



AGENDA

MILIKAPITI LOCAL AUTHORITY MEETING

MONDAY 16 FEBRUARY 2026

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Monday 16 February 2026
- in Milikapiti Council Boardroom
- Commencing at 10:00 am

Your attendance at the meeting will be appreciated.

Heidi Dorn
Acting Chief Executive Officer

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

1.2 Present

1.3 Apologies

1.4 Leave of Absence

1.5 Declaration of Interest of Members or Staff

Summary

This report is to table for Council's record, the disclosure of conflicts of interests by Council members and staff members.

Recommendations

That council receives and notes the disclosure of conflict of interest.

Legislative Framework

1. Section 114, s115, s116 and s117 of the *Local Government Act of 2019*.
2. Section 179 of the *Local Government Act of 2019*.
3. Regulation 57 and 58 of the *Local Government (General) Regulation 2021*.

1.6 Confirmation of Previous Minutes

1.6.1 Milikapiti Local Authority Meeting held on 15 July 2025

That the minutes of the Milikapiti Local Authority Meeting held on 15 July 2025 as circulated, be confirmed as a true and correct record of that meeting.



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI BOARDROOM ON TUESDAY 15 JULY 2025 AT 10:57 AM

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10.57am.

The Chair welcomed members, staff, and guests.

1.2 Present

Chair	Thomas Puruntatameri
Mayor	Lynette De Santis
Member	Christine Joran
Member	Trevor Wilson
Member	Edwina Moreen
Member	Loretta Cook
Member	Roy Farmer
Member	Patrick Freddy Puruntatameri
Councillor	Pius Tipungwuti
Councillor	Jeffrey Ullungura

Staff

Acting Chief Executive Officer	Bill Toy
Acting Chief Financial Officer	Jayesh Vasandani
Infrastructure Manager	Heidi Dorn
Projects & Contract Manager	Salman Samee

Guests

Tiwi Land Council	Kristine Matienzo
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1.3 Apologies

Apologies from members who were absent from the meeting

MLA/26 RESOLUTION

Moved: Christine Joran

Seconded: Loretta Cook

That the Milikapiti Local Authority members accept the apologies from Jed Leach

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil



1.6 Confirmation of Previous Minutes

1.6.1 Milikapiti Local Authority Meeting held on 15 April 2025

MLA/27 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the minutes of the Milikapiti Local Authority Meeting held on 15 April 2025 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 GENERAL BUSINESS

Members have decided to write a letter of support to Milikapiti Store , Milikapiti Club , Wulirankuwu to contribute and to secure a mini bus for Football & Funerals at Milikapiti.

3 VISITORS AND PRESENTATIONS

3.1 Kristine Matienzo - Tiwi Land Council

MLA/28 RESOLUTION

Moved: Edwina Moreen
Seconded: Jeffrey Ullungura

That the Milikapiti Local Authority:

- 1. Notes and accepts the presentation on the 2025 Tiwi Cultural Festival – as presented by Kristine Matienzo from the Tiwi Land Council.**
- 2. Contribute 5,000 towards the 2025 Tiwi Culture Festival.**

CARRIED

4 REPORTS FOR INFORMATION

4.1 Milikapiti Local Authority Financial Report as of 30 June 2025

MLA/29 RESOLUTION

Moved: Trevor Wilson
Seconded: Edwina Moreen

That the Milikapiti Local Authority notes this report for information.

CARRIED



4.2 Milikapiti Local Authority Project Status Report

MLA/30 RESOLUTION

Moved: Christine Joran

Seconded: Roy Farmer

That Council notes this report for information.

CARRIED

5 REPORTS FOR DECISION

5.1 Milikapiti Local Authority Project Listing - June 2025

MLA/31 RESOLUTION

Moved: Pius Tipungwuti

Seconded: Patrick Freddy Puruntatameri

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.**
- 2. Notes the funding allocations.**

MLA Project Description	Project ID	Allocate
Community Football Barbeque Event		\$1,500
2025 Tiwi Cultural Festival		\$5,000

CARRIED

6 OTHER BUSINESS

Nil

7 BUSINESS ARISING

Nil



8 QUESTIONS WITH OR WITHOUT NOTICE

ITEM NUMBER: 8.1
TITLE: Questions with or without notice
AUTHOR: Bill Toy, Acting Chief Executive Officer

Summary

The purpose of this report is to provide Councillors and the public with a forum to table items for discussion and ask questions that will be documented and addressed at the next meeting.

Recommendation

That the Chairperson:

1. **Invites questions with or without notice from Councillors.**
2. **Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

9 NEXT MEETING

Next Meeting scheduled for Tuesday, 14 October 2025 at 10:00am

10 CLOSURE

The meeting closed at 1.21pm.

1.6.2 Milikapiti Local Authority Meeting held on 14 October 2025

That the minutes of the Milikapiti Local Authority Meeting held on 14 October 2025 as circulated, be confirmed as a true and correct record of that meeting.



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI COUNCIL BOARDROOM ON TUESDAY 14 OCTOBER 2025 AT 10:30 AM

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10:57 AM.

The Chair welcomed members and guests.

