



AGENDA

MILIKAPITI LOCAL AUTHORITY MEETING

WEDNESDAY, 28 SEPTEMBER 2022

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 28 September 2022 at
- Milikapiti
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Allan McGill
Interim Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

1.1 WELCOME

1.2 PRESENT

1.3 APOLOGIES

1.4 LEAVE OF ABSENCE

1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

1.6 CONFIRMATION OF PREVIOUS MINUTES

Milikapiti Local Authority - 22 June 2022 1

2 GENERAL BUSINESS

Nil

3 REPORTS FOR INFORMATION

3.1 2022/2023 – LOCAL AUTHORITY FINANCIAL REPORT 4

4 REPORTS FOR DECISION

4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT 8

5 OTHER BUSINESS

Nil

6 BUSINESS ARISING

Nil



**MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI
(SNAKE BAY) ON WEDNESDAY, 22 JUNE 2022 AT 10:30AM**

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10.30am.

1.2 Present

Chairperson	
Malcolm Wilson	MLA member
Councillors & MLA Members	
Councillor Pius Tipungwuti	Milikapiti Ward
Councillor Lynette De Santis	Milikapiti Ward
Christine Joran	MLA member
Loretta Cook	MLA member
Edwina Moreen	MLA member
P.F. Puruntatameri	MLA member
Jed Leach	MLA member
TIRC Staff	
Bala Donepudi	Chief Financial Officer
Bill Toy	Manager for Community Services
Helen Daiyi	Governance & Compliance Coordinator – Via Teleconference

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 30 March 2022

6 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the minutes of the Milikapiti Local Authority on 30 March 2022 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

Special Milikapiti Local Authority - 3 June 2022

7 RESOLUTION

Moved: Jed Leach
Seconded: Malcolm Wilson

That the minutes of the Special Milikapiti Local Authority on 3 June 2022 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Nil

3 REPORTS FOR INFORMATION

4.1 2021/2022 – LOCAL AUTHORITY FINANCIAL REPORT

8 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the Milikapiti Local Authority notes this report number 243178 for information and provides any comments or feedback on the new financial reporting format.

CARRIED

4 REPORTS FOR DECISION

3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT

9 RESOLUTION

Moved: Jed Leach
Seconded: Malcolm Wilson

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**

Project Description	Project ID	Upper Limit Amount	Action Officer
Lights at Airport	MLA-18/19-4	\$30,000	Infrastructure Manager
MLA Uniform	MLA-18/19-5	\$2,500	Governance
Community Christmas bbq		\$2,000	Governance

5 OTHER BUSINESS

Nil

6 BUSINESS ARISING

Nil

7 Next Meeting

Wednesday, 28 September 2022

8 Closure

The meeting closed at pm.

7 NEXT MEETING

Tuesday, 20 December 2022

REPORTS FOR INFORMATION

ITEM NUMBER	3.1
TITLE	2022/2023 – Local Authority Financial Report
REFERENCE	244290
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 August 2022 for the 2022/2023 FY.

BACKGROUND

Council's finance section has prepared Finance report (attached) to be presented to each Local Authority.

This format reports on expenses by location broken down to program and account category.

Following a request from the Milikapiti Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority notes this report number for information.

