



**AGENDA**

**MILIKAPITI LOCAL AUTHORITY MEETING**

**TUESDAY, 22 JUNE 2021**

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 22 June 2021 at
- Milikapiti
- Commencing at 10:30am

Your attendance at the meeting will be appreciated.

**Valerie Rowland**  
**Chief Executive Officer**

## **AGENDA**

### **1 WELCOME & APOLOGIES**

1.1 WELCOME

1.2 PRESENT

1.3 APOLOGIES

1.4 LEAVE OF ABSENCE

1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

1.6 CONFIRMATION OF PREVIOUS MINUTES

*Milikapiti Local Authority - 23 March 2021* ..... 1

### **2 GENERAL BUSINESS**

*Nil*

### **3 REPORTS FOR DECISION**

3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT ..... 5

### **4 REPORTS FOR INFORMATION**

4.1 2020/2021 – LOCAL AUTHORITY FINANCIAL REPORT TO ..... 31 MAY 2021 8

### **5 OTHER BUSINESS**

*Nil*

### **6 BUSINESS ARISING**

*Nil*



**MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON TUESDAY, 23 MARCH 2021 AT 10:00AM**

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**1 Welcome & Apologies**

**1.1 Welcome**

The meeting opened at 10:30am.  
The Chairperson welcomed members and guests.

**1.2 Present**

**Milikapiti Local Authority Members**

Malcolm Wilson	MLA Chairperson
Christine Joran	MLA Member
Loretta Cook	MLA Member
Edwina Moreen	MLA Member
Jed Leach	MLA Member
Patrick Puruntatameri	MLA Member
Thomas Puruntatameri	MLA Member
Trevor Wilson	MLA Member
Roy Farmer	MLA Member

**Officers**

Valerie Rowland	Chief Executive Officer
Bala Donepudi	Chief Financial Officer
Bill Toy	GM Community Engagement
Chris Smith	GM Infrastructure
Helen Daiyi	Governance & Compliance Manager

**Guests**

Neville Khan	Australian Bureau of Statistics
Pearce Peters	Australian Bureau of Statistics

<b>Minuter</b>	Helen Daiyi
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**1.3 Apologies**

Nil

**1.4 Leave of Absence**

Nil

**1.5 Declaration of Interest of Members or Staff**

**1.6 Confirmation of Previous Minutes**

**Milikapiti Local Authority - 3 November 2020**

**1 RESOLUTION**

*Moved: Loretta Cook*  
*Seconded: Edwina Moreen*

That the minutes of the Milikapiti Local Authority on 3 November 2020 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

**2 GENERAL BUSINESS**

Nil

### 3 REPORTS FOR DECISION

#### 3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT

##### 2 RESOLUTION

Moved: Loretta Cook

Seconded: Thomas Edward Puruntatameri

**That the Milikapiti Local Authority approve for \$2,000 of Milikapiti Local Authority funds to be allocated to the Milikapiti Community Easter Celebration.**

**CARRIED**

##### 3 RESOLUTION

Moved: Roy Farmer

Seconded: Edwina Moreen

**That the Milikapiti Local Authority give approval for \$55,000 of Milikapiti Local Authority funds to be spent on purchasing and erecting a new roof over the fuel bowser.**

**CARRIED**

##### 4 RESOLUTION

Moved: Christine Joran

Seconded: Thomas Edward Puruntatameri

**That the Milikapiti Local Authority approve for \$6,000 of Milikapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.**

**CARRIED**

##### 5 RESOLUTION

Moved: Patrick Puruntatameri

Seconded: Thomas Edward Puruntatameri

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations for 18/19,19/20 & 20/21**
- 3. Recommends any new projects to Council for approval to proceed.**

**CARRIED**

#### 3.2 2020/2021 DRAFT COUNCIL PLAN & BUDGET - CONSULTATION WITH MLA

##### 6 RESOLUTION

Moved: Loretta Cook

Seconded: Thomas Edward Puruntatameri

**That the Milikapiti Local Authority receives and notes this report for information and recommends any local authority priorities to Council as part of the overall budget development process.**