1.2 Present and Apologies

Chair	Thomas Puruntatameri	In Person
Member	Christine Joran	In Person
Member	Trevor Wilson	In Person
Member	Edwina Moreen	In Person
Member	Roy Farmer	In Person
Member	Patrick Freddy Puruntatameri	In Person
Staff		
Acting Chief Executive Officer	Bill Toy	In Person
Chief Financial Officer	Jayesh Vasandani	Teleconference
Deputy CEO / Manager Infrastructure	Heidi Dorn	In Person
Executive Assistant / Acting Governance Coordinator	Lauren Davidson	In Person
Manager Projects & Contracts	Salman Samee	Teleconference
Guests		
NIL		

Apologies from members who were absent from the meeting

MLA/32 RESOLUTION

Moved: Roy Farmer

Seconded: Edwina Moreen

That the Milikapiti Local Authority members accept the apologies from Mayor Lynette De Santis and Member Jed Leach

CARRIED

1.3 Leave of Absence

NIL

1.4 Declaration of Interest of Members or Staff

NIL



1.5 Confirmation of Previous Minutes

1.5.1 Milikapiti Local Authority Meeting held on 15 April 2025

MLA/33 RESOLUTION

Moved: Trevor Wilson
Seconded: Patrick Freddy Puruntatameri

That the minutes of the Milikapiti Local Authority Meeting held on 15 April 2025 as circulated, are not the previous meeting minutes. The previous Milikapiti Local Authority Meeting was actually held on 15 July 2025, and these minutes will be reviewed at the next meeting.

CARRIED

2 GENERAL BUSINESS

NIL

3 VISITORS AND PRESENTATIONS

Nil

4 REPORTS FOR INFORMATION

4.1. Local Authority Financial Report to Milikapiti Local Authority as of 30th Sep 2025

MLA/34 RESOLUTION

Moved: Roy Farmer
Seconded: Patrick Freddy Puruntatameri

That the Milikapiti Local Authority notes this report for information.

CARRIED

5 REPORTS FOR DECISION

5.1 Milikapiti Local Authority Project Listing - Sep 2025

MLA/36 RESOLUTION

Moved: Roy Farmer
Seconded: Christine Joran

1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary.
2. Notes the funding allocations

CARRIED



5.1.1 Milikapiti Local Authority Project Listing – Close Project

MLA/37 RESOLUTION

Moved: Christine Joran

Seconded: Edwina Moreen

That the Milikapiti Local Authority reviews and closes MLA2024/23-3 Project

CARRIED

5.1.2 Milikapiti Local Authority Project Listing – Open New Project

MLA/38 RESOLUTION

Moved: Patrick Freddy Puruntameri

Seconded: Trevor Wilson

That the Milikapiti Local Authority opens new project - Vet Visits 2025/26 and allocates \$3,500.00 to it

CARRIED

5.2 Milikapiti Local Authority Certifications for Project Funding for FY 2024-25

MLA/39 RESOLUTION

Moved: Christine Joran

Seconded: Roy Farmer

- 1. That the Milikapiti Local Authority notes & reviews & APPROVES the Certificate of Income & Expenditure of Local Authority Project Funding for the Financial Year 2024-25.**
- 2. That the Milikapiti Local Authority APPROVES the Certificates of Financial Year 2024-25 to be presented to the Ordinary Council Meeting as part of the compliance requirement.**

CARRIED

6 BUSINESS ARISING

6.1 Business Arising

MLA/40 RESOLUTION

Moved: Christine Joran

Seconded: Roy Farmer

That the Milikapiti Local Authority note the below business arising.

CARRIED



6.1.1 Business Arising - Locate Backhoe

MLA/41 RESOLUTION

Moved: Edwina Moreen
Seconded: Patrick Freddy Puruntameri

That the Milikapiti Local Authority agree to locate the asset Caterpillar Model 432E Backhoe

CARRIED

6.1.2 Business Arising - Community Christmas / New Year BBQ

MLA/42 RESOLUTION

Moved: Edwina Moreen
Seconded: Trevor Wilson

That the Milikapiti Local Authority agree to contribute \$2,000.00 to host a Community Christmas / New Year BBQ

CARRIED

6.1.3 Business Arising - Community Christmas Gifts

MLA/43 RESOLUTION

Moved: Roy Farmer
Seconded: Patrick Freddy Puruntameri

That the Milikapiti Local Authority agree to contribute \$2,000 towards Christmas Gifts for the Community Children

CARRIED

7 OTHER BUSINESS

NIL

8 QUESTIONS WITH OR WITHOUT NOTICE

8.1 Questions with or without notice

MLA/44 RESOLUTION

Moved: Christine Joran
Seconded: Edwina Moreen

That the Chairperson:

1. **Invites questions with or without notice from Councillors.**
2. **Informs Councillors that they can send emails with questions and the public can ask questions that will be documented and discussed at the next meeting.**

CARRIED



9 NEXT MEETING

Next meeting date to be advised.

10 CLOSURE

The meeting closed at 1:47 pm.

2 BUSINESS ARISING FROM PREVIOUS MEETING

ITEM NUMBER: 2.1
TITLE: Business Arising from Previous Meeting
AUTHOR: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

SUMMARY

This report provides the Milikapiti Local Authority with an update on outstanding resolutions and actions from previous meetings.

The attached Action Tracker outlines the status of each item and identifies which matters are complete and ready for formal closure, and which remain in progress pending confirmation or acquittal.

BACKGROUND

Resolutions from the 15 July 2025 and 14 October 2025 meetings required follow-up action, including funding allocations and operational matters.

While some actions have been completed operationally, formal closure by the Local Authority is required before they are removed from the Action Tracker.

