



AGENDA

ORDINARY COUNCIL MEETING

WEDNESDAY 24 SEPTEMBER 2025

Notice is given that the next Ordinary Council Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday 24 September 2025
- in Wurrumiyanga Boardroom
- Commencing at 11:00 am

Your attendance at the meeting will be appreciated.

Bill Toy
Acting Chief Executive Officer

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 PRESENT AND APOLOGIES

ITEM NUMBER: 1.2.1
TITLE: Present and Apologies
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is to table for Council's records, any apologies and requests for leave of absence received by Council's Chief Executive Officer from Councillors, as well as record any absence without notice for the Ordinary Council Meeting held on 15 July 2025.

Recommendation

That Council:

- 1. Notes the following members are present and that quorum has been achieved.**
- 2. Notes the absence of ...**
- 3. Notes the apology received from ...**
- 4. Determines that the following members are absent with permission of the Council.**
- 5. Determines the following members are absent without the permission of the Council.**

Legislative Framework

1. Regulation 101 of the *Local Government (General) Regulations 2021*.
2. Subsection 95(2) of the *Local Government Act 2019*.
3. Paragraph 47(1)(o) of the *Local Government Act 2019*.

Attachments

Nil

1.3 DECLARATION OF INTEREST OF MEMBERS

ITEM NUMBER: 1.3.1
TITLE: Declaration of Interest of Members
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is to table for Council's records, the annual returns of interests for Councillors.

Recommendation

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 24 September 2025.

Legislative Framework

1. Section 110 of the *Local Government Act 2019*.
2. Section 111 of the *Local Government Act 2019*.
3. Regulation 106 of the *Local Government (General) Regulations 2021*.

Attachments

Nil

2 CONFIRMATIONS OF PREVIOUS MINUTES

ITEM NUMBER: 2.1
TITLE: Confirmation of Previous Minutes
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The Minutes of the Ordinary Council Meeting held on 16 July 2025, and the Special Council Meetings held on 15 September 2025, and 16 September 2025, are submitted to Council for confirmation that those Minutes are a true and correct record of the meeting.

Recommendation

That Council:

1. Confirm the Minutes of the Ordinary Council Meeting held on 16 July 2025 as a true and correct record of the meeting.
2. Confirm the Minutes of the Special Council Meeting held on 15 September 2025 as a true and correct record of the meeting.
3. Confirm the Minutes of the Special Council Meeting held on 16 September 2025 as a true and correct record of the meeting.

Legislative Framework

1. Section 101 of the *Local Government Act 2019*.

Attachments

1. Ordinary Council Meeting Minutes - 16 July 2025 [2.1.1 - 6 pages]
2. Special Council Meeting Minutes - 15 September 2025 [2.1.2 - 5 pages]
3. Special Council Meeting Minutes - 16 September 2025 [2.1.3 - 3 pages]



**MINUTES OF THE ORDINARY COUNCIL MEETING HELD IN THE MILIKAPITI
BOARDROOM ON WEDNESDAY 16 JULY 2025 AT 11:03 AM**

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 11.03am.

The Mayor welcomed Councillors, staff, and guests.

1.2 Present and Apologies

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Leslie Tungutulum	Bathurst Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor Therese Bourke	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
STAFF	
Bill Toy	Acting Chief Executive Officer
Jayesh Vasandani	Acting Chief Financial Officer
Heidi Dorn	Manager Infrastructure
Salman Samee	Acting Projects and Contract Manager
Lauren Davidson	Executive Assistant to the CEO
GUESTS	
James Sheridan	JLT Public Sector
Katie McGettigan	JLT Public Sector

Apologies

COUNCILLORS	
Councillor Jennifer Clancy	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward

OCM/137 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Pius Tipungwuti

That Council:

1. Notes the members listed above are present and that quorum has been achieved.
2. Notes the absence of ...
3. Notes the apology received from Councillor Jennifer Clancy and John Ross Pilakui.

CARRIED



1.3 Declaration of Interest of Members

OCM/138 RESOLUTION

Moved: Stanley Tipiloura
Seconded: Jeffrey Ullungura

That Council receive the declarations of interests as listed for the Ordinary Council Meeting held on 16 July 2025.

Mayor Lynette De Santis declared her conflict of interest for item number 5.4
Deputy Mayor Leslie Tungutulum declared his conflict of interest for item number 5.3
Councillor Pius Tipungwuti declared his conflict of interest for item number 11.2

CARRIED

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Confirmation of Previous Minutes

OCM/139 RESOLUTION

Moved: Deanne Rioli
Seconded: Pius Tipungwuti

That Council:

- 1. Confirm the Minutes of the Ordinary Council Meeting held on 18 June 2025 as a true and correct record of the meeting.**
- 2. Confirm the Minutes of the Special Council Meeting held on 26 June 2025 as a true and correct record of the meeting.**

CARRIED

3 REPORTS FROM LOCAL AUTHORITIES

3.1 Pirlangimpi Local Authority - Minutes and Business Arising

Moved: Stanley Tipiloura
Seconded: Pius Tipungwuti

That the minutes of the Pirlangimpi Local Authority be noted and the following decisions be approved:

CARRIED



4 VISITORS AND PRESENTATIONS

4.1 JLT Public Sector Presentation - Overview of Insurance for TIRC

OCM/140 RESOLUTION

Moved: Stanley Tipiloura

Seconded: Jeffrey Ullungura

That Council notes the presentation made and the overview provided on the Tiwi Islands Regional Council's insurance mechanism and its participation in the NT Local Government Insurance Scheme (JLT/LGIS).

CARRIED

5 REPORTS FOR INFORMATION

5.1 Report of the Chief Executive Officer

OCM/141 RESOLUTION

Moved: Luke Tipuamantumirri

Seconded: Jeffrey Ullungura

That the report entitled Report of the Chief Executive Officer be received and noted.

CARRIED

5.2 Finance end of month report - June 2025

OCM/142 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Luke Tipuamantumirri

That Council notes and accepts the Finance Report for the reporting period to 30th June 2025.

CARRIED

5.3 Project Status Report - June 2025

OCM/143 RESOLUTION

Moved: Jeffrey Ullungura

Seconded: Stanley Tipiloura

That the report entitled Project Status Report - June 2025 be received and noted.

CARRIED



5.4 LGANT Board Meeting Communique – 18 June 2025 & 9 May 2025

OCM/144 RESOLUTION

Moved: Jeffrey Ullungura
Seconded: Luke Tipuamantumirri

That the report entitled LGANT Board Meeting Communique – 18 June 2025 & 9 May 2025 be received and noted.

CARRIED

5.5 Councillors Attendance Register

OCM/145 RESOLUTION

Moved: Deanne Rioli
Seconded: Pius Tipungwuti

That the report entitled Attendance registers be received and noted.

CARRIED

6 REPORTS FOR DECISION

Nil

7 QUESTIONS WITH OR WITHOUT NOTICE

Nil

8 CONFIDENTIAL ITEMS

Adjournment of Open Meeting at 3.08pm.

Moved into Confidential Session at 3.32pm.

OCM/146 RESOLUTION

Moved: Stanley Tipiloura
Seconded: Jeffrey Ullungura

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED



8.1 Approval of Insurance Renewal Payment – FY 2025-26

The report will be dealt with under Section 293(1) (51(a)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

The report will be dealt with under Section 293(1) (51(c)(ii)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

The report will be dealt with under Section 293(1) (51(e)) of the Local Government Act 2019 and General Regulation 2021 Part (3) Administration - Division 2 (s.51). It contains subject to sub-regulation 51(3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest.}

9 NEXT MEETING

Due to NT Elections no Council meetings are held in August 2025.

10 CLOSURE

UNCONFIRMED



**MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE WURRUMIYANGA
COUNCIL BOARDROOM ON MONDAY 15 SEPTEMBER 2025 AT 11:00 AM**

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1 WELCOME & APOLOGIES

The meeting opened at 11:10 AM.

The CEO welcomed Elected Members.

1.2 Present

Present

COUNCILLORS	
Lynette De Santis	Milikapiti Ward
Mary Dunn	Bathurst Ward
Jennifer Clancy	Bathurst Ward
Jeffrey Ullungura	Milikapiti Ward
Stanley Tipiloura	Bathurst Ward
Luke Tipuamantimirri	Bathurst Ward
John Ross Pilakui	Bathurst Ward
Brian Tipungwuti	Bathurst Ward
Daniel Costa	Pirlangimpi Ward
Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Deanne Rioli	Pirlangimpi Ward
Pius Tipungwuti	Milikapiti Ward
STAFF	
Bill Toy	Acting Chief Executive Officer
Lauren Davidson	Acting Governance Coordinator
GUESTS	
Nil	

Minute Taker: Lauren Davidson, Acting Governance Coordinator

Apologies

NIL

1.3 Swearing in Protocol of Newly Elected Members

Completed as a group.

1.4 Declaration of Office

Read and signed by each member and given to Acting Governance Coordinator for record keeping.



1.5 Election of Mayor by Ballot

Mayoral Nominees:

- Lynette De Santis
- Mary Dunn
- John Ross Pilakui
- Jeffrey Ullungura
- Luke Tipuamantumirri

Lynette De Santis was nominated as Mayor by majority vote.

1.6 Election of Deputy Mayor by Ballot

Deputy Mayor Nominations:

- Mary Dunn
- John Ross Pilakui
- Jeffrey Ullungura
- Luke Tipuamantumirri

Mary Dunn was nominated as Deputy Mayor by majority vote.

1.7 Casting Vote Policy by Ballot

SCM/19 RESOLUTION

Moved: Jennifer Clancy

Seconded: John Pilakui

The council endorse the policy to allow the Mayor/Chair to exercise the casting vote.

CARRIED

1.8 Declaration of Interest of Members or Staff

Nil

Special Meeting was closed for lunch break at 12:18 PM

Special Meeting was reopened by Acting/CEO Bill Toy at 12:57 PM



1.9 New Elected Members Orientation

SCM/21 RESOLUTION

Moved: Lynette De Santis
Seconded: Luke Tipuamantumirri

That Council nominate and appoint Daniel Costa and John Ross Pilakui to the Audit & Risk Management Committee.

CARRIED

1.10 Set the schedule for the holding of ordinary meetings for the term of council

SCM/22 RESOLUTION

Moved: Jeffrey Ullungura
Seconded: Pius Tipungwuti

That the Council unanimously agree to maintain the same ordinary meeting schedule for the remainder of 2025.

CARRIED

2 REPORTS FOR DECISION

2.1 Policy Review - Code of Conduct for Elected Members, Local Authorities and Council Committee Members

SCM/23 RESOLUTION

Moved: Jennifer Clancy
Seconded: Luke Tipuamantumirri

That Council reviews and endorses the Code of Conduct for Elected Members, Local Authorities and Council Committee Members Policy (No.52)

CARRIED

2.2 Policy Review - Elected Members ICT and Support Policy

SCM/24 RESOLUTION

Moved: Mary Dunn
Seconded: Brian Tipungwuti

That Council reviews and endorses the Elected Members ICT and Support Policy (No. 20).

CARRIED



2.3 Policy Review - Teleconferencing Council, Local Authority and Committee Meetings

SCM/25 RESOLUTION

Moved: Stanley Tipiloura

Seconded: Deanne Rioli

That Council reviews and endorses the Teleconferencing Council, Local Authority and Committee Meetings Policy (No. 53).

CARRIED

3 GENERAL BUSINESS

3.1 General Business – Elected Members Induction Handbook 2025

The Council notes the General Business Item raised.

The Council members request hard copies of the following documents:

- NT Local Government Act 2019
- NTG Elected Member Handbook
- TIRC Delegation Manual

These will be printed, bind and presented to Councillors at the next OCM.

4 CLOSURE

The meeting closed at 02:15 pm.

5 NEXT MEETING

There will be a secondary Special Meeting held tomorrow, Tuesday 16 September 2025.



**MINUTES OF THE SPECIAL COUNCIL MEETING HELD IN THE WURRUMIYANGA
SMALL MEETING ROOM ON TUESDAY 16 SEPTEMBER 2025 AT 10:00 AM**

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10:25 AM

The Mayor welcomed Councillors and Staff.

1.2 Present & Apologies

Present

COUNCILLORS	
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Mary Dunn	Bathurst Ward
Councillor Jennifer Clancy	Bathurst Ward
Councillor Jeffrey Ullungura	Milikapiti Ward
Councillor Stanley Tipiloura	Bathurst Ward
Councillor Luke Tipuamantimirri	Bathurst Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Brian Tipungwuti	Bathurst Ward
Councillor Daniel Costa	Pirlangimpi Ward
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward
Councillor Deanne Rioli	Pirlangimpi Ward
Councillor Pius Tipungwuti	Milikapiti Ward
STAFF	
Bill Toy	Acting Chief Executive Officer
Lauren Davidson	Acting Governance Coordinator
GUESTS	
Nil	

Minute Taker: Lauren Davidson, Acting Governance Coordinator

Apologies

COUNCILLORS	
Councillor Joseph (Gideon) Pangiraminni	Pirlangimpi Ward

SCM/26 RESOLUTION

Moved: Jennifer Clancy

Seconded: Mary Dunn

That Council:

1. Notes the members listed above are present and that quorum has been achieved.
2. Notes the absence of ...
3. Notes the apology received from ...

CARRIED



1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

SCM/28 RESOLUTION

Moved: John Pilakui

Seconded: Pius Tipungwuti

That Council notes any declarations of interests made.

CARRIED

2 REPORTS FOR DECISION

2.1 Chief Executive Office

SCM/29 RESOLUTION

Moved: John Pilakui

Seconded: Jennifer Clancy

That Council notes the confidential item raised.

CARRIED

Moved into Confidential Meeting at 10:28 AM

Resumed Special Meeting at 10:42 AM

4 CLOSURE

The meeting closed at 10:44 am.

5 NEXT MEETING

Wednesday, 24 September 2025

3 REPORTS FROM LOCAL AUTHORITIES

ITEM NUMBER: 3.1
TITLE: Milikapiti Local Authority - Minutes and Business Arising
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is provided to Council to take note of the Milikapiti Local Authority Minutes and review any Business Arising.

Recommendation

That the minutes of the Milikapiti Local Authority meeting held on the 15 July 2025 be noted and received.

Attachments

1. Milikapiti Local Authority Agenda - 15 July 2025 [3.1.1 - 5 pages]



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON TUESDAY 15 JULY 2025 AT 10:57 AM

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10.57am.

The Chair welcomed members, staff, and guests.

1.2 Present

Chair

Mayor

Member

Member

Member

Member

Member

Councillor

Councillor

Staff

Acting Chief Executive Officer

Acting Chief Financial Officer

Infrastructure Manager

Projects & Contract Manager

Thomas Puruntatameri

Lynette De Santis

Christine Joran

Trevor Wilson

Edwina Moreen

Loretta Cook

Roy Farmer

Patrick Freddy Puruntatameri

Pius Tipungwuti

Jeffrey Ullungura

Bill Toy

Jayesh Vasandani

Heidi Dorn

Salman Samee

Guests

Tiwi Land Council

Kristine Matienzo

1.3 Apologies

Apologies from members who were absent from the meeting

MLA/26 RESOLUTION

Moved: Christine Joran

Seconded: Loretta Cook

That the Milikapiti Local Authority members accept the apologies from Jed Leach

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil



1.6 Confirmation of Previous Minutes

1.6.1 Milikapiti Local Authority Meeting held on 15 April 2025

MLA/27 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the minutes of the Milikapiti Local Authority Meeting held on 15 April 2025 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Members have decided to write a letter of support to Milikapiti Store, Milikapiti Club, Wulirankuwu to contribute and to secure a minibus for Football & Funerals at Milikapiti.