**CARRIED**

### **3.3 MINUTES SPECIAL MLA 21 OCTOBER 2021**

#### **7 RESOLUTION**

*Moved: Edwina Moreen*

*Seconded: Patrick Puruntatameri*

**That the Milikapiti Local Authority note receipt of report number 237967 and approve that the minutes of the Special Milikapiti Local Authority Meeting are a true and correct record of that meeting**

**CARRIED**

#### **4 REPORTS FOR INFORMATION**

##### **4.1 LOCAL AUTHORITY - FINANCIAL REPORT FEBRUARY 2021**

#### **8 RESOLUTION**

*Moved: Thomas Edward Puruntatameri*

*Seconded: Edwina Moreen*

**That the Milikapiti Local Authority notes this report number 237938 for information and provides any comments or feedback on the new financial reporting format.**

**CARRIED**

#### **5 OTHER BUSINESS**

Nil

#### **6 BUSINESS ARISING**

Nil

#### **7 Next Meeting**

Tuesday, 22 June 2021

#### **8 Closure**

The meeting closed at 1:25pm.

#### **7 NEXT MEETING**

Tuesday, 21 September 2021

**REPORTS FOR DECISION**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Milikapiti Local Authority Community project
<b>REFERENCE</b>	239289
<b>AUTHOR</b>	Bala Donepudi, Chief Financial Officer

**SUMMARY**

To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

**BACKGROUND**

The Council has received \$ 195,314 in funding for the last three financial years. Projects worth of \$ 176,901 have been approved by the Milikapiti Local Authority (MLA). This gives the Milikapiti Local authority \$ 18,413 to take up new projects.

The NT Department of Housing and Community Development (DHCD) has confirmed that The LAPF funds must be fully expended within 2 years from receipt of the funds or DHCD May request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

**ISSUES/OPTIONS/CONSEQUENCES**

The aim of today's meeting will be to present MLA in the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

**RECOMMENDATION:**

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations for 20/21**
- 3. Recommends any new projects to Council for approval to proceed.**

**ATTACHMENTS:**

- 1** MLA Project Listing as at 31.05.2021.pdf 2 Pages

## Milikapiti Local Authority Project Funding A/SDC 147803

## Summary of available funding as at 15/06/2021

MLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210
MLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800
MLA120-21-V	Income from Vet Visits	\$94
	Total:	<u>\$195,314</u>

## Summary of Completed Projects - Expenditure as at 15/06/2021

		Expenditure	Budget
MLA-18/19-3	NAIDOC 2019 Celebration	\$0	\$0
MLA-18/19-4	Territory Day Celebration	\$0	\$0
MLA-18/19-7	End of Year Function	\$867	\$867
MLA18/19-1	MLA Polo Shirts	\$572	\$572
MLA-18/19-5	Hot Spot street lights	\$31,288	\$31,288
MLA-18/19-6	Traffic Management	\$15,087	\$15,087

Total for Completed Projects: \$47,813 \$47,814

## Summary of Current Projects - Expenditure as at 15/06/2021

		Expenditure	Budget
MLA18/19-2	Vet Visit	\$5,802	\$6,087
MLA-19/20-1	Refurbishment of Rec Hall	\$0	\$60,000
MLA-20/21-1	Milikapiti Community Easter Celebration	\$0	\$2,000
MLA-20/21-2	Fuel Bowser - Roof	\$0	\$55,000
MLA-20/21-3	Vet Visit 2020-21	\$0	\$6,000

Total for Current Projects: \$5,802 \$129,087

Total for Completed and Current Projects: \$53,616 \$176,901

## Balance to be spent

Spend by 30 June 2022	\$11,594
Total:	<u>\$11,594</u>

Available for new projects: \$18,413

## Milikapiti Local Authority Project Funding A/SDC 147803

## Approved Projects Listing - Expenditure as at 15/06/2021

MLA18/19-2	Vet Visit	GM CD&S
In Progress		
	Approved budget	\$6,087
	Total Expenditure	<u>\$5,802</u>
	Balance to be spent	<u>\$284</u>

26/03/2019 - Local Authority Allocated LA Funds of 6,086.66 towards Vet Visits .

12/06/2019 - A Vet Visit is planned in September

31/12/2019 - Vet visit carried out week of 5/12/19

16/03/2020 - First Vet visit of the year has been carried out.