Other items remain in progress pending confirmation from responsible areas, including Finance and Community Engagement.

CURRENT STATUS

As of 16 February 2026:

- The Tiwi Cultural Festival contribution remains in progress pending confirmation from Finance that payment has been made and acquittal received.
- The Community Football BBQ Event remains in progress pending confirmation that the event proceeded, and expenditure details are finalised.
- Community Christmas / New Year BBQ and Community Christmas Gifts require financial acquittal prior to closure.
- The Backhoe has been located and is presented for formal closure.
- The letter of support for the community minibus has been issued and is presented for formal closure.

Members are requested to review the attached Action Tracker and determine which completed items may be formally closed.

RECOMMENDATION

That the Milikapiti Local Authority:

- 1. Receives and notes the Business Arising – Action Tracker Update report.**
 - 2. Reviews the attached Action Tracker.**
 - 3. Formally closes completed items as endorsed at this meeting.**
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Attachments

Milikapiti Local Authority – Action Tracker (as at 16 February 2026)

Milikapiti Local Authority Meeting 16 February 2026 - Agenda

Milikapiti Local Authority – Action Tracker

As at 16 February 2026

Outstanding Resolutions and Actions

Meeting Date	Resolution No.	Action / Decision	Amount	Responsible Area	Status	Due Date	Comments / Update	Closure
15-Jul-25	MLA/28	Contribute to 2025 Tiwi Cultural Festival	\$5,000	Finance	In Progress	14-Oct-25	Awaiting confirmation from Finance that \$5,000 payment was made to Tiwi Land Council. Acquittal to follow prior to closure.	
15-Jul-25	MLA/31	Community Football BBQ Event	\$1,500	Finance / Community Engagement	In Progress	14-Oct-25	Event outcome to be confirmed. Awaiting verification that the Community Football BBQ event went ahead and expenditure details	
15-Jul-25	General Business	Letter of support for community minibus	N/A	CEO Office	Completed	14-Oct-25	Letter issued on [insert date]. Recommend closure.	
14-Oct-25	MLA/41	Locate Caterpillar Model 432E Backhoe	N/A	Infrastructure	Completed	16-Feb-26	Asset located. Verbal update to be provided at meeting.	
14-Oct-25	MLA/42	Community Christmas / New Year BBQ	\$2,000	Finance / Community Engagement	In Progress	16-Feb-26	Event delivered. Acquittal pending prior to closure.	
14-Oct-25	MLA/43	Community Christmas Gifts	\$2,000	Finance / Community Engagement	In Progress	16-Feb-26	Gifts distributed. Acquittal pending prior to closure.	

Status Definitions

Not Started – Action has not yet commenced

In Progress – Action underway

Awaiting External Party – Dependent on third party

Completed – Action completed and awaiting formal closure

Closed – Formally closed by resolution of the Local Authority

3 VISITORS AND PRESENTATIONS

ITEM NUMBER: 3.1
TITLE: Governance Training for Local Authority Members
AUTHOR: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report is provided to the Local Authority for Members to consider and accept a guest presenter, Karen Hocking from the Department of Housing, Local Government and Community Development, to deliver Governance Training.

The Local Authorities training includes three short courses, each taking approximately 15 minutes to complete. The courses cover Roles and Responsibilities, Conflicts of Interest, and the Code of Conduct.

Recommendation

That Council accepts Karen Hocking from the Department of Housing, Local Government and Community Development to deliver Governance Training to Members.

4 REPORTS FOR INFORMATION

ITEM NUMBER: 4.1

TITLE: Local Authority Financial Report to Milikapiti Local Authority as of 31st Jan 2026

AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

This information is provided for information to the Milikapiti Local Authority to report on expenditure incurred by Tiwi Islands Regional Council in Milikapiti Region during 1st July 2025 to 31st Jan 2026.

BACKGROUND

Council's finance section has prepared report (attached) to be presented to both Council each month and to each Local Authority. Comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

Recommendation

That the Milikapiti Local Authority notes this report for information.

Attachments

1. MLA Finance Report Jan 2026 [**4.1.1** - 6 pages]

Summary Level Expense by Local Authority Area -- Milikapiti Region Jan 2026
as at 31-Jan-2026

