



AGENDA

MILIKAPITI LOCAL AUTHORITY MEETING

WEDNESDAY, 30 MARCH 2022

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Wednesday, 30 March 2022 at
- Milikapiti (Snake Bay)
- Commencing at 10:30am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

1.1 WELCOME

1.2 PRESENT

1.3 APOLOGIES

1.4 LEAVE OF ABSENCE

1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF

1.6 CONFIRMATION OF PREVIOUS MINUTES

Milikapiti Local Authority - 14 December 2021 1

2 GENERAL BUSINESS

Nil

3 REPORTS FOR DECISION

3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT 5

4 REPORTS FOR INFORMATION

4.1 2021/2022 – LOCAL AUTHORITY FINANCIAL REPORT TO28 FEBRUARY 2022 9

5 OTHER BUSINESS

Nil

6 BUSINESS ARISING

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 21 September 2021

20 RESOLUTION

Moved: *Loretta Cook*

Seconded: *Edwina Moreen*

That the minutes of the Milikapiti Local Authority on 21 September 2021 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Nil

3 REPORTS FOR DECISION

3.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECT

21 RESOLUTION

Moved: *Christine Joran*

Seconded: *Lynette DeSantis*

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**

CARRIED

ACTION:

- Donated defib machines to be wall mounted at council facilities like the council office and recreation hall

3.1.1 \$64,800 FUNDS FOR NEW PROJECTS

22 RESOLUTION

Moved: Loretta Cook

Seconded: Edwina Moreen

That the Milikapiti Local Authority approve for the \$64,8000 funds for new projects to be directed to new and existing street lights around Milikapiti Community

CARRIED

ACTION:

- Cr DeSantis to look at community map and identify locations for new street lights and road signs.
- CEO to follow up with DIPL for LED lights at the Milikapiti airport. Email Andrew Kirkman.
- Abolition block as an alternative to the toilet situation at Milikapiti airport.

3.1.2 MILIKAPITI RECREATION HALL REFURBISHMENT

23 RESOLUTION

Moved: Lynette DeSantis

Seconded: Trevor Wilson

That the Milikapiti Local Authority approve for funds from the \$60,000 recreation hall refurbishment to include erecting a secure fence around the recreation hall facilities

CARRIED

3.2 DRAFT TIRC MEETING CALENDAR 2022

24 RESOLUTION

Moved: Loretta Cook

Seconded: Jed Leach

That the Milikapiti Local Authority approve the draft copy of the 2022 TIRC meeting calendar dates.

CARRIED

4 REPORTS FOR INFORMATION

4.1 2021/2022 – LOCAL AUTHORITY FINANCIAL REPORT TO 30 NOVEMBER 2021

25 RESOLUTION

Moved: Lynette DeSantis

Seconded: Malcolm Wilson

That the Milikapiti Local Authority notes this report number 241320 for information and provides any comments or feedback on the new financial reporting format

CARRIED

5 OTHER BUSINESS

Nil

6 BUSINESS ARISING

Nil

7 Closure

The meeting closed at 12:40pm.

8 NEXT MEETING

Wednesday, 22 June 2022

REPORTS FOR DECISION

ITEM NUMBER	3.1
TITLE	Milikapiti Local Authority Community Project
REFERENCE	243177
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

To get the consent of the Milikapiti Local Authority to undertake new projects under Local Authority project Funding.

BACKGROUND

The Council has received \$ 260,114 in funding for the last four financial years. Projects worth of \$ 195,314 have been approved by the Milikapiti Local Authority (MLA). This gives the Milikapiti Local authority \$ 64,800 to take up new projects.