3 VISITORS AND PRESENTATIONS

3.1 Kristine Matienzo - Tiwi Land Council

MLA/28 RESOLUTION

Moved: Edwina Moreen
Seconded: Jeffrey Ullungura

That the Milikapiti Local Authority:

1. Notes and accepts the presentation on the 2025 Tiwi Cultural Festival – as presented by Kristine Matienzo from the Tiwi Land Council.
2. Contribute 5,000 towards the 2025 Tiwi Culture Festival.

CARRIED

4 REPORTS FOR INFORMATION

4.1 Milikapiti Local Authority Financial Report as of 30 June 2025

MLA/29 RESOLUTION

Moved: Trevor Wilson
Seconded: Edwina Moreen

That the Milikapiti Local Authority notes this report for information.

CARRIED



4.2 Milikapiti Local Authority Project Status Report

MLA/30 RESOLUTION

Moved: Christine Joran

Seconded: Roy Farmer

That Council notes this report for information.

CARRIED

5 REPORTS FOR DECISION

5.1 Milikapiti Local Authority Project Listing - June 2025

MLA/31 RESOLUTION

Moved: Pius Tipungwuti

Seconded: Patrick Freddy Puruntatameri

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**

MLA Project Description	Project ID	Allocate
Community Football Barbeque Event		\$1,500
2025 Tiwi Cultural Festival		\$5,000

CARRIED

6 OTHER BUSINESS

Nil

7 BUSINESS ARISING

Nil



8 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 8.1
TITLE: Questions with or without notice
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

1. **Invites questions with or without notice from Councillors.**
2. **Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

9 NEXT MEETING

Next Meeting scheduled for Tuesday, 14 October 2025 at 10:00am

10 CLOSURE

The meeting closed at 1.21pm.

4 REPORTS FOR INFORMATION

ITEM NUMBER: 4.1
TITLE: Finance end of month report - August 2025
AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

The Finance reports ask Council to receive and note the Council's Financial Report as of 31st Aug 2025.

RECOMMENDATION

That Council notes and accepts the Finance Report for the reporting period to 31st August 2025.

BACKGROUND

Attached are the Council's Financial Reports as of 31st Aug 2025, including:

- Income & Expenditure Report Year to Date 31st August 2025.
- Monthly Variance Analysis Statement Year to Date August 2025 with explanation on variances.
- Capital Expenditure & Funding Report Year to Date Augst 2025.
- Balance Sheet as of 31st August 2025.
- Notes to Monthly Balance Sheet as of 31st August 2025.
- Credit Card Reporting for the month August 2025.

The Balance Sheet as of 31st Aug 2025 has been prepared as per prevailing accounting standards, practice and in compliance with the applicable Local Government Act 2019.

The Income and Expenditure Report as at the end of 31st Aug 2025 shows that the Provisional net cash surplus / (deficit) is at a Surplus of \$ 4,038,572.

The bank balance as of 31st Aug 2025 is \$ 2,530,431.

As per the Local Government Act 2019, the Monthly Financial Report is certified by the Chief Executive Officer.

Legislative Framework

Division 7 of the Local Government Accounting Regulations 2019

ATTACHMENTS

1. Monthly Finance Report - August 2025 [4.1.1 - 16 pages]
2. Cashflow Aug 25 [4.1.2 - 2 pages]

Certification by the CEO to the Council

Council Name:	TIWI ISLANDS REGIONAL COUNCIL
Reporting Period:	August 2025

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

18/09/2025

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

Table 1.1 Monthly Income and Expenditure Statement_ August 2025

Particulars	YTD Actuals \$	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Full Year Budget \$
OPERATING INCOME					
Rates	3,202,314	3,202,314	522,885	2,679,429	3,137,312
Charges	793,923	793,923	128,197	665,725	769,184
Fees and Charges	287,319	287,319	225,662	61,657	1,353,972
Operating Grants and Subsidies	1,179,069	1,179,069	1,672,786	(493,717)	10,036,718
Interest / Investment Income	15,724	15,724	23,333	(7,610)	140,000
Commercial and Other Income	333,074	333,074	160,048	173,026	960,288
TOTAL OPERATING INCOME	5,811,422	5,811,422	2,732,912	3,078,510	16,397,474
OPERATING EXPENDITURE					
Employee Expenses	947,128	946,144	1,260,306	(314,162)	7,561,836
Materials and Contracts	381,897	380,573	751,030	(370,457)	4,506,181
Elected Member Allowances	-	55,646	70,500	(14,854)	422,998
Elected Member Expenses	-	4,207	22,167	(17,960)	133,000
Council Committee & LA Allowances	-	8,404	7,000	1,404	42,000
Council Committee & LA Expenses	-	817	2,933	(2,116)	17,600
Depreciation, Amortisation and Impairment	152,373	152,373	370,251	(217,878)	2,221,505
Interest Expenses	-	-	18,515	(18,515)	111,090
Other Expenses	308,567	241,802	358,550	(116,748)	2,151,300
TOTAL OPERATING EXPENDITURE	1,789,965	1,789,965	2,861,252	(1,071,287)	17,167,510
OPERATING SURPLUS / (DEFICIT)	4,021,457	4,021,457	(128,339)	4,149,797	(770,036)
Less : Capital Expenditure	135,258	135,258	239,405	(104,146)	1,436,428
Less :Borrowing Repayments Principal				-	10,000
Add :Depreciation, Amortisation	152,373	152,373	370,251	(217,878)	2,221,505
Net Cash Surplus/(Deficit)	4,038,572	4,038,572	2,507	4,036,065	5,041
Capital Grants Income	-	-	-	-	
Total Surplus/(Deficit)	4,038,572	4,038,572	2,507	4,036,065	5,041

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Table 1.1 A - Monthly Variance Analysis Statement_ August 2025

Particulars	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Full Year Original Budget \$	Varian ce %	Remarks
OPERATING INCOME						
Rates	3,202,314	3,202,314	-	3,137,312	0%	TIRC has completed Rates & Charges processing for FY 2025-26.
Charges	793,923	793,923	-	769,184	0%	
Fees and Charges	287,319	225,662	61,657	1,353,972	27%	Actual numbers are higher than budgeted due to Lease rentals invoices preponed \$ 55K & Facilities Hire \$6K.
Operating Grants and Subsidies	1,179,069	1,672,786	(493,717)	10,036,718	-30%	NT Operational funding is to be received in Sep 25.
Interest / Investment Income	15,724	23,333	(7,610)	140,000	-33%	Actual Bank interest income remains lower compared to budgeted due to lower interest rate regime.
Commercial and Other Income	333,074	160,048	173,026	960,288	108%	Variance of 155K represents unbudgeted non operational income of received , DIL Airport invoicing pending of 50K.
TOTAL OPERATING INCOME	5,811,422	6,078,067	(266,644)	16,397,474		
OPERATING EXPENDITURE						
Employee Expenses	946,144	1,260,306	(314,162)	7,561,836	-25%	Actual Wages remains lower compared to projections due to vaccant positions in Tied Funding Programs .
Materials and Contracts	380,573	751,030	(370,457)	4,506,181	-49%	Material Expenses remains lower compared to projections due to unspent expenses in Tied Funding Programs .
Elected Member Allowances	55,646	70,500	(14,854)	422,998	-33%	Total Expenses expected to be aligned with the projections by Dec 2025.
Elected Member Expenses	4,207	22,167	(17,960)	133,000		
Council Committee & LA Allowances	8,404	7,000	1,404	42,000		
Council Committee & LA Expenses	817	2,933	(2,116)	17,600		
Depreciation, Amortisation and Impairment	370,251	370,251	-	2,221,505	NA	Provisional Depreciation July & Aug 25
Interest Expenses	-	18,515	(18,515)	111,090	NA	Lease Amortization for FY 25-26.
Other Expenses	241,802	358,550	(116,748)	2,151,300	-33%	Provisional Insurance-July 25 & Aug 25
TOTAL OPERATING EXPENDITURE	2,007,843	2,861,252	(853,409)	17,167,510		
OPERATING SURPLUS / DEFICIT	3,803,579	3,216,815	586,765	(770,036)		
Less Capital Expenditure	135,258	239,405	(104,146)	1,436,428		As per Table 2.1 Capital Expenditure &Funding
Less :Borrowing Repayments Principal	-	-	-	10,000		
Add :Depreciation, Amortisation	152,373	370,251	(217,878)	2,221,505		
Net Cash Surplus/(Deficit)	3,820,694	3,347,661	473,033	5,041		
Add :- Grants Carried Forward				-		
Total Surplus	3,820,694	3,347,661	473,033	5,041		

Table 1.2 Monthly Operating Position - August 2025

Particulars	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget Revised \$
BUDGETED OPERATING SURPLUS / DEFICIT	4,021,457	(128,339)	4,149,797	(770,036)
<i>Remove</i> NON-CASH ITEMS				
<i>Less</i> Non-Cash Income	-	-	-	-
<i>Add Back</i> Non-Cash Expenses	152,373	370,251	(217,878)	2,221,505
TOTAL NON-CASH ITEMS	152,373	370,251	(217,878)	2,221,505
<i>Less</i> ADDITIONAL OUTFLOWS				
Capital Expenditure	135,258	239,405	(104,146)	1,436,428
Borrowing Repayments (Principal Only)	-	-	-	10,000
Transfer to Reserves				
Other Outflows			-	
TOTAL ADDITIONAL OUTFLOWS	(135,258)	(239,405)	104,146	(1,446,428)
<i>Add</i> ADDITIONAL INFLOWS				
Capital Grants Income	-			-
Prior Year Carry Forward Tied Funding	-	-	-	-
Other Inflow of Funds	-	-	-	-
Transfers from Reserves	-	-	-	-
TOTAL ADDITIONAL INFLOWS	-	-	-	-
NET BUDGETED OPERATING SURPLUS / DEFICIT	4,038,572	2,507	4,036,065	5,041


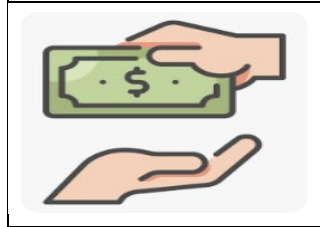
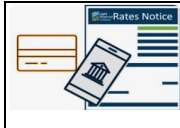
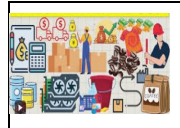




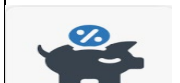

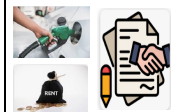



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Table 2.1 Capital Expenditure (Part A) and Funding (Part B)- August 2025
By class of infrastructure, property, plant and equipment

CAPITAL EXPENDITURE (Part A) *	Opening WIP	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Annual Budget Revised \$
Milikapiti Water Park -Barbeque Play Area (1478)	25,044	-	-	-	Not Applicable
Multi Purpose Hall Wurrumiyanga (1764)	94,747	1,975	1,975	-	Not Applicable
Milikapiti Oval Stage 2 (1645)	30,479	-	-	-	Not Applicable
Milikapiti Water Play Area (1761+1762)	357,045	-	-	-	Not Applicable
Master Plan – Sports and Rec-Wurrumiyanga (1478)	42,242	-	-		Not Applicable
Infrastructure	549,557	1,975	1,975	-	
HHIP Stage 2 -25% Deposit (1682)	45,455	36,364	36,364		Not Applicable
Community solar Paru Project - 25% Deposit (1685)	61,775	49,420	49,420		Not Applicable
Land Clearing Site(1687)	-	47,500	47,500	-	Not Applicable
Plant and Equipment	107,230	133,284	133,284	-	
Motor Vehicle	0	0	0	0	
Overall Untied Budgeted capital expenditure			40,000		240,000
				-	
TOTAL CAPITAL EXPENDITURE :- BY ASSET CLASS *	656,787	135,258	175,258	(40,000)	240,000

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FUNDING SOURCE (Part B) :-	Opening WIP	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	(Annual) Budget
HHIP Stage 2 -25% Deposit (1682)	45,455	36,364	36,363.64	-	
Community Solar Project (1685)	61,775	49,420	49,420.00	-	
Wurrumiyanga Multi Purpose Hall (1764)	94,747	1,975	1,974.53	-	
Milikapiti Oval Stage 2 (1645)	30,479	-	-	-	
Milikapiti Water Play Area (1761)	160,297		-	-	
Milikapiti Water Play Area (1762)	196,747		-		
Land Clearing Site(1687)	0	47,500	47,500	-	
Tied Funding Grants	589,501	135,258	135,258	0	
Un Tied Funds	0	0	40,000	(40,000)	240,000
TOTAL CAPITAL EXPENDITURE :- BY FUNDING TYPE	589,501	135,258	175,258	(40,000)	240,000

Bird's Eye View TIRC_Profit & Loss as YTD August 2025											
Income		Expenses									
											
\$5.82 M		\$1.79 M									
	<table><tr><td>R</td><td>RATES & CHARGES</td></tr><tr><td></td><td>\$4 M</td></tr></table>	R	RATES & CHARGES		\$4 M		<table><tr><td>M</td><td>MATERIAL & CONTRACTS</td></tr><tr><td></td><td>\$0.38 M</td></tr></table>	M	MATERIAL & CONTRACTS		\$0.38 M
R	RATES & CHARGES										
	\$4 M										
M	MATERIAL & CONTRACTS										
	\$0.38 M										
	<table><tr><td>G</td><td>GRANT FUNDING</td></tr><tr><td></td><td>\$1.18 M</td></tr></table>	G	GRANT FUNDING		\$1.18 M		<table><tr><td>W</td><td>WAGES</td></tr><tr><td></td><td>\$0.95 M</td></tr></table>	W	WAGES		\$0.95 M
G	GRANT FUNDING										
	\$1.18 M										
W	WAGES										
	\$0.95 M										
	<table><tr><td>F</td><td>FEES & CHARGES</td></tr><tr><td></td><td>\$0.29 M</td></tr></table>	F	FEES & CHARGES		\$0.29 M		<table><tr><td>C</td><td>GOVERNING BODY</td></tr><tr><td></td><td>\$0.07 M</td></tr></table>	C	GOVERNING BODY		\$0.07 M
F	FEES & CHARGES										
	\$0.29 M										
C	GOVERNING BODY										
	\$0.07 M										
	<table><tr><td>I</td><td>BANK INTEREST</td></tr><tr><td></td><td>\$0.02 M</td></tr></table>	I	BANK INTEREST		\$0.02 M		<table><tr><td>OX</td><td>OTHER EXPS</td></tr><tr><td></td><td>\$0.24 M</td></tr></table>	OX	OTHER EXPS		\$0.24 M
I	BANK INTEREST										
	\$0.02 M										
OX	OTHER EXPS										
	\$0.24 M										
	<table><tr><td>OI</td><td>OTHER INCOME</td></tr><tr><td></td><td>\$0.33 M</td></tr></table>	OI	OTHER INCOME		\$0.33 M		<table><tr><td>Y</td><td>DEPRECIATION</td></tr><tr><td></td><td>\$0.15 M</td></tr></table>	Y	DEPRECIATION		\$0.15 M
OI	OTHER INCOME										
	\$0.33 M										
Y	DEPRECIATION										
	\$0.15 M										
	<table><tr><td>OS</td><td>OPERATING SURPLUS</td></tr><tr><td></td><td>\$4.03 M</td></tr></table>	OS	OPERATING SURPLUS		\$4.03 M		<table><tr><td>Z</td><td>NET CASH SURPLUS</td></tr><tr><td></td><td>\$4.04 M</td></tr></table>	Z	NET CASH SURPLUS		\$4.04 M
OS	OPERATING SURPLUS										
	\$4.03 M										
Z	NET CASH SURPLUS										
	\$4.04 M										