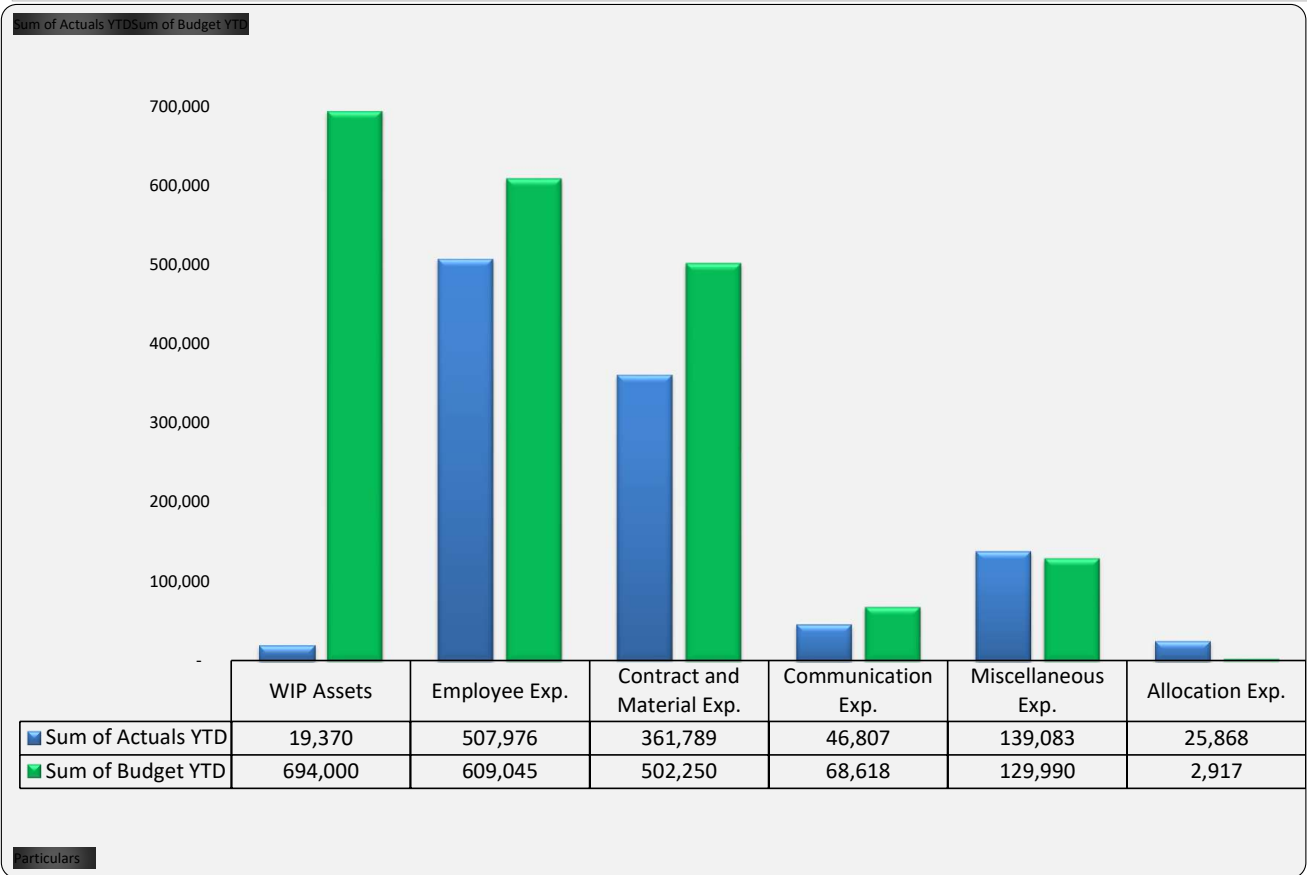


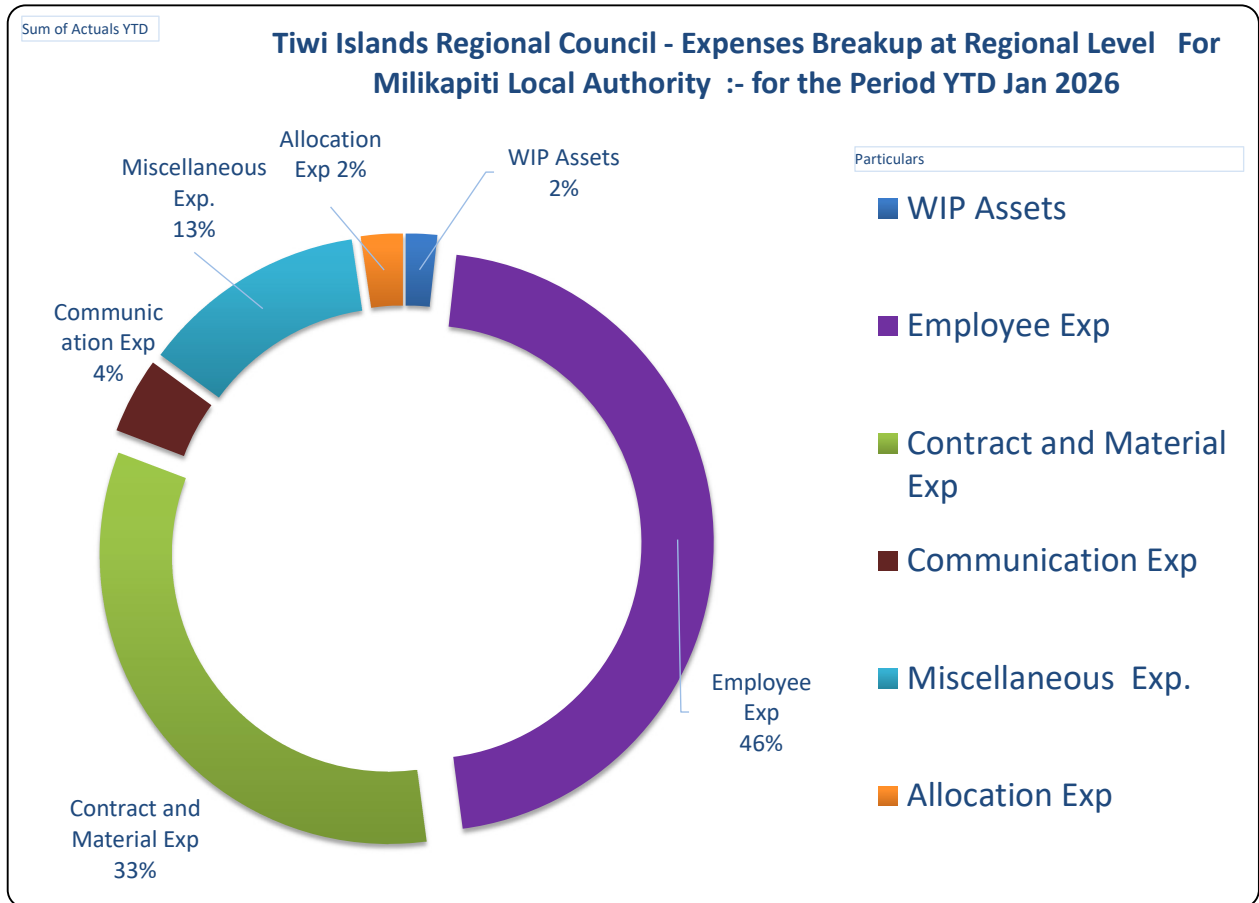
Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Account Category INCLUDING Allocations and Capital Expense						
Milikapiti	2,006,819	1,100,893	905,927	45%		3,053,737
WIP Assets	694,000	19,370	674,630	97%		694,000
Employee Expenses	609,045	507,976	101,069	17%		1,072,093
Contract and Material Expenses	502,250	361,789	140,461	28%		940,487
Communication Expenses	68,618	46,807	21,811	32%		119,317
Miscellaneous Expenses	129,990	139,083	(9,093)	(7%)	Expenses are higher compared to budget in Tied Funding Areas	222,840
Allocation Expense	2,917	25,868	(22,951)	(787%)	IWO Charged to the Tied fund are council Income.	5,000
Total INCLUDING Allocations & CapEx	2,006,819	1,100,893	905,927	45%		3,053,737
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Milikapiti Local Authority Meeting 16 February 2026 - Agenda

