



AGENDA

MILIKAPITI LOCAL AUTHORITY MEETING

WEDNESDAY, 22 JUNE 2022

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 22 June 2022 at
- Milikapiti (Snake Bay)
- Commencing at 10:30am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES

Special Milikapiti Local Authority - 3 June 2022 1

Milikapiti Local Authority - 30 March 2022 1

2 GENERAL BUSINESS

*Presentation by Brenda Ryle from the Remote School Attendance Team
@ 10:40am*

3 REPORTS FOR DECISION

3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT 4

4 REPORTS FOR INFORMATION

4.1 2021/2022 – LOCAL AUTHORITY FINANCIAL REPORT 8

5 OTHER BUSINESS

Nil

6 BUSINESS ARISING

Nil



**MINUTES OF THE SPECIAL MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE
MILIKAPITI ON FRIDAY, 3 JUNE 2022 AT 10:00AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:09am.

The Chairperson welcomed MLA members, councillors and guests.

1.2 Present

Chairperson

Councillors & MLA Members

Councillor Lynette De Santis	Milikapiti Ward
Trevor Wilson	MLA member
Christine Joran	MLA member
Edwina Moreen	MLA member
Thomas Puruntatameri	MLA member
Jed Leach	MLA member

TIRC Staff

Valerie Rowland	CEO
Bala Donepudi	Chief Financial Officer
Bill Toy	Manager for Community Services
Helen Daiyi	Governance & Compliance Coordinator

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 GENERAL BUSINESS

3 REPORTS FOR DECISION

3.1 DRAFT TIRC REGIONAL PLAN & BUDGET 2022-2023

5 RESOLUTION

Moved: Thomas Edward Puruntatameri

Seconded: Loretta Cook

That the Milikapiti Local Authority note receipt of the Draft TIRC regional plan and budget 2022-2023 and provide feedback to be considered for the final draft version.

CARRIED

4 REPORTS FOR INFORMATION

Nil

5 OTHER BUSINESS

Nil

7 Next Meeting

Wednesday, 22 June 2022

7 Closure

The meeting closed at 10:54am

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 14 December 2021

1 RESOLUTION

Moved: Edwina Moreen

Seconded: Patrick Freddy Puruntatameri

That the minutes of the Milikapiti Local Authority on 14 December 2021 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Nil

3 REPORTS FOR DECISION

3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT

2 RESOLUTION

Moved: Edwina Moreen

Seconded: Christine Joran

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

CARRIED

3.2 MAHOGANY TREE REMOVAL

3 RESOLUTION

Moved: Edwina Moreen

Seconded: Christine Joran

That the Milikapiti Local Authority approve to allocate \$20,000 of local authority funds for mahogany tree removal.

CARRIED

4 REPORTS FOR INFORMATION

4.1 2021/2022 – LOCAL AUTHORITY FINANCIAL REPORT TO 28 FEBRUARY 2022

4 RESOLUTION

Moved: Jed Leach

Seconded: Patrick Freddy Puruntatameri

That the Milikapiti Local Authority notes this report number 243178 for information and provides any comments or feedback on the new financial reporting format.

CARRIED

5 OTHER BUSINESS

Nil

6 Next Meeting

Wednesday, 22 June 2022

7 Closure

The meeting closed at 12:13pm.

7 NEXT MEETING

Wednesday, 28 September 2022

REPORTS FOR DECISION

ITEM NUMBER	3.1
TITLE	Milikapiti Local Authority Community Project
REFERENCE	243725
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

BACKGROUND

The Council has received \$ 260,114 in funding for the last four financial years. Projects worth of \$ 215,314 have been approved by the Milikapiti Local Authority (MLA). This gives the Milikapiti Local authority \$ 44,800 to take up new projects.

The NT Department of Housing and Community Development (DHCD) has confirmed that The LAPF funds must be fully expended within 2 years from receipt of the funds or DHCD May request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

ISSUES/OPTIONS/CONSEQUENCES

The aim of today's meeting will be to present MLA in the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

RECOMMENDATION:

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

ATTACHMENTS:

- 1** MLA Project Listing as at 31.05.2022 (002).pdf 3 Pages

Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/05/2022

MLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210	
MLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210	
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800	
MLA - 21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$64,800	
MLA20-21-V	Income from Vet Visits	\$94	
MLA21-22	Income from Vet Visits	\$0	
	Total:	\$260,114	

