



AGENDA

MILIKAPITI LOCAL AUTHORITY MEETING

TUESDAY, 17 SEPTEMBER 2019

Notice is given that the next Milikapiti Local Authority Meeting of Tiwi Islands Regional Council will be held on:

- Tuesday, 17 September 2019 at
- Milikapiti Boardroom
- Commencing at 10:00am

Your attendance at the meeting will be appreciated.

Valerie Rowland
Chief Executive Officer

AGENDA

1 WELCOME & APOLOGIES

- 1.1 WELCOME
- 1.2 PRESENT
- 1.3 APOLOGIES
- 1.4 LEAVE OF ABSENCE
- 1.5 DECLARATION OF INTEREST OF MEMBERS OR STAFF
- 1.6 CONFIRMATION OF PREVIOUS MINUTES
- Milikapiti Local Authority - 18 June 2019..... 1*

2 BUSINESS ARISING

- 2.1 BUSINESS ARISING FROM PREVIOUS MINUTES 5

3 GENERAL BUSINESS

- 3.1 2018/19 - LOCAL AUTHORITY FINANCIAL REPORT TO 18 JUNE 2019 10
- 3.2 MEETING ATTENDANCE REGISTER AS OF MARCH 2018 TO JUNE 2019..... 15

4 REPORTS FOR DECISION

- 4.1 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECTS 17
- 4.2 2019 END OF YEAR PLANNING 20

5 REPORTS FOR INFORMATION

Nil

6 OTHER BUSINESS

Nil



MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI COUNCIL BOARDROOM ON TUESDAY, 18 JUNE 2019 AT 10:00 AM

1 Welcome & Apologies

1.1 Welcome

The meeting opened at 10:31 am

The Chair welcomed members, staff and guests.

1.2 Present

Chairperson: Malcolm Wilson.

Local Authority member:

Mayor Leslie Tungatulum, Cr Connell Tipiloura, Patrick Puruntatameri, Christine Joran, Loretta Cook, Thomas Edward Puruntatameri, Cr Pius Tipungwuti, Jed Leach, Deputy Mayor Lynette De Santis and Mary Moreen.

Visiting Councillors: Nil

Officers: Bill Toy (GM Community Engagement), Chris Smith (GM Infrastructure), Bala Donepudi (Finance Manager), Mark Mahon (Shire Services Manager Melville Island), David Astalosh (Grants and Policies Manager), Maina Brown (Governance and Compliance Manager) and Sally Ullungura (Governance Support Officer).

Guests: Nil

1.3 Apologies

Accepted: Valerie Rowland, Trevor Wilson, Roy Farmer and Peter Wyatt.

Not accepted: Nil

1.3 APOLOGIES - MILIKAPITI LOCAL AUTHORITY MEETING - 18 JUNE 2019

1 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the apologies of members Trevor Wilson, Roy Farmer, staff Valerie Rowland and visitor Peter Wyatt be accepted by members.

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 26 March 2019

2 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the minutes of the Milikapiti Local Authority on 26 March 2019 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

Business arising from previous minutes (Ordinary MLA Meeting 26 March 2019).

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and report number 226456.

Update

Grant and Policies Manager provided update regarding NAIDOC Day celebration. Council is seeking approval from PMC to use \$16,800 and each Local Authority contributed \$1000 each to assist with this event.

MLA member/Staff Provided update regarding Territory day 2019 event. The event will be held Sport & Rec Hall meat has been ordered with the extra catering to be place through the Milikapiti store it was suggest from GM Community Engagement purchase a PA system with the left over funds This will be used for community projects/events only.

3 GENERAL BUSINESS

3.1 2018/19 - LOCAL AUTHORITY FINANCIAL REPORT TO 18 JUNE 2019

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 May 2019 for the 2018/2019 FY.

3 RESOLUTION

Moved: Mary Elizabeth Moreen
Seconded: Patrick Puruntatameri

That the Milikapiti Local Authority notes this report number 226461 for information and provides any comments or feedback on the new financial reporting format.

CARRIED

3.2 MEETING ATTENDANCE REGISTER AS OF MARCH 2018 TO MARCH 2019.

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

RECOMMENDATION:

That Milikapiti Local Authority members note the meeting attendance register as of March 2018 to March 2019 for information.