Tiwi Islands Regional Council - Expenses Breakup at Regional Level For Milikapiti Local Authority :- for the Period YTD Jan 2026





Detailed Expense by Local Authority Area - Milikapiti Region Jan 2026
as at 31-Jan-2026












Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
Expense by Account Category INCLUDING Allocations and Capital Expense						
Milikapiti	2,006,819	1,100,893	905,927	45%		3,053,737
WIP Assets	694,000	19,370	674,630	97%		694,000
176103 (Tied) - Milikapiti Water Play- Comm. Infra C	0	13,359	(13,359)	(100%)	Funding is allocated at regional level	0
176203 (Tied) - MILIKAPIT WATER PARK- NIAA	694,000	6,010	687,990	99%		694,000
Employee Expenses	609,045	507,976	101,069	17%		1,072,093
120603 (Tied) - Youth Diverson Scheme Milikapiti	52,831	45,138	7,693	15%		90,567
120803 (Tied) - Community Safety - Milikapiti	38,286	25,421	12,866	34%		93,649
121703 (Tied) - Remote Indegenous Broadcast Serv	18,736	14,562	4,174	22%		32,118
108803 (Untied) - Town Services Milikapiti	124,110	71,375	52,735	42%		212,760
119003 (Untied) - Centrelink Milikapiti	37,390	35,501	1,889	5%		64,097
119303 (Untied) - Civil Works Milikapiti	168,907	165,326	3,581	2%		289,555
119603 (Untied) - Airport Inspection Milikapiti	37,328	19,053	18,274	49%		63,990
119703 (Untied) - Mechanical Workshops Milikapiti	37,119	34,241	2,878	8%		63,632
146403 (Untied) - Administration Service Milikapiti	94,339	90,027	4,313	5%		161,725
147103 (Untied) - Regional Council & Elected Memb	0	7,333	(7,333)	(100%)	Funding is allocated at regional level	0
Contract and Material Expenses	502,250	361,789	140,461	28%		940,487
120803 (Tied) - Community Safety - Milikapiti	7,583	0	7,583	100%		13,000
121003 (Tied) - Active Remote Communities Sport 8	16,468	10,334	6,134	37%		37,053
121503 (Tied) - Library Milikapiti	4,667	7,102	(2,435)	(52%)		8,000
125003 (Tied) - NIAA - Youth Engagement Project -	35,000	31,002	3,998	11%		60,000
147803 (Tied) - Local Authority Project Funding - Mi	69,125	3,648	65,477	95%		118,500
164503 (Tied) - Milikapiti Oval Upgrade - Round 2	40,744	6,764	33,980	83%		95,744
168003 (Tied) - Public Library Funding 2023-2028- N	1,750	0	1,750	100%		3,000
168803 (Tied) - Sustainable Waste Oil Mgt.-Milikapit	0	0	0	0%		8,000
176103 (Tied) - Milikapiti Water Play- Comm. Infra C	0	0	0	0%		39,233
176803 (Tied) - Post Fina - Trees Removal - Milikap	0	43,720	(43,720)	(100%)	Un Budgeted Tied Funding received by the Council	0
103903 (Untied) - Commercail Facilities - Milikapiti	9,450	4,744	4,706	50%		16,200
104503 (Untied) - ICT Milikapiti	583	0	583	100%		1,000
108803 (Untied) - Town Services Milikapiti	20,708	4,373	16,335	79%		35,500
111503 (Untied) - Street Lighting Milikapiti	9,333	0	9,333	100%		16,000
116003 (Untied) - Fuel - Milikapiti	179,083	161,301	17,783	10%		307,000
119003 (Untied) - Centrelink Milikapiti	1,568	1,792	(224)	(14%)		2,688
119103 (Untied) - Waste Management Milikapiti	1,750	0	1,750	100%		3,000
119303 (Untied) - Civil Works Milikapiti	8,750	4,139	4,611	53%		15,000