MLA-19/20-1	Refurbishment of Rec Hall	GM Infrastructure
	Approved budget	\$60,000
	Total Expenditure	<u>\$0</u>
	Balance to be spent	<u>\$60,000</u>

23/06/2020 - Local Authority allocated LA Funds \$60,000 towards refurbishment of the Rec Hall.

29/10/2020 - Hall which includes new tiles, lighting, painting, painting and fixing internal basketball court; internal painting of walls and toilets.

29/10/2020 - Bill Toy to obtain measurements and quotes for the roller door replacement - Figures to be presented to members at the next Special MLA meeting

## Milikapiti Local Authority Project Funding A/SDC 147803

## Summary of available funding as at 15/06/2021

<b>MLA-20/21-1</b>	<b>Milikapiti Community Easter Celebration</b>	<b>GM Infrastructure</b>
	Approved budget	\$2,000
	Total Expenditure	\$0
	Balance to be spent	<u>\$2,000</u>
23-Mar-21 Easter Celebration Milikapiti Approved by Milikapiti L.A. Total		
<b>MLA-20/21-2</b>	<b>Fuel Bowser - Roof</b>	<b>GM Infrastructure</b>
	Approved budget	\$55,000
	Total Expenditure	\$0
	Balance to be spent	<u>\$55,000</u>
23-Mar-21 Fuel Bowser - Roof Approved by Milikapiti L.A. Total Budget \$2000.		
<b>MLA-20/21-3</b>	<b>Vet Visit 2020-21</b>	<b>GM Infrastructure</b>
	Approved budget	\$6,000
	Total Expenditure	\$0
	Balance to be spent	<u>\$6,000</u>
23-Mar-21 Milikapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.		

**Total Expenditure on Completed & Approved Projects:** \$53,616  
**Approved Budgets on Completed & Approved Projects:** \$176,901

## Milikapiti Local Authority Project Funding A/SDC 147803

## Summary of Expenditure &amp; Available Funding as at 15/06/2021

<b>Income Received:</b>		
MLAI18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210
MLAIV16-15	Income from Vet Services	\$0
MLAIV19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210
MLAIV20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800
	<b>Total:</b>	<u><u>\$195,220</u></u>
<b>Expenditure:</b>		
	Total Expenditure as at 15/06/2021	\$53,616
<b>Balance to be spent:</b>		
	Spend by 30 June 2021	\$11,594
	Spend by 30 June 2022	\$65,210
	Spend by 30 June 2023	\$64,800
	<b>Total:</b>	<u><u>\$141,604</u></u>
<b>Funding available for projects:</b>		
	Total of Funding Received:	\$195,220
	less Total of approved project budgets:	<u>\$176,901</u>
	<b>Available for new projects:</b>	<u><u>\$18,320</u></u>

**REPORTS FOR INFORMATION**

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<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	2020/2021 – Local Authority Financial Report to 31 May 2021
<b>REFERENCE</b>	239290
<b>AUTHOR</b>	Bala Donepudi, Chief Financial Officer

**SUMMARY**

This information is provided for information to the Wurrumiyanga Local Authority to report on expenditure to 31 May 2021 for the 2020/2021 FY.

**BACKGROUND**

Council's finance section has prepared a new 4 page report (attached) to be presented to both Council each month and to each Local Authority.

This new format reports on expenses by location broken down to program and account category.

Following a request from the Milikapiti Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

**ISSUES/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**RECOMMENDATION:**

**That the Milikapiti Local Authority notes this report number 239290 for information and provides any comments or feedback on the new financial reporting format.**

