding the long-term sustainability of the service and will commence local engagement on future service expectations, including weekend and public holiday operations.

Freight Shed Operations: Council strengthened freight shed operations through improved freight handling procedures, accountability and chain of custody.

Tightened alcohol collection procedures have been implemented, including improved identification checks and record keeping. Council also met with the Northern Territory Liquor Commission to discuss future management arrangements, noting that alcohol distribution falls outside Council's core responsibilities and should be managed under a more sustainable long-term model.

Homelands Service Delivery: A significant milestone was the execution of the Homelands Service Delivery Funding Agreement, providing greater certainty for the delivery of essential services across Tiwi homelands.

Council also continued pursuing additional funding opportunities to improve homeland access, plant and infrastructure.

Major Community Events

Tiwi Islands Cultural Festival: Council coordinated operational support across waste management, ferry operations, aerodrome traffic management, event logistics and community presentation to assist with the successful delivery of the festival.

Tiwi Islands Football League Grand Final: Council undertook significant preparation works to support the Grand Final, from aerodrome traffic management to ensuring public areas, facilities and services were presented to a high standard while showcasing the Tiwi Islands to visitors and government representatives.

Prime Ministerial and Ministerial Visits: Council welcomed the Prime Minister, and other Australian and Northern Territory Government representatives, providing opportunities to showcase the Tiwi Islands and continue advocating for investment in essential infrastructure and community services.

Governance and Organisational Improvement: Council continued progressing governance improvements through policy reviews, meeting administration, compliance activities and preparations for upcoming Council and Local Authority meetings.

Work also continued to strengthen governance frameworks, internal processes and support elected members in meeting their statutory responsibilities.

Workforce and Organisational Development: Recruitment and workforce development remained key priorities, with recruitment progressing across several operational and community service positions.

While attracting specialist staff remains challenging, Council continues to invest in local employment, organisational capability and improved internal systems.

Conclusion

The June–July reporting period has involved a broad range of strategic, operational and community-focused activities.

Council has continued advocating for the needs of Tiwi communities, strengthening government relationships, progressing infrastructure priorities and supporting major community events. The organisation remains focused on improving service delivery, governance, financial sustainability and pursuing long-term opportunities that benefit the Tiwi Islands.

Recommendation

That Council receives and notes the report entitled Report of the Chief Executive Officer.

Attachments

Nil

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.2

TITLE: Finance End of Month Report – June 2026

AUTHOR: Jayesh Vasandani, Chief Finance Officer

Summary

The Finance reports ask Council to receive and note the Council's Financial Report as of 30th June 2026.

Background

Attached are the Council's Financial Reports as of 30th June 2026, including:

- Income & Expenditure Report Year to Date June 2026.
- Monthly Variance Analysis Statement Year to Date 30th June 2026 with explanation on variances.
- Capital Expenditure & Funding Report Year to Date June 2026.
- Balance Sheet as of 30th June 2026.
- Notes to Monthly Balance Sheet as of 30th June 2026.
- Credit Card Reporting for the month June 2026.

The Balance Sheet as of 30th June 2026 has been prepared as per prevailing accounting standards, practice and in compliance with the applicable Local Government Act 2019.

The Income and Expenditure Report as at the end of June 2026 shows that the Provisional net cash surplus / (deficit) is at a Surplus of $3,396,842.

The bank balance as of 31st May 2026 is $9,331,761.

As per the Local Government Act 2019, the Monthly Financial Report is certified by the Chief Executive Officer.

Legislative Framework

Division 7 of the Local Government Accounting Regulations 2019

Recommendation

That the report entitled Finance End of Month Report – June 2026 be received and noted.

Attachments

1. Monthly Finance Report June 2026 [**6.2.1** - 14 pages]
2. Cash Flow June 2026 [**6.2.2** - 1 page]

Certification by the CEO to the Council

Council Name:	TIWI ISLANDS REGIONAL COUNCIL
Reporting Period:	June 2026

That, to the best of the CEO's knowledge, information and belief:
(1) The internal controls implemented by the council are appropriate; and
(2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed 08/07/2026

Note: *The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)*

Table 1.1 Monthly Income and Expenditure Statement_ June 2026

Particulars	YTD Actuals $	YTD Budget $	YTD Variance $	Full Year Budget_ R2_FY25-26
OPERATING INCOME				
Rates	3,202,314	3,202,314	0	3,202,314
Charges	793,923	793,923	(0)	793,923
Fees and Charges	1,476,305	1,364,193	112,112	1,364,193
Operating Grants and Subsidies	9,645,870	9,789,298	(143,427)	9,789,298
Interest / Investment Income	196,140	161,278	34,862	161,278
Commercial and Other Income	1,187,739	1,064,781	122,958	1,064,781
TOTAL OPERATING INCOME	**16,502,292**	**16,375,787**	**126,505**	**16,375,787**
OPERATING EXPENDITURE				
Employee Expenses	6,025,664	6,737,082	(711,418)	6,737,082
Materials and Contracts	3,966,527	4,770,164	(803,637)	4,770,164
Elected Member Allowances	438,708	432,096	6,612	432,096
Elected Member Expenses	77,438	75,712	1,725	75,712
Council Committee & LA Allowances	37,152	41,617	(4,465)	41,617
Council Committee & LA Expenses	6,500	8,299	(1,798)	8,299
Depreciation, Amortisation and Impairment	4,889,521	4,872,175	17,346	4,872,175
Interest Expenses	-	-	-	-
Other Expenses	1,910,796	2,438,150	(527,354)	2,438,150
TOTAL OPERATING EXPENDITURE	**17,352,307**	**19,375,295**	**(2,022,988)**	**19,375,295**
	-			
OPERATING SURPLUS / (DEFICIT)	**(850,015)**	**(2,999,508)**	**2,149,493**	**(2,999,508)**
Less : Capital Expenditure	632,665	1,808,610	(1,175,945)	1,808,610
Less :Borrowing Repayments Principal	10,000	10,000	-	10,000
Add :Depreciation, Amortisation	4,889,521	4,872,175	17,346	4,872,175
Net Cash Surplus/(Deficit)	**3,396,842**	**54,057**	**3,342,784**	**54,057**
Capital Grants Income	-	-	-	
Total Surplus/(Deficit)	**3,396,842**	**54,057**	**3,342,784**	**54,057**

Table 1.1 A - Monthly Variance Analysis Statement_ June 2026

Particulars	YTD Actuals $	YTD Budget $	YTD Variance $	Full Year R2_ FY25-26 Budget $	Variance %	Remarks
OPERATING INCOME						
Rates	3,202,314	3,202,314	0	3,202,314	0%	TIRC has completed Rates & Charges processing for FY 2025-26.
Charges	793,923	793,923	(0)	793,923	(0%)	
Fees and Charges	1,476,305	1,364,193	112,112	1,364,193	8%	Variance of ~(+$102K) is mainly from Lease Rentals better than the budgets
Operating Grants and Subsidies	9,645,870	9,789,298	(143,427)	9,789,298	(1%)	
Interest / Investment Income	196,140	161,278	34,862	161,278	22%	Actual better compared to budgeted estimates .
Commercial and Other Income	1,187,739	1,064,781	122,958	1,064,781	12%	Variance of (+$123K) is mainly due to (+$60K)unbudged non operational income , (+$25K) Fuel Sales , (+$38K) un budgeted Non Periodic Airport Invoicing of on DLI .
TOTAL OPERATING INCOME	**16,502,292**	**16,375,787**	**126,505**	**16,375,787**		
OPERATING EXPENDITURE						
Employee Expenses	6,025,664	6,737,082	(711,418)	6,737,082	(11%)	Actual Wages remains lower compared to projections due to vaccant positions in Tied Funding Programs & Un Tied areas.
Materials and Contracts	3,966,527	4,770,164	(803,637)	4,770,164	(17%)	Few payments are still under process , we expect the numbers to go up by the time we complete processing all the invoices of FY 25-26.
Elected Member Allowances	438,708	432,096	6,612	432,096	0%	Governing body expenditure remains fairly consistance with the projections
Elected Member Expenses	77,438	75,712	1,725	75,712		
Local Authorities & Council Committee Allowances	37,152	41,617	(4,465)	41,617		
Local Authorities & Council Committee Expenses	6,500	8,299	(1,798)	8,299		
Depreciation, Amortisation and Impairment	4,889,521	4,872,175	17,346	4,872,175	NA	
Interest Expenses	-	-	-	-	NA	Lease Amortization for FY 25-26.
Other Expenses	1,910,796	2,438,150	(527,354)	2,438,150	(22%)	Other Expenses in Untied area payments are still under process.
TOTAL OPERATING EXPENDITURE	**17,352,307**	**19,375,295**	**(2,022,988)**	**19,375,295**		
OPERATING SURPLUS / DEFICIT	**(850,015)**	**(2,999,508)**	**2,149,493**	**(2,999,508)**		
Less Capital Expenditure	632,665	1,808,610	(1,175,945)	1,808,610		As per Table 2.1 Capital Expenditure &Funding
Less :Borrowing Repayments Principal	10,000	10,000	-	10,000		
Add :Depreciation, Amortisation	4,889,521	4,872,175	17,346	4,872,175		
Net Cash Surplus/(Deficit)	**3,396,842**	**54,057**	**3,342,784**	**54,057**		
Capital Grants Income				-		
Total Surplus	**3,396,842**	**54,057**	**3,342,784**	**54,057**		

Table 1.2 Monthly Operating Position - June 2026

Particulars	YTD Actuals $	YTD Budget $	YTD Variance $	Full Year Budget_ R2_FY25-26
BUDGETED OPERATING SURPLUS / DEFICIT	(850,015)	(2,999,508)	2,149,493	(2,999,508)
Remove **NON-CASH ITEMS**				
Less Non-Cash Income	-	-	-	-
Add Back Non-Cash Expenses	4,889,521	4,872,175	17,346	4,872,175
TOTAL NON-CASH ITEMS	**4,889,521**	**4,872,175**	**17,346**	**4,872,175**
Less **ADDITIONAL OUTFLOWS**				
Capital Expenditure	632,665	1,808,610	(1,175,945)	1,808,610
Borrowing Repayments (Principal Only)	10,000	10,000	-	10,000
Transfer to Reserves				
Other Outflows			-	
TOTAL ADDITIONAL OUTFLOWS	**(642,665)**	**(1,818,610)**	**1,175,945**	**(1,818,610)**
Add **ADDITIONAL INFLOWS**				
Capital Grants Income	-			-
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	-	-	-
TOTAL ADDITIONAL INFLOWS	**-**	**-**	**-**	**-**
NET BUDGETED OPERATING SURPLUS / DEFICIT	**3,396,842**	**54,057**	**3,342,784**	**54,057**