Milikapiti Local Authority Meeting 16 February 2026 - Agenda

Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
119503 (Untied) - Airport Maintenance Milikapiti	0	10,333	(10,333)	(100%)	⬅	0
119703 (Untied) - Mechanical Workshops Milikapiti	26,542	6,652	19,890	75%	⬅	45,500
119803 (Untied) - Staff Housing - Milikapiti	29,875	25,350	4,525	15%		48,750
120203 (Untied) - Recreation Hall Milikapiti	6,078	11,604	(5,526)	(91%)		10,419
122203 (Untied) - Transit Accommodation - Milikapiti	4,667	3,927	739	16%		8,000
129603 (Untied) - Airport Landing Fees Milikapiti	0	287	(287)	(100%)		0
131103 (Untied) - Commercial Building Services Milikapiti	8,458	6,009	2,449	29%		14,500
146403 (Untied) - Administration Service Milikapiti	17,733	15,289	2,444	14%		30,400
147003 (Untied) - Local Authority Milikapiti	1,167	1,215	(48)	(4%)		2,000
147103 (Untied) - Regional Council & Elected Memb	583	0	583	100%		1,000
161903 (Untied) - Container Recycling - Milikapiti	0	2,204	(2,204)	(100%)		0
167003 (Untied) - X - Mas Celebration - TIRC Milikapiti	583	0	583	100%		1,000
Communication Expenses	68,618	46,807	21,811	32%	⬅	119,317
147803 (Tied) - Local Authority Project Funding - Milikapiti	4,667	173	4,494	96%		8,000
164503 (Tied) - Milikapiti Oval Upgrade - Round 2	11,638	5,903	5,735	49%		21,638
104503 (Untied) - ICT Milikapiti	58	0	58	100%		100
108803 (Untied) - Town Services Milikapiti	3,500	218	3,282	94%		6,000
116003 (Untied) - Fuel - Milikapiti	39,129	37,330	1,799	5%		67,079
119103 (Untied) - Waste Management Milikapiti	292	0	292	100%		500
119303 (Untied) - Civil Works Milikapiti	2,917	0	2,917	100%		5,000
119503 (Untied) - Airport Maintenance Milikapiti	0	867	(867)	(100%)		0
119703 (Untied) - Mechanical Workshops Milikapiti	2,917	1,226	1,691	58%		5,000
119803 (Untied) - Staff Housing - Milikapiti	583	0	583	100%		1,000
131103 (Untied) - Commercial Building Services Milikapiti	1,750	679	1,071	61%		3,000
146403 (Untied) - Administration Service Milikapiti	1,167	300	866	74%		2,000
147003 (Untied) - Local Authority Milikapiti	0	110	(110)	(100%)		0
Miscellaneous Expenses	129,990	139,083	(9,093)	(7%)		222,840
120803 (Tied) - Community Safety - Milikapiti	0	786	(786)	(100%)		0
147803 (Tied) - Local Authority Project Funding - Milikapiti	0	958	(958)	(100%)		0
176303 (Tied) - SPG IPG - Milikapiti Burial Grounds	0	170	(170)	(100%)		0
176803 (Tied) - Post Fina - Trees Removal - Milikapiti	0	1,758	(1,758)	(100%)		0
104503 (Untied) - ICT Milikapiti	292	0	292	100%		500
105503 (Untied) - Fleet Administration - Milikapiti	0	786	(786)	(100%)		0
108803 (Untied) - Town Services Milikapiti	875	444	431	49%		1,500
116003 (Untied) - Fuel - Milikapiti	117	119	(2)	(2%)		200
119303 (Untied) - Civil Works Milikapiti	0	2,703	(2,703)	(100%)		0
119603 (Untied) - Airport Inspection Milikapiti	0	4,738	(4,738)	(100%)		0
119703 (Untied) - Mechanical Workshops Milikapiti	4,667	10,144	(5,477)	(117%)		8,000
120203 (Untied) - Recreation Hall Milikapiti	0	760	(760)	(100%)		0
146403 (Untied) - Administration Service Milikapiti	0	797	(797)	(100%)		0
147003 (Untied) - Local Authority Milikapiti	6,650	3,050	3,600	54%		11,400
147103 (Untied) - Regional Council & Elected Memb	117,390	111,871	5,519	5%		201,240
Allocation Expense	2,917	25,868	(22,951)	(787%)	⬅ IWO Charged to the Tied fund are council Income.	5,000

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Description	Budget YTD	Actuals YTD	Variance	%	Comments	Annual Budget
120803 (Tied) - Community Safety - Milikapiti	0	1,182	(1,182)	(100%)	Costs To be aligned in revised budget	0 
121703 (Tied) - Remote Indegenous Broadcast Serv	2,917	0	2,917	100%		5,000 
176803 (Tied) - Post Fina - Trees Removal - Milikap	0	11,350	(11,350)	(100%)	Tied Funds TC Fina Admin Fees	0 
108803 (Untied) - Town Services Milikapiti	0	7,773	(7,773)	(100%)	Costs To be aligned in revised budget	0 
113403 (Untied) - Waste collection and disposal Milii	0	2,964	(2,964)	(100%)	Costs To be aligned in revised budget	0 
119303 (Untied) - Civil Works Milikapiti	0	1,691	(1,691)	(100%)	Costs To be aligned in revised budget	0 
119703 (Untied) - Mechanical Workshops Milikapiti	0	636	(636)	(100%)	Costs To be aligned in revised budget	0 
146403 (Untied) - Administration Service Milikapiti	0	273	(273)	(100%)	Costs To be aligned in revised budget	0 
Total INCLUDING Allocations & CapEx	2,006,819	1,100,893	905,927	45%		3,053,737 