**ATTACHMENTS:**

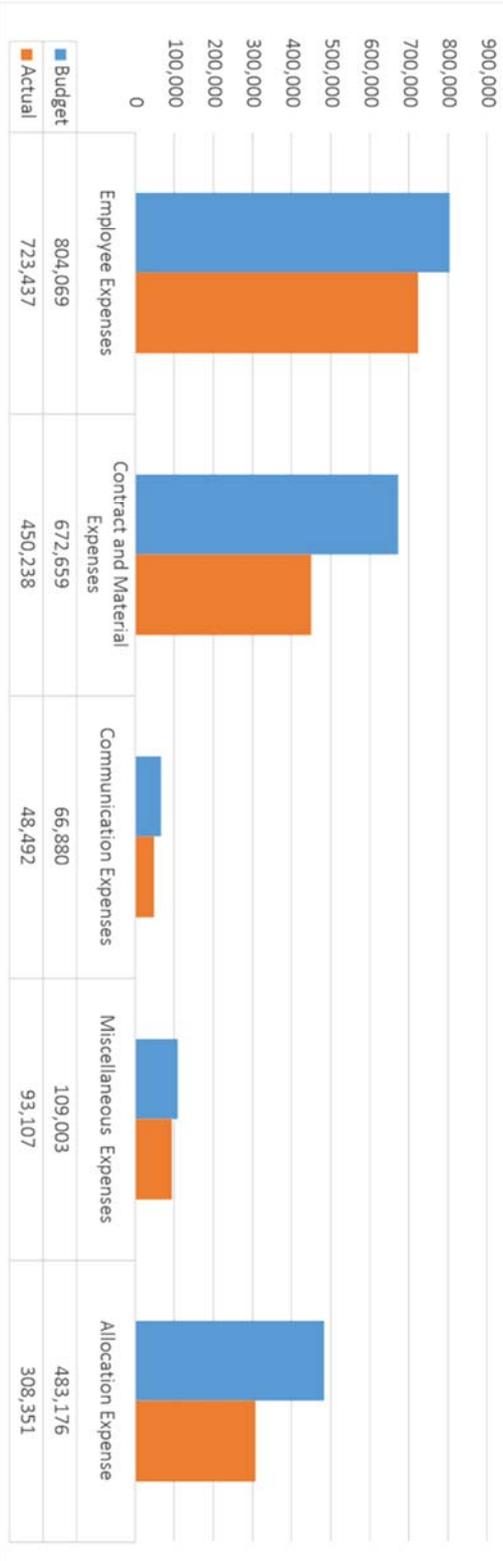
1 MLA Finance Report - May.21.pdf 4 Pages

# Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 30-May -2021



Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
Employee Expenses	804,069	723,437	80,631	10%	877,695
Contract and Material Expenses	672,659	450,238	222,421	33%	733,810
Communication Expenses	66,880	48,492	18,388	27%	72,960
Miscellaneous Expenses	109,003	93,107	15,896	15%	118,912
Allocation Expense	483,176	308,351	174,825	36%	527,101
<b>Total Expenditure</b>	<b>2,135,787</b>	<b>1,623,626</b>	<b>512,160</b>		<b>2,330,477</b>