Table 2.1 Capital Expenditure (Part A) and Funding (Part B)- June 2026
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE (Part A) *	Opening WIP	YTD Actuals $	YTD Budget * $	YTD Variance $	Full Year Budget_ R2_FY25-26
Milikapiti Water Park -Barbeque Play Area (1478)	25,044	-	-	-	Not Applicable
Multi Purpose Hall Wurrumiyanga (1764)	94,747	4,390	4,390	-	Not Applicable
Milikapiti Oval Stage 2 (1645)	30,479	-	-	-	Not Applicable
Milikapiti Water Play Area (1761+1762)	357,045	19,370	19,370	-	Not Applicable
Master Plan – Sports and Rec-Wurrumiyanga (1478)	42,242	38,857	38,857		Not Applicable
Infrastructure	**549,557**	**62,616**	**62,616**	**-**	
HHIP Stage 2 - (1682)	45,455	136,364	136,364		Not Applicable
Community solar Paru Project (1685)	61,775	185,325	185,325		Not Applicable
HHIP Housing Solar Upgrades TPC - (1690)	-	121,350	121,350	-	Not Applicable
Land Clearning Site(1687)	-	47,500	47,500	-	Not Applicable
Plant and Equipment	**107,230**	**490,539**	**490,539**	**-**	
10 X 6 Box Trailer - (1677)	0	9,385	9,385	-	Not Applicable
Toyota Hilux - (1042)	0	70,126			Un Tied
Motor Vehicle	**0**	**79,511**	**9,385**	**0**	
Overall Untied Budgeted Available for Capital Expenditure			370,000	299,874	370,000
				-	
TOTAL CAPITAL EXPENDITURE :- BY ASSET CLASS *	**656,787**	**632,665**	**932,539**	**299,874**	**370,000**

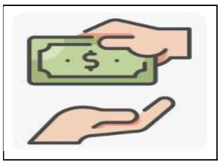
FUNDING SOURCE (Part B) :-	Opening WIP	YTD Actuals $	YTD Budget * $	YTD Variance $	Full Year Budget_ R2_FY25-26
Master Plan – Sports and Rec-Wurrumiyanga (1478)	42,242	38,857	38,857		
HHIP Stage 2 -25% Deposit (1682)	45,455	136,364	136,364	-	
Community Solar Project (1685)	61,775	185,325	185,325	-	
HHIP Housing Solar Upgrades TPC - (1690)	-	121,350	121,350		
Wurrumiyanga Multi Purpose Hall (1764)	94,747	4,390	4,390	-	
Milikapiti Oval Stage 2 (1645)	30,479	-	-	-	
Milikapiti Water Play Area (1761)	160,297	13,359	13,359	-	
Milikapiti Water Play Area (1762)	196,747	6,010	6,010		
Milikapiti Water Park -Barbeque Play Area (1478)	25,044	-	-		
Land Clearning Site(1687)	0	47,500	47,500	-	
Homelands Housing M.E.S (1677)		9,385	9,385		
Tied Funding Grants	**656,787**	**562,539**	**562,539**	**0**	
Un Tied Funds	**-**	**70,126**	**370,000**	**299,874**	**370,000**
Toyota Hilux - CEO Vehicle -CG 52 AN - (1042)		70,126			
TOTAL CAPITAL EXPENDITURE :- BY FUNDING TYPE	**656,787**	**632,665**	**932,539**	**299,874**	**370,000**
		-		-	- .

Table 3. Monthly Balance Sheet Report_As of 30th June 2026

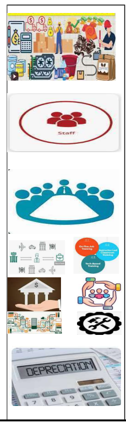
Particulars	Sub Total	Year To Date Actuals	Note
ASSETS			
Cash at Bank		**9,331,761**	**(1)**
Tied Funds	5,428,914		
Untied Funds	3,902,846		
Accounts Receivable		**658,313**	
Trade Debtors	143,334		**(2)**
Rates & Charges Debtors	514,979		**(7)**
Other Current Assets		**116,023**	
Prepayments	1,257		
Other Current Assets	114,766		
TOTAL CURRENT ASSETS		**10,106,097**	**A**
Property, Plant and Equipment		**51,918,311**	
Buildings Prescribed	42,547,581		
Infrastructure Prescribed	5,951,215		
Plant	1,639,015		
Equipment	136,900		
Motor Vehicles	353,057		
Work in Progress	1,290,543		
Non-Current Financial Lease Assets		**2,471,581**	
B = TOTAL NON-CURRENT ASSETS		**54,389,892**	**B**
TOTAL ASSETS		**64,495,989**	**C = A + B**
LIABILITIES			
Current Liabilities			
Accounts Payable		130,103	**(3)**
ATO & Payroll Liabilities		22,753	**(3 & 4)**
Current Provisions		1,231,667	**(5)**
Other Current Liabilities		690,807	**(6)**
Unexpected Grant Liabilities		3,645,543	
TOTAL CURRENT LIABILITIES		**5,720,874**	**D**
Non - Current Liabilities			
Non-Current Provisions		201,339	
Non-Current Borrowings		580,001	
Non-Current Financial Lease Liabilities		2,442,274	
TOTAL NON-CURRENT LIABILITIES		**3,223,614**	**E**
TOTAL LIABILITIES		**8,944,488**	**F = D + E**
NET ASSETS		**55,551,501**	**X = C - F**
EQUITY			
Asset Revaluation Reserve		46,995,700	
Asset Replacement Reserve		261,525	
Restricted Reserves		1,783,371	
Accumulated Surplus		6,510,905	
TOTAL EQUITY		**55,551,501**	

-

Bird's Eye View TIRC_Profit & Loss as YTD June 2026

Income	Expenses
	
$16.52 M	$17.36 M

	Income			Expenses	
R	RATES & CHARGES	$4 M	M	MATERIAL & CONTRACTS	$3.97 M
G	GRANT FUNDING	$9.65 M	W	WAGES	$6.03 M
F	FEES & CHARGES	$1.48 M	C	GOVERNING BODY	$0.56 M
I	BANK INTEREST	$0.2 M	OX	OTHER EXPS	$1.91 M
OI	OTHER INCOME	$1.19 M	Y	DEPRECIATION	$4.89 M

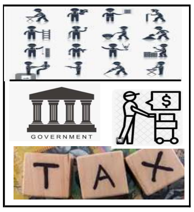


OS	OPERATING SURPLUS/ (DEFICIT)	$-0.84M	Z	NET CASH SURPLUS	$3.4 M

Bird's Eye View TIRC_Balance Sheet as at 30th June 2026

Assets

Liabilities



Equity

A	CURRENT ASSETS $10.11 M	CURRENT	D	CURRENT LIABILITIES $5.72 M	X	NET CURRENT ASSETS $4.39 M
B	NON CURRENT ASSETS (NCA) $54.39 M	NON CURRENT	E	NON CURRENT LIABILITIES(NCL) $3.22 M	Y	(NCA -NCL) $51.17 M
C	TOTAL ASSETS $64.5 M	TOTAL	F	TOTAL LIABILITIES $8.94 M	Z	EQUITY / NET ASSETS $55.55 M

Table 3a . Notes to Monthly Balance Sheet as of 30th June 2026

Note 1. Details of Cash and Investments Held as of 30th June 2026

Bank Accounts	Total
Operating Account	237,646
Trust Account	4,912,181
Christmas Saving Account	78,850
NIAA Bank Account	4,052,186
Cash Deposit Account (credit cards)	50,898
Total Bank Balance as of 30th June 2026	**9,331,761**

Note 2. Statement of Trade Debtors as of 30th June 2026

Trade Debtors	Current	Past Due 1 – 30	Past Due 31 – 60	Past Due 61-90	Past Due 90+ Days	Total
Trade Debtors	-	99,852	-	-	43,482	**143,334**
Total Trade Debtors	**-**	**99,852**	**-**	**-**	**43,482**	**143,334**

Note 3. Statement of Trade Creditors as of 30th June 2026

Trade Creditors		Current	Past Due 1 – 30 Days	Past Due 31 – 60	Past Due 61-90 Days	Past Due 90+ Days	Total
PAYG & Super		-	22,753	-	-	-	22,753
Trade Creditors			82,289	44,644	-	3,171	130,103
Total Accounts Payable as of 30th June 2026		**-**	**105,042**	**44,644**	**-**	**3,171**	**152,856**

Table 3a . Notes to Monthly Balance Sheet as of 30th June 2026 Continuted

Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations as of 30th June 2026

Notes	Amount	Progress Remarks
Payroll :-		
Payroll Overdues	-	
Superannuation Liability	22,753	The Council made the most recent superannuation payment of $21,960 on 19th June 2026, covering super liabilities accrued up to 14th June 2026. As per ATO - Next Quarterly super payment due dates Cut off date is 28th July 2026
ATO :-		
Business Activity Statements - (B.A.S.)	-	May 26 B.A.S is lodged on 10 June 2026 . June 26 B.A.S will be lodged on before the due date i.e. 21st July 26.
Fringe Benefit Tax - (F.B.T.)		TIRC 2026 FBT Return Status : Submitted Due Date 21st May 2026.
Tax Payable Annual Report - (T.P.A.R)		TPAR for FY 25-26 cut off is on 28th Aug 2026.
Total ATO & Payroll as of 30th June 2026	**22,753**	

Note 5. Current Provisions as of 30th June 2026

Provisions - Purpose	Amount
Annual Leave Entitlements	490,666
Long Service Leave Entitlements	244,710
Doubtful Debts Provision	496,291
Current Provisions as of 30th June 2026	**1,231,667**

Note 6. Other Current Liabilities as of 30th June 2026

Other Current Liabilities - Breakup	Amount
Current Lease Liability As per - AASB16	289,279
Bonds held as a deposit	30,306
Christmas Savings Club	81,850
Misc. Accounts.	289,372
Other Current Liabilities as of 30th June 2026	**690,807**

Note 7. Rates & Charges Debtors as of 30th June 2026

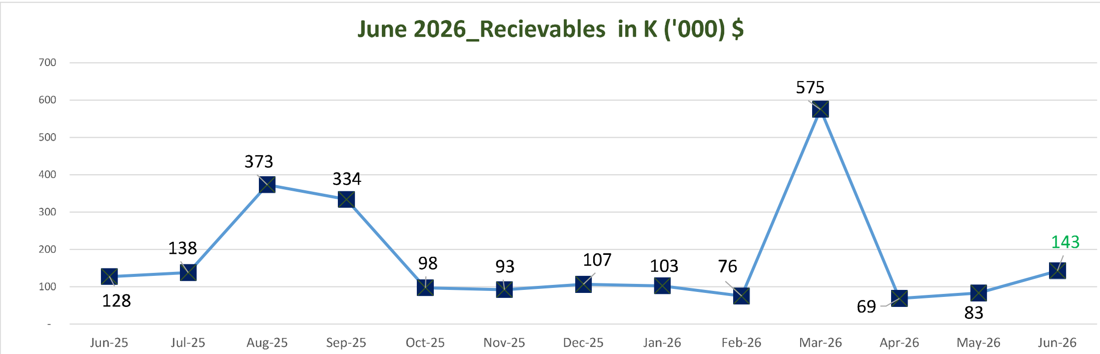
Financial Year	Total Balance	Balance as %
FY 17/18	18,149	4%
FY 18/19	19,920	4%
FY 19/20	24,820	5%
FY 20/21	45,061	9%
FY 21/22	32,086	6%
FY 22/23	86,162	17%
FY 23/24	53,070	10%
FY 24/25	104,410	20%
FY 25/26	131,300	25%
Rates & Charges Outstanding as of 30th June 2026	**514,979**	**100%**
	-	