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5 REPORTS FOR DECISION

ITEM NUMBER: 5.1
TITLE: Milikapiti Local Authority Project Listing - Jan 2026
AUTHOR: Jayesh Vasandani, Chief Finance Officer

SUMMARY

To ask the Milikapiti Local Authority (MLA) consent to undertake new projects under Local Authority Project Funding (LAPF).

BACKGROUND

The Council has received \$454,420 in funding over the past seven (7) financial years, Projects worth \$361,571 have been approved by the Milikapiti Local Authority (MLA).

The DCMC has confirmed that The LAPF funds must be fully expended within Two (2) years from receipt of the funds or Department may request unspent funds to be repaid.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

ISSUES/OPTIONS/CONSEQUENCES

The status and expenditure of current projects will be discussed with MLA.

To ensure projects are completed in a timely manner it is important that the status of expenditure, including challenges are discussed with MLA Members.

Variations to existing projects and or Projects Scope may be required to ensure Funding Compliance

RECOMMENDATION:

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary as on 31st January 2026.**
- 2. Notes the funding allocations as on 31st January 2026.**

ATTACHMENTS

1. LAP F- Milikapiti Project Summary Jan 2026 [5.1.1 - 5 pages]

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31st January 2026

MLAI18-19	2018/19 Grant Funding - must be spent by 30 June 2021	\$65,210
MLAIV19-20	2019/20 Grant Funding - must be spent by 30 June 2022	\$65,210
MLA - 20-21	2020/21 Grant Funding - must be spent by 30 June 2023	\$64,800
MLA - 21-22	2021/22 Grant Funding - must be spent by 30 June 2024	\$64,800
MLA - 22-23	2022/23 Grant Funding - must be spent by 30 June 2025	\$64,800
MLA - 23-24	2023/24 Grant Funding - must be spent by 30 June 2026	\$64,800
MLA - 24-25	2024/25 Grant Funding - must be spent by 30 June 2027	\$64,800
MLAI20-21-V	Income from Vet Visits	\$94
MLAI21-22	Income from Vet Visits	\$91

Total Income: = (T.I.) \$454,605

Completed Projects - Expenditure as at 31st January 2026

Total of Finished Projects: (F.P.) 242,571 242,571

Summary of Current Projects - Expenditure as at 31st January 2026

Project Code	Project Name	Expenditure	Budget	Balance
MLA-22/23-3	Children's Crossing Bridge	\$0	\$5,000	\$5,000
MLA-23/24-1	Installation of Tap Water at the Barge Landing	\$0	\$30,000	\$30,000
MLA-23/24-2	Shed Shelter and BBQ at Ranbu	\$0	\$10,000	\$10,000
MLA-24/25-2	Milikapiti Water Park - Barbecue and Play Area	\$27,400	\$60,000	\$32,600
MLA-25/26-1	Community Football Barbeque Event	\$0	\$1,500	\$1,500
MLA-25/26-2	2025 Tiwi Cultural Festival	\$0	\$5,000	\$5,000
MLA-25/26-3	Vet Visits 2025/26	\$2,453	\$3,500	\$1,047
MLA-25/26-4	Community Christmas & New Year BBQ	\$361	\$2,000	\$1,639
MLA-25/26-5	Christmas Gifts for Community Children	\$1,145	\$2,000	\$855
Current Projects - (C.P.)		\$ 31,359	\$ 119,000	\$ 87,641

Balance for New Projects = (T.I. less F.P. less C.P.)	\$ 93,033
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Summary of available funding as at 31st January 2026

	In %	In \$
Total Income: = (T.I.)	100%	\$454,605
Total of Finished Projects: (F.P.)	53%	\$242,571
Budget Allocated on -Continued Projects	26%	\$ 119,000
Total Committed Projects Expenditure (Finished + Current)	80%	\$ 361,571
Total Fund Available to be spent for New projects	20%	\$ 93,033

Detailed Project Listing As on 31st Jan 2026

Milikapiti Local Authority Project Funding A/SDC 147803

1	MLA-22/23-3	Children's Crossing Bridge	
	Project Owner	Manager Projects & Contracts	
	Current Status	In Progress	
	Approved Budget	5,000	
	Total Expenditure	-	
Balance to be spent		5,000	
Remarks			
2	MLA-23/24-1	Installation of Tap Water at the Barge Landing	
	Project Owner	Manager Infrastructure	
	Current Status	In Progress	
	Approved Budget	30,000	
	Total Expenditure	-	
Balance to be spent		30,000	
Remarks			
3	MLA-23/24-2	Shed Shelter and BBQ at Ranbu	
	Project Owner	Manager Community Engagement	
	Current Status	In Progress	
	Approved Budget	10,000	
	Total Expenditure	-	
Balance to be spent		10,000	
Remarks			
4	MLA-24/25-2	Milikapiti Water Park - Barbecue and Play Area	
	Project Owner	Manager Projects & Contracts	
	Current Status	In Progress	
	Approved Budget	60,000	
	Total Expenditure	(27,400)	
Balance to be spent		32,600	
Remarks			