The NT Department of Housing and Community Development (DHCD) has confirmed that The LAPF funds must be fully expended within 2 years from receipt of the funds or DHCD May request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

ISSUES/OPTIONS/CONSEQUENCES

The aim of today's meeting will be to present MLA in the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

RECOMMENDATION:

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations**
- 3. Recommends any new projects to Council for approval to proceed.**

ATTACHMENTS:

- 1 MLA Project Lisinting as at 28.02.2022.pdf 3 Pages**

Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 28/02/2022

MLA18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210	
MLA19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210	
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800	
MLA - 21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$64,800	
MLA20-21-V	Income from Vet Visits	\$94	
MLA21-22	Income from Vet Visits	\$0	
	Total:	\$260,114	

Summary of Completed Projects - Expenditure as at 28/02/2022

	Expenditure	Budget
MLA-18/19-3	\$0	\$0
MLA-18/19-4	\$0	\$0
MLA-18/19-7	\$867	\$867
MLA18/19-1	\$572	\$572
MLA-18/19-5	\$31,288	\$31,288
MLA-18/19-6	\$15,087	\$15,087
MLA-20/21-1	\$0	\$0
MLA-20/21-2	\$0	\$0

Total for Completed Projects: **\$47,814** **\$47,814**

Summary of Current Projects - Expenditure as at 28/02/2022

	Expenditure	Budget
MLA18/19-2	\$5,802	\$6,087
MLA-19/20-1	\$0	\$60,000
MLA-20/21-3	\$0	\$6,000
MLA-21/22-1	\$70,930	\$75,413

Total for Current Projects: **\$76,732** **\$147,500**
 Total for Completed and Current Projects: **\$124,546** **\$195,314**

Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 28/02/2022

Balance to be spent

Spend by 30 June 2022	\$5,874
Total:	\$5,874
Available for new projects:	\$64,800

**Milkapiti Local Authority Project Funding A/SDC 147803
Approved Projects Listing - Expenditure as at 28/02/2022**

MLA18/19-2 In Progress	Vet Visit	GM CD&S
	Approved budget	\$6,087
	Total Expenditure	\$5,802
	Balance to be spent	\$284

26/03/2019 - Local Authority Allocated LA Funds of 6,086.66 towards Vet Visits.
 12/06/2019 - A Vet Visit is planned in September
 31/12/2019 - Vet visit carried out week of 5/12/19
 16/03/2020 - First Vet visit of the year has been carried out.

MLA-19/20-1	Refurbishment of Rec Hall	GM Infrastructure
	Approved budget	\$60,000
	Total Expenditure	\$0
	Balance to be spent	\$60,000

23/06/2020 - Local Authority allocated LA Funds \$60,000 towards refurbishment of the Rec Hall.
 29/10/2020 - Hall which includes new tiles, lighting, painting, painting and fixing internal basketball court;
 internal painting of walls and toilets.

MLA-20/21-3	Vet Visit 2020-21	GM CD&S
	Approved budget	\$6,000

Milkapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 28/02/2022

Total Expenditure	\$0
Balance to be spent	\$6,000

23-Mar-21 Milkapiti local authority funds be allocated to cover costs for the 2021 veterinary visits.

MLA-21/22-1 Skid Steer Bobcat 3.5 Tonne

Approved budget	\$75,413
Total Expenditure	-\$70,930
Balance to be spent	\$4,483

21-Sep-21 Milkapiti local authority funds for the purchase of skid steer

GM Infrastructure

REPORTS FOR INFORMATION

ITEM NUMBER	4.1
TITLE	2021/2022 – Local Authority Financial Report to 28 February 2022
REFERENCE	243178
AUTHOR	Bala Donepudi, Chief Financial Officer

**SUMMARY**

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 28 February 2022 for the 2021/2022 FY.

BACKGROUND

Council's finance section has prepared Finance report (attached) to be presented to each Local Authority.

This format reports on expenses by location broken down to program and account category.

Following a request from the Milikapiti Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority notes this report number 243178 for information and provides any comments or feedback on the new financial reporting format.

