



**MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI  
COUNCIL BOARDROOM ON MONDAY 16 FEBRUARY 2026 AT 10:00 AM**

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## 1 WELCOME & APOLOGIES

### 1.1 Welcome and Opening of Meeting

At 10.30 am quorum was not present. Two members were in attendance.

In accordance with section 100 of the Local Government Act 2019, the members present resolved to postpone the meeting to 11.00 am.

At 11.00 am quorum was present.

As the appointed Chairperson was an apology, Trevor Wilson was appointed to Chair the meeting.

The meeting commenced at 11.00 am.

The meeting was adjourned at 11.05 am due to technical difficulties and resumed at 11.20 am once resolved.

The Chair welcomed members and guests.

### 1.2 Present

<b>Chair</b>	Trevor Wilson	In Person
Member	Patrick Freddy Puruntatameri	In Person
Member	Roy Farmer	In Person
Member	Christine Joran	In Person
Member	Edwina Moreen	In Person
Mayor	Lynette De Santis	In Person
Councillor	Pius Tipungwuti	In Person
<b>Staff</b>		
Acting Chief Executive Officer	Heidi Dorn	In Person
Chief Financial Officer	Jayesh Vasandani	Teleconferencing
Community Engagement Manager	Bill Toy	In Person
Projects and Contracts Manager	Salman Samee	Teleconferencing
Executive Assistant / Acting Governance Coordinator	Lauren Davidson	Teleconferencing
<b>Guests</b>		
Department of Housing, Local Government and Community Development	George Amegavi	Teleconferencing

### 1.3 Apologies

#### Apologies from members who were absent from the meeting

#### MLA/45 RESOLUTION

*Moved:* Patrick Freddy Puruntatameri

*Seconded:* Edwina Moreen

**That the Milikapiti Local Authority members accept apologies from Thomas Puruntatameri, Loretta Cook and Jed Leach.**

**CARRIED**

#### 1.4 Leave of Absence

Nil

#### 1.5 Declaration of Interest of Members or Staff

Nil

#### 1.6 Confirmation of Previous Minutes

##### 1.6.1 Milikapiti Local Authority Meeting held on 15 July 2025

###### MLA/46 RESOLUTION

*Moved:* Patrick Freddy Puruntatameri

*Seconded:* Edwina Moreen

**That the minutes of the Milikapiti Local Authority Meeting held on 15 July 2025 as circulated, be confirmed as a true and correct record of that meeting.**

**CARRIED**

##### 1.6.2 Milikapiti Local Authority Meeting held on 14 October 2025

###### MLA/47 RESOLUTION

*Moved:* Patrick Freddy Puruntatameri

*Seconded:* Edwina Moreen

**That the minutes of the Milikapiti Local Authority Meeting held on 14 October 2025 as circulated, be confirmed as a true and correct record of that meeting.**

**CARRIED**

## 2 BUSINESS ARISING FROM PREVIOUS MEETING

### 2.1 Business Arising from Previous Meeting

#### MLA/48 RESOLUTION

*Moved:* Roy Farmer

*Seconded:* Christine Joran

**That the Milikapiti Local Authority:**

- 1. Receives and notes the Business Arising – Action Tracker report.**
- 2. Reviews and updates the Action Tracker Items.**

**CARRIED**

### 3 VISITORS AND PRESENTATIONS

#### 3.1 Governance Training for Local Authority Members

##### MLA/49 RESOLUTION

*Moved:* Christine Joran  
*Seconded:* Patrick Freddy Puruntatameri

**That the presentation on Governance Training for Local Authority Members be postponed due to three members being absent, and that Mr Amegavi be invited to attend the next Milikapiti Local Authority meeting scheduled for 21 April 2026.**

**CARRIED**

### 4 REPORTS FOR INFORMATION

#### 4.1 Local Authority Financial Report to Milikapiti Local Authority as of 31st Jan 2026

##### MLA/50 RESOLUTION

*Moved:* Edwina Moreen  
*Seconded:* Patrick Freddy Puruntatameri

**That the Milikapiti Local Authority notes this report for information.**

**CARRIED**

### 5 REPORTS FOR DECISION

#### 5.1 Milikapiti Local Authority Project Listing - Jan 2026

##### MLA/51 RESOLUTION

*Moved:* Christine Joran  
*Seconded:* Edwina Moreen

**That the Milikapiti Local Authority:**

- 1. Reviews and updates the Approved Projects Summary as on 31st January 2026.**
- 2. Notes the funding allocations as on 31st January 2026.**

**CARRIED**

#### 5.2 Re-advertisement of Milikapiti Local Authority Vacancy – Takaringuwi (Male) Skin Group

##### MLA/52 RESOLUTION

*Moved:* Edwina Moreen  
*Seconded:* Roy Farmer

**That the Milikapiti Local Authority authorises the Chief Executive Officer to re-advertise the vacancy for the Takaringuwi (Male) skin group representative until Monday, 13 April 2026.**

**CARRIED**

### 5.3 ANZAC Day 2026 – Local Authority Responsibility for Hosting and Funding Community Ceremonies

#### MLA/53 RESOLUTION

*Moved:* Edwina Moreen

*Seconded:* Lynette De Santis

#### That the Milikapiti Local Authority:

1. Endorses responsibility for hosting, coordinating and funding ANZAC Day 2026 ceremony and associated community activities.
2. Approves the use of up to \$1,000 of Local Authority discretionary funds for this purpose.
3. Notes that TIRC's Communications & Events Officer will write letters of support seeking external contributions and assistance from community organisations.

CARRIED

#### 6 OTHER BUSINESS

Nil

#### 7 NEXT MEETING

Tuesday, 21 April 2026

#### 8 CLOSURE

The meeting closed at 12:22 pm.

CONFIRMED