Summary of Completed Projects - Expenditure as at 31/05/2022

	Expenditure	Budget
MLA-18/19-3	\$0	\$0
MLA-18/19-4	\$0	\$0
MLA-18/19-7	\$867	\$867
MLA18/19-1	\$572	\$572
MLA-18/19-5	\$31,288	\$31,288
MLA-18/19-6	\$15,087	\$15,087
MLA-20/21-1	\$0	\$0
MLA-20/21-2	\$0	\$0
	Total for Completed Projects:	\$47,814

Summary of Current Projects - Expenditure as at 31/05/2022

	Expenditure	Budget
MLA18/19-2	\$5,802	\$6,087
MLA-19/20-1	\$0	\$60,000
MLA-20/21-3	\$0	\$6,000
MLA-21/22-1	\$71,885	\$75,413
MLA-21/22-2	\$0	\$20,000
	Total for Current Projects:	\$167,500

Total for Completed and Current Projects: **\$125,501**

\$215,314

Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/05/2022

Balance to be spent	
Spend by 30 June 2022	\$4,919
Total:	<u><u>\$4,919</u></u>
Available for new projects:	<u><u>\$44,800</u></u>

Milkapiti Local Authority Project Funding A/SDC 147803
Approved Projects Listing - Expenditure as at 31/05/2022

<p>MLA18/19-2 In Progress</p>	<p>Vet Visit</p>	<p>26/03/2019 - Local Authority Allocated LA Funds of 6,086.66 towards Vet Visits. 12/06/2019 - A Vet Visit is planned in September 31/12/2019 - Vet visit carried out week of 5/12/19 16/03/2020 - First Vet visit of the year has been carried out.</p>	<p>GM CD&S</p> <table border="0"> <tr> <td style="text-align: right;">Approved budget</td> <td style="text-align: right;">\$6,087</td> </tr> <tr> <td style="text-align: right;">Total Expenditure</td> <td style="text-align: right;"><u>\$5,802</u></td> </tr> <tr> <td style="text-align: right;">Balance to be spent</td> <td style="text-align: right;"><u>\$284</u></td> </tr> </table>	Approved budget	\$6,087	Total Expenditure	<u>\$5,802</u>	Balance to be spent	<u>\$284</u>
Approved budget	\$6,087								
Total Expenditure	<u>\$5,802</u>								
Balance to be spent	<u>\$284</u>								

<p>MLA-19/20-1</p>	<p>Refurbishment of Rec Hall</p>	<p>23/06/2020 - Local Authority allocated LA Funds \$60,000 towards refurbishment of the Rec Hall. 29/10/2020 - Hall which includes new tiles, lighting, painting, painting and fixing internal basketball court; internal painting of walls and toilets.</p>	<p>GM Infrastructure</p> <table border="0"> <tr> <td style="text-align: right;">Approved budget</td> <td style="text-align: right;">\$60,000</td> </tr> <tr> <td style="text-align: right;">Total Expenditure</td> <td style="text-align: right;">\$0</td> </tr> <tr> <td style="text-align: right;">Balance to be spent</td> <td style="text-align: right;"><u>\$60,000</u></td> </tr> </table>	Approved budget	\$60,000	Total Expenditure	\$0	Balance to be spent	<u>\$60,000</u>
Approved budget	\$60,000								
Total Expenditure	\$0								
Balance to be spent	<u>\$60,000</u>								

<p>MLA-20/21-3</p>	<p>Vet Visit 2020-21</p>	<p>GM CD&S</p>
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Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/05/2022

Approved budget	\$6,000
Total Expenditure	\$0
Balance to be spent	<u>\$6,000</u>

23-Mar-21 Milkapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.

MLA-21/22-1 Skid Steer Bobcat 3.5 Tonne

Approved budget	\$75,413
Total Expenditure	-\$71,885
Balance to be spent	<u>\$3,528</u>

21-Sep-21 Milkapiti local authority funds for the purchase of skid steer

GM Infrastructure

MLA-21/22-2 Tree Removal Project

Approved budget	\$20,000
Total Expenditure	\$0
Balance to be spent	<u>\$20,000</u>

GM Infrastructure

14-Dec-21 That the Milkapiti Local Authority approve to allocate \$20,000 of local authority funds for mahogany tree removal.

REPORTS FOR INFORMATION

ITEM NUMBER	4.1
TITLE	2021/2022 – Local Authority Financial Report
REFERENCE	243726
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 May 2022 for the 2021/2022 FY.

BACKGROUND

Council's finance section has prepared Finance report (attached) to be presented to each Local Authority.

This format reports on expenses by location broken down to program and account category.

Following a request from the Milikapiti Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority notes this report number 243726 for information .