Table 4. Member and CEO Council Credit Card Transactions for the Period- June 2026

Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Heidi Dorn

Date	Amount	Supplier's Name	Reason for the Transaction
No Transactions Repoted during June 2026.			
Total	-		


June 2026_Recievables in K ('000) $
700
600
500
400
300
200
100
-
128
138
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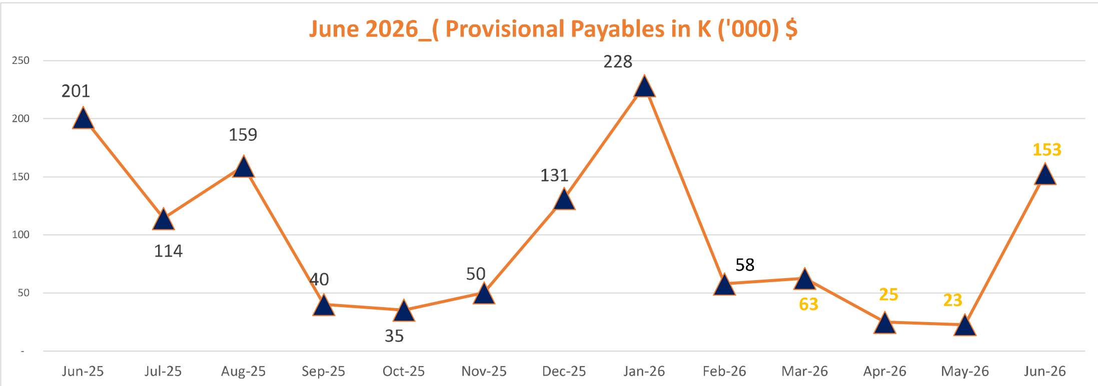
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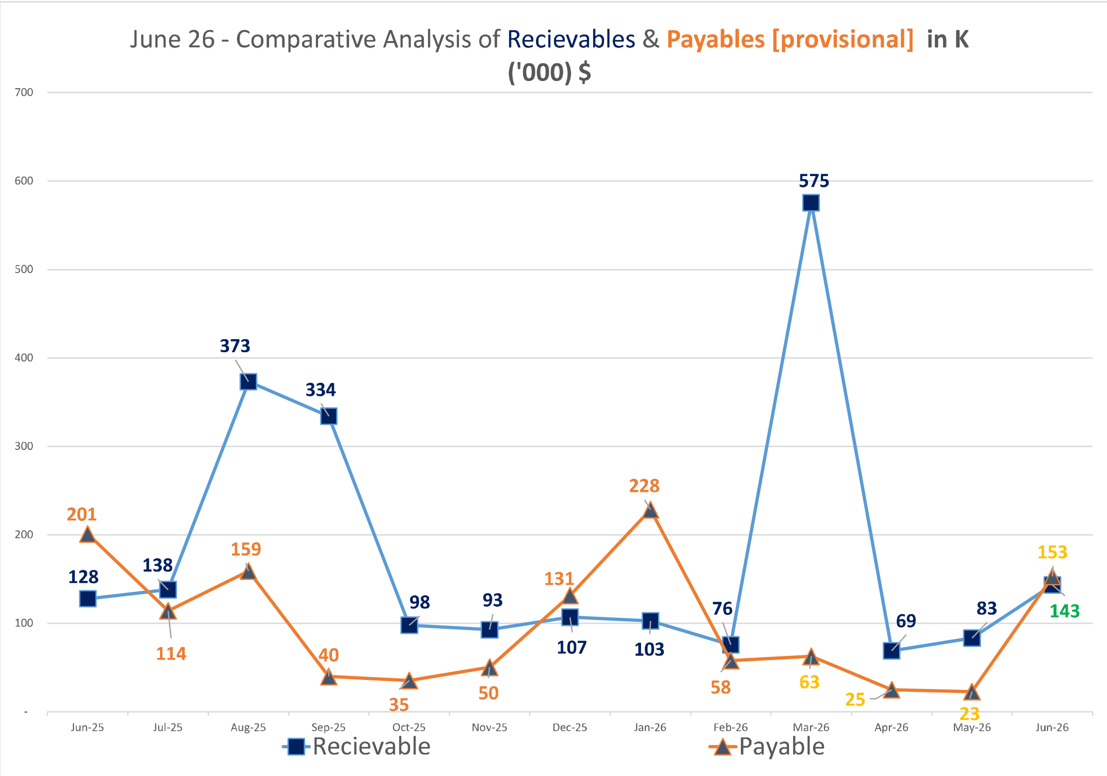
June 26 - Comparative Analysis of Recievables & Payables [provisional] in K ('000) $
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Recievable
Payable

Cash Flow

as at 30 Jun 2026

Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Closing	YTD
Cash Accounts															
Cash at Bank Operational General	133,249	44,165	87,484	61,484	89,476	(186,641)	(108,137)	67,825	(39,075)	121,081	(160,164)	(193,756)	320,656	237,646	104,397
Cash at Bank Trust General	1,531,897	(638,836)	(412,704)	3,043,469	296,155	(50,055)	(302,869)	(838,764)	1,056,725	13,409	522,941	428,262	262,550	4,912,181	3,380,284
PMC Bank ACCOUNT	1,613,786	4,438	4,805	4,608	49,705	78,151	1,603,781	6,421	9,285	8,987	277,257	46,487	344,475	4,052,186	2,438,400
Staff Christmas Savings Account	89,150	14,850	7,250	22,225	319	14,731	(148,525)	127	5,717	29,805	50	14,494	28,655	78,850	(10,300)
Cash Deposit account (Credit cards)	50,898	-	-	-	-	-	-	-	-	-	-	-	-	50,898	-
Total Cash Accounts	3,418,980	(575,383)	(313,165)	3,131,786	435,656	(143,814)	1,044,250	(764,390)	1,032,652	173,282	640,084	295,487	956,337	9,331,761	5,912,781
Operating Activities															
Receipts	-	2,722,150	1,822,581	4,104,788	1,646,473	983,521	2,207,091	433,574	1,924,497	940,140	1,466,438	1,546,069	2,618,198	22,415,521	22,415,521
Income Rates and Charges	-	825	1,150	3,440,619	143,204	113,668	5,149	16,529	6,647	1,650	1,650	1,850	212,391	3,945,331	3,945,331
Income Council Fees and Charges	-	79,700	201,119	70,901	172,382	68,667	124,174	42,664	136,827	185,589	136,969	140,312	117,000	1,476,305	1,476,305
Income Operating Grants Subsidies	-	2,030,881	2,125,745	353,221	1,004,974	598,750	1,972,485	280,300	1,557,116	1,128,952	674,095	1,296,140	2,065,825	15,088,484	15,088,484
Income Investments	-	6,795	8,929	7,871	13,381	16,167	16,290	17,200	18,646	17,346	22,313	24,517	26,687	196,140	196,140
Other Operating Receipts	-	603,950	(514,362)	232,176	312,532	186,270	88,992	76,881	205,261	(393,397)	631,411	83,250	196,295	1,709,260	1,709,260
Payments	-	3,250,034	762,594	973,001	901,070	1,108,219	1,156,831	1,197,964	826,919	766,858	757,276	1,214,167	1,659,746	14,574,681	14,574,681
Employee Expenses	-	488,842	494,452	500,674	503,274	726,996	417,938	439,277	446,250	439,426	457,672	679,904	443,751	6,038,456	6,038,456
Contract and Material Expenses	-	361,789	146,195	278,892	213,330	222,151	379,882	510,869	315,445	175,382	181,934	357,206	956,257	4,099,332	4,099,332
Finance Expenses	-	395	427	377	452	340	330	327	341	308	320	(301)	406	3,722	3,722
Other Operating Payments	-	2,395,793	116,638	43,230	32,196	150,814	185,570	247,491	63,626	147,304	116,805	152,743	241,213	3,893,426	3,893,426
Other Operating Payments	-	364	3,040	6,280	8,346	5,555	117,010	-	1,204	455	545	364	14,200	157,363	157,363
Other Operating Payments	-	2,850	1,841	17,258	24,012	2,362	-	-	53	3,983	-	24,251	3,919	80,530	80,530
Other Operating Payments	-	-	-	126,291	119,461	-	56,100	-	-	-	-	-	-	301,852	301,852
Total Operating Activities	-	(527,883)	1,059,987	3,131,786	745,403	(124,698)	1,050,260	(764,390)	1,097,577	173,282	709,161	331,902	958,452	7,840,840	7,840,840
Investing Activities															
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments	-	47,500	87,758	-	309,748	19,117	6,010	-	54,925	-	69,077	36,415	2,116	632,665	632,665
Purchase of Assets	-	47,500	87,758	-	309,748	19,117	6,010	-	54,925	-	69,077	36,415	2,116	632,665	632,665
Total Investing Activities	-	(47,500)	(87,758)	-	(309,748)	(19,117)	(6,010)	-	(54,925)	-	(69,077)	(36,415)	(2,116)	(632,665)	(632,665)
Financing Activities															
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments	-	-	-	-	-	-	-	-	10,000	-	-	-	-	10,000	10,000
Repayment of Borrowings	-	-	-	-	-	-	-	-	10,000	-	-	-	-	10,000	10,000
Total Financing Activities	-	-	-	-	-	-	-	-	(10,000)	-	-	-	-	(10,000)	(10,000)
Net Increase or (Decrease) in Cash Held	-	(575,383)	972,229	3,131,786	435,656	(143,814)	1,044,250	(764,390)	1,032,652	173,282	640,084	295,487	956,337	7,198,175	7,198,175
Accumulated Cash Balance	3,418,980	2,843,597	2,530,431	5,662,217	6,097,873	5,954,059	6,998,308	6,233,918	7,266,571	7,439,852	8,079,937	8,375,424	9,331,761	9,331,761	5,912,781

Page 1 of 1

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.3

TITLE: Community Engagement Update – June 2026

AUTHOR: Bill Toy, Manager Community Engagement

Summary

This report provides information on the activities, projects, and issues managed by Community Engagement for the reporting period June 2026. It is presented to keep Council informed and to allow elected members to provide feedback or raise matters of concern.

Key Updates

Broadcasting; Top Notch Constructions have commenced work on the relocation of the Broadcasting Studio at Wurrumiyanga. Milikapiti and Pirlangimpi studios are both staffed and operating. Milikapiti Broadcaster invited to Alice Springs as a Guest Announcer and will stay on to attend the TEABBA / IMPARJA conference.