ATTACHMENTS:

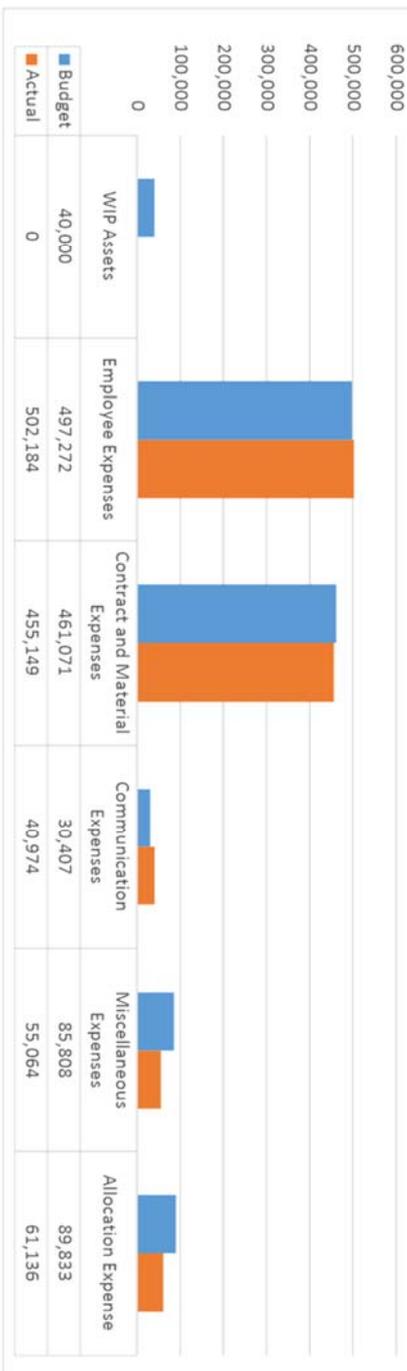
1 MLA Finance Report - Feb.22.pdf 3 Pages

Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 28 February 2022

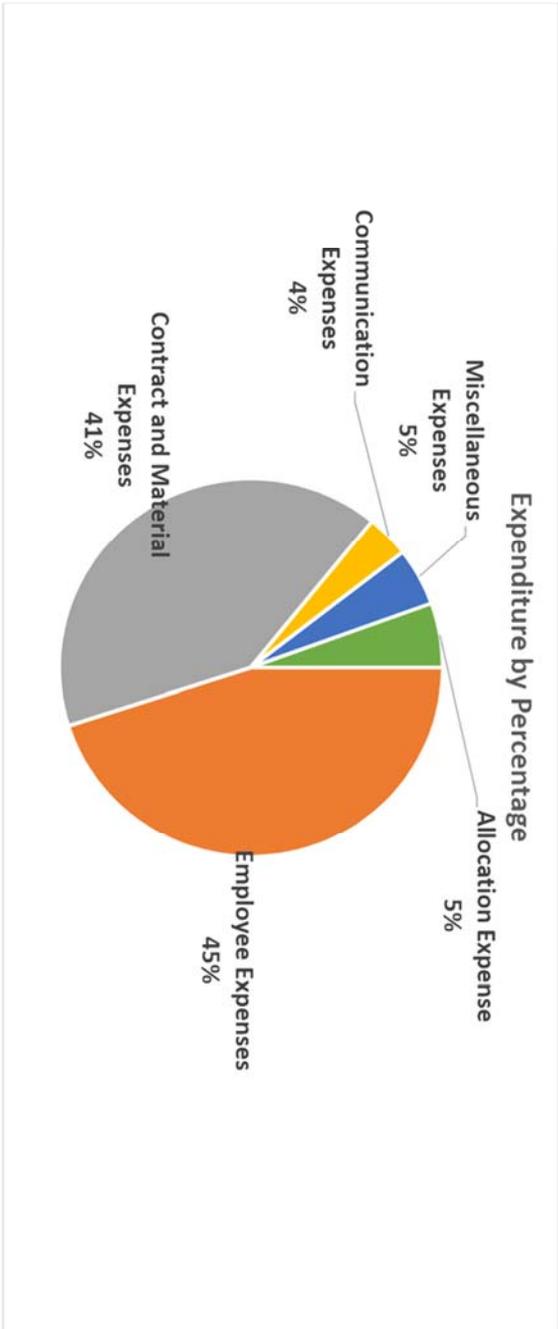


Description	Budget YTD	Actuals YTD	Variance	%	Annual Budget
Expense by Account Category INCLUDING Allocations and Capital Expense					
WIP Assets	40,000	0	40,000	100%	60,000
Employee Expenses	497,272	502,184	(4,912)	(1%)	748,830
Contract and Material Expenses	461,071	455,149	5,922	1%	691,606
Communication Expenses	30,407	40,974	(10,568)	(35%)	45,610
Miscellaneous Expenses	85,808	55,064	30,744	36%	128,712
Allocation Expense	89,833	61,136	28,698	32%	134,750
Total Expenditure	1,204,391	1,114,507	89,884		1,809,508