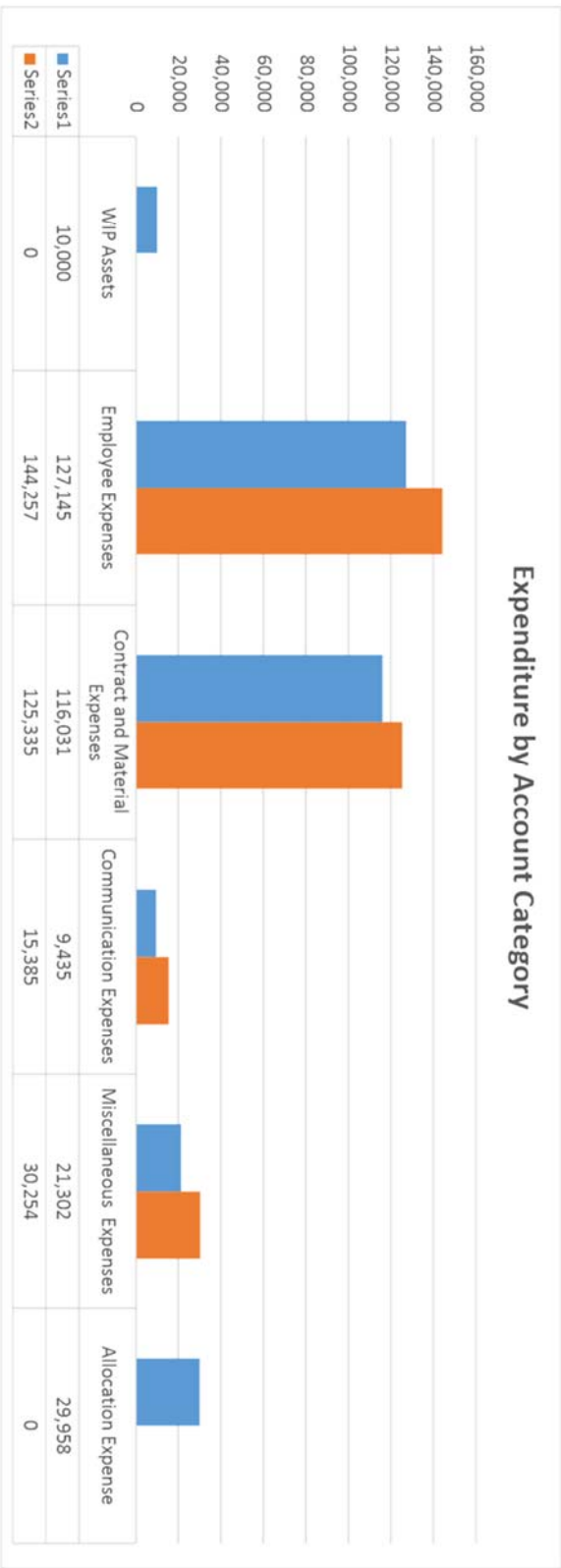
ATTACHMENTS:

- 1 MLA Finance report.pdf

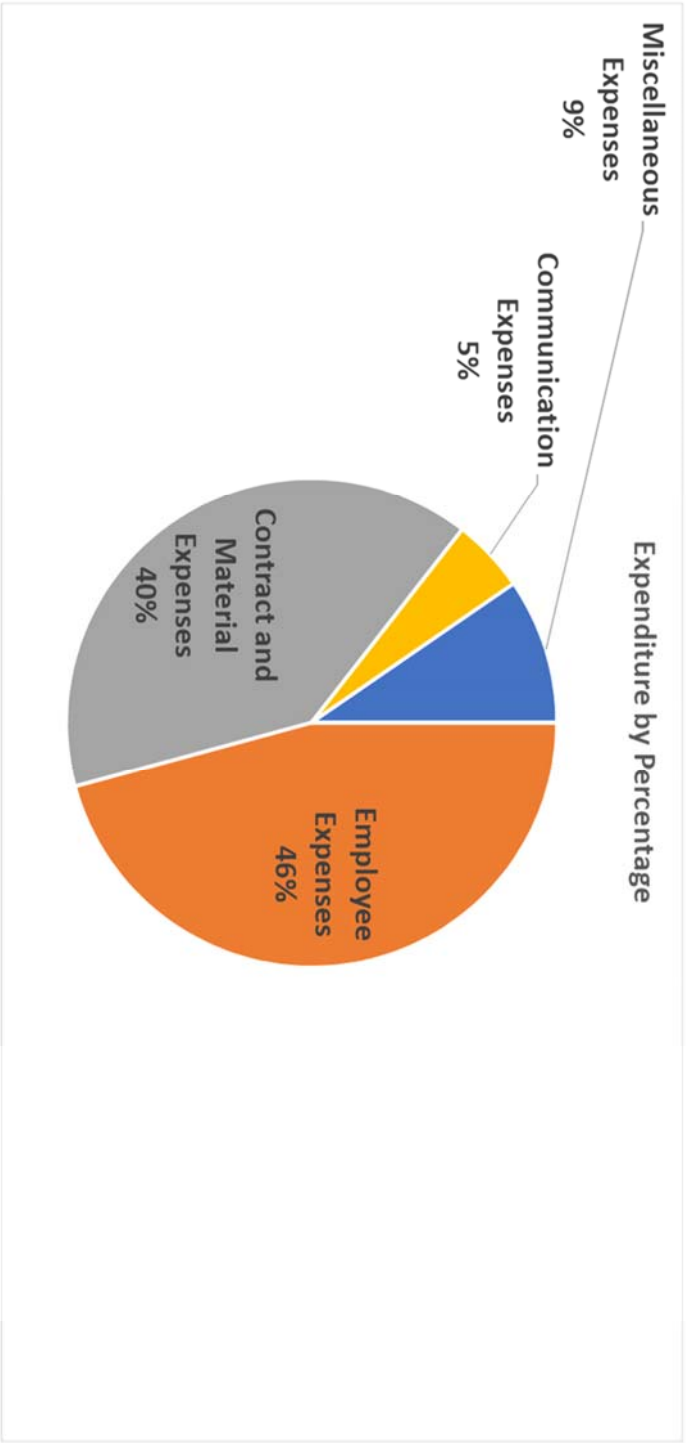
Tiwi Islands Regional Council
Milikapiti Local Authority
Expenditure Report as at 31 August 2022



Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
Expense by Account Category INCLUDING Allocations and Capital Expense					
WIP Assets	10,000	0	10,000	100%	60,000
Employee Expenses	127,145	144,257	(17,112)	(13%)	794,435
Contract and Material Expenses	116,031	125,335	(9,304)	(8%)	696,184
Communication Expenses	9,435	15,385	(5,950)	(63%)	56,610
Miscellaneous Expenses	21,302	30,254	(8,953)	(42%)	127,811
Allocation Expense	29,958	0	29,958	100%	179,750
Total Expenditure	313,871	315,231	(1,359)		1,914,790



**Tiwi Islands Regional Council
Milikapiti Local Authority
Expenditure Report as at 31 August 2022**



Tiwi Islands Regional Council **Milikapiti Local Authority**

Expenditure Report as at 31 August 2022



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Directorate INCLUDING Allocations and Capital Expense						
Milikapiti	313,871	315,231	(1,359)	(0%)		1,914,790
Chief Financial Officer	28,967	205	28,762	99%	«	173,800
147803 (Tied) - Local Authority Project Fi	28,967	0	28,967	100%	Refer to the Local Authority Project Report	173,800
104503 (Untied) - ICT Milikapiti	0	205	(205)	(100%)		0
GM Infrastructure	197,320	239,945	(42,625)	(22%)	«	1,183,918
164503 (Tied) - Milikapiti Oval Upgrade -	8,333	0	8,333	100%		50,000
103903 (Untied) - Commercial Facilities -	1,000	0	1,000	100%		6,000
105503 (Untied) - Fleet Administration - f	417	0	417	100%		2,500
108803 (Untied) - Town Services Milikapiti	49,709	53,056	(3,347)	(7%)		298,253
111503 (Untied) - Street Lighting Milikapiti	1,275	7,697	(6,422)	(504%)		7,650
116003 (Untied) - Fuel - Milikapiti	53,346	87,459	(34,113)	(64%)	Overspend in Fuel Purchases. Budget will be incr	320,077
119303 (Untied) - Civil Works Milikapiti	19,271	17,050	2,221	12%		115,625
119503 (Untied) - Airport Maintenance Mi	67	0	67	100%		400
119603 (Untied) - Airport Inspection Milik	5,564	6,536	(972)	(17%)		33,385
119703 (Untied) - Mechanical Workshops	44,076	57,245	(13,168)	(30%)	Overspend in Emp costs - 8K ; Overspend in MV Repairs - 7K	264,458
119803 (Untied) - Staff Housing - Milikapiti	10,233	2,217	8,017	78%		61,400
120203 (Untied) - Recreation Hall Milikap	2,433	2,234	199	8%		14,600
121403 (Untied) - Facilities Milikapiti	750	0	750	100%		4,500
122203 (Untied) - Transit Accommodation	783	1,297	(513)	(66%)		4,700
129603 (Untied) - Airport Landing Fees M	62	1,577	(1,516)	###		370
131103 (Untied) - Commercial Building Se	0	3,578	(3,578)	(100%)		0
Chief Executive Officer	19,669	9,601	10,067	51%	«	118,012
147003 (Untied) - Local Authority Milikapiti	1,752	500	1,252	71%		10,512
147103 (Untied) - Regional Council & Ele	17,917	9,101	8,815	49%		107,500
GM Community Development and Services	67,916	65,479	2,437	4%		439,060
120603 (Tied) - Youth Diversion Scheme I	1,277	0	1,277	100%		7,662
120803 (Tied) - Community Safety - Milik	17,972	26,107	(8,135)	(45%)		107,833
121503 (Tied) - Library Milikapiti	2,933	846	2,087	71%		17,595
121703 (Tied) - Remote Indigenous Broe	0	2,409	(2,409)	(100%)		0
138003 (Tied) - Indigenous Community B	0	177	(177)	(100%)		0
165803 (Tied) - Australia Day Celebration	142	0	142	100%		850
119003 (Untied) - Centrelink Milikapiti	8,012	9,775	(1,763)	(22%)		48,073
146403 (Untied) - Administration Service	37,581	26,166	11,415	30%	ICT Costs and Staff housing to be allocated	225,484
Total Expenditure	313,871	315,231	(1,359)			1,914,790

REPORTS FOR DECISION

ITEM NUMBER	4.1
TITLE	Milikapiti Local Authority Community Project
REFERENCE	244294
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

BACKGROUND

The Council has received \$ 260,114 in funding for the last four financial years. Projects worth of \$ 202,000 have been approved by the Milikapiti Local Authority (MLA). This gives the Milikapiti Local authority \$ 10,391 to take up new projects.