Community Safety; staff recruitment at Wurrumiyanga continues with assistance from TITEB. Vehicle security at Wurrumiyanga and Pirlangimpi remains an issue. Wurrumiyanga vehicle suffered another attack resulting in a broken side mirror. Milikapiti is fully staffed and has a fully lockable office and carport.

Youth Diversion; Recruitment process now completed, a full-time Coordinator and a Part Time Case Worker have commenced work. Currently there are two clients at Wurrumiyanga youth, Case Managed. Data Base training completed by Manager, Restorative Practices course attended by Coordinator.

Sport and Recreation; Jipungwayi are contracted to run the sport and recreation program at Milikapiti and Pirlangimpi, program is running well with very good participation. Rees Recreation is delivering the program at Wurrumiyanga, and there have been some delivery issues that are currently being rectified.

Centrelink; Both Centrelink agencies on Melville continue to provide Centrelink, Child Support and Abstudy services to community members, currently there are Part Time vacancies in both communities, Milikapiti have applicants awaiting Centrelink approval, no applicants at this point for Pirlangimpi.

Risks / Issues
Community Safety; Recruitment and Vehicle security at Wurrumiyanga

Next Steps
Community Safety; Further recruitment / Accredited Training.

Recommendation

That the report entitled Community Engagement Update – June 2026 be received and noted.

Attachments

Nil

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.4

TITLE: People and Wellbeing Update – June 2026

AUTHOR: Greg Arnott, Acting Manager, People and Wellbeing

Summary

This report provides information on the activities, projects, and issues managed by People and Wellbeing for the reporting period to June 2026. It is presented to keep Council informed and to allow elected members to provide feedback or raise matters of concern.

Key Updates

1. Recruitment

Position	Status	Comments
Town Services Manager	Recruitment underway	Interviews scheduled
Governance, Risk & Compliance	Position Description completed	
Diesel Mechanic	Appointment made	
Grants and Projects Officer	Position Description under review	
Marine and Freight	Recruitment continuing	
Town Services Officers	Recruitment continuing	
Receptionist – Bathurst Island	Recruitment with TITEB	
Casual Positions	Ongoing	

2. Vacancies

Total approved positions	97
Full Time Equivalent Position	77
Vacant positions	16
Vacancy rate	17%
Internal acting arrangements	1

3. WHS & Wellbeing

Lost Time Injuries	Nil reported
Medical Treatment Injuries	Nil reported
Hazard reports	Nil reported
Near misses	Nil reported

Work Health and Safety will be a focus area going forward with an emphasis on hazard identification and reporting.

4. Learning & Development

A 2026–2029 Workforce Attraction and Retention Strategy is being developed
It could include six strategic pillars:

1. **Recruit and attract** – strengthen employer branding, recruitment campaigns and relocation support.

2. **Develop local capability** – apprenticeships, traineeships, succession planning and leadership pathways for Tiwi employees.
3. **Retain valued employees** – competitive remuneration, housing, wellbeing initiatives, recognition programs and flexible work where operationally appropriate.
4. **Leadership and culture** – build capable managers, strengthen performance management and embed accountability.
5. **Health, safety and wellbeing** – reduce psychosocial risks, improve WHS and support employee wellbeing.
6. **Measure success** – monitor KPIs such as turnover, vacancies, time to fill, training completion, local employment rates, absenteeism and employee engagement.

The plan will include measurable initiatives that will include specific targets or actions for:
- reducing employee turnover;
- improving staff engagement;
- leadership and succession planning;
- employee wellbeing initiatives;
- housing and relocation support;
- retention incentives for critical roles;
- career pathways for Tiwi employees;
- graduate or apprentice programs;
- mentoring or cultural capability programs; and
- workforce metrics such as vacancy rates, retention rates or average tenure.

Such a strategy would provide the operational detail needed to deliver on the Regional Plan's goal of developing and retaining employees while increasing local employment opportunities. It would also align well with the new People & Wellbeing function and the Council's broader focus on strengthening organisational capability

5. Industrial Relations

There have been no reported or reportable matters. There has been a correction made for wages of casual employees that we paid incorrectly.

6. Compliance

Status against:
- Local Government Act – Awaiting findings of recent compliance review
- Fair Work Act – No reportable breaches
- National Employment Standards - Compliant
- Work Health and Safety legislation – Nil breaches but remains a area of concern
- NT Working with Children – Nil breaches
- Police Checks – Nil reportable events
- Drivers License monitoring – Continuing

6. **Policy Development**

All People and Wellbeing (Human Resources) Policies are due for review. Current focus is on Recruitment and Selection and Payroll.

Risks / Issues

- Recruitment challenges – To be addressed in the 2026–2029 Workforce Attraction and Retention Strategy
- Housing shortages

- Workforce turnover - To be addressed in the 2026–2029 Workforce Attraction
- Remote workforce fatigue
- Skill shortages - To be addressed in the 2026–2029 Workforce Attraction
- Work Health and Safety – Focus on Hazard identification and reporting.

Next Steps

- Develop 2026–2029 Workforce Attraction and Retention Strategy
- Human Resources Policy Review
- WHS focus
- Recruitment as a priority

Recommendation

That the report entitled People and Wellbeing Update – June 2026 be received and noted.

Attachments

Nil

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.5

TITLE: Project and Contracts Update - June 2026

AUTHOR: Salman Samee, Manager Projects and Contracts

Summary

This report is submitted to the Tiwi Islands Regional Council to review and discuss the progress on the status of projects.

Current Situation

The Project Status Report, which provides information regarding the amount of funding, actual expenditure, percentage of project completion, expected completion date, and comments/updates on each project, is attached to the Report for Information

The Council currently has 9 active projects. These include:

- Takapimilyi Solar and Tank Upgrade
- Milikapiti Water Park
- Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing
- Staff and Transition Housing Upgrades
- Milikapiti Oval
- Milikapiti Burial Grounds
- Tiwi Islands Sanitation Works
- Homelands Works 2025-27 (Conder Point, Puttajamirra and Taracumbi)
- Sustainable Waste Oil Management Project

Risks / Issues

General risk factors include staff turnover, limited institutional memory, resource constraints, and logistical delays.

Recommendation

That the report entitled Project and Contracts Update - June 2026 be received and noted.

Attachments

1. Projects List OCM TIRC Agenda July 2026 [**6.5.1** - 1 page]

Project Name	Project budget	Actual Expenditure	Percentage of project completed	Estimated Completion Date	Project status	Manager	Notes/Comments
Takapimilyi Solar and Tank Upgrade	$405,650	$230,742	50%	30-Sep-26	In Progress	Salman Samee	**Solar Upgrade:** Solar Work has been completed Tank Stand upgrades Pending - Due to requiring structural engineering and the increase to the costs of transport. Updated quotes have been Obtained in Jan 2026. **June 2026:**TIRC has executed the variation on 17th June and the additional funds required has been received on 26 of June. Procurement in progress.
Milikapiti Water Park	$1,423,348	$458,316	40%	31-Dec-26	In Progress	Salman Samee	Major equipment has arrived on-island, construction to begin at the start of Dry Season 2026. **December 2025:**The council has signed the proposed variation which provides additional $724K for the completion of this project. **July 2026**: TIRC is working with the relevant stakeholder including the Project Manager (Black & More), Water park specialists, and DT Hobbs for alignment of delivery timeline.
Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing	$1,500,000	$96,722	15%	31-Dec-26	In Progress	Salman Samee	Assessment of the existing Rec hall has been completed along with the community engagement and Geo Technical analysis.The assessment concluded that the current structure is not suitable for the conversion to the Cyclone Shelter. **May 2026**: Reports presented to council on 19th May 2026. to endorses continuation of restoration and refurbishment works to return the facility to operational community use. **July 2026**: CEO and contracts team have met with GHD to start discussing the scoping variation as per the council resolution.
Staff and Transition Housing Upgrades	$250,000	$256,200	100%	31-May-26	Completed	Salman Samee	The grant has been completed and with acquittal presented to council in June 2026 council meeting.
Milikapiti Oval	$270,000	$274,809	100%	30-Jun-26	Completed	Salman Samee	**July 2026**: The fencing, concrete slabs and construction of grandstands has been completed.
Milikapiti Burial Grounds	$50,000	$252	0%	31-Dec-26	In Progress	Salman Samee	Site inspection completed on 29 September 2025, The council will be lodging additional "Request for information" with AAPA for record for the identification of restricted work areas for appropriate demarcation. **June 2026**: The application with the AAPA fee reduction for quote received is still pending and AAPA has informed on 23rd June 2026, that it is on the agendas for the next Executive Management meeting. **July 2026**: The council has received the OTL approval on 8th of July. Scope planning in progress while the council awaits the AAPA certificate.
Tiwi Islands Sanitation Works	$250,000	$85,500	10%	31-Dec-26	In Progress	Salman Samee	**June 2026:** The department has approved the works for 4 Mile camp on 24th June 2026 after review of the proposal from the council, however, the council is working with the department for the arrangement of extra funds required to complete the project due to change in scope.
Homelands Works 2025-27 (Conder Point, Putajamirra and Taracumbi)	$1,200,000	$477,009	25%	30-Jun-27	In Progress	Salman Samee	**Taracumbi House Refurbishment** - The refurbishment works has been completed and handover completed in Dec. 2025. **Taracumbi Solar system and Generator** - The system has been deployed and commissioned and handover completed in Dec. 2025. **July 2026**: The road clearing for condor point access road is in progress and expected to be completed in July 2026. The department is also looking to organize a visit to Condor point and Puttajamirra towards the end of July 2026 for their assessment.
Sustainable Waste Oil Management Project	$62,956	$20,725	25%	30-Jun-27	In Progress	Salman Samee	Procurement of 1000L Waste oil container has been completed. The waste container has arrived in Wurrumiyanga. TIRC has been able to remove more than 12000 Liters of waste oil which included the new purchased 1000L waste container and 55 X 205L Drums.

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.6

TITLE: LGANT Board Meeting Communique – 1 July 2026

AUTHOR: Heidi Dorn, Chief Executive Officer

Summary

To table the Local Government Association of the Northern Territory (LGANT) Board Meeting Communique dated 1 July 2026 for the information of Council.

Background

The Local Government Association of the Northern Territory (LGANT) has requested that the attached Board Meeting Communique be tabled at the next Ordinary Council Meeting for the information of Councillors.

Current Situation

The communique provides an update on matters considered by the LGANT Board at its meeting held on 1 July 2026, including:

- governance and policy matters;
- advocacy activities;
- local government legislative reform;
- upcoming LGANT events and conferences; and
- activities undertaken on behalf of member councils.

Recommendation

That the report entitled LGANT Board Meeting Communique – 1 July 2026 be received and noted.

Attachments

1. 1 July 2026 LGANT Board meeting Communique [**6.6.1** - 2 pages]
2. Communique ALGA Board meeting 21 May 2026 [**6.6.2** - 1 page]

LGANT
Local Government Association
Northern Territory

1 JULY 2026 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its third meeting of 2026 on Wednesday 1 July at the LGANT office and online.