Bird's Eye View TIRC_Balance Sheet as at 31st August 2025

Assets



A	CURRENT ASSETS
	\$8.6 M

CURRENT

B	NON CURRENT ASSETS (NCA)
	\$64.27 M

NON CURRENT

C	TOTAL ASSETS
	\$72.87 M

TOTAL

Liabilities



D	CURRENT LIABILITIES
	\$3.8 M

E	NON CURRENT LIABILITIES(NCL)
	\$2.91 M

F	TOTAL LIABILITIES
	\$6.71 M

Equity



X	NET CURRENT ASSETS
	\$4.8 M

Y	(NCA -NCL)
	\$61.36 M

Z	EQUITY / NET ASSETS
	\$66.16 M

Table 3. Monthly Balance Sheet Report_As of 31st August 2025

Particulars	Sub Total	Year To Date Actuals	Note
ASSETS			
Cash at Bank		2,530,431	(1)
Tied Funds	3,208,659		
Untied Funds	(678,227)		
Accounts Receivable		4,996,356	
Trade Debtors	373,276		(2)
Rates & Charges Debtors	4,623,080		(7)
Other Current Assets		1,074,845	
Prepayments	498,994		
Other Current Assets	575,851		
TOTAL CURRENT ASSETS		8,601,632	A
Property, Plant and Equipment		62,177,674	
Buildings Prescribed	52,646,292		
Infrastructure Prescribed	6,131,958		
Plant	1,862,990		
Equipment	178,418		
Motor Vehicles	564,881		
Work in Progress	793,136		
Non-Current Financial Lease Assets		2,094,403	
B = TOTAL NON-CURRENT ASSETS		64,272,077	B
TOTAL ASSETS		72,873,709	C = A + B
LIABILITIES			
Current Liabilities			
Accounts Payable		35,656	(3)
ATO & Payroll Liabilities		123,566	(3 & 4)
Current Provisions		1,311,003	(5)
Other Current Liabilities		586,354	(6)
Unexpected Grant Liabilities		1,747,455	
TOTAL CURRENT LIABILITIES		3,804,034	D
Non - Current Liabilities			
Non-Current Provisions		222,598	
Non-Current Borrowings		590,001	
Non-Current Financial Lease Liabilities		2,094,084	
TOTAL NON-CURRENT LIABILITIES		2,906,683	E
TOTAL LIABILITIES		6,710,717	F = D + E
NET ASSETS		66,162,992	X = C - F
EQUITY			
Asset Revaluation Reserve		54,409,698	
Asset Replacement Reserve		50,000	
Restricted Reserves		1,280,938	
Accumulated Surplus		10,422,356	
TOTAL EQUITY		66,162,992	

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Table 3a . Notes to Monthly Balance Sheet as of 31st August 2025

Continued

Note 4. Statement of Australian Tax Office (ATO) and Payroll Obligations as of 31st August 2025

Notes	Amount	Progress Remarks
Payroll :-		
Payroll Overdues	-	
Superannuation Liability	123,566	The Council made the most recent superannuation payment of ~\$24K on 23rd June 2025, covering liabilities accrued up to 20th June 2025 As per ATO - Next Quarterly super payment due dates Cut off date is 28th October 2025
ATO :-		
Business Activity Statements - (B.A.S.)		Aug 2025 - B.A.S. - has been Lodged with ATO on 9th September 2025.
Fringe Benefit Tax - (F.B.T.)		TIRC 2025 FBT Return Status : Complete ATO has Finalized FBT Return in July 2025.
Tax Payable Annual Report - (T.P.A.R)		TPAR for FY 24-25 has been submitted by TIRC on 28th Aug 2025.
Total ATO & Payroll as of 31st August 2025	123,566	

Note 5. Current Provisions as of 31st August 2025

Provisions - Purpose	Amount
Annual Leave Entitlements	494,617
Long Service Leave Entitlements	155,022
Doubtful Debts Provision	661,364
Current Provisions as of 31st August 2025	1,311,003

Note 6. Other Current Liabilities as of 31st August 2025

Other Current Liabilities - Breakup	Amount
Current Lease Liability As per - AASB16	250,833
Bonds held as a deposit	23,886
Christmas Savings Club	131,125
Misc. Accounts.	180,510
Other Current Liabilities as of 31st August 2025	586,354

Note 7. Rates & Charges Debtors as of 31st August 2025

Financial Year	Total Balance	Balance as %
FY 17/18	19,379	0%
FY 18/19	21,664	0%
FY 19/20	39,811	1%
FY 20/21	72,453	2%
FY 21/22	66,961	1%
FY 22/23	146,659	3%
FY 23/24	120,194	3%
FY 24/25	223,700	5%
FY 25/26	3,912,260	85%
Rates & Charges Outstanding as of 31st August 2025	4,623,080	100%

Table 3a . Notes to Monthly Balance Sheet as of 31st August 2025

Note 1. Details of Cash and Investments Held as of 31st August 2025

Bank Accounts	Total
Operating Account	264,898
Trust Account	480,357
Christmas Saving Account	111,250
NIAA Bank Account	1,623,029
Cash Deposit Account (credit cards)	50,898
Total Bank Balance as of 31st August 2025	2,530,431

Note 2. Statement of Trade Debtors as of 31st August 2025

Trade Debtors	Current	Past Due 1 – 30 Days	Past Due 31 – 60	Past Due 61-90	Past Due 90+ Days	Total
Trade Debtors	-	287,073	28,860	23,795	33,548	373,276
Total Trade Debtors	-	287,073	28,860	23,795	33,548	373,276

Trade Debtors Breakdown	Total Amount	Current	Past Due 1 – 30 Days	Past Due 31 – 60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total %
Department of Logistics and Infrastructure	279,266	70%	0%	5%	0%	0%	75%
Department of Infrastructure, Planning and Logistics	21,130	0%	0%	0%	0%	6%	6%
ATO - GST	14,369	0%	0%	0%	4%	0%	4%
Intract Australia Pty Ltd	11,739	3%	0%	0%	0%	0%	3%
Tiwi Islands Training And Employment Board	8,557	2%	0%	0%	0%	0%	2%
Other Debtors	38,214	2%	0%	2%	3%	3%	10%
Total	373,276	77%	0%	8%	6%	9%	100%

0

Note 3. Statement of Trade Creditors as of 31st August 2025

Trade Creditors	Current	Past Due 1 – 30 Days	Past Due 31 – 60	Past Due 61-90 Days	Past Due 90+ Days	Total
PAYG & Super	-	47,445	49,304	26,470	347	123,566
Trade Creditors		914	-	-	34,741	35,656
Total Accounts Payable as of 31st August 2025	-	48,360	49,304	26,470	35,088	159,222

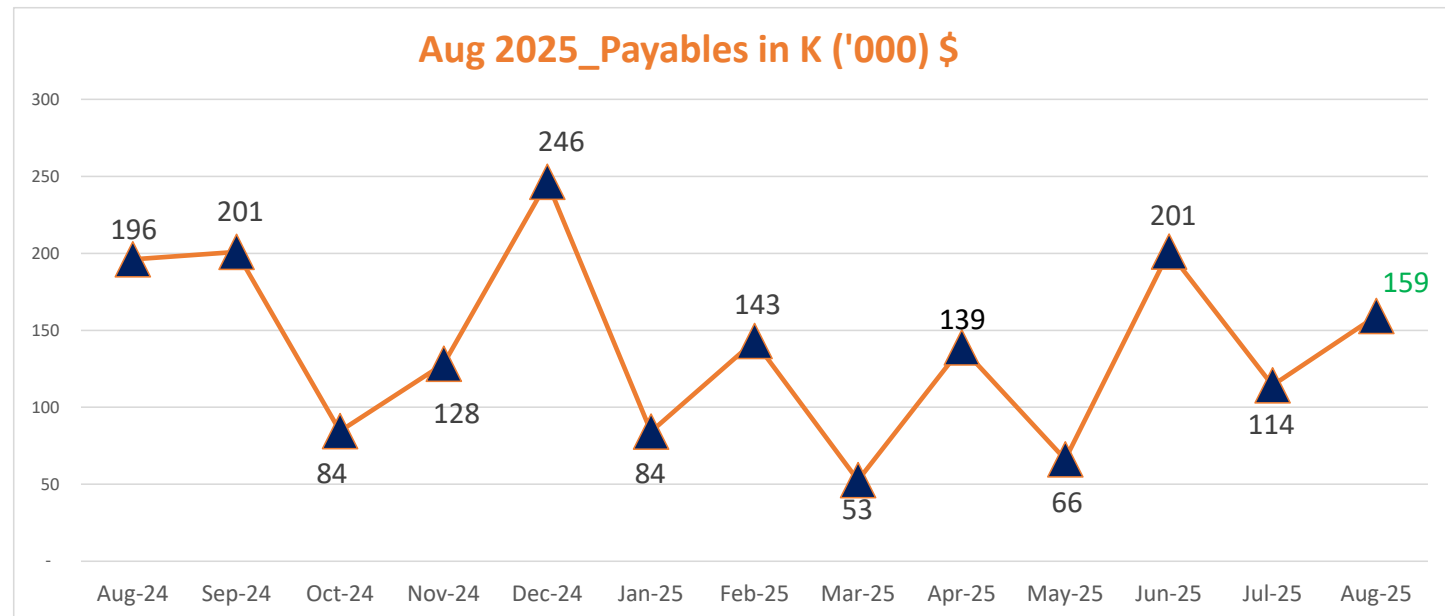
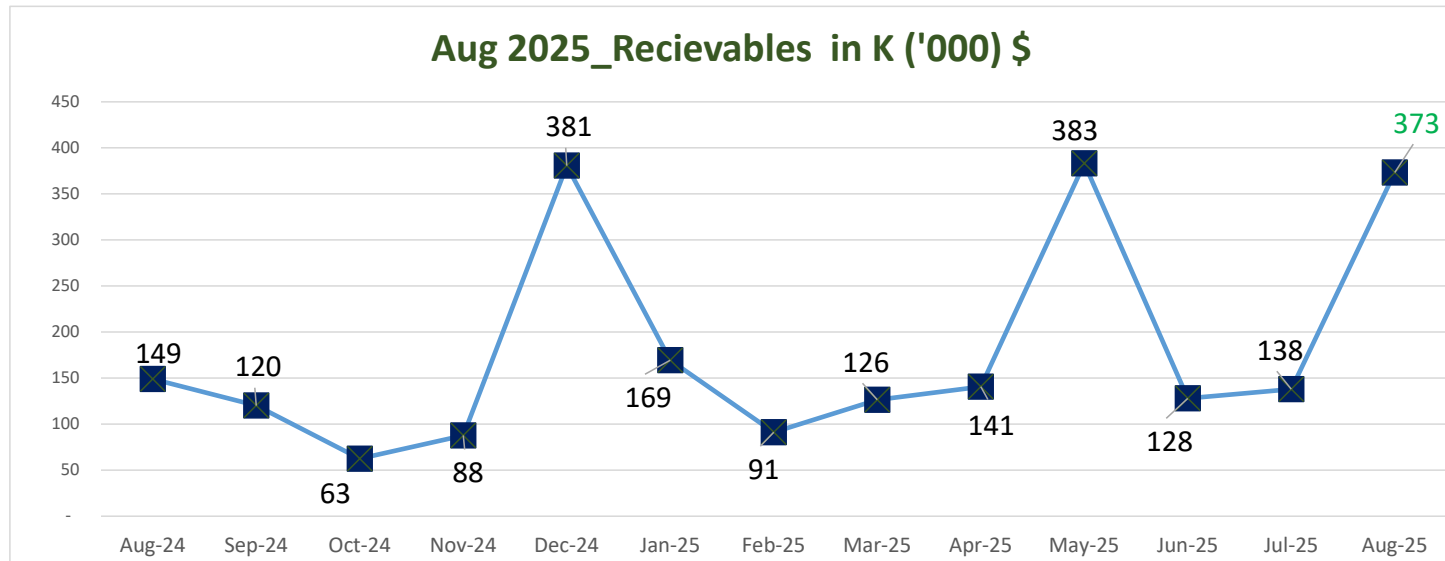
Table 4. Member and CEO Council Credit Card Transactions for the Period- August 2025