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5	MLA-25/26-1	Community Football Barbeque Event	
	Project Owner	Manager Community Engagement	
	Current Status	In Progress	
	Approved Budget		1,500
	Total Expenditure		
Balance to be spent			1,500
Remarks			

6	MLA-25/26-2	2025 Tiwi Cultural Festival	
	Project Owner	Manager Community Engagement	
	Current Status	In Progress	
	Approved Budget		5,000
	Total Expenditure		-
Balance to be spent			5,000
Remarks			

7	MLA-25/26-3	Vet Visits 2025/26	
	Project Owner	Manager Community Engagement	
	Current Status	In Progress	
	Approved Budget		3,500
	Total Expenditure		(2,453)
Balance to be spent			1,047
Remarks			

8	MLA-25/26-4	Community Christmas & New Year BBQ	
	Project Owner	Manager Community Engagement	
	Current Status	In Progress	
	Approved Budget		2,000
	Total Expenditure		- 361
Balance to be spent			1,639
Remarks			

9	MLA-25/26-5	Christmas Gifts for Community Children	
	Project Owner	Manager Community Engagement	
	Current Status	In Progress	
	Approved Budget		2,000
	Total Expenditure		(1,145)
Balance to be spent			855
Remarks			

5 REPORTS FOR DECISION

ITEM NUMBER:	5.2
TITLE:	Re-advertisement of Milikapiti Local Authority Vacancy – Takaringuwi (Male) Skin Group
AUTHOR:	Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This report asks the Milikapiti Local Authority (MLA) to consider re-advertising the outstanding vacancy for the Takaringuwi (Male) skin group representative, as no nominations were received during the previous advertising period.

Background

At the OCM meeting held on 12 December 2025, members noted that several vacancies existed across all Local Authorities and resolved to advertise for nominations for both the Takaringuwi (Male) and Miyartuwi (Male) skin group positions.

This was recorded under OCM/244: Council approved the advertisement of all Local Authority vacancies for an extended period exceeding 21 days, with nominations opening on Friday, 12 December 2025 and closing at 4.00 pm on Friday, 30 January 2026.

The advertisement period has since closed. Council received no applications for the Takaringuwi (Male) vacancy. The Takaringuwi representative is a required component of the Local Authority structure under Council's Local Authority Policy and the Local Government Act 2019. Maintaining balanced representation across skin groups supports proper governance and community voice.

Current Situation

The Takaringuwi (Male) vacancy remains unfilled. To ensure full skin group representation, the MLA is asked to consider re-advertising the vacancy.

Proposed advertisement timeline:

- Nominations open: Monday, 16 February 2026
- Nominations close: Monday, 13 April 2026

Information packs will be available from the Milikapiti Office through Christine Joran or Alice Williams or can be requested via email at Governance@tiwiislands.nt.gov.au.

Public notices will be displayed on community notice boards, the TIRC Facebook page, relevant community pages and the TIRC website.

Recommendation

That the Milikapiti Local Authority authorises the Chief Executive Officer to re-advertise the vacancy for the Takaringuwi (Male) skin group representative for a minimum period of twenty-one (21) days.

5 REPORTS FOR DECISION

ITEM NUMBER: 5.3

TITLE: ANZAC Day 2026 – Local Authority Responsibility for Hosting and Funding Community Ceremonies

AUTHOR: Thecla Brogan, Communications & Events Officer

SUMMARY

This report seeks a decision for the Local Authority to host and fund the 2026 ANZAC Day ceremony and associated community activities in their community.

This includes responsibility for planning and delivering the ANZAC Day dawn service and any related community gathering, such as a breakfast or barbeque, using Local Authority discretionary funds.

BACKGROUND

ANZAC Day is a significant community event. In previous years, elements of the ceremony and related activities have been supported by TIRC.

To strengthen local leadership and community ownership, it is proposed that responsibility for hosting ANZAC Day community events sits with the Local Authorities.

CURRENT SITUATION

Each Local Authority, WLA, MLA and PLA, is proposed to be responsible for:

- Hosting and coordinating the ANZAC Day dawn service
- Hosting any associated community breakfast or barbeque
- Approving and using Local Authority funds to support these activities

TIRC will provide advice or limited logistical support if requested but will not be the lead organiser.

FINANCIAL IMPLICATIONS / BUDGET AND RESOURCE IMPLICATIONS

Each Local Authority will approve its own budget from discretionary funds to deliver ANZAC Day activities in their community.

RECOMMENDATIONS

That the Milikapiti Local Authority:

- 1. Endorses responsibility for hosting, coordinating and funding ANZAC Day 2026 ceremonies and associated community activities.**
- 2. Approves the use of up to \$xx of Local Authority discretionary funds for this purpose.**
- 3. Notes that Tiwi Islands Regional Council will not be the lead organiser of ANZAC Day community events.**

6 OTHER BUSINESS

ITEM NUMBER: 6.1
TITLE: Other Business
AUTHOR: Lauren Davidson, Executive Assistant / Acting Governance Coordinator

Summary

This item provides an opportunity for members to raise any matters not included in the main agenda, including urgent issues, minor updates or anything emerging that requires brief discussion.

Recommendation

That Milikapiti Local Authority notes the items raised under Other Business.

7 NEXT MEETING

8 CLOSURE