The Board began their annual review of LGANT policies, approving the first tranche. The Board also endorsed the next steps for the CEO's annual performance and remuneration review and endorsed the LGANT nomination to Regional Development Australia NT (RDANT) Liveability Framework Working Group.

The LGANT President provided an update on his activities since the last Board Meeting including the 21 May 2026 ALGA Board meeting (Attachment 1) and fuel crisis meetings facilitated by ALGA with Minister McBain, attendance at ALGA's National General Assembly (NGA), meetings with a range of Federal Ministers and Shadow Ministers while in Canberra to discuss issues facing member councils, and meetings with the NT Minister for Local Government Steve Edgington and Shadow for Local Government Ed Smelt.

The Board noted the CEOs report including a summary of her meetings, and updates on local government legislative reform, key advocacy activities, LGANT's election and budget asks, the April 2026 Symposium, plans for the November 2026 Conference and the actions from the CEO, Mayors/Presidents, Regionals/Shires and Municipals Forums.

The Board also noted LGANT's current risk register and dashboard, WALGA IR/HR usage and Local Buy activity updates, the forward Board calendar, activity on General Meeting and Board motions, recent submissions lodged, and incoming and outgoing correspondence.

The Board will next meet on 2 September 2026.

Attachments:

1. 21 May 2026 ALGA Board Meeting Communique

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on 0417 864 183.

Alternatively, you can contact members of the LGANT Board:

President: Cr Peter Pangquee	City of Darwin	peter.pangquee@darwin.nt.gov.au	0419 858 636
Vice President Municipal: Cr Allison Bitar	Alice Springs Town Council	abitar@alicesprings.nt.gov.au	0491 055 224
Vice President Regional and Shires: Mayor Brian Pedwell	Victoria Daly Regional Council	brian.pedwell@vicdaly.nt.gov.au	0429 341 336

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E info@lgant.asn.au
W lgant.asn.au
A 21 Parap Rd, Parap NT 0820
PO Box 2075, Parap NT 0804
ABN: 35 662 805 503
We are local. We connect.

Municipal Director - City of Darwin nominated representative: Cr Sam Weston	City of Darwin	sam.weston@darwin.nt.gov.au	0499 389 462
Municipal Director: Mayor Joanna Holden	Katherine Town Council	joanna.holden@ktc.nt.gov.au	0428 717 044
Municipal Director: Cr Mark Fraser	City of Palmerston	councillor.fraser@palmerston.nt.gov.au	0411 224 670
Regional and Shires Director: Cr Peter Clee	Wagait Shire Council	peter.clee@wagait.nt.gov.au	0418 894 404
Regional and Shires Director Mayor Lynette De Santis	Tiwi Islands Regional Council	lynettejane.desantis@tiwiislands.nt.gov.au	0419 033 821
Regional and Shire Director: Mayor James Woods	West Arnhem Regional Council	james.woods@westarnhem.nt.gov.au	0497 919 225

ALGA
Australian Local Government Association

8 Geils Court
Deakin, ACT 2600

E alga@alga.asn.au
W alga.com.au

21 May 2026 ALGA Board Meeting Communique

The ALGA Board met for its second meeting of 2026 on Thursday 21 May 2026 at the Australian Local Government Association office in Deakin ACT.

Fuel supply issues were a key topic of Board discussion, with directors noting ALGA's ongoing advocacy and close engagement with member associations on this matter. The discussion highlighted ALGA's work to date, including representations to the Fair Work Commission, ministerial roundtables and consistent engagement with government on our concerns. The discussion noted the importance of ongoing advocacy on these issues. The Board noted the strong need for direct financial assistance to local government to recognise the cost pressures of service delivery across the nation.

A range of governance, risk, financial and policy matters were considered, including decision items and key updates to support ALGA's strategic priorities. The Board approved ALGA's Budget for 2026-27 as put to the general meeting of members.

The Board received an update on the outcomes of the Federal Budget from the President, noting the significance of the $2 billion enabling infrastructure fund to support local government and state utility providers. The President reflected that ALGA had made a concerted push on housing and enabling infrastructure since the Board agreed to include it as a Tier 1 policy priority in 2024.

The Board expressed concern that the Financial Assistance Grant allocation had gone backwards (0.49% Commonwealth Taxation Revenue) given no significant increase in the 2026-27 Federal Budget. The Board resolved to continue to press for this important fiscal outcome.

The Board endorsed the scope of a research project on product stewardship which will strengthen local government's evidence base and support ALGA's advocacy efforts on waste management. Discussion also progressed work on a national communications campaign to secure increased, untied Commonwealth funding for local government.

The Board was briefed by IPWEA on development of the 2026 National State of the Assets Report, and by Public Skills Australia on the 2025 Local Government Jobs and Skills Survey. Both reports will be released at the 2026 National General Assembly.

A report on Closing the Gap implementation was also considered, noting current activities and priorities for continued action.

The ALGA President and State and Territory Presidents presented reports highlighting emerging national and jurisdictional issues. The ALGA Vice President, also presented a report on the 2026 DFAT Foreign Engagement Forum to highlight the emerging risks relating to foreign engagement and interference.

The Chief Executive's report was received, including updates on ALGA's advocacy and events. These included the 2026–27 Federal Budget update and ALGA's engagement with federal government and the Fair Work Commission on fuel supply responses.

The CEO report noted that work on the National General Assembly (June, Canberra) and 2026 National Roads and Infrastructure Congress (August, Cairns) are progressing well.

The ALGA Board will next meet on 22 June 2026 for a briefing ahead of the National General Assembly of Local Government.

P 02 6122 9400 ABN 31 008 613 876

Building Better Communities.

6 REPORTS FOR INFORMATION

ITEM NUMBER: 6.7

TITLE: Resignation of Councillor Jeffrey Ullungura

AUTHOR: Heidi Dorn, Chief Executive Officer

Summary

To advise Council of the resignation of Councillor Jeffrey Ullungura from the office of Councillor for the Milikapiti Ward and the resulting casual vacancy.

Background

Councillor Jeffrey Ullungura submitted his written resignation to the Chief Executive Officer on 28 June 2026, effective the same date.

Following receipt of the resignation, the Chief Executive Officer notified the Northern Territory Electoral Commissioner in accordance with the *Local Government Act 2019*.

Current Situation

The Northern Territory Electoral Commissioner has confirmed that, under section 54(2)(c) of the *Local Government Act 2019*, a by-election is required as the casual vacancy occurred more than 18 months before the next general election. The by-election must be held within four months of the Electoral Commissioner being notified of the vacancy.

The Electoral Commissioner has also advised Council that it may appoint the Chief Executive Officer or another person (other than the Electoral Commissioner) as Returning Officer for the by-election. If Council does not appoint a Returning Officer, the by-election will be conducted by the Northern Territory Electoral Commission.

The Northern Territory Electoral Commission has subsequently provided a draft election timetable, proposing a by-election on **3 September 2026**, with nominations opening on **13 August 2026**.

Legislative Considerations

Sections 54 and 136 of the *Local Government Act 2019* provide the legislative framework for filling casual vacancies and conducting by-elections.

Financial Implications

There are no direct financial implications arising from this report.

Conclusion

Council is advised of the resignation of Councillor Jeffrey Ullungura and the legislative process that will now be undertaken to fill the resulting casual vacancy.

Recommendation

That the report entitled Resignation of Councillor Jeffrey Ullungura be received and noted.

Attachments

1. Resignation letter - J. Ullungura [**6.7.1** - 1 page]
2. Reply to CEO Tiwi Islands Regional Council - Notification of vacancy [**6.7.2** - 1 page]
3. September Timetable [**6.7.3** - 1 page]

Jeffrey Simon Ullungura
Milikapiti Community
Melville Island

28 June 2026

Dear Chief Executive Officer, Ms Heidi Dorn,

I hereby forward my resignation as an elected Councillor from the Milikapiti Ward effective as soon as possible.

I have enjoyed my time as a Councillor over the last 6 years and appreciate the opportunity given to me by the community members, Thank you all for your support during my time as a council member.

Regards

Jeffrey S Ullungura

Northern Territory
Electoral Commission
EVERY vote counts!

Level 3, TCG Centre | 80 Mitchell Street | GPO Box 2419 DARWIN NT 0801
T: 08 8999 5000 | **F:** 08 8999 7630 | **E:** ntec@nt.gov.au | ABN 8408 5734 992

Heidi Dorn
Chief Executive Officer
Tiwi Islands Regional Council

Delivered via email: CEO@tiwiislands.nt.gov.au

Dear Heidi

Notification of casual vacancy – Tiwi Islands Regional Council

Thank you for your email on Tuesday 14 July 2026 advising of a casual vacancy in Milikapiti Ward of Tiwi Islands Regional Council.

Section 54(2)(c) of the *Local Government Act 2019* (the Act) requires a by-election to be held where a casual vacancy occurs 18 months or more before the next general election. Under section 136(4) of the Act, the by-election must be held within 4 months after the Electoral Commissioner is notified of the vacancy. As notification was received on 14 July 2026, the by-election must be held no later than 14 November 2026.

Under section 136(7) of the Act, the council may, by resolution, appoint the CEO or another person (other than the Electoral Commissioner) as the returning officer for the by-election. The process for making such an appointment, including the required resolution and notifying the Electoral Commissioner, is set out in section 136 of the Act. If the council does not appoint a returning officer, the by-election will be conducted by the NT Electoral Commission.

The NT Electoral Commission will be in contact with your office shortly to confirm arrangements and timing of the by-election.

Yours sincerely

Kirsten Kelly
NT Electoral Commissioner

15 July 2026

Northern Territory Electoral Commission
EVERY vote counts!

Election timetable

2026 Regional Councils By-elections - September

3 September 2026

Date	Time	
Thursday 13 August		Nominations open
Monday 17 August	5:00 pm	Electoral roll closes
Wednesday 19 August	12:00 noon	Nominations close
	1:00 pm	Declaration of nominations, draw for position on ballot papers
Monday 24 August		Postal vote mail-out commences
	9:00 am	Mobile voting commences
Friday 28 August	6:00 pm	Overseas postal voting despatches cease
Monday 31 August	8:30 am	Early voting commences
Tuesday 1 September	6:00 pm	All postal voting despatches cease
Wednesday 2 September	4:00 pm	Early voting ceases
Thursday 3 September		**Election day**
	8:00 am	Election day voting commences
	6:00 pm	Election day voting ceases
		Mobile voting ceases
		Primary counts of ordinary, postal and early votes commence
Monday 7 September	9:00 am	Declaration vote verification checks, commence recheck of all counts
Thursday 10 September	9:00 am	Primary counts of accepted declaration votes, further postal counts: *TBC*
Wednesday 16 September	12:00 noon	Deadline for receipt of postal votes
		Final counts of postal votes commence
		Distribution of preferences
Friday 18 September	10:00 am	Declaration of the election result: *TBC*
Saturday 3 October		Campaign disclosure period ends
Thursday 12 November		Campaign donation return due

Correct as at 14 July 2026

7 REPORTS FOR DECISION

ITEM NUMBER:	7.1
TITLE:	Nomination of Mayor Lynette De Santis to the Northern Territory Grants Commission
AUTHOR:	Heidi Dorn, Chief Executive Officer

Summary

The Local Government Association of the Northern Territory (LGANT) has invited member councils to nominate candidates for appointment to the Northern Territory Grants Commission.