ATTACHMENTS:

1 MLA Finance Report - May.22.pdf 3 Pages

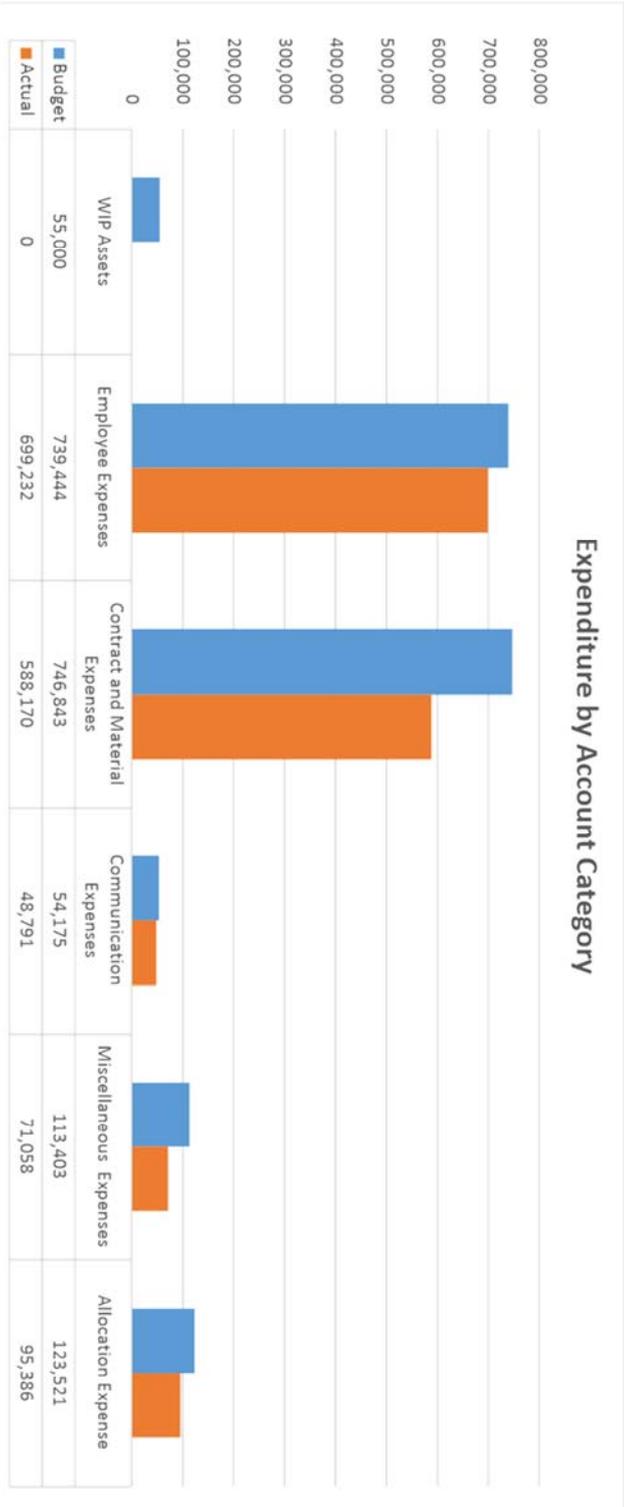


Tiwi Islands Regional Council

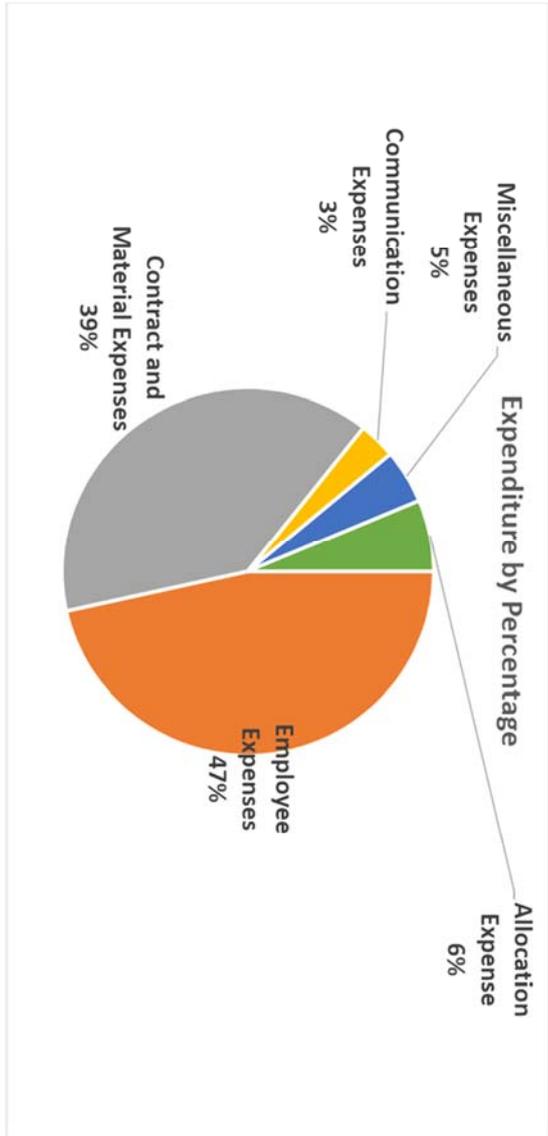
Milkapiti Local Authority

Expenditure Report as at 31 May 2022

Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
Expense by Account Category INCLUDING Allocations and Capital Expense					
WIP Assets	55,000	0	55,000	100%	60,000
Employee Expenses	739,444	699,232	40,212	5%	806,666
Contract and Material Expenses	746,843	588,170	158,673	21%	814,738
Communication Expenses	54,175	48,791	5,384	10%	59,100
Miscellaneous Expenses	113,403	71,058	42,345	37%	123,712
Allocation Expense	123,521	95,386	28,135	23%	134,750
Total expenditure	1,832,386	1,502,636	329,750		1,998,966



Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 31 May 2022



Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 31 May 2022



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Directorate INCLUDING Allocations and Capital Expense						
Milikapiti	1,832,386	1,502,636	329,750	18%		1,998,966
Chief Financial Officer	125,808	1,388	124,419	99%	«	137,245
147803 (Tied) - Local Authority/ Project F	125,808	1,388	124,419	99%	Please refer to the LA Project Register	137,245
GM Infrastructure						
163303 (Tied) - Milikapitu Oval Upgrade	1,227,905	1,097,072	130,833	11%	«	1,339,532
164503 (Tied) - Milikapiti Oval Upgrade -	1,283	0	1,283	100%		1,400
103903 (Untied) - Commercial Facilities -	229,167	131,281	97,885	43%	«	250,000
108803 (Untied) - Town Services Milikapiti	3,850	4,996	(1,146)	(30%)		4,200
111503 (Untied) - Street Lighting Milikapiti	282,935	287,857	(4,921)	(2%)		308,657