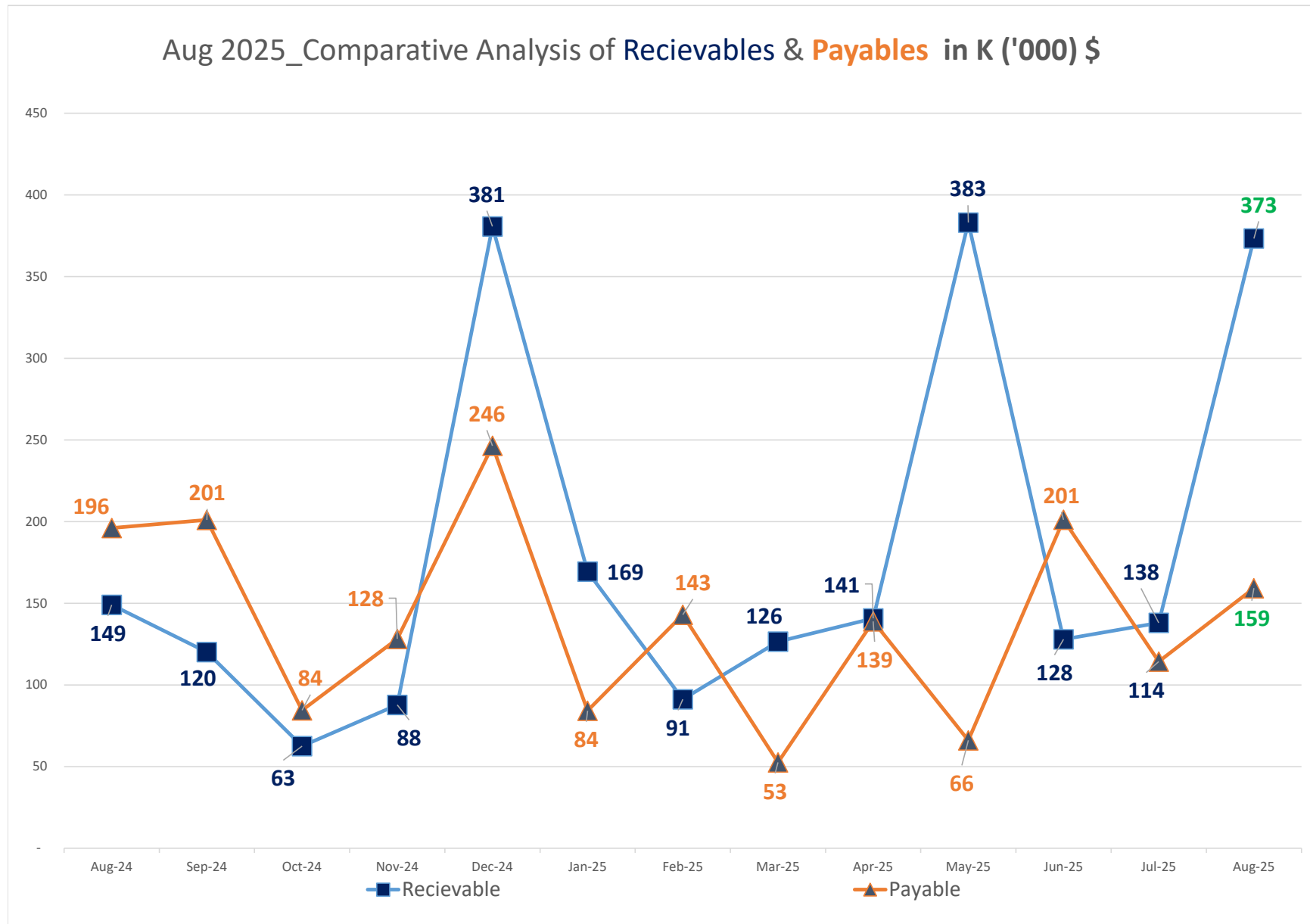
Where a council credit card has been issued to an Elected Member and/or the CEO, a list per cardholder of all credit card transactions in the month is to be published including the name of the supplier, the amount for each transaction and the reason for the transaction.

Cardholder Name: Not reportable

Date	Amount	Supplier's Name	Reason for the Transaction
No Transactions recorded for Member & CEO Credit Card for the Period July 2025.			
Total	-		

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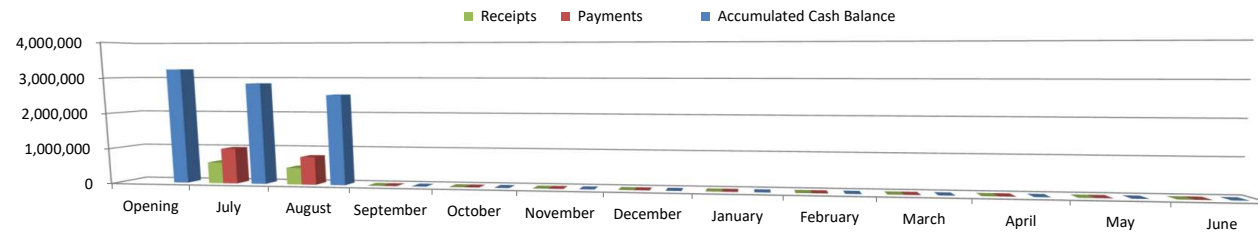
Cash Flow as at 31 Aug 2025



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
Cash Accounts																	
Cash at Bank Operational General	(46,115)	223,529	87,484	-	-	-	-	-	-	-	-	-	-	-	311,013	264,898	(574%)
Cash at Bank Trust General	1,531,897	(638,836)	(412,704)	-	-	-	-	-	-	-	-	-	-	-	(1,051,540)	480,357	31%
PMC Bank ACCOUNT	1,613,786	4,438	4,805	-	-	-	-	-	-	-	-	-	-	-	9,242	1,623,029	101%
Staff Christmas Savings Account	89,150	14,850	7,250	-	-	-	-	-	-	-	-	-	-	-	22,100	111,250	125%
Credit Card Deposit	50,897	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,897	100%
Total Cash Accounts	3,239,615	(396,019)	(313,165)	-	-	-	-	-	-	-	-	-	-	-	(709,185)	2,530,431	78%
Operating Activities																	
Receipts	-	594,805	469,001	-	-	-	-	-	-	-	-	-	-	-	1,063,806	1,065,781	
Income Rates and Charges	-	825	1,150	-	-	-	-	-	-	-	-	-	-	-	1,975	1,975	
Income Council Fees and Charges	-	86,199	201,119	-	-	-	-	-	-	-	-	-	-	-	287,319	287,319	
Income Operating Grants Subsidies	-	343,140	840,350	-	-	-	-	-	-	-	-	-	-	-	1,183,490	1,183,490	
Income Investments	-	6,795	8,929	-	-	-	-	-	-	-	-	-	-	-	15,724	15,724	
Other Operating Receipts	-	157,846	(582,547)	-	-	-	-	-	-	-	-	-	-	-	(424,701)	(424,701)	
Payments	-	943,324	694,409	-	-	-	-	-	-	-	-	-	-	-	1,637,733	2,151,321	
Employee Expenses	-	474,963	472,165	-	-	-	-	-	-	-	-	-	-	-	947,128	947,128	
Contract and Material Expenses	-	367,393	146,195	-	-	-	-	-	-	-	-	-	-	-	513,589	513,589	
Finance Expenses	-	395	427	-	-	-	-	-	-	-	-	-	-	-	823	823	
Other Operating Payments	-	98,875	70,740	-	-	-	-	-	-	-	-	-	-	-	169,615	169,615	
Other Operating Payments	-	364	3,040	-	-	-	-	-	-	-	-	-	-	-	3,404	3,404	
Other Operating Payments	-	1,334	1,841	-	-	-	-	-	-	-	-	-	-	-	3,175	3,175	
Total Operating Activities	-	(348,519)	(225,407)	-	-	-	-	-	-	-	-	-	-	-	(573,927)	(1,085,540)	
Investing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	47,500	87,758	-	-	-	-	-	-	-	-	-	-	-	135,258	135,258	
Purchase of Assets	-	47,500	87,758	-	-	-	-	-	-	-	-	-	-	-	135,258	135,258	
Total Investing Activities	-	(47,500)	(87,758)	-	-	-	-	-	-	-	-	-	-	-	(135,258)	(135,258)	
Financing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Net Increase or (Decrease) in Cash Held	-	(396,019)	(313,165)	-	-	-	-	-	-	-	-	-	-	-	(709,185)	(1,220,798)	

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Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
Accumulated Cash Balance	3,239,615	2,843,596	2,530,431	-	-	-	-	-	-	-	-	-	-	-	709,185	2,530,431	



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Ordinary Council Meeting 24 September 2025 - Agenda

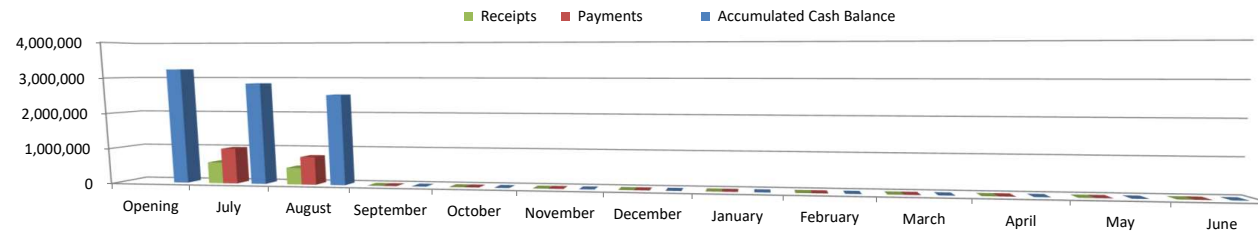
Cash Flow as at 31 Aug 2025



Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
Cash Accounts																	
Cash at Bank Operational General	(46,115)	223,529	87,484	-	-	-	-	-	-	-	-	-	-	-	311,013	264,898	(574%)
Cash at Bank Trust General	1,531,897	(638,836)	(412,704)	-	-	-	-	-	-	-	-	-	-	-	(1,051,540)	480,357	31%
PMC Bank ACCOUNT	1,613,786	4,438	4,805	-	-	-	-	-	-	-	-	-	-	-	9,242	1,623,029	101%
Staff Christmas Savings Account	89,150	14,850	7,250	-	-	-	-	-	-	-	-	-	-	-	22,100	111,250	125%
Credit Card Deposit	50,897	-	-	-	-	-	-	-	-	-	-	-	-	-	-	50,897	100%
Total Cash Accounts	3,239,615	(396,019)	(313,165)	-	-	-	-	-	-	-	-	-	-	-	(709,185)	2,530,431	78%
Operating Activities																	
Receipts	-	594,805	469,001	-	-	-	-	-	-	-	-	-	-	-	1,063,806	1,065,781	
Income Rates and Charges	-	825	1,150	-	-	-	-	-	-	-	-	-	-	-	1,975	1,975	
Income Council Fees and Charges	-	86,199	201,119	-	-	-	-	-	-	-	-	-	-	-	287,319	287,319	
Income Operating Grants Subsidies	-	343,140	840,350	-	-	-	-	-	-	-	-	-	-	-	1,183,490	1,183,490	
Income Investments	-	6,795	8,929	-	-	-	-	-	-	-	-	-	-	-	15,724	15,724	
Other Operating Receipts	-	157,846	(582,547)	-	-	-	-	-	-	-	-	-	-	-	(424,701)	(424,701)	
Payments	-	943,324	694,409	-	-	-	-	-	-	-	-	-	-	-	1,637,733	2,151,321	
Employee Expenses	-	474,963	472,165	-	-	-	-	-	-	-	-	-	-	-	947,128	947,128	
Contract and Material Expenses	-	367,393	146,195	-	-	-	-	-	-	-	-	-	-	-	513,589	513,589	
Finance Expenses	-	395	427	-	-	-	-	-	-	-	-	-	-	-	823	823	
Other Operating Payments	-	98,875	70,740	-	-	-	-	-	-	-	-	-	-	-	169,615	169,615	
Other Operating Payments	-	364	3,040	-	-	-	-	-	-	-	-	-	-	-	3,404	3,404	
Other Operating Payments	-	1,334	1,841	-	-	-	-	-	-	-	-	-	-	-	3,175	3,175	
Total Operating Activities	-	(348,519)	(225,407)	-	-	-	-	-	-	-	-	-	-	-	(573,927)	(1,085,540)	
Investing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Proceeds from Sale of Assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	47,500	87,758	-	-	-	-	-	-	-	-	-	-	-	135,258	135,258	
Purchase of Assets	-	47,500	87,758	-	-	-	-	-	-	-	-	-	-	-	135,258	135,258	
Total Investing Activities	-	(47,500)	(87,758)	-	-	-	-	-	-	-	-	-	-	-	(135,258)	(135,258)	
Financing Activities																	
Receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Repayment of Borrowings	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Financing Activities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Net Increase or (Decrease) in Cash Held	-	(396,019)	(313,165)	-	-	-	-	-	-	-	-	-	-	-	(709,185)	(1,220,798)	

Ordinary Council Meeting 24 September 2025 - Agenda

Description	Opening	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Adj	Closing	YTD	%
Accumulated Cash Balance	3,239,615	2,843,596	2,530,431	-	-	-	-	-	-	-	-	-	-	-	709,185	2,530,431	



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4 REPORTS FOR INFORMATION

ITEM NUMBER: 4.2
TITLE: TIRC Interim Audit Update FY 2024–25
AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

To provide Council with an update on the progress of the Interim Audit for the Financial Year 2024–25

RECOMMENDATIONS

That the report entitled TIRC Interim Audit Update FY 2024–25 be received and noted.

BACKGROUND

The Northern Territory Local Government Act 2019, Chapter 10 Financial Management, Section 211(2), requires the Council's Annual Audit is to be carried out in accordance with the Australian Auditing Standards and requirements prescribed by the regulation.

The Interim Audit forms the first stage of the audit process, focusing on internal controls, financial management practices, and compliance with relevant legislation and policies.

Accordingly, the Interim Audit was undertaken by Council's appointed external auditors, PKF Merit, during July 2025 & August 2025.

ISSUES/OPTIONS/CONSEQUENCES

- Management will provide responses and action plans to address the interim audit recommendations.
- A further update will be provided to Council at the conclusion of the Final Audit scheduled for which is aimed for October 2025.

ATTACHMENTS

1. TIR C- Client Assistance Package- F Y 2024-25 [4.2.1 - 7 pages]
2. Draft Interim Management Letter 2025 [4.2.2 - 4 pages]

Tiwi Islands Regional Council

Client Assistance Package

**Where possible, please provide the requested
information in electronic format**

**Tiwi Islands Regional Council
Client Assistance Package**

Introduction

In connection with our audit of Tiwi Islands Regional Council, we have detailed a listing of schedules we require to be completed prior to us commencing our audit procedures and site visit.

To assist us in the completion of our audit, the following information is required. Please note that this information will form the basis of our work and will be used to enable us to select further items for more detailed testing. The schedule therefore is not an exhaustive list of items required.

It is necessary for these schedules to be completed by the date required to ensure the timely and efficient completion of our audit work and to avoid any additional costs due to delays.

As electronic format of documents is preferred, please forward all documents to us either via email (20MB limit) or via our Merit Partners Secure File Transfer Protocol:

To upload a document for Merit Partners please complete the following steps.

1. Enter the address into your browser: [TIRC FS Audit 2025](#)
2. Click Select files to select the files you want to send.
3. Click Upload to upload the files you have selected.
4. To guarantee the files are in order, please name the files in accordance with the item number of the requirements specified in this document.

Please provide the relevant responses and supporting documentation prior to or, at the latest, by the agreed audit commencement date.

Should you have any questions regarding any of the schedules, please do not hesitate to contact Kimmy Jongue on (08) 8982 1444.