Mayor Lynette De Santis has previously served on the Northern Territory Grants Commission and has experience representing the interests of regional and remote local government. It is recommended that Council endorse her nomination as Tiwi Islands Regional Council's nominee for submission to LGANT. The nomination must be submitted by 7 August 2026.

Recommendation

That Council:

1. **Endorses the nomination of Mayor Lynette De Santis as Tiwi Islands Regional Council's nominee for appointment to the Northern Territory Grants Commission.**
2. **Authorises the Chief Executive Officer to complete and submit the nomination, including any supporting documentation, to the Local Government Association of the Northern Territory.**

Attachments

1. LGANT Call for Nominations Northern Territory Grants [**7.1.1** - 1 page]
2. NT Grants Commission LGANT Representative Nomination [**7.1.2** - 3 pages]

From: LGANT CEO <ceo@lgant.asn.au>
Sent: Friday, 3 July 2026 2:12 PM
Subject: Call for nominations – NT Grants Commission

Dear members,

The Minister for Local Government is seeking three (3) nominations from LGANT for his consideration to join the NT Grants Commission as the member representing regional and shire councils, and their deputy, in preparation for the expiry of the current members Mayor Brian Pedwell, Victoria Daly Regional Council, and Councillor Peter Clee, Wagait Shire Council, respectively on 31 August 2026.

The NT Grants Commission does not have a separate terms of reference, however the structure and functions are established in the *Local Government Grants Commission Act 1986* (https://legislation.nt.gov.au/en/Legislation/LOCAL-GOVERNMENT-GRANTS-COMMISSION-ACT-1986). More information is available here: https://dhlgcd.nt.gov.au/funding-and-support/grants-commission

Role and purpose

The Northern Territory Grants Commission makes recommendations to the Minister for Local Government on the distribution of untied Commonwealth Financial Assistance Grants to local governing authorities in the Northern Territory in late July or early August.

The Northern Territory Grants Commission's recommendations are endorsed by the Territory Minister and sent to the Federal Minister for Local Government for approval.

Nominees

An appointed member holds office for 5 years or such lesser term as is specified by the Minister but is eligible for re-appointment.

Members of the Grants Commission are entitled to a daily sitting fee of $405 for meetings over 4 hours. A pro-rata hourly rate is included in clause 6 of the Determination - 1 March 2012. For further advice regarding member payments, please email NTGrants.Commission@nt.gov.au.

Meetings

The Commission shall meet as often as is necessary to carry out its functions and shall meet when required to do so by the Minister.

If your council would like to nominate someone to represent LGANT on this committee, please complete the attached nomination form and return it to ceo@lgant.asn.au with a headshot by **CoB Friday 7 August 2026**.

Kind regards,

Mary Watson | CEO
Local Government Association of the Northern Territory
t: (08) 8944 9694 | **m:** 0417 864 183
e: mary.watson@lgant.asn.au | **w:** www.lgant.asn.au
21 Parap Road, Parap NT 0820 | PO Box 2075, Parap NT 0804
Subscribe: Newsletter | Media Releases

We are local. We connect.

PROCEDURES FOR LGANT REPRESENTATIVES ON COMMITTEES

Background

Section 18 of LGANT's Governance Charter states:

1. From time to time the Association will be called to nominate delegates to external committees established by other spheres of Government under legislation.
2. The Board shall determine the membership of such committees in accordance with LGANT policy.
3. The Board will call for nominations to external committees as they arise.
4. Potential nominees will be supplied with a nomination pack and must complete the 'External Committee' nomination form.
5. The Board reserves the right to disregard a nomination if the 'External Committee' nomination form is not completed satisfactorily.

Nominations

Once the LGANT Board endorse a nomination, LGANT will advise the relevant committee. Often the final committee representatives are at the discretion of the Minister therefore LGANT cannot guarantee final membership.

The LGANT Board may remove its endorsement of a representative on a committee if that representative fails to deliver regular reports to LGANT, fails to consult with other councils, or misses committee meetings without just cause.

Representatives

LGANT committee representatives are required to represent the local government sector rather than their individual council during committee proceedings.

LGANT representatives are required to provide LGANT with regular reports. These reports include, but are not limited to, reports to the Board and to members at the General Meeting in April and November each year. These reports should include updates on current key issues, how representatives are ensuring input and feedback from other councils, as well as any other noteworthy items.

Sitting fees

LGANT does not pay representatives a sitting fee or travel related expenses for committee representation. Such fees, if any, will be administered by the secretariat managing the respective committee eg. the NTG.

NOMINATION FORM

NT Grants Commission

LGANT Nominations close on 7 August 2026

Council Name: Click or tap here to enter text.

---

1. Agreement to be nominated

I, Click or tap here to enter text., agree to be nominated as a member of the ***NT Grants Commission.***

I recognise and understand that as the LGANT representative I am:

- required to represent the sector, rather than my individual council, and
- provide regular reports to LGANT including written reports to the LGANT General Meetings and to the LGANT Board as requested.

I acknowledge that representation on this committee does not entitle me to sitting fees or travel related expense reimbursement from LGANT.

Signature:

Date: Click or tap to enter a date.

2. Council confirmation of nomination

I, Click or tap here to enter text., the Chief Executive Officer hereby confirm that Click or tap here to enter text. was approved by resolution of Council to be nominated as a member of the ***NT Grants Commission*** at a meeting held on Click or tap to enter a date.

Signature:

Date: Click or tap to enter a date.

3. Nominee's contact details

Email address: Click or tap here to enter text.

Mobile: Click or tap here to enter text.

LGANT
Local Government Association
Northern Territory

4. Nominee information

The following information is required to enable the LGANT Board to make an informed decision. If you would like to submit further information, please attach it to this form.

4.1 What is your current council position?
Click or tap here to enter text.

4.2 How long have you held your current council position?
Click or tap here to enter text.

4.3 Please list your educational qualifications:
Click or tap here to enter text.

4.4 What skills and experience do you have that are relevant to this committee?
Click or tap here to enter text.

4.5 Apart from your current position what other local government experience do you have relevant to this committee?
Click or tap here to enter text.

4.6 ☐ I have attached a **headshot** to this form – this is a new requirement of Ministerial committees.

7 REPORTS FOR DECISION

ITEM NUMBER:	7.2
TITLE:	Policy Review – Policy 65, Human Resources Management Policy
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

To present the updated **Policy 65 – Human Resources Management Policy (Version 2.0)** for Council's consideration and adoption. The policy has been reviewed to ensure it reflects current legislative requirements, governance practices and audit recommendations.

Background

Policy 65 was adopted by Council on 19 March 2025 and has since been reviewed as part of Council's policy review program and following feedback received during the external audit. The review ensures the policy remains current and aligns with contemporary human resource management practices.

Current Situation

The updated policy strengthens Council's human resource management framework by:

- updating legislative references;
- clarifying roles and responsibilities;
- strengthening governance and compliance requirements; and
- incorporating contemporary human resource management practices.

Risks

Failure to adopt the updated policy may result in the policy becoming outdated and increase the risk of non-compliance with current legislative and governance requirements.

Recommendation

That Council:

1. **Receives and notes the review of Policy 65 – Human Resources Management Policy.**
2. **Adopts Policy 65 – Human Resources Management Policy (Version 2.0).**
3. **Notes the policy will be reviewed every two years, or earlier if required.**

Attachments

1. Policy 65 – Human Resources Management Policy (Version 2.0) [**7.2.1** - 8 pages]

Human Resources Management Policy

Title	Human Resources Management Policy
Policy No.	65
Adoption Date	To be completed following Council adoption
Review Cycle	Every two years, or earlier if required
Policy Owner	Manager, People and Wellbeing
Accountable Officer	Chief Executive Officer

1. PURPOSE

This policy establishes Tiwi Islands Regional Council's governance framework for lawful, culturally safe, accountable and consistent human resources management. It supports fair and transparent employment practices, recognises the distinct statutory responsibilities of Council and the Chief Executive Officer, and requires compliance with applicable legislation, industrial instruments, delegations and Council policies.

2. SCOPE

This policy applies to:

- applicants and prospective employees;
- permanent, fixed-term and casual employees;
- the Chief Executive Officer, subject to the statutory and contractual arrangements applying to that office;
- labour-hire workers, contractors and subcontractors;
- volunteers and work-experience participants; and
- elected members when exercising governance responsibilities or interacting with workers.

Employment entitlements in this policy apply to employees as defined by law. Work health and safety, respectful workplace, discrimination, harassment, confidentiality and conduct requirements apply to the wider workforce to the extent provided by law or contract.

3. POLICY STATEMENT

Council is committed to:

- merit-based, culturally appropriate and transparent recruitment and selection;
- lawful, fair and consistent employment practices;
- a physically and psychologically safe, healthy and respectful workplace;
- equal employment opportunity, inclusion, accessibility and reasonable adjustment;
- prevention of discrimination, bullying, harassment, sexual harassment and victimisation;
- professional learning, leadership development and workforce capability;
- ethical leadership, appropriate delegations and accountable decision-making;
- protection of employee information and employment records; and
- continuous monitoring of compliance and workforce risks.

4. GOVERNING PRINCIPLES

4.1 Lawful authority and delegations

- Council is responsible for adopting this policy and for matters concerning the appointment, performance and employment of the Chief Executive Officer as provided by the Local Government Act 2019 (NT).
- The Chief Executive Officer is responsible for appointing, directing, managing, disciplining and ending the employment of other Council employees, subject to legislation, industrial instruments, contracts and valid delegations.
- Elected members must not direct employees or participate in individual employee matters except through a lawful Council decision or where legislation expressly authorises their involvement.
- Recruitment, remuneration, classification, contract, disciplinary and termination decisions must be made by an authorised officer within approved delegations and budget.

4.2 Merit, equity and cultural safety

Employment decisions must be based on genuine role requirements, merit and relevant evidence. Processes must be accessible, free from unlawful discrimination and responsive to Tiwi culture, language and community circumstances. Council will support Aboriginal employment, career pathways and local workforce participation consistently with merit, anti-discrimination law and any lawful special measures.

4.3 Procedural fairness and confidentiality

Where a decision may adversely affect an individual, Council will provide procedural fairness appropriate to the circumstances. This includes clear notice of concerns, a reasonable opportunity to respond, an impartial and authorised decision-maker, genuine consideration of the response, documented reasons, access to a support person where appropriate, and confidentiality to the extent reasonably possible.