The NT Department of Housing and Community Development (DHCD) has confirmed that The LAPF funds must be fully expended within 2 years from receipt of the funds or DHCD May request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

ISSUES/OPTIONS/CONSEQUENCES

The aim of today's meeting will be to present MLA in the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

RECOMMENDATION:

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

ATTACHMENTS:

- 1 MLA Project Listing 31.08.2022.pdf**

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2022

MLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210
MLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800
MLA - 21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$64,800
MLA20-21-V	Income from Vet Visits	\$94
MLA21-22	Income from Vet Visits	\$91
	Total:	\$260,205

Summary of Completed Projects - Expenditure as at 31/08/2022

	Expenditure	Budget
MLA-18/19-3	\$0	\$0
MLA-18/19-4	\$0	\$0
MLA-18/19-7	\$867	\$867
MLA18/19-1	\$572	\$572
MLA-18/19-5	\$31,288	\$31,288
MLA-18/19-6	\$15,087	\$15,087
MLA-20/21-1	\$0	\$0
MLA-20/21-2	\$0	\$0

Total for Completed Projects: \$47,814

Summary of Current Projects - Expenditure as at 31/08/2022

	Expenditure	Budget
MLA18/19-2	\$5,802	\$6,087
MLA-19/20-1	\$0	\$60,000
MLA-20/21-3	\$0	\$6,000
MLA-21/22-1	\$71,885	\$75,413
MLA-21/22-2	\$0	\$20,000
MLA-21/22-3	\$0	\$30,000
MLA-21/22-4	\$0	\$2,000
MLA-21/22-4	\$0	\$2,500

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2022

Total for Current Projects:	\$77,687	\$202,000
Total for Completed and Current Projects:	\$125,501	\$249,814

Balance to be spent

Spend by 30 June 2022	\$4,919
Total:	\$4,919
Available for new projects:	\$10,391

Milikapiti Local Authority Project Funding A/SDC 147803
Approved Projects Listing - Expenditure as at 31/05/2022

MLA18/19-2 In Progress	Vet Visit		GM CD&S
		Approved budget	\$6,087
		Total Expenditure	\$5,802
		Balance to be spent	\$284

26/03/2019 - Local Authority Allocated LA Funds of 6,086.66 towards Vet Visits .
 12/06/2019 - A Vet Visit is planned in September
 31/12/2019 - Vet visit carried out week of 5/12/19
 16/03/2020 - First Vet visit of the year has been carried out.

MLA-19/20-1	Refurbishment of Rec Hall		GM Infrastructure
		Approved budget	\$60,000
		Total Expenditure	\$0
		Balance to be spent	\$60,000

23/06/2020 - Local Authority allocated LA Funds \$60,000 towards refurbishment of the Rec Hall.
 29/10/2020 - Hall which includes new tiles, lighting, painting, painting and fixing internal basketball court;
 internal painting of walls and toilets.

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2022

MLA-20/21-3

Vet Visit 2020-21

Approved budget
Total Expenditure
Balance to be spent

GM CD&S

\$6,000
\$0
\$6,000

23-Mar-21 Milikapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.

MLA-21/22-1

Skid Steer Bobcat 3.5 Tonne

Approved budget
Total Expenditure
Balance to be spent

GM Infrastructure

\$75,413
-\$71,885
\$3,528

21-Sep-21 Milikapiti local authority funds for the purchase of skid steer

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2022

MLA-21/22-2

Tree Removal Project

GM Infrastructure

Approved budget
Total Expenditure
Balance to be spent

\$20,000
\$0
\$20,000

14-Dec-21

That the Milikapiti Local Authority approve to allocate \$20,000 of local authority funds for mahogany tree removal.

MLA-21/22-3

Lights at Airports

**Infrastructure
Manager**

Approved budget
Total Expenditure
Balance to be spent

\$30,000
\$0
\$30,000

That the Milikapiti Local Authority allocated \$ 30,000 in May -22 Meeting

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2022

MLA-21/22-4

MLA Uniforms

**Governance
Coordinator**

Approved budget
Total Expenditure
Balance to be spent

\$2,500
\$0
\$2,500

That the Milikapiti Local Authority allocated \$ 2,500 in May -22 Meeting

MLA-21/22-4

Community Christmas

**Community
Services Manger**

Approved budget
Total Expenditure
Balance to be spent

\$2,000
\$0
\$2,000

That the Milikapiti Local Authority allocated \$ 2,000 in May -22 Meeting