Where possible, please provide the above information in electronic format

**Tiwi Islands Regional Council
Client Assistance Package**

**INTERIM SITE VISIT
Scheduled to commence 2nd July 2025**

Requirement	Date Required
<p>Revenue and Receipts Process:</p> <ol style="list-style-type: none"> 1. Please ensure relevant staff are available to discuss the different categories of revenue, how it gets recognised and recorded in the accounting system. 2. A summary of any significant changes in revenue and receipting processes. 3. A copy of your policies and procedures manual for revenue and receipts. 4. Access to supporting documentation for revenue/receipt transactions. A walkthrough and sample testing will be undertaken during the site visit. 	At the commencement of the interim site visit
<p>Procurement and Payments Process:</p> <ol style="list-style-type: none"> 5. Please ensure relevant staff are available to discuss procurement and payment processes, how it gets recognised and recorded in the accounting system. 6. A summary of any significant changes in procurement and payments process. 7. A copy of the policies and procedures manual for procurement and payments. 8. A current list of delegated officer and delegation limits 9. Access to supporting documentation for procurement and payment transactions. A walkthrough and sample testing will be undertaken during the site visit. 	At the commencement of the interim site visit
<p>Payroll Process:</p> <ol style="list-style-type: none"> 10. Please ensure relevant staff are available to discuss the payroll process (including recruitment, maintenance of employee contracts, pays, terminations etc) 11. A summary of any significant changes in the payroll process. 12. A copy of your policies and procedures manual covering HR/payroll 13. A copy of the latest pay rates and EBA 14. Access to payroll reports and employee files. A walkthrough and sample testing will be undertaken during the site visit. 	At the commencement of the interim site visit
<p>Bank Accounts:</p> <ol style="list-style-type: none"> 15. Access to all bank statements from all bank accounts from the throughout the year 	At the commencement of the interim site visit

Where possible, please provide the above information in electronic format

**Tiwi Islands Regional Council
Client Assistance Package**

Requirement	Date Required
<p>Financial Reporting and General Information:</p> <p>16. The most recent reconciled Trial Balance</p> <p>17. Access to accounting records, general ledger and transaction history reports (specific request will be made during the audit)</p> <p>18. Most recent Management Accounts</p> <p>19. Copies of or access to all Board, Executive, Audit Committee, Local Authority and Special minutes of meetings held during the year</p> <p>20. Access to internal audit reports (including draft reports) from throughout the year</p> <p>21. Access to reports of any other audits or investigations undertaken during the year</p> <p>22. A list of new contracts and agreements (eg. funding agreements, loan agreements, grant agreements, major contracts) during the year</p> <p>23. An organisational chart, high level and detailed</p> <p>24. Access to correspondence from all regulatory bodies for throughout the year (ie. Local Government, NTG, ATO, Commonwealth Government etc.)</p> <p>25. A detailed list of all general journals processed during the reporting period and access to supporting documentation to support postings</p>	At the commencement of the interim site visit
<p>Property, plant & equipment (PPE)</p> <p>26. A list of asset additions and disposals from the beginning of the year, including access to supporting documentation</p> <p>27. A transaction listing of all Repairs and Maintenance accounts</p>	At the commencement of the interim site visit
<p>Confirmations:</p> <p>28. Bank Confirmations – this will be prepared electronically through confirmations.com. We will get the confirmation process started. You can expect to receive an email from confirmations.com requesting permission for Merit Partners to undertake this process.</p> <p>29. Grant Confirmation – please send grant confirmation/s to each funding organisation. A pro-forma letter can be provided upon request.</p> <p>30. Solicitors Confirmation – please send a solicitors' confirmation letter. A pro-forma letter can be provided upon request.</p>	At the commencement of the interim site visit

Where possible, please provide the above information in electronic format

**Tiwi Islands Regional Council
Client Assistance Package**

**FINAL SITE VISIT
Scheduled to commence 1st September 2025**

Requirement	Date Required
<p>Financial Reporting:</p> <p>31. Reconciled trial balance at Balance Date (after all year-end adjustments passed)</p> <p>32. Access to accounting records, general ledger and transaction listing reports (specific request will be made during the audit)</p> <p>33. Final 'draft' financial statements. Draft to be provided at the commencement of the final site visit with a final version to be provided once audit field work has concluded and all notes have been completed</p> <p>34. A reconciliation of the mapping of balances in the financial statements to balances in the trial balance;</p> <p>35. Working papers supporting the balances in the Cash Flow Statement and the cash flow reconciliation;</p> <p>36. Appropriate support for all other notes disclosures such as Commitments, Reserves, Related Party, Key Management Personnel, Events after balance date, Contingencies etc.</p>	At the commencement of the final site visit
<p>Other Information:</p> <p>37. Copies of or access to all Board, Executive, Audit Committee, Local Authority and Special minutes of meetings held since the interim site visit</p> <p>38. Access to internal audit reports (including draft reports) since the interim site visit</p> <p>39. Access to reports of any other audits or investigations undertaken since the interim site visit</p> <p>40. A list of new contracts and agreements (eg. funding agreements, loan agreements, grant agreements, major contracts) since the interim site visit</p> <p>41. Access to correspondence from all regulatory bodies since the interim site visit (ie. Local Government, NTG, ATO, Commonwealth Government etc.)</p> <p>42. A detailed list of all general journals processed since the interim site visit and access to supporting documentation to support postings</p>	At the commencement of the final site visit
<p>Analysis of Account Balances:</p> <p>43. Provide an explanation of significant movements in balance sheet and profit and loss accounts between the current year and the prior year</p>	At the commencement of the final site visit
<p>Going Concern:</p> <p>44. The organisation's going concern assessment, support and rational including access to funding agreements and contracts to support income generation in the coming financial year</p> <p>45. The budget and cash flow projections for the coming financial year</p>	At the commencement of the final site visit

Where possible, please provide the above information in electronic format

**Tiwi Islands Regional Council
Client Assistance Package**

Requirement	Date Required
<i>Cash at Bank and on hand:</i> 46. Bank reconciliations at Balance Date 47. Access to Bank Statements from the entire year including the period directly after balance date.	At the commencement of the final site visit
<i>Trade Debtors and Other Receivables:</i> 48. A detailed Trade Debtors listing at Balance Date (including ageing) 49. Evidence to support the collection of debtors post balance date 50. Details of any debtor balances impaired or doubtful at balance date 51. A reconciliation of the movement in the provision for doubtful debts 52. Details of the methodology adopted for determining impaired/doubtful debts 53. A reconciliation of all 'other' receivables at Balance Date such as Accrued Revenue; 54. Access to documentation that support these balances	At the commencement of the final site visit
<i>Prepayments and Other Assets:</i> 55. A reconciliation of prepayments at Balance Date. 56. A reconciliation for any "other" assets at Balance Date 57. Access to documentation that support these balances	At the commencement of the final site visit
<i>Inventory:</i> 58. A reconciliation of inventory at Balance Date 59. A detailed inventory/stock listing 60. Details of any old, damaged, obsolete stock.	At the commencement of the final site visit
<i>Property, plant & equipment (PPE):</i> 61. A reconciliation of PPE at Balance Date 62. A detailed fixed asset register at Balance Date 63. Access to supporting documentation for all asset additions and disposals 64. Details of any asset valuations conducted at any time during the year 65. A transaction report of all Repairs and Maintenance accounts.	At the commencement of the final site visit
<i>Right-of-Use Assets and Lease Liability</i> 66. Details of all Right-of-Use assets and Lease Liabilities at Reporting Date 67. Workings for all Right-of-Use assets and Lease Liability balances at Reporting Date 68. For any new leases, copies of the lease agreement and assessment on the proposed calculation as a Right-of-Use asset and Lease Liability 69. Any additional information as required to support the Right-of-Use assets and Lease Liability calculations	At the commencement of the final site visit

Where possible, please provide the above information in electronic format

**Tiwi Islands Regional Council
Client Assistance Package**

Requirement	Date Required
Trade and Other Payables: 70. A detailed Payable listing at Balance Date (including ageing) 71. A reconciliation of all other liability accounts at Balance Date (such balances may include accruals, income received in advance, GST accounts etc) 72. A copy of the BAS and GST reconciliation at Balance Date. 73. Details of supplier payments processed since Balance Date 74. A reconciliation of accrued salary and wages at Balance Date. 75. Access to documentation that support these balances	At the commencement of the final site visit
Provisions – Employee Entitlements: 76. Employee Entitlements reconciliation at Balance Date 77. A detailed list of annual leave and long service leave balances by employee 78. Access to employee Leave History reports 79. Access to employee files	At the commencement of the final site visit
Borrowings: 80. Borrowings reconciliation at Balance Date 81. Access to documentation that support these balances 82. For new borrowings or refinancing arrangements, copies of the funding agreement.	At the commencement of the final site visit
Commitments & Contingencies: 83. Details of all Commitments and Contingencies at Balance Date 84. A reconciliation of all expenditure commitments at Balance Date (such as capital and operating commitments) 85. A reconciliation of all contingencies at Balance Date 86. Access to documentation that support these balances	At the commencement of the final site visit
Income and Expenditure: 87. A transaction report for all income and expense accounts 88. A reconciliation of grant income recognised during the year, and any grant income carried forward (against the criteria of AASB 15 and AASB 1058) 89. An annual payroll reconciliation (between general ledger balances and payroll reports)	At the commencement of the final site visit

Where possible, please provide the above information in electronic format

Appendix B – Audit Observations

Key Issue	High Needs significant improvement	Moderate Needs substantial improvement	Low Needs some improvement
Information Technology General Controls <i>*(2023-2025)</i>		✓	
Review of Policies, Procedures, and Registers <i>*(2020-2025)</i>		✓	

**Reported in prior years (year reported is in brackets)*

Overview of Risk Ranking System

Though we have rated each finding individually on a stand alone basis, you should also assess the collective impact of these matters, together with other findings from within your organisation.

High
Needs
significant
improvement

Immediate corrective action is required. These recommendations relate to a serious weakness which exposes the organisation to a material extent in terms of achievement of corporate objectives, financial results or otherwise impair the Council's reputation.

Moderate
Needs
substantial
improvement

Corrective action is required, generally within 6 months. A control weakness, which can undermine the system of internal control and/or operational efficiency and should therefore be addressed.

Low
Needs some
improvement

Corrective action is required, generally within 6 to 12 months. A weakness which does not seriously detract from the system of internal control and/or operational effectiveness/efficiency but which should nevertheless be addressed by management.

Disclaimer

Issues identified are only those found within the course of the audit. Recommendations are intended solely for use by management. We disclaim any assumption of responsibility for any reliance on this report, to any person other than the Council or for any purpose other than that for which it was prepared.

Tiwi Islands Regional Council

Observation	Effect	Risk Category	Recommendation	Management Response
<p>Information Technology General Controls</p> <p>Based on our assessment of general IT controls, we noted some deficiencies and weaknesses.</p> <p>From our testing of TechnologyOne user's access, we identified 4 out of 34 users have access limits exceeding their delegation limits as per the Council's Financial Delegation Policy.</p>	<p>Unauthorised IT system access can cause data breaches and intellectual property theft.</p>	<p>Moderate</p>	<p>The Council should Implement strong cybersecurity measures, access controls, and employee training to mitigate these risks and protect sensitive data and business operations. Sufficient appropriate IT and Cyber Security Policies should be established..</p>	

Ordinary Council Meeting 24 September 2025 - Agenda

Observation	Effect	Risk Category	Recommendation	Management Response
<p>Review of Policies, Procedures, and Registers</p> <p>During our audit, it was noted that the following policy documents were not reviewed in accordance with the timetable within the existing policies. The scheduled review dates are noted below.</p> <p><i>Audit & Risk Management Committee Work Plan Program – last updated May 2019.</i></p> <p><i>Audit & Risk Management Committee - Chairperson Responsibilities – September 2019</i></p> <p><i>Audit & Risk Management Committee - Independent Representative – March 2019</i></p> <p><i>Fraud Protection – May 2022</i></p> <p><i>Area Risk Registers – August 2022</i></p> <p><i>Vehicle Acquisition & Disposal – August 2022</i></p> <p><i>Code of Conduct – Elected Members, Local Authorities and Council Committee Members – January 2024</i></p> <p><i>Accounting Policy and Manual – March 2025</i></p> <p><i>Procurement policy – October 2025</i></p>	<p>The current policies may not be applicable in light of current risks from both an internal and external perspective.</p>	<p>Moderate</p>	<p>It is recommended that internal policies are reviewed and updated in accordance with established timeframes to ensure that they remain relevant and address current risks.</p>	

Appendix C – Status of Prior Year Audit Recommendations

Key Issue	Resolved
Conflict of Interest	Yes
General Journals	To assess at final audit.
Information Technology General Controls	No
Review of Policies, Procedures, and Registers	No
Payroll Process	Yes

4 REPORTS FOR INFORMATION

ITEM NUMBER: 4.3
TITLE: Project Status Report - August 2025
AUTHOR: Salman Samee, Manager Projects and Contracts

Summary

This report is submitted to the Tiwi Islands Regional Council (Council) to review and discuss the progress on the status of projects.

Recommendation

That the report entitled Project Status Report - August 2025 be received and noted.

Background

The Council currently has 12 active projects. These include:

- Takapimilyi Solar and Tank Upgrade
- Milikapiti Water Park
- Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing
- Community Solar Project - Paru
- Paru - Stage 2
- Staff and Transition Housing Upgrades
- Structural Upgrades to the Inter-Island Ferry
- Milikapiti Oval
- Milikapiti Burial Grounds
- Tiwi Islands Sanitation Works
- Homelands Works 2025-27 (Conder Point, Putjamirra and Taracumbi)
- Sustainable Waste Oil Management Project

Current Situation

The Project Status Report, which provides information regarding the amount of funding, actual expenditure, percentage of project completion, expected completion date, and comments/updates on each project, is attached to the Report for Information.

Risks

General risk factors include staff turnover, limited institutional memory, resource constraints, logistical delays and the wet season.

Financial Implications/Budget and Resource Implications

The financial environment for project delivery at TIRC remains complex, with several interrelated pressures affecting resource efficiency.