116003 (Untied) - Fuel - Milikapiti	1,833	2,588	(754)	(41%)		2,000
119303 (Untied) - Civil Works Milikapiti	284,558	282,265	2,293	1%		310,427
119503 (Untied) - Airport Maintenance M	105,989	87,095	18,894	18%	Underspend in Employee costs	115,625
119603 (Untied) - Airport Inspection Milil	0	145	(145)	(100%)		0
119703 (Untied) - Mechanical Workshops	20,671	18,753	1,918	9%		22,550
119803 (Untied) - Staff Housing - Milikap	227,034	232,015	(4,980)	(2%)	Underspend in Repair Costs	247,674
120203 (Untied) - Recreation Hall Milikap	53,167	34,059	19,108	36%		58,000
121403 (Untied) - Facilities Milikapiti	9,717	10,025	(309)	(3%)		10,600
122203 (Untied) - Transit Accommodatio	3,053	1,773	1,280	42%		3,330
129603 (Untied) - Airport Landing Fees	4,308	4,031	277	6%		4,700
	339	189	151	44%		370
Chief Executive Officer						
147003 (Untied) - Local Authority Milikap	103,458	65,463	37,995	37%	«	112,863
147103 (Untied) - Regional Council & Ele	9,636	4,734	4,902	51%		10,512
	93,822	60,729	33,093	35%	Underspend in Allowance Costs	102,351
GM Community Development and Services						
120803 (Tied) - Community Safety - Milil	375,215	338,713	36,502	10%	«	409,326
121003 (Tied) - Active Remote Communi	108,014	77,018	30,995	29%	Underspend in wages and Maintenance Costs	117,833
121503 (Tied) - Library Milikapiti	0	154	(154)	(100%)		0
121703 (Tied) - Remote Indigenous Bro	16,129	8,815	7,314	45%		17,595
165803 (Tied) - Australia Day Celebrator	0	4,331	(4,331)	(100%)		0
119003 (Untied) - Centrelink Milikapiti	871	0	871	100%		950
146403 (Untied) - Administration Service	44,067	41,238	2,829	6%		48,073
	206,135	207,157	(1,022)	(0%)		224,875
Total Expenditure	1,832,386	1,502,636	329,750			1,998,966