Expenditure by Account Category



Tiwi Islands Regional Council Milikapiti Local Authority Expenditure Report as at 28 February 2022



Tiwi Islands Regional Council
Milikapiti Local Authority
 Expenditure Report as at 28 February 2022



Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Directorate INCLUDING Allocations and Capital Expense						
Milikapiti	1,204,390	1,114,507	89,884	7%		1,809,508
Chief Financial Officer	134,823	1,388	133,434	99%	«	202,234
147803 (Tied) - Local Authority Project Funding - Milikapiti	134,823	1,388	133,434	99%	Please Refer to the LA Project Report.	202,234
GM Infrastructure	709,322	820,841	(111,519)	(16%)	«	1,063,984
164503 (Tied) - Milikapiti Oval Upgrade - Round 2	20,933	131,281	(110,348)	(527%)	The Department will be releasing the funds in this month.	31,400
103903 (Untied) - Commercial Facilities - Milikapiti	2,800	3,637	(837)	(30%)		4,200
105503 (Untied) - Fleet Administration - Milikapiti	1,667	0	1,667	100%		2,500
108803 (Untied) - Town Services Milikapiti	196,707	213,211	(16,503)	(8%)	Overspend on Employment Costs	295,061
111503 (Untied) - Street Lighting Milikapiti	5,100	1,719	3,381	66%		7,650
116003 (Untied) - Fuel - Milikapiti	206,051	207,208	(1,156)	(1%)		309,077
119303 (Untied) - Civil Works Milikapiti	49,176	47,175	2,002	4%		73,765
119503 (Untied) - Airport Maintenance Milikapiti	267	0	267	100%		400
119603 (Untied) - Airport Inspection Milikapiti	2,933	10,090	(7,157)	(244%)		4,400
119703 (Untied) - Mechanical Workshops Milikapiti	172,641	167,722	4,918	3%		258,961
119803 (Untied) - Staff Housing - Milikapiti	40,933	28,877	12,057	29%	«	61,400
120203 (Untied) - Recreation Hall Milikapiti	3,733	7,054	(3,320)	(89%)		5,600
121403 (Untied) - Facilities Milikapiti	3,000	0	3,000	100%		4,500
122203 (Untied) - Transit Accommodation - Milikapiti	3,133	2,868	265	8%		4,700
129603 (Untied) - Airport Landing Fees Milikapiti	247	0	247	100%		370
Chief Executive Officer	75,242	49,036	26,206	35%	«	112,863
147003 (Untied) - Local Authority Milikapiti	7,008	3,418	3,590	51%		10,512
147103 (Untied) - Regional Council & Elected Member Activities (M	68,234	45,618	22,616	33%	Underspend in Allowance Costs	102,351
GM Community Development and Services	285,003	243,241	41,762	15%	«	430,427
120803 (Tied) - Community Safety - Milikapiti	66,066	54,218	11,848	18%	Underspend in Utilities.	99,099
121003 (Tied) - Active Remote Communities Sport & Recreation Mi	9,742	0	9,742	100%		17,535
121503 (Tied) - Library Milikapiti	11,730	7,212	4,518	39%		17,595
165803 (Tied) - Australia Day Celebration 2021 - Milikapiti	633	0	633	100%		950
119003 (Untied) - Centrelink Milikapiti	47,726	40,723	7,004	15%		71,590
146403 (Untied) - Administration Service Milikapiti	149,106	141,088	8,018	5%		223,659
Total Expenditure	1,204,390	1,114,507	89,884			1,809,508