- Risks of unspent grant funding
- Potential forfeiture or return of funds if timelines and conditions are not met.
- Pressure on Council to re-justify funding extensions or request variations.
- The shortage of skilled staff means financial monitoring is inconsistent,
- Capacity Gaps in Financial Reporting and Compliance

Other Risks

Project handover gaps, reduced internal oversight, compliance risks, increased workloads

Attachments

1. Project List - August 2025 [4.3.1 - 1 page]

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Project Name	Project budget	Actual Expenditure	Percentage of project completed	Estimated Completion Date	Project status	Manager	Notes/Comments
Takapimiyi Solar and Tank Upgrade	\$324,620	\$223,628	50%	30-Jun-26	In Progress	Salman Samee	Solar Upgrade: Solr Work has been completed Tank Stand upgrades Pending - Due to requiring structural engineering and the increase to the costs of transport. Updated quotes have been Obtained in May 2025. TIRC is seeking a variation to increase the funding to cover the additional costs.
Milikapiti Water Park	\$699,348	\$405,102	40%	30-Jun-26	In Progress	Salman Samee	All equipment ordered has arrived on-island, construction to begin at the start of Dry Season 2025. Request for additional \$700k variation pending with NIAA and is being actively discussed on a weekly basis to finalize the request for in-principle approval.
Wurrumiyanga Recreation Hall upgrades and Cyclone Proofing	\$1,500,000	\$94,747	15%	31-Dec-26	In Progress	Salman Samee	Currently in concept design phase, Design brief under review. Geo Technical report and site inspection has been completed.
Community Solar Project - Paru	\$260,690	\$111,195	100%	31-Aug-25	Completed	Salman Samee	TLC approved site in Dec. 2024. Site visit done in Feb. 2025 including the contractor, TLC, and TIRC team. Land needs to be cleared of trees and numerous old vehicles including cement mixer, big trailers. Paru Solar farm works has been completed in Aug 2025
Paru - Stage 2	\$540,000	\$410,818	100%	31-Aug-25	Completed	Salman Samee	Paru House 6: Has been completed by DT Hobbs. Paru House 5: Works has been completed in March 2024. Paru Solar: Paru Solar farm works has been completed in Aug 2025.
Staff and Transition Housing Upgrades	\$250,000	\$48,152	40%	31-Dec-25	In Progress	Salman Samee	Condition report completed for lot 367, 328, 329 in June 2025. Lot 367: Majority upgrades have been completed in Sep. 2025. Lot 328 and 329: RFQ in progress with multiple vendors for roof replacement.
Structural Upgrades to the Inter-Island Ferry	\$197,111	\$197,111	100%	31-Jul-25	Completed	Salman Samee	Ferry structural repairs have been completed in Dec 2024. Variation request for the balance to be utilized on extensive mechanical has been approved in July 2025.
Milikapiti Oval	\$270,000	\$152,618	60%	31-Dec-25	In Progress	David Ciosmak	Grand Stands have reached Milikapiti and RFQ in progress for the installation. Procurement of additional material completed to install the grand stands. RFQ in process for fencing.
Milikapiti Burial Grounds	\$50,000	\$0	0%	2-Feb-26	Issues	Salman Samee	Applied for AAPA Certificate as discussed in the July 2025 Council meeting, awaiting response from AAPA.
Tiwi Islanads Sanitation Works	\$250,000	\$950	10%	30-Jun-26	In Progress	Salman Samee	Taracumbi - Septic replacement quote is being discussed with the department .
Homelands Works 2025-27 (Conder Point, Putjamirra and Taracumbi)	\$1,200,000	\$0	10%	30-Jun-27	In Progress	Salman Samee	Taracumbi House Refurbishment- Scoping and PO has been completed in September 2025. The expected start of the project is the start of October 2025. Taracumbi Solar system and Generator- Scoping and PO has been completed in September 2025. The delivery timeline for materials to Darwin is towards the end of November. The execution could be delayed due to wet to April 2025.
Sustainable Waste Oil Management Project	\$62,956	\$0	15%	30-Jun-27	In Progress	Salman Samee	Procurement of 1000L Waste oil container has been completed. The expected arrival in Wurrumiyange is in Oct 2025.

4 REPORTS FOR INFORMATION

ITEM NUMBER: 4.4
TITLE: LGANT Board Meeting Communique – 23 June 2025 & 27 August 2025
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This report is provided for Council to receive and note the LGANT Board meeting communique dated 23 June 2025 and 27 August 2025. The correspondence was circulated by LGANT to all member councils, with a request for it to be tabled at the next Ordinary Council Meeting to support transparency and regular updates on LGANT's activities.

The communique outlines recent LGANT discussions and decisions relevant to member councils, and provides insight into sector-wide initiatives, advocacy efforts, and strategic priorities.

Recommendation

That the report entitled LGANT Board Meeting Communique – 23 June 2025 & 27 August 2025 be received and noted.

Attachments

1. 23 June 2025 ALGA Board meeting communique [4.4.1 - 1 page]
2. 27 August 2025 LGANT Board meeting Communique [4.4.2 - 2 pages]



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P 02 6122 9400

23 June 2025 ALGA Board meeting Communique

The ALGA Board met on Monday 23 June at the ALGA offices in Deakin ACT, ahead of the 2025 National General Assembly of Local Government.

The Board received a comprehensive briefing on how the NGA would be delivered over the week including their roles.

The Board received an update on the key speakers and the intersection with ALGA's policy priorities particularly financial sustainability, Emergency Management and Safer Roads.

These speakers include, the Minister for Emergency Management and Local Government, Shadow Minister for Local Government Dr Anne Webster, Bernard Salt, Dr Varrall. The Board were also updated on the process for the debate on motions.

The adaptation research will be launched at the National General Assembly.

The Board agreed to establish a Campaign sub-committee comprised of the ALGA CEO and State and Territory Association CEOs to workshop a plan of approach for a financial sustainability campaign to the Federal Government to bring back to the ALGA Board for approval.

The Board will next meet online Thursday 31 July 2025 online.



27 AUGUST 2025 LGANT BOARD MEETING COMMUNIQUE

The LGANT Board met for its fourth meeting of 2025 on Wednesday 27 August at the LGANT office in Darwin and online.

Daniel Shane from Central Desert Regional Council provided an update on the Neighbourhood Watch NT Board in his capacity as the LGANT representative.

The Board approved and adopted the second tranche of LGANT's updated organisational policies. The Board also approved consultant to conduct the current CEO's first annual performance and remuneration review.

The Board agreed to the LGANT team continuing discussions with ALGWA on their proposal to re-establish an NT Branch.

The Board endorsed MacDonnell Regional Council's nomination (Sheree Sherry) to represent LGANT on the NT Councils Discretionary Trust Advisory Committee and discussed the development and implementation of LGANT's candidate nomination campaign in the lead up to the local government elections. LGANT, as part of the Local Government Election Working Group with NTEC and DHLGCD, will participate in a debrief in September on the elections more broadly and discuss lessons learnt and recommendations for the next election.

The LGANT President provided an update on the ALGA Board and talked to the 23 June and 31 July 2025 ALGA Board meetings (refer attached 23 June 2025 communique).

The LGANT CEO confirmed that there will be at least one casual vacancy on the LGANT Board due to Mayor Lis Clark's retirement, and that LGANT will determine next steps after the declaration of results of the election after 8 September 2025. The CEO also provided an update on LGANT's request for a sector briefing on the government's proposal to 'empower the bush' (de-amalgamations) and the latest discussions with DHLGCD on the Tranche 2 amendments to the *Local Government Act 2019*. Regarding the Strategic Plan, the CEO confirmed that the three advocacy areas for 2025/26 will be a review of the policy statements, and an analysis of road and financial sustainability data.

The Board will next meet on 22 October 2025.

If you have any questions or wish to discuss these matters further, please reach out to Mary Watson, LGANT CEO, at mary.watson@lgant.asn.au or on 0417 864 183.

Alternatively, you can contact members of the LGANT Board:

President: Hon Kon Vatskalis	City of Darwin	lord.mayor@darwin.nt.gov.au	0499 384 233
Vice President (municipal): Allison Bitar	Alice Springs Town Council	abitar@alicesprings.nt.gov.au	0491 055 224

Vice President (regional and shire): Brian Pedwell	Victoria Daly Regional Council	brian.pedwell@vicdaly.nt.gov.au	0429 341 336
Peter Pangquee	City of Darwin	peter.pangquee@darwin.nt.gov.au	0419 858 636
Doug Barden	Litchfield Council	doug.barden@litchfield.nt.gov.au	0429 875 390
Lis Clark	Katherine Town Council	elisabeth.clark@ktc.nt.gov.au	0439 501 348
Peter Clee	Wagait Shire Council	peter.clee@wagait.nt.gov.au	0418 894 404
Lynette De Santis	Tiwi Islands Regional Council	lynettejane.desantis@tiwiislands.nt.gov.au	0419 033 821
James Woods	West Arnhem Regional Council	james.woods@westarnhem.nt.gov.au	0497 919 225

4 REPORTS FOR INFORMATION

ITEM NUMBER: 4.5
TITLE: NT Remuneration Tribunal Letter & Members Allowance Information
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The Northern Territory Remuneration Tribunal is commencing its inquiries for Local Government Councils and Local Authorities.

Recommendation

That the report entitled NT Remuneration Tribunal Letter & Members Allowance Information be received and noted.

Attachments

1. NT Remuneration Tribunal Letters to CE Os for 2026 LGC and LA Inquiries 11915
[4.5.1 - 1 page]
2. report-determination-1-of-2025-allowances-for-members-local-government-authorities
[4.5.2 - 4 pages]
3. report-determination-1-of-2025-allowances-for-members-local-government-councils
[4.5.3 - 10 pages]



NORTHERN TERRITORY OF AUSTRALIA

REMUNERATION TRIBUNAL

**GPO BOX 4396
DARWIN NT 0801**

Telephone: (08) 8999 6539

Mr Bill Toy
A/Chief Executive Officer
Tiwi Islands Regional Council

Bill.Toy@tiwiislands.nt.gov.au

Dear Mr Toy

The Remuneration Tribunal is commencing its inquiry on Local Government Council and Local Authority members' allowances 2026 pursuant to sections 7B(1) and 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* with Councils.

If completed on or before 1 February 2026, the inquiry will lead to a determination that applies to members' allowances from 1 July 2026. I attach to this letter copies of the latest versions of the Tribunal's Determinations.

The Tribunal is accepting written submissions from Councils for the inquiry by 17 October 2025, which should address only questions or issues that your Council would like to raise. Considerations should be made as to any unique circumstances relating to your Council which you may wish to advise the Tribunal. Individual Councillors may also like to provide their own submissions.

While the Tribunal would like to meet with Councils personally, this is not practicable; however the Tribunal will accommodate video conference calls.

It would be appreciated if you could place this letter on the Council's agenda for its next meeting for your Council to discuss its approach. It would also be appreciated for the CEO receiving this letter to provide it to the appointed Mayor of the Council.

Councils should contact the Tribunal's Secretariat via email NTRemunerationTribunal@nt.gov.au for any further queries or to arrange meetings with the Tribunal.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Gary Higgins'.

Gary Higgins
Chair
Northern Territory Remuneration Tribunal
9 September 2025



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL AUTHORITIES**

REPORT ON DETERMINATION NO. 1 OF 2025

1. INTRODUCTION

On 30 July 2024, pursuant to section 7E(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie AO PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local authority.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7E(9) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 6 September 2024, individual letters were sent to each Local Government Councils inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 14 September 2024, an advertisement was placed in the NT News to announce the inquiry and invite submissions

In their submissions to the Remuneration Tribunal for the Local Government inquiry, some Councils did mention Local Authorities, but no major items were canvassed.


2. CURRENT SITUATION

There are Local Authorities within nine Regional Councils and the number of Local Authorities in these Councils range from three to thirteen. The allowance for members to attend meetings was increased in the 2023 Inquiry.

The Tribunal considers that the existing allowances are appropriate.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 10 December 2024



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL AUTHORITIES**

DETERMINATION NO. 1 OF 2025

Under section 7E of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Local Authority is defined in the *Local Government Act 2019* as established by a Council under section 76.

The Chair of a Local Authority is defined in the *Local Government Act 2019* as in section 98.

A Member of a Local Authority is defined in the *Local Government Act 2019* as a member of an audit committee, a council, a council committee of a local authority.

Financial Year is the period from 1 July to the 30 June.

2. ALLOWANCES

The following allowance will be paid for each meeting of a Local Authority.

The Chair of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$300
If the meeting is held between 2 to 4 hours	\$450
If the meeting is held for more than 4 hours	\$600

A Member of a Local Authority will be paid as follows:

If the meeting is held up to 2 hours	\$200
If the meeting is held between 2 to 4 hours	\$300
If the meeting is held for more than 4 hours	\$400

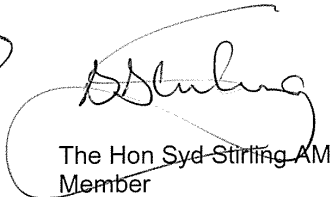
3. GENERAL

3.1. Pursuant to section 7E(9) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 10 December 2024



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL COUNCILS**

REPORT ON DETERMINATION NO. 1 OF 2025

1. INTRODUCTION

On 30 July 2024, pursuant to section 7B(1) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006* (AMSORE Act), His Honour Professor the Honourable Hugh Heggie AO PSM, Administrator of the Northern Territory, issued a request to the Remuneration Tribunal (the Tribunal) to inquire into and determine the allowance or allowances payable to a member of a local council.

The resulting Report and Determination must be tabled in the Legislative Assembly within six sitting days of receipt by the Minister.

Under section 7B(7) of the AMSORE Act, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.

On 6 September 2024, individual letters were sent to each Council inviting submissions and offered to hold a discussion with each Council either in person or through a video link. On 14 September 2024, an advertisement was placed in the NT News to announce the inquiry and invite submissions.

Further correspondence invited Councils to arrange to meet with the Tribunal and two meetings were held with Councils.

The Tribunal received eight submissions from the following Councils as well as Local Government Association of the Northern Territory (LGANT):

- Three from the City of Darwin Council
- City of Palmerston Council
- Alice Springs Town Council
- Two from the Wagait Shire Council
- Coomalie Shire Council

2. PROFESSIONAL DEVELOPMENT ALLOWANCE

The Tribunal received several submissions requesting an increase to Professional Development Allowance. It is noted that the Professional Development Allowance is all inclusive and can include travel and accommodation costs. The Tribunal is aware of significant cost increases for travel especially for Regional areas of the NT and has agreed to increase the Allowance to \$5000 per financial year.

3. COUNCILLOR'S ALLOWANCE

The Tribunal has increased all base allowances by 4% in recognition of movements in earnings within Australia as well as the Territory.

At the same time, the Tribunal has determined that Elected Councillors in Wagait and Belyuen Shire Councils will receive the same base allowance as Elected Councillors in Coomalie

4. MAYOR AND PRINCIPAL MEMBER ALLOWANCE

The Tribunal has determined that on the basis of equity, the three Shire Council Mayors should receive the same Total Mayor Allowance which has now been set at \$30 462.

The Tribunal has also increased the Mayoral Allowance by 4% to address relativities between Councillor and Mayoral Allowances.

5. EXTRA MEETING / ACTIVITY ALLOWANCE

The Tribunal has kept the Allowance at a maximum of \$10 000, but has recognised some instances where the extra meeting allowance paid to a Councillor should not be applied to the cap.

The Tribunal has determined that where a Councillor is asked to represent the Mayor or Principal Member at an official Council function, an extra meeting allowance will apply, but it will not be included against the cap. Similarly, where Councillors meet with the Remuneration Tribunal, an extra meeting allowance will apply, but it will not be included against the cap.

The Tribunal has also determined that where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT), an extra meeting allowance will apply, but it will not be included in the cap.

6. FUTURE INQUIRIES

This is the third inquiry into Members of Local Government Council Allowances by the Tribunal and it has been useful for the Tribunal to address some factors that were outstanding from earlier Inquiries.

The Tribunal believes that there are still some outstanding issues that need addressing and these would be enhanced by further Inquiries on an annual basis. .


The Tribunal appreciates the feedback received from Councils.