5. RECRUITMENT, ENGAGEMENT AND ONBOARDING

5.1 Workforce approval and recruitment

- Positions must be supported by an approved workforce need, budget, position description and classification.
- Advertising must accurately state the role, location, employment status, remuneration arrangements and genuine mandatory requirements.
- Selection panels must be appropriately constituted, declare conflicts of interest and document assessments against the approved selection criteria.
- Council will make reasonable adjustments for applicants with disability and use culturally appropriate and accessible selection methods.
- Referee, qualification, licence, right-to-work, criminal history and Working with Children Clearance checks must be undertaken where relevant, lawful and proportionate to the role.
- Recruitment records and applicant information must be securely retained and disposed of in accordance with approved records requirements.

5.2 Employment status and contracts

Employment status must reflect the true nature of the engagement. Contracts must not provide less than the National Employment Standards, applicable modern award, enterprise agreement or other statutory minimum. HR must review proposed fixed-term and casual engagements before approval.

- Fixed-term contracts must comply with statutory duration and consecutive-contract limits. Any relied-upon exception must be documented.
- Casual employees must be correctly classified and their statutory pathway to permanent employment must be administered within required timeframes.
- Labour-hire and contracting arrangements must not be used to avoid employment obligations or misrepresent an employment relationship.

5.3 Mandatory information and induction

At commencement, Council must provide, as applicable:

- the Fair Work Information Statement;
- the Casual Employment Information Statement;
- the Fixed Term Contract Information Statement;
- the employment contract, applicable industrial instrument and position description; and
- induction covering conduct, WHS, psychosocial safety, respectful workplace behaviour, privacy, payroll, emergency arrangements and reporting channels.

6. EMPLOYMENT CONDITIONS AND INDUSTRIAL COMPLIANCE

6.1 Minimum entitlements and payroll

Council will comply with the National Employment Standards, applicable industrial instruments, lawful contracts and payroll, tax and superannuation obligations. Employees must be correctly classified and paid for all hours worked, including applicable allowances, overtime, penalties and higher duties. Accurate records and payslips must be maintained and issued within statutory timeframes.

Superannuation guarantee contributions must be calculated, reported and paid in accordance with the law, including Payday Super requirements applying to earnings paid from 1 July 2026. Intentional underpayment, falsification of records and unauthorised deductions are prohibited.

6.2 Consultation and workplace change

Council will consult affected employees and their representatives where required by legislation or an industrial instrument, including in relation to major workplace change, roster changes and WHS matters. Consultation must occur while proposals remain capable of being influenced.

6.3 Flexible work and right to disconnect

- Statutory requests for flexible working arrangements and extensions of unpaid parental leave must be considered and answered within required timeframes and may only be refused on lawful grounds.
- Employees may refuse to monitor, read or respond to unreasonable work-related contact outside working hours, subject to lawful and reasonable emergency, recall, on-call and operational requirements.

- Remote operations must establish clear on-call, escalation and emergency-contact arrangements.

6.4 Leave and family and domestic violence

Leave must be administered consistently with legislation and applicable industrial instruments. Information about family and domestic violence leave and related safety arrangements must be treated confidentially, except where disclosure is required by law or necessary to protect health and safety.

7. PROBATION, PERFORMANCE AND DEVELOPMENT

7.1 Probation

Probation must be stated in the employment contract and managed through documented expectations, induction, feedback and review. Probation does not remove an employee's statutory or contractual rights. Any decision not to confirm employment must be authorised, evidence-based, procedurally fair and made before the probation period expires.

7.2 Performance management

- Employees must receive clear duties, performance expectations and regular constructive feedback.
- Performance concerns must be distinguished from misconduct, illness, disability, workplace injury, training needs and systemic barriers.
- Where improvement is required, Council will ordinarily provide reasonable support, measurable expectations, review dates and an opportunity to improve.
- Performance decisions must not be based on a protected attribute, workplace right, temporary absence or other prohibited reason.

7.3 Learning and development

Council will provide fair access to mandatory compliance training, role-specific capability development, leadership development and succession opportunities. Training records, licences and mandatory qualifications must be monitored and maintained.

8. CONDUCT, MISCONDUCT AND CONFLICTS OF INTEREST

- Employees must comply with the Code of Conduct, lawful and reasonable directions, confidentiality requirements and Council policies.
- Actual, potential and perceived conflicts of interest must be disclosed and managed promptly.
- Suspected fraud, corruption, serious misconduct and improper conduct must be reported and managed under applicable Council, ICAC and public-interest disclosure requirements.
- Allegations must be assessed proportionately. Investigations must be impartial, confidential, timely and procedurally fair.
- Disciplinary outcomes must be reasonable, authorised, consistent with the evidence and compliant with legislation, industrial instruments and contract.

9. GRIEVANCES, COMPLAINTS AND PROTECTED REPORTING

Employees and other workers must have access to safe, culturally appropriate and timely mechanisms to raise workplace concerns without victimisation. A person may raise a concern with their manager, People and Wellbeing, another authorised manager, the Chief Executive Officer, or an independent channel where the usual recipient is involved or a conflict exists.

- Complaints will be acknowledged, risk assessed, triaged and addressed in a manner proportionate to the issues raised.
- Interim safety or workplace measures may be implemented without determining the merits of the complaint.
- Natural justice will be afforded to affected parties and information shared only on a need-to-know basis or as required by law.
- Retaliation, victimisation or disadvantage because a person raised or participated in a complaint or exercised a workplace right is prohibited.
- Complaints involving the CEO must be referred through the lawful Council governance pathway. Protected disclosures must be managed under the Public Interest Disclosure Act 2008 (NT) and relevant procedures.

10. WORK HEALTH, SAFETY AND WELLBEING

10.1 Primary commitment

Council will ensure, so far as is reasonably practicable, the physical and psychological health and safety of workers and other persons affected by its activities. Council will consult workers and health and safety representatives, provide safe systems of work, and provide appropriate information, training, instruction and supervision.

10.2 Psychosocial and remote-work risks

Council will identify, assess, control and review psychosocial hazards, including:

- high or low job demands, fatigue and inadequate resourcing;
- remote or isolated work, travel, heat and limited access to support;
- violence, aggression, trauma and exposure to distressing events;
- bullying, harassment, sexual and gender-based harassment and conflict;
- poor role clarity, support, change management or organisational justice; and
- inappropriate accommodation, facilities or workplace behaviour.

Controls must follow the hierarchy of controls where applicable, be developed in consultation with workers and be reviewed after incidents, complaints, organisational change or evidence that controls are ineffective.

10.3 Incidents, injury management and return to work

Hazards, incidents, injuries and near misses must be reported, investigated and notified where required. Council will maintain workers compensation insurance and support timely, confidential and evidence-based rehabilitation, suitable duties and return-to-work arrangements under the Return to Work Act 1986 (NT).

11. DIVERSITY, EQUAL OPPORTUNITY AND RESPECT AT WORK

Council prohibits unlawful discrimination, bullying, harassment, sexual harassment, sex-based harassment, hostile workplace environments on the ground of sex, racial harassment and victimisation. Council will make reasonable adjustments for disability, pregnancy, caring responsibilities, religion, culture and other protected needs where required by law.

Council will take reasonable and proportionate measures to eliminate, as far as possible, sex discrimination and other relevant unlawful conduct connected with work. Measures will include leadership accountability, risk assessment, worker consultation, clear standards, accessible reporting options, training, appropriate responses and monitoring.

12. EMPLOYEE RECORDS, PRIVACY AND CONFIDENTIALITY

- Personal information must be collected only where lawful and reasonably necessary for Council functions.
- Records must be accurate, complete, current, securely stored and accessible only to authorised persons.
- Personnel, medical, workers compensation, complaint, disciplinary and payroll information must be appropriately separated and access controlled.
- Information may only be used or disclosed for an authorised purpose, with consent, or where permitted or required by law.
- Individuals will be provided lawful access to and correction of their personal information.
- Employment and payroll records must be retained and disposed of under statutory minimum periods and approved records retention and disposal schedules.
- Suspected loss, misuse or unauthorised access or disclosure must be reported promptly and managed under Council’s privacy and information-security procedures.

13. CESSATION OF EMPLOYMENT

Resignation, retirement, abandonment, redundancy, expiry of fixed-term employment and termination must be managed lawfully, consistently and under an appropriate delegation. Council must comply with notice, consultation, final-pay, record, return-of-property and confidentiality requirements. Before involuntary termination, the decision-maker must consider procedural fairness, applicable protections from unfair dismissal and adverse action, reasonable adjustments, workplace injury protections and any relevant industrial obligations.

14. ROLES AND RESPONSIBILITIES

Role	Responsibilities
Council	Adopt and oversee this policy; employ and manage the CEO as required by law; avoid involvement in operational employee matters; receive appropriate strategic assurance reporting.
Chief Executive Officer	Exercise statutory employment responsibilities; maintain the HR framework; ensure adequate resourcing, lawful delegations and organisational compliance; report material risks to Council.
Manager, People and Wellbeing	Maintain policies and procedures; provide advice and quality assurance; monitor legislative and industrial changes; maintain central HR records, reporting and compliance registers.

Role	Responsibilities
Managers and Coordinators	Apply policies consistently; act within delegation; consult, document decisions, support performance, safety and wellbeing; escalate risks and seek HR advice.
Employees and other workers	Comply with lawful directions and policies; behave respectfully; disclose conflicts; protect information; participate in consultation and training; report hazards and concerns.

15. COMPLIANCE, MONITORING AND REPORTING

- People and Wellbeing will maintain a legislative and industrial compliance register and review relevant changes.
- Council will periodically audit recruitment, contracts, classifications, payroll, superannuation, employee records, mandatory training and WHS controls.
- Material non-compliance, systemic workforce risks and overdue corrective actions will be reported to the CEO and, where appropriate, the Audit and Risk Management Committee or Council.
- Breaches of this policy may result in corrective action, disciplinary action, contract remedies or referral to an external authority.

16. LEGISLATIVE AND REGULATORY FRAMEWORK

This policy must be read and applied with the current versions of applicable legislation and instruments, including:

- Local Government Act 2019 (NT);
- Local Government (General) Regulations 2021 (NT);
- Fair Work Act 2009 (Cth) and Fair Work Regulations 2009 (Cth);
- National Employment Standards;
- applicable modern award, enterprise agreement and employment contracts;
- Work Health and Safety (National Uniform Legislation) Act 2011 (NT);
- Work Health and Safety (National Uniform Legislation) Regulations 2011 (NT);
- Return to Work Act 1986 (NT) and Return to Work Regulations 1986 (NT);
- Anti-Discrimination Act 1992 (NT);
- Sex Discrimination Act 1984 (Cth);
- Racial Discrimination Act 1975 (Cth);
- Disability Discrimination Act 1992 (Cth);
- Age Discrimination Act 2004 (Cth);
- Australian Human Rights Commission Act 1986 (Cth);
- Information Act 2002 (NT), including applicable records and privacy standards;
- Privacy Act 1988 (Cth), where applicable;
- Long Service Leave Act 1981 (NT);
- Superannuation Guarantee (Administration) Act 1992 (Cth);
- Public Interest Disclosure Act 2008 (NT);

- Independent Commissioner Against Corruption Act 2017 (NT);
- Care and Protection of Children Act 2007 (NT), where applicable;
- Working with Children (Screening) Act 2025 (NT), where applicable.