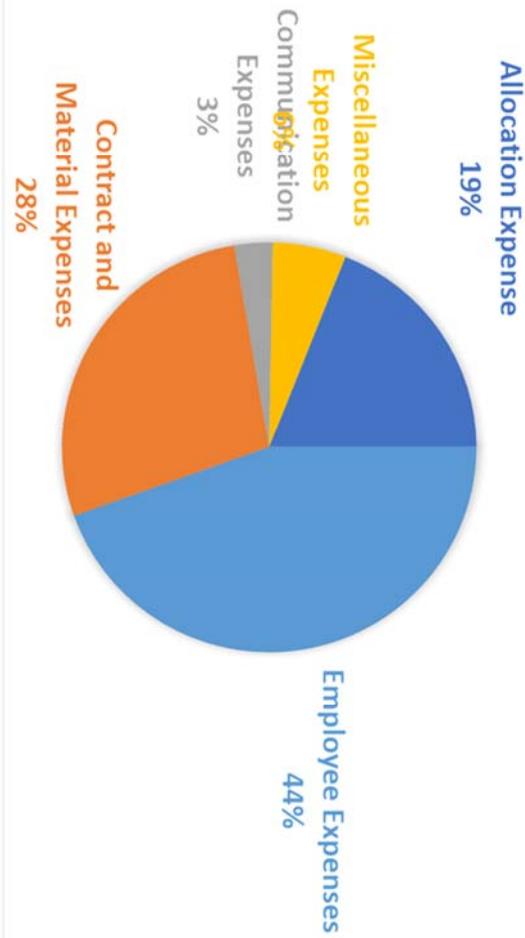
Expenditure by Account Category



# Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 30-May -2021



## EXPENDITURE BY PERCENTAGE



## Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 30-May - 2021



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
<b>Expense by Directorate INCLUDING Allocations and Capital Expense</b>						
Milikapiti	2,135,787	1,623,627	512,160	24%		2,330,477
Chief Financial Officer	133,109	41	133,068	100%	«	145,210
147803 (Tied) - Local Authority Project Fu	133,109	41	133,068	100%	Please Refer to the Local Authority Project Register	145,210
GM Infrastructure	1,435,876	1,153,075	282,802	20%	«	1,566,411
180003 (Tied) - Scale Funding - Milikapiti	0	54,490	(54,490)	(100%)	Scale Funding is completed at the end of March.	0
103903 (Untied) - Commercial Facilities - 1	8,846	5,669	3,177	36%		9,650
105503 (Untied) - Fleet Administration - W	12,788	1,799	10,989	86%	Favourable Variance due to lower spend Repairs & Maintenance	13,951
108803 (Untied) - Town Services Milikapiti	383,169	391,081	(7,913)	(2%)		418,002
111503 (Untied) - Street Lighting Milikapiti	9,304	3,160	6,144	66%		10,150
116003 (Untied) - Fuel - Milikapiti	228,409	279,756	(51,347)	(22%)	The Fuel Sales has increased over the budget by 71,000 and Fuel Purchases has gone up by 51K	249,173
119303 (Untied) - Civil Works Milikapiti	226,123	110,960	115,163	51%	Favourable Variance due to underspend in Employee Exp - 32K Underspend in General Materials - 15K and MV Maintenance - 69K	246,679
119503 (Untied) - Airport Maintenance Mil	7,425	4,612	2,813	38%		8,100
119603 (Untied) - Airport Inspection Milik:	20,396	6,532	13,864	68%	Favourable Variance due to lower spend on Labour Costs.	22,250
119703 (Untied) - Mechanical Workshops	320,496	227,422	93,073	29%	Favourable Variance due to underspend in Material costs.	349,632
119803 (Untied) - Staff Housing - Milikapiti	53,141	12,382	40,759	77%	Favourable Variance due to underspend on Repairs and Maintenance.	57,972
120203 (Untied) - Recreation Hall Milikapiti	17,096	48,601	(31,505)	(184%)	«	18,650
120303 (Untied) - Oval - Milikapiti	10,175	0	10,175	100%	«	11,100
121403 (Untied) - Facilities Milikapiti	9,625	0	9,625	100%		10,500
122203 (Untied) - Transit Accommodation	6,692	5,865	826	12%		7,300
129603 (Untied) - Airport Landing Fees Mi	1,146	745	401	35%		1,250

## Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 30-May -2021



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
130003 (Untied) - Roads General Mainten:	103,583	0	103,583	100%	Funds To be used Roads maintenance as required.	113,000
131103 (Untied) - Commercial Building Se	8,756	0	8,756	100%		9,552
152103 (Untied) - Funeral Services - Milik:	8,708	0	8,708	100%		9,500
Chief Executive Officer	110,919	73,400	37,519	34%		121,003
147003 (Untied) - Local Authority Milikapiti	12,386	3,694	8,692	70%		13,512
147103 (Untied) - Regional Council & Elec	98,533	68,649	29,884	30%	Underspend In Travel and Allowance Costs .	107,491
165703 (Untied) - Christnas Celebration (	0	1,057	(1,057)	(100%)		0
GM Community Development and Services	455,882	397,111	58,771	13%		497,854
120503 (Tied) - Creche Milikapiti	0	3,929	(3,929)	(100%)		0
120803 (Tied) - Community Safety - Milik:	139,945	91,419	48,525	35%		152,666
121003 (Tied) - Active Remote Communiti	15,519	0	15,519	100%		17,459
121503 (Tied) - Library Milikapiti	43,580	7,542	36,038	83%		47,542
134003 (Tied) - ISRP - Indigenous Sport &	621	21,566	(20,945)	###	The Program has been given to catholic care as of 30th April.	678
165803 (Tied) - Australia Day Celebration	0	937	(937)	(100%)		0
119003 (Untied) - Centrelink Milikapiti	43,075	54,573	(11,499)	(27%)	Over spend of salaries	46,991
146403 (Untied) - Administration Service I	213,141	217,144	(4,003)	(2%)		232,518
<b>Total Expenditure</b>	<b>2,135,787</b>	<b>1,623,627</b>	<b>512,160</b>			<b>2,330,477</b>

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