7. APPENDIX A

Appendix A provides details of the allowances.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated ¹⁰December 2024

APPENDIX A to the Report

Comparison of Existing Allowances with New Allowances

Municipal and Regional Councils

ALLOWANCE COUNCIL	CURRENT	New from 1 July 2025
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Councillors

Darwin	\$31,775	\$33,046
Palmerston	\$24,600	\$25,584
Alice Springs	\$22,550	\$23,452
Litchfield	\$22,550	\$23,452
Katherine & Regional	\$20,500	\$21,320

Shire Councils

Councillors	Coomalie	\$7,175	\$7,462
	Belyuen	up to \$5,125	\$7,462
	Wagait	up to \$5,125	\$7,462

Mayor Allowance

Darwin	\$127,200	\$132,288
Palmerston	\$92,000	\$95,680
Alice Springs	\$89,000	\$92,560
Litchfield	\$83,000	\$86,320
Katherine & Regional	\$82,000	\$85,280

Total Mayoral Allowance

Darwin	\$158,975	\$165,334
Palmerston	\$116,600	\$121,264
Alice Springs	\$111,550	\$116,112
Litchfield	\$105,550	\$109,772
Katherine & Regional	\$102,000	\$106,600
Shire Councils	\$30,175	\$30,462

Deputy Mayor Total allowance

Darwin	\$55,575	\$56,846
Palmerston	\$41,800	\$42,784
Alice Springs	\$39,050	\$39,952
Litchfield	\$38,550	\$39,452
Katherine & Regional	\$36,500	\$37,320

Shire Councils

Mayor	Coomalie	\$30,175	\$30 462
	Belyuen to	up to \$25,125	\$30 462
	Wagait	up to \$25,125	\$30 462



**NORTHERN TERRITORY OF AUSTRALIA
REMUNERATION TRIBUNAL**

*Assembly Members and Statutory Officers
(Remuneration and Other Entitlements) Act 2006*

**DETERMINATION OF ALLOWANCES FOR MEMBERS OF
LOCAL GOVERNMENT COUNCILS**

DETERMINATION NO. 1 OF 2025

Under section 7B of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the Tribunal determines as follows:

1. DEFINITIONS

Municipal Councils are the following:

- Alice Springs;
- Darwin;
- Katherine;
- Litchfield; and
- Palmerston.

Regional Councils are the following:

- Barkly;
- Central Desert;
- East Arnhem;
- MacDonnell;
- Roper Gulf;
- Tiwi Islands
- West Arnhem;
- West Daly; and
- Victoria Daly.

Shire Councils are the following:

- Belyuen;
- Coomalie; and
- Wagait.

New Councils: any other Councils newly constituted by the Minister for Local Government in 2025

Financial Year is the period from 1 July to the 30 June.

Councils are defined in the *Local Government Act 2019* as an area, and means the Local Council constituted for that area under section 14(b).

The role of Mayor is defined in section 58 of the *Local Government Act 2019* and is prescribed as:

- (1) The Principal Member of a municipal council is to have the title Mayor.
- (2) However:
 - (a) in the case of the council for the City of Darwin local government area – the principal member is to have the title Lord Mayor; and
 - (b) in the case of the Litchfield Council – the council may, by resolution, decide the principal member instead has the title President.
- (3) The Council may, by resolution, decide the principal member of a regional or shire council has the title Mayor or President.

Deputy Mayor is defined in the *Local Government Act 2019*.

Councillor is a member of a Local Council:

2. ALLOWANCES

The following annual allowances will apply from 1 July 2025 and will be paid fortnightly or monthly:

COUNCILLORS' ALLOWANCE

Darwin	\$33,046
Palmerston	\$25,584
Alice Springs	\$23,452
Litchfield	\$23,452
Other Municipal and Regional	\$21,320

Shire Councils

Coomalie	\$7,462
Belyuen	\$7,462
Wagait	\$7,462

DEPUTY PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$23,800
Palmerston	\$17,200
Alice Springs	\$16,500
Litchfield	\$16,000
Other Municipal and Regional	\$16,000

PRINCIPAL MEMBERS ADDITIONAL ALLOWANCE

Darwin	\$132,288
Palmerston	\$95,680
Alice Springs	\$92,560
Litchfield	\$86,320
Other Municipal and Regional	\$85,280

Shire Councils

Coomalie	\$23,000
Belyuen	\$23,000
Wagait	\$23,000

3. INCLUSIONS OF ALL ALLOWANCES

The Allowances are to cover:

- any cost to Councillors of attending meetings and activities of Council where these costs are not reimbursed by Council;
- contribution towards phone and internet usage;
- contribution towards any home office and supplies; and
- allowance towards costs incurred in servicing constituents in Ward or Council Area:
 - Including, but not limited to:
 - donations;
 - organization sponsorship;
 - membership fees;
 - patron expenses; and
 - constituent support.

4. EXTRA MEETING / ACTIVITY ALLOWANCE

4.1. An Extra Meeting / Activity Allowance of up to \$10,000 per financial year, may be accessed by all Councillors and Deputy Principal Members. The allowance may be accessed as follows:

- special meetings of full Council or established committees of Council;
- attendance at Local Authority Meetings within the Ward the member represents;
- attendance at any functions representing the Principal Member on official Council duties;
- attendance at functions/meetings as an invited representative of Council and with Council's approval; and
- attendance at any approved extra meetings of Council for planning, briefing or information sessions of council meetings.

The activity allowance may be paid as travel time when travelling to Council meetings and meetings of Local Authorities within the ward the Councillor represents, where the travel involves at least 50kms from home base (at least 100kms return). This activity Allowance is not to be included in the cap of \$10 000.

4.2. Allowances to be paid to eligible members (not including Principal Members) are:

- Fee for attendance at extra meetings or activities is the accumulated hours on any one day and are as follow:
 - up to 2 hours \$200
 - between 2 and 4 hours \$300
 - more than 4 hours \$500 (maximum payable for any one day)

4.3 Where a Councillor receives extra meeting allowance to represent the Mayor or Principal member at an official Council function, that extra meeting allowance will not be applied to the cap. Where Councillors meet with the Remuneration Tribunal, an extra meeting allowance will be paid, and that extra meeting allowance will not be applied to the cap.

- 4.4 Where a Councillor attends the Executive Board of the Local Government Association of NT (LGANT) and receives an extra meeting allowance, that extra meeting allowance will not be applied to the cap.

5. PROFESSIONAL DEVELOPMENT ALLOWANCE

- 5.1. Professional Development Allowance is \$5000 per person, per financial year and will be paid to all Principal Members, Deputy Principal Members and Councillors.
- 5.2. The Professional Development Allowance is an inclusive allowance which covers costs associated with the Professional Development activities including registration and attendance fees, travel cost including vehicle allowance, travel allowances and travel time as specified in clause 4.2.
- 5.3. Any course or professional development activity must be specifically related to the role of the Councillor and be approved by the Council. The Australian Institute of Company Directors' Courses should be encouraged, as well as professional development activity that is arranged by the Local Government Association of Northern Territory.
- 5.4. Total amount claimable each year is the total of two years, being based on an annual allowance, plus one year drawn in advance or one year's remaining balance from a previous year. The maximum amount claimable by any Councillor is the total sum of one year for each year of the Councillor's elected term.
- 5.5. Proof of completion for each stage of the course is required before further payments can be claimed.

6. VEHICLE ALLOWANCE

- 6.1. Vehicle Allowance will be available for travel undertaken by all Councillors when the travel:
- (a) exceeds 50kms from home base 100kms return,
 - (b) travel does not occur in a Council supplied and maintained vehicle;
 - (c) the Councillor is not in receipt of a motor vehicle allowance in Clause 7 below; and
 - (d) the vehicle allowance is capped at \$10,000.
- 6.2. Vehicle Allowance will be in the form of kilometre allowance which will be paid at rates set by the Australian Taxation Office.
- 6.3. Vehicle Allowance will be available in the following circumstances:
- travel to and from statutory Council meetings;
 - travel to and from official Council approved meeting;
 - travel to and from approved functions representing the Principal Member;
 - travel to and from Local Authority Meetings within the ward the Councillor represents.
 - travel to and from all meetings of Council and their committees; and
 - travel to and from any additional activity where Extra Meeting/Activity Allowance has been approved.
- 6.4. When a kilometre reimbursement is paid, travel time will also be paid utilising extra meetings/activities rate. This payment is not to be included in the extra meetings/activities cap as specified in Clause 4.1.

6.5. The Vehicle Allowance Cap will not include:

- travel to and from Local Authorities Meetings within the Ward that the member represents;
- travel involved with Professional Development activities.

7. PROVISION OF MOTOR VEHICLE

7.1. Principal Members of Municipal and Regional Councils are entitled to a Council maintained vehicle.

7.2. If Principal Members of Municipal and Regional Councils choose not to be provided with a Council maintained vehicle, they are entitled to Motor Vehicle Allowance, paid fortnightly or monthly, and will be:

- \$25,000 per year for Municipal Principal Members; or
- \$40,000 per year for Regional Principal Members.

7.3. The Principal members of the Shire Councils may claim reimbursement in accordance with Clause 6.1.

8. TRAVEL ALLOWANCE

8.1. Principal Members, Deputy Principal Members and Councillors who are required to stay away from home overnight on approved Council business, will be entitled to Travel Allowance.

8.2. The applicable rates to be paid are found in Table 1 of [Taxation Determination TD 2024/3](#) or any subsequent Taxation Determination made in substitution of that Determination.

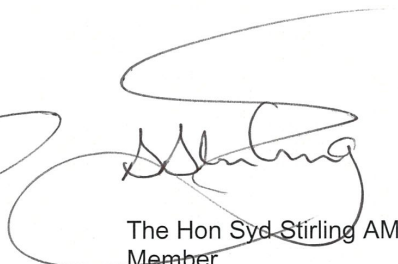
9. GENERAL

9.1. Pursuant to section 7B(7) of the *Assembly Members and Statutory Officers (Remuneration and Other Entitlements) Act 2006*, the allowances determined are effective from either:

- the next financial year if the report is made on or before 1 February; or
- from the financial year after the next financial year if the report is made after 1 February.



Mr Michael Martin OAM
Chairperson
Remuneration Tribunal



The Hon Syd Stirling AM
Member
Remuneration Tribunal



Mr Gary Higgins
Member
Remuneration Tribunal

Dated 10 December 2024

5 REPORTS FOR DECISION

ITEM NUMBER: 5.1

TITLE: Grant Acquittals for Critical Upgrades to Staff Housing and accommodations on 30th June 2025

AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

This report is provided to Council to note and approve the Income and Expenditure Reports & Transaction Listing for critical upgrades to staff housing and accommodation.

Recommendation

1. That the Council notes & reviews & **APPROVES** the Grant Acquittal for critical upgrades to staff housing and accommodations on 30th June 2025.
2. That the asks the CEO to submit the Grant acquittals to NTG

BACKGROUND

The council had received NTG funding on 18/03/2024 for \$ 250,000 for Grant Acquittals for critical upgrades to staff housing and accommodation.

CURRENT SITUATION

As part of the requirements of the NTG Grant for Critical Upgrades to Staff Housing and Accommodation (Reference No: IPG2400013), TIRC is required to submit all expenses incurred for Council approval prior to lodging the acquittal templates with the Northern Territory Government (NTG). In accordance with the approved grant purposes, and to meet compliance obligations, the Department has requested that the attached acquittals be presented to Council for resolution.

Attachments

1. Acquittal IP G 2400013 - Staff Housing [**5.1.1** - 4 pages]

Grant Funding Acquittal

Immediate Priority Grant Program – The critical upgrades to staff housing and accommodation

Council/Organisation Name: Tiwi Islands Regional Council

Grant Program Year 1/7/2024 – 30/06/2025

Grant Application Number: IPG2400013

Purpose of Grant: The critical upgrades to staff housing and accommodation

Purchases were in accordance with the Northern Territory Buy Local Plan: ☒ Yes ☐ No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING

30 JUNE 2025

Local Government Immediate Priority Grant	<u>\$250,000</u>
Other income	<u> </u>
Total income	<u>\$250,000</u>
Total Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	<u>48152</u>
Surplus/(Deficit) as on 30 th June 2025	<u>201,848</u>

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☐ Yes ☐ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Jayesh Vasandani 18/Sep /2025

Laid before the Council at a meeting held on ____/____/____ Copy of minutes attached.

CEO: _____

DEPARTMENTAL USE ONLY

File Number: _____

Grant Amount correct: ☐ Yes ☐ No

Expenditure conforms to approved purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: ____/____/____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____

Comments:

MANAGER GRANTS PROGRAM: _____

1683 - SPG IPG -Critical Upgrades - Staff Housing
Income & Expenditure Summary as on 30th June 2025

Particulars	Sub Total	Amount
Income		
Original Funding from NTG		\$ 250,000
Expenditure		
Airfare & Ferry	\$ 1,850	
Contract Labour Carpentry	\$ 3,060	
Con Labour Plumbing	\$ 8,017	
Con Material Carpentry	\$ 3,569	
Con Material Plumbing	\$ 873	
Cont Labour Cleaning	\$ 6,250	
Courier Freight	\$ 4,460	
Inventory Materials	\$ 18,580	
Material General	\$ 1,492	
Total Expenditure		\$ 48,152
Grant Closing Balance as on 30/06/25		\$ 201,848

Ordinary Council Meeting 24 September 2025 - Agenda

1683 - SPG IPG -Critical Upgrades - Staff Housing

Detailed Transaction Listing upto 30th June 2025

Date	Reference	Type	Period	Amount	SubTotal	Narrative	Description
18/03/2024	1193	AR Grants	FY 23-24	250,000	250,000	SPG IPG -Staff Housing Opening Balance for 2024-25 Action Code :-1683	
					250,000	Grant Balance allocated to TIRC SPG IPG -Staff Housing	
3/07/2024	5732	APORDINV	FY24-25	1,005		Labour - Team Leader - Remote Work	Con Labour Plum
3/07/2024	5732	APORDINV	FY24-25	768		Labour Senior Apprentice - Remote Work	Con Labour Plum
3/07/2024	INV-0797	APORDINV	FY24-25	1,500		Labour 15 Hours	Con Lab Carpent
3/07/2024	INV-0797	APORDINV	FY24-25	3,569		Supply Security Screens for Lot 621/2	Con Mat Carp
3/07/2024	INV-0797	APORDINV	FY24-25	259		Return Travel	Airfare & Ferry
7/07/2024	GC643530	APDIRINV	FY24-25	87		PO030558 EBS NT Pty Ltd 0	Courier Freight
8/07/2024	6275	APORDINV	FY24-25	1,500		Living away from home allowances 3 plumbers X 5 days and 4 nights	Con Labour Plum
8/07/2024	6260	APORDINV	FY24-25	1,591		Flights & airport transfers 1/7-5/7	Airfare & Ferry
11/07/2024	6272	APORDINV	FY24-25	155		Labour - Team Leader - Remote Work	Con Labour Plum
11/07/2024	6272	APORDINV	FY24-25	188		Labour - Plumber 2/7 - 1.5 hours - Pick up and gather all	Con Labour Plum
11/07/2024	6272	APORDINV	FY24-25	927		Labour - Team Leader - Remote Work 2/07/24 - 2x plumber 1x Apprentice @ 4 h	Con Labour Plum
11/07/2024	6272	APORDINV	FY24-25	818		Labour - Qualified Plumber - Remote Work	Con Labour Plum
11/07/2024	6272	APORDINV	FY24-25	709		Labour - Senior Apprentice - Remote Work	Con Labour Plum
11/07/2024	6293	APORDINV	FY24-25	425		Labour - Team Leader - Remote Work Works carried out at Lot 426/2 on 5/7/24	Con Labour Plum
11/07/2024	6293	APORDINV	FY24-25	375		Labour - Qualified Plumber - Remote Work	Con Labour Plum
11/07/2024	6293	APORDINV	FY24-25	325		Labour - Senior Apprentice - Remote Work	Con Labour Plum
11/07/2024	6293	APORDINV	FY24-25	157		Labour - Plumber Gather materials for works, package and	Con Labour Plum
11/07/2024	6272	APORDINV	FY24-25	450		Materials & Supplies MATERIALS NEEDED FOR BREACH Adapters fo	Con Mat Plumb
11/07/2024	6293	APORDINV	FY24-25	218		Materials and Supplies 2x GLYCOL	Con Mat Plumb
11/07/2024	6293	APORDINV	FY24-25	36		Freight Charges either barge or plane transport for any	Courier Freight
12/07/2024	SR LD 12.07.2024	APDIRINV	FY24-25	1,353		staff reimbursement- Lauren Davidson items for staff Lot 621/2, 631 & 629/1	Material Gen
13/07/2024	8.002E+12	APORDINV	FY24-25	245		HAVANA TABLE D6 LIGHT OAK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	136		PROVINCE CHAIR 1 STR WHITE For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	245		WILLOW BED QUEEN MK2 BLACK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	226		WILLOW BED DOUBLE MK2 BLACK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	181		WILLOW BED SINGLE MK2 BLACK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	181		SLEEPTIGHT MATTRESS QUEEN MK2 For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	163		SLEEPTIGHT MATTRESS DOUBLE MK2 For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	135		SLEEPTIGHT MATTRESS SINGLE MK2 For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	163		HAVANA COFFEE TABLE RECT. LIGHT OAK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	226		HAVANA LOWLINE MEDIUM LIGHT OAK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	635		HAVANA TALLBOY 5 DRAW LIGHT OAK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	363		HAVANA DRESSER 7 DRAW LIGHT OAK For Lot 631	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	617		TIVOLI SOFA 3 SEATER	Inventory Mat
13/07/2024	8.002E+12	APORDINV	FY24-25	72		DELIVERY FEE Please deliver to Auriga	Courier Freight
16/07/2024	INV-0087	APORDINV	FY24-25	665		Labour	Con Labour Plum
16/07/2024	INV-0087	APORDINV	FY24-25	205		Inspect repairs to be done in the shower recess. Remove the remaining damaged sho	Con Mat Plumb