Relevant approved codes of practice include:

- Managing Psychosocial Hazards at Work Code of Practice; and
- Sexual and Gender-Based Harassment Code of Practice.

17. RELATED COUNCIL DOCUMENTS

- Code of Conduct;
- Delegations Manual;
- Recruitment and Selection Policy and Procedure;
- Performance Management and Disciplinary Procedures;
- Grievance and Workplace Complaint Procedure;
- Prevention of Bullying, Discrimination and Sexual Harassment Policy;
- Work Health and Safety Policy and Psychosocial Risk Management Framework;
- Injury Management and Return to Work Procedure;
- Employee Records, Privacy and Information Security Procedures;
- Flexible Work and Right to Disconnect Procedure; and
- Public Interest Disclosure and ICAC reporting procedures.

18. DOCUMENT MANAGEMENT AND REVIEW

The Chief Executive Officer is accountable for implementation of this policy. The Manager People and Wellbeing is responsible for maintaining the policy, supporting procedures, forms and compliance registers. This policy will be reviewed every two years, or earlier following significant legislative, industrial or organisational change, a material incident, audit finding or Council resolution.

19. VERSION CONTROL

Version	Decision Number	Adoption Date	History
1.0	OCM/97	19 March 2025	Original
2.0	TBA	TBA	Expanded compliance and governance framework

7 REPORTS FOR DECISION

ITEM NUMBER: 7.3

TITLE: Appointment of Returning Officer – Milikapiti Ward By-election

AUTHOR: Heidi Dorn, Chief Executive Officer

Summary

To enable Council to determine the preferred method for conducting the Milikapiti Ward by-election following the resignation of Councillor Jeffrey Ullungura.

Background

Following the resignation of Councillor Jeffrey Ullungura, a casual vacancy exists for the Milikapiti Ward.

In accordance with section 54 of the *Local Government Act 2019*, a by-election is required to fill the vacancy.

The Northern Territory Electoral Commissioner has advised that the by-election must be held no later than **14 November 2026**. The Northern Territory Electoral Commission (NTEC) has proposed **Thursday, 3 September 2026** as the preferred election date, taking into account events across the Northern Territory, school holidays, staff availability, resourcing and access to remote communities.

The Electoral Commissioner has also advised that Council may appoint a Returning Officer to conduct the by-election. If Council does not appoint a Returning Officer, the by-election will be conducted by the Northern Territory Electoral Commission.

Current Situation

NTEC has commenced preliminary planning for the by-election and has prepared a draft election timetable based on an election date of **3 September 2026**.

Council is now required to determine how the by-election will be conducted.

Discussion

Under section 136 of the *Local Government Act 2019*, Council has two options for conducting the Milikapiti Ward by-election.

Option 1 – Council Appoints a Returning Officer

Council may appoint the Chief Executive Officer or another suitable person (other than the Electoral Commissioner) as Returning Officer.

Under this option:

Advantages

- Council retains direct oversight of the election process.

- Election arrangements can be managed directly by Council.
- Council has greater control over election administration and scheduling.

Considerations

- Council and the appointed Returning Officer are solely responsible for conducting the election in accordance with the *Local Government Act 2019* and associated regulations.
- NTEC would have no role in conducting or delivering the election other than providing a copy of the electoral roll.
- Council would need to ensure appropriate resources, staffing and expertise are available to successfully administer the election.

Option 2 – Northern Territory Electoral Commission Conducts the Election

If Council does not appoint a Returning Officer, the by-election will be conducted by NTEC.

Under this option:

Advantages

- NTEC administers the election using established electoral systems and processes.
- NTEC manages election logistics, including remote voting, communication materials, early voting and postal voting.
- Administrative responsibility for delivering the election rests with NTEC.
- NTEC has advised that, since the legislation was amended to allow councils to appoint their own Returning Officer, no Northern Territory council has elected to do so.

Considerations

- Council remains responsible for the costs associated with the by-election.
- Election timing and operational arrangements are coordinated by NTEC in consultation with Council.

Financial Implications

Council is responsible for the costs of the by-election regardless of the option selected.

NTEC has advised that a detailed cost estimate can only be prepared once it has been formally engaged to conduct the election. Based on recent standalone election events, indicative costs have ranged between **$12,000 and $20,000**.

Risks

The by-election must be conducted in accordance with the *Local Government Act 2019* and within the statutory timeframe.

If Council appoints a Returning Officer, Council assumes responsibility for administering the election and ensuring compliance with all legislative requirements.

If NTEC conducts the election, the Commission assumes responsibility for the administration and delivery of the election on Council's behalf, while Council remains responsible for the associated costs.

Conclusion

Council has two legislative options available for conducting the Milikapiti Ward by-election. Each option has different administrative responsibilities, operational considerations and resource implications.

The information contained in this report is provided to assist Council in determining its preferred approach.

Recommendation

That Council:

1. **Receives and notes the report titled Appointment of Returning Officer – Milikapiti Ward By-election.**
2. **Determines the preferred method for conducting the Milikapiti Ward by-election by either:**
    a. **appointing a Returning Officer in accordance with section 136 of the *Local Government Act 2019*; or**
    b. **allowing the Northern Territory Electoral Commission to conduct the by-election.**
3. **Notes that Council is responsible for the costs associated with the by-election regardless of the option selected.**

Attachments

1. Correspondence from the Northern Territory Electoral Commission – 28 July 2026 [**7.3.1** - 1 page]

From: Kathleen Richardson
Sent: Tuesday, 28 July 2026 10:11 AM
To: TIRC CEO
Cc: Susan Whyte; Rachael McKay ; Amy Brett; Heidi Dorn
Subject: RE: Notification of Casual Vacancy – Milikapiti Ward

Good morning,

The 14 November 2026 date is the latest date the election can occur without request for extension from the Minister.

3 September 2026 date is preferred by the agency, taking into account events across the NT, school holidays, staff availability and resourcing, and to accommodate and ensure access to remote areas.

Councils have the option to appoint their own returning officer. Since the introduction of legislative changes to allow councils to appoint their own returning officer, no council has taken up this option.

When councils appoint their own returning officer, the council and the returning officer are solely responsible for the conduct of the election in accordance with the Local Government Act and regulations. NTEC will have no role with the conduct and delivery of the election event.

NTEC will provide a copy of the roll for the election event.

NTEC will provide an estimate of costs once NTEC has been engaged to conduct the election event. Developing estimate of costs requires considerable amount of work including setup of a whole election event.

From previous recent stand-alone election events costs range from $12,000 to $20,000.

Please advise if you require any further information or would like to speak directly.

Thank you

Kate

Kate Richardson
Manager Electoral Operations | NT Electoral Commission
Level 3, TCG Centre, 80 Mitchell St, Darwin | GPO Box 2419, Darwin NT 0801
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7 REPORTS FOR DECISION

ITEM NUMBER: 7.4

TITLE: Code of Conduct Training for Elected Members

AUTHOR: Heidi Dorn, Chief Executive Officer

Summary

To seek Council's determination of a suitable date and preferred delivery format for mandatory elected member training on the amended Code of Conduct.

Background

The Department of Housing, Local Government and Community Development has advised that the Code of Conduct has recently been amended and, in accordance with legislative requirements, all Councillors are required to undertake training to ensure they understand the new provisions.

The Department has proposed three training sessions covering:

- Introduction to the New Code of Conduct;
- Managing Complaints at Council Level; and
- Management of Complaints Beyond Council.

Each session is expected to run for approximately one hour, resulting in a total training duration of approximately three hours.

Current Situation

The Department has requested that Council nominate suitable dates and times for the training.

A training date has not yet been confirmed, as Council's availability and preferred delivery format need to be determined.

The training may be delivered as:

- one three-hour session covering all three modules; or
- three separate one-hour sessions held on different dates.

Holding the training as a single session may reduce the need to coordinate Councillors' attendance on multiple occasions. Alternatively, separate sessions may be easier to schedule around Council's existing meeting calendar.

The final training arrangements will also be subject to the availability of the Department's trainer.

Risks

Failure to arrange and complete the mandatory Code of Conduct training may result in Council being non-compliant with the legislative requirements relating to elected member training.

Recommendation

That Council:

1. **Notes that all Councillors are required to undertake training on the amended Code of Conduct.**
2. **Notes that the training consists of three one-hour sessions covering:**
    a. **Introduction to the New Code of Conduct;**
    b. **Managing Complaints at Council Level; and**
    c. **Management of Complaints Beyond Council.**
3. **Determines that the training be delivered:**
    a. **as one three-hour session; or**
    b. **as three separate one-hour sessions.**
4. **Nominates the preferred date(s) and time(s) for the training.**
5. **Authorises the Chief Executive Officer to confirm the training arrangements with the Department of Housing, Local Government and Community Development, subject to trainer availability.**

Attachments

1. Correspondence from DHLGCD – Code of Conduct Training [**7.4.1** - 1 page]

From: George Amegavi
Sent: Wednesday, 15 July 2026 11:13 AM
To: Lauren Davidson
Subject: New Code of Conduct Training

Good morning,

I hope this email finds you in good health.

The Code of Conduct has recently been amended, and in accordance with the law, all councillors are required to undertake training to ensure a full understanding of the new provisions.

There are three different sessions, which includes:

- Introduction to the new Code of Conduct
- Managing Complaints at Council Level
- Management of Complaints Beyond Council

Could you please advise suitable dates and times when the Councillors would be available for the training?

Each training is estimated to go for about an hour. So, three hours for the three sessions.

Thank you

Regards

Dr. George B. Amegavi
NORTHERN TERRITORY GOVERNMENT
Senior Learning and Development Officer
Department of Housing, Local Government and Community Development
Floor 3, Jacana House 39-41 Woods Street, Darwin

8 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 8.1

TITLE: Questions With or Without Notice

AUTHOR: Heidi Dorn, Chief Executive Officer

Summary

This item provides Councillors with the opportunity to ask questions of the Chief Executive Officer or management regarding Council operations, services or other matters relevant to Council business.

Questions submitted prior to the meeting (Questions With Notice) may be answered at the meeting where practicable. Questions raised during the meeting (Questions Without Notice) may be answered immediately or taken on notice, with a response provided at a later meeting where further investigation is required.

Recommendation

That the Chairperson:

1. **Invites Questions With Notice from Councillors.**
2. **Invites Questions Without Notice from Councillors.**
3. **Notes that any questions taken on notice will be responded to at the next available Council meeting or as otherwise advised.**

9 GENERAL BUSINESS

ITEM NUMBER:	9.1
TITLE:	General Business
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This item provides Councillors with the opportunity to raise matters that are not otherwise included on the agenda for discussion or consideration by Council.

Recommendation

That Council receives and notes the General Business items raised during the meeting.

10 CONFIDENTIAL ITEMS

11 NEXT MEETING

12 CLOSURE