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17/07/2024	2320/99840973	APORDINV	FY24-25	292	I/N:0348328 Jumbuck Stardom II 4B BBQ Staff Housing - Lot 621/2	Inventory Mat
17/07/2024	2320/99840973	APORDINV	FY24-25	292	I/N:0348328 Jumbuck Stardom II 4B BBQ Staff Housing - Lot 631	Inventory Mat
17/07/2024	2320/99840973	APORDINV	FY24-25	292	I/N:0348328 Jumbuck Stardom II 4B BBQ Staff Housing - Lot 426/2	Inventory Mat
17/07/2024	2320/99840973	APORDINV	FY24-25	185	I/N:3191814 Marquee 7P Outdoor Setting Staff Housing - Lot 621/2	Inventory Mat
17/07/2024	2320/99840973	APORDINV	FY24-25	185	I/N:3191814 Marquee 7P Outdoor Setting Staff Housing - Lot 631	Inventory Mat
17/07/2024	2320/99840973	APORDINV	FY24-25	185	I/N:3191814 Marquee 7P Outdoor Setting Staff Housing - Lot 426/2	Inventory Mat
17/07/2024	2320/99840973	APORDINV	FY24-25	100	Delivery Fee Deliver To: Barge Express, 25 Muramats R	Courier Freight
18/07/2024	BMKM000000052	APORDINV	FY24-25	390	General Clean at Lot 621/2 Wipe over all flat surfaces, clean bathr	Cont Lab Cleani
22/07/2024	D0941824793	APORDINV	FY24-25	1,271	HWT08AN1 - Haier 8kg Top Load Washer For Lot 621/2 & Lot 631	Inventory Mat
22/07/2024	D0941824793	APORDINV	FY24-25	531	FF40S53 - FFALCON 40" HD TV For Lot 631 & Lot 629/1	Inventory Mat
22/07/2024	D0941824793	APORDINV	FY24-25	247	CCF141BE - CHIQ 142L Chest Freezer For Lot 629/1	Inventory Mat
22/07/2024	D0941824793	APORDINV	FY24-25	476	GGSVDE45W - Solt 4.5kg Vented Dryer For Lot 629/1	Inventory Mat
22/07/2024	D0941824793	APORDINV	FY24-25	1,202	WTB3100WK-X - W/House 312L Fridge For Lot 621/2 and Lot 631	Inventory Mat
22/07/2024	D0941824793	APORDINV	FY24-25	760	WCM2000WE - W/House 200L Chest Freezer For Lot 631 & Lot 621/2	Inventory Mat
22/07/2024	D0941824793	APORDINV	FY24-25	90	Delivery Fee Please deliver to Auriga, details below.	Courier Freight
23/07/2024	BMKM000000060	APORDINV	FY24-25	650	Deliver, assemble & install furniture Lot 621/1 - collect and deliver furnitur	Con Lab Carpent
23/07/2024	117356170	APORDINV	FY24-25	550	MAT33MM-STB-UEC Vast Set Top Box + Card For Staff Housing Lot 631	Inventory Mat
23/07/2024	117356170	APORDINV	FY24-25	550	MAT33MM-STB-UEC Vast Set Top Box + Card For Staff Housing Lot 629/1	Inventory Mat
23/07/2024	BMKM000000059	APORDINV	FY24-25	3,000	Deep clean at Lot 621/1 Includes removal of rubbish & broken fur	Cont Lab Cleani
30/07/2024	3560526	APORDINV	FY24-25	1,453	L30077QM - WALTON MED QUN MAT	Inventory Mat
30/07/2024	3560526	APORDINV	FY24-25	90	DELIVERY FEE	Courier Freight
1/08/2024	INV-23218	APORDINV	FY24-25	1,529	Freight - IR89978 Good Guys 030610 BTI	Courier Freight
1/08/2024	INV-23218	APORDINV	FY24-25	727	Freight - IR141544 Bunnings 030603 BTI	Courier Freight
1/08/2024	INV-23218	APORDINV	FY24-25	1,438	Freight - IR142124 F.Furniture030609 BTI	Courier Freight
2/08/2024	1236	APJNL	FY24-25	1,097	CC Rec - Gina McPharlin - July. 24 FANTASTIC FURNITURE Furniture for STAFF Lot 631	Inventory Mat
4/08/2024	BMKM000000066	APORDINV	FY24-25	910	Set up of house at Lot 426/2 - New HR Quote based on the task taking 7 hours.	Con Lab Carpent
4/08/2024	BMKM000000064	APORDINV	FY24-25	1,560	Deep clean to Lot 426/2 Includes: wiping marks off ceilings, cle	Cont Lab Cleani
4/08/2024	BMKM000000065	APORDINV	FY24-25	1,300	Exterenal house/yard clean at Lot 426/22 High-pressure wash of house exterior (in	Cont Lab Cleani
6/08/2024	117356581	APORDINV	FY24-25	550	VAST SET TOP BOX + CARD UEC	Inventory Mat
15/08/2024	117357181	APORDINV	FY24-25	1,334	MHISRK10YSA-W-SET AIRCON SPLIT SET 2.5KW COOLING ONLY	Inventory Mat
15/08/2024	117357181	APORDINV	FY24-25	139	A-AECD110 AIRCON DUCT STRAIGHT 2MTR 110MM	Material Gen
18/08/2024	GC648493	APDIRINV	FY24-25	15	PO030766 CNW ELECTRICAL 0	Courier Freight
18/08/2024	GC648492	APDIRINV	FY24-25	227	PO030766 CNW ELECTRICAL 0	Courier Freight
28/08/2024	117356735	APORDINV	FY24-25	605	VAST SET TOP BOX + CARD UEC VAST SET TOP BOX + CARD UEC FOR LOT 42	Inventory Mat
2/09/2024	D0941834100	APORDINV	FY24-25	807	CVE662SB - Chef 60cm Multifunction Oven For Lot 426/2 Wurrumiyanga	Inventory Mat
2/09/2024	D0941834100	APORDINV	FY24-25	50	CDEL1 - Commercial Delivery Zone 1	Courier Freight
25/09/2024	117356879	APORDINV	FY24-25	2,200	VAST SET TOP BOX + CARD UEC	Inventory Mat
				48,152	Total Expenses during FY 24-25.	
				201,848	Closing Balance of Grant as on 30th June 2025	

5 REPORTS FOR DECISION

ITEM NUMBER: 5.2
TITLE: Submission of Wurrumiyanga Local Authority Certification – Project Funding FY 2024–25
AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

Council is requested to approve the Chief Executive Officer (CEO) to submit the Wurrumiyanga Local Authority Certification for Project Funding for the 2024–25 financial year.

This certification is required by the Department of the Chief Minister and Cabinet (DCMC) under the Local Authority Project Funding (LAPF) guidelines and compliance framework for new projects.

Recommendation

- 1. That the Council notes & reviews & APPROVES the Certificate of Income & Expenditure of Wurrumiyanga Local Authority Project Funding for the Financial Year 2024-25.**
- 2. That the Council Authorizes CEO to sign off and submit the certification to the Department of the Chief Minister and Cabinet in accordance with Local Authority Project Funding guidelines and compliance requirements.**

BACKGROUND

The Northern Territory Local Government Act 2019, Chapter 5, Section 80, requires local authorities and councils to provide each other with reports in accordance with any guidelines issued by the Minister.

The DCMC has provided a standard Yearly Certification Reporting Template for Local Authority Project Funding (income and expenditure) for the 2024–25 financial year.

As part of the certification process:

The report must be included in the agenda and minutes of the Wurrumiyanga Local Authority (WLA).

The certification has been endorsed by the WLA before submission to the Tiwi Islands Regional Council (TIRC) at its WLA meeting on 22 September 2025.

Following the Council approval, the certification will be lodged with DCMC to meet compliance obligations under the LAPF guidelines.

ISSUES/OPTIONS/CONSEQUENCES

It is a mandatory requirement under by the Funding Body to submit annual certification as a part of compliance.

ATTACHMENTS

1. WLA Certification Reporting F Y 24-25 [**5.2.1** - 2 pages]

2024-25 Certification

Council Name: Tiwi Islands Regional Council
Local Authority Name: Wurrumiyanga Local Authority

Income and Expenditure for the period ending 30 June 25

Total Grant Income:	\$	1,041,240
Total Project Expenditure:	\$	646,290
Surplus/(Deficit):	\$	394,950

Answering 'No' to any question requires a written explanation with this certification

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this Local

- the projects submitted by the Local Authority;	Yes	No
- the Northern Territory Buy Local Plan;	Yes	No
- the LAPF funding guidelines; and	Yes	No
- the Local Government Act and the Local Government (Accounting) Regulation	Yes	No

Certification and Project Report prepared by : Jayesh Vasandani 8/09/2025

The local authority projects reported formed part of the agenda and minutes of:

- Council's ordinary council meeting; and	Yes	No
- Local Authority meeting	Yes	No

Laid before the Council at a meeting (held/ to be held on) <dd/mm/yyyy>
 Copy of minutes attached to this certification Yes TBA

Laid before the Local Authority at a meeting (held/ to be held on) <dd/mm/yyyy>
 Copy of minutes attached to this certification Yes TBA

Project Report completed and attached Yes No

Chief Executive Officer or Chief Financial Officer: <sign> <dd/mm/yyyy>

DEPARTMENTAL USE ONLY

CERTIFICATION ACCEPTED & RECONCILED Yes No

Comments: _____

Grants Officer sign/date: _____

Manager, Grants Management sign/date: _____

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2024-25 Project Report

Income and Expenditure for the period ending 30 June 25

Council Name:

Tiwi Islands Regional Council

Local Authority Name:

Wurrumiyanga Local Authority

Local Authority Project Funding	Grant Income	Other Income	Total Funding
2024-25	\$ 235,400	-	\$ 235,400
2023-24	\$ 235,400	-	\$ 235,400
2022-23	\$ 235,400	-	\$ 235,400
2021-22	\$ 235,400	-	\$ 235,400
2020-21 and older	\$ 99,640	-	\$ 99,640
Total Funding	\$ 1,041,240	\$ -	\$ 1,041,240

Total Funding Available	\$ 1,041,240
Total Actual Expenditure	\$ 646,290
Balance of LAPF at 30 June 2025	\$ 394,950

LAPF project allocation *	Original Approved Budget	Actual Expenditure in FY 24-25	Variance	Status of project at 30 June 25	Project start	Project end	Comments
Community Rubbish Bins (6) – permanent/lockup	\$35,000	\$1,246	\$ 33,754	In Progress	24/10/2023	In Progress	WLA 23/24 - 1
Community Barbeque	\$10,000	\$426	\$ 9,574	In Progress	20/02/2024	In Progress	WLA 23/24 - 6
Purchase of Garbage Truck for Wurrumiyanga	\$450,000	\$442,988	\$ 7,012	Completed	7/10/2024	31/03/2025	WLA 24/25 - 10
Animal Management Awareness Campaign (FY24-25)	\$15,000	\$11,009	\$ 3,991	In Progress	28/05/2024	In Progress	WLA 24/25 - 2
BBQ, shelter & Table at front beach x4	\$40,000	\$23,870	\$ 16,130	In Progress	28/05/2024	In Progress	WLA 24/25 - 4
Contribution to the Annual Festival in conjunction with TLC	\$50,000	\$50,000	\$ -	Completed	28/05/2024	9/07/2024	WLA 24/25 - 5
Portaloos on trailers for Events	\$25,000	\$18,794	\$ 6,206	In Progress	28/05/2024	In Progress	WLA 24/25 - 7
Replacement of Bollards around Cemetery, Church and Foreshore	\$15,000	\$1,368	\$ 13,632	In Progress	28/05/2024	In Progress	WLA 24/25 - 8
Master Plan – Sports and Recreation Precinct in Wurrumiyanga	\$100,000	\$43,330	\$ 56,670	In Progress	28/05/2024	In Progress	WLA 24/25 - 9
Cultural History Project via Wurrumiyanga Museum - Sister Anne Gardiner (FY24-25)	\$65,000	\$52,061	\$ 12,939	In Progress	28/05/2024	In Progress	WLA -24-25-1
WLA Tshirts	\$5,000	\$1,198	\$ 3,802	Completed	27/07/2022	In Progress	WLA-21/22-5
Total project budget and expense	\$ 810,000	\$ 646,290	\$ 163,710				

Chief Executive Officer or Chief Financial Officer:

6 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 6.1
TITLE: Questions With or Without Notice
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

- 1. Invites questions with or without notice from Councillors.**
- 2. Informs Councillors that they can send emails with questions, and the public can ask questions that will be documented and discussed at the next meeting.**

7 GENERAL BUSINESS

ITEM NUMBER: 7.1
TITLE: General Business
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

This Item is provided for Councillors to raise Items of General Business within the meeting.

Recommendation

That Council notes the General Business Items raised.

8 CONFIDENTIAL ITEMS

9 NEXT MEETING

Wednesday, 15 September 2025 in Milikapiti

10 CLOSURE