4 REPORTS FOR DECISION**4.1 MILIKAPITI WATER PARK OR SWIMMING POOL**

This report seeks decision from local authority around the Milikapiti water park/swimming pool project.

Guidance is required from the community on the direction of the project in a number of areas:

- Community support for water park or swimming pool
- Potential location
- Funding sources

4 RESOLUTION

Moved: Lynette DeSantis

Seconded: Thomas Edward Puruntatameri

1. That Milikapiti Local Authority recommend TIRC develop a project plan for the Milikapiti water park.
2. The project plan to include scoping of potential sites, community consultations, quotations and cost estimates, to be presented at the next MLA meeting.

CARRIED

4.2 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECTS

To get the consent of the Milikapiti local authority to undertake new projects under 2018-19 Local Authority project Funding.

5 RESOLUTION

Moved: Mary Elizabeth Moreen

Seconded: Thomas Edward Puruntatameri

That the Milikapiti Local Authority:

1. Reviews and updates the approved project summary.
2. Notes the funding allocation for 18/19.
3. Recommends any projects to Council for approval to proceed.

| Project Description | Project ID | Upper limit amount | Action Officer |
|---------------------|---------------|--------------------|--|
| Traffic Management | MLA – 18/19-6 | \$15,000 | Shire Services Manager Melville Island |
| | | | |

4.3 GOVERNANCE TRAINING FOR LA MEMBERS

This report seek confirmation from the Milikapiti Local Authority members to agree on a date to hold governance training, delivered by a representative from the Department of Local Government, Housing and Community Development as per members requests.

6 RESOLUTION

Moved: Lynette DeSantis

Seconded: Christine Joran

- 1. That Milikapiti Local Authority note and receive report; and**
- 2. That Milikapiti Local Authority agrees to deliver Governance and Finance training on Thursday 11 July at 10:00am.**

CARRIED

5 REPORTS FOR INFORMATION

Nil

6 OTHER BUSINESS

Nil

7 Next Meeting

17 September 2019.

8 Closure

The meeting closed at 12:37 pm.

7 NEXT MEETING

Wednesday, 11 December 2019

BUSINESS ARISING

| | |
|--------------------|--|
| ITEM NUMBER | 2.1 |
| TITLE | Business Arising from Previous Minutes |
| REFERENCE | 228467 |
| AUTHOR | Claire Scrymgour, Acting Governance & Compliance Manager |

**Business arising from previous minutes (Ordinary MLA Meeting 18 June 2019).****BACKGROUND**

This is the section of the meeting where any business arising from the previous meeting is dealt with.

Attached are the Draft Minutes of the 18 June 2019 Meeting for Local Authority Members to read and provide any comments on.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority accepts these discussions and report number 228467.

ATTACHMENTS:

1 2019_06_18_MLA_Minutes_Draft.pdf



**MINUTES OF THE MILIKAPITI LOCAL AUTHORITY MEETING HELD IN THE MILIKAPITI
COUNCIL BOARDROOM ON TUESDAY, 18 JUNE 2019 AT 10:00 AM**

1 Welcome & Apologies

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The meeting opened at 10:31 am

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Chairperson: Malcolm Wilson.

Local Authority member:

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Visiting Councillors: Nil

Officers: Bill Toy (GM Community Engagement), Chris Smith (GM Infrastructure), Bala Donepudi (Finance Manager), Mark Mahon (Shire Services Manager Melville Island), David Astalosh (Grants and Policies Manager), Maina Brown (Governance and Compliance Manager) and Sally Ullungura (Governance Support Officer).

Guests: Nil

1.3 Apologies

Accepted: Valerie Rowland, Trevor Wilson, Roy Farmer and Peter Wyatt.

Not accepted: Nil

1.3 APOLOGIES - MILIKAPITI LOCAL AUTHORITY MEETING - 18 JUNE 2019

1 RESOLUTION

Moved: Loretta Cook

Seconded: Christine Joran

That the apologies of members Trevor Wilson, Roy Farmer, staff Valerie Rowland and visitor Peter Wyatt be accepted by members.

CARRIED

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

1.6 Confirmation of Previous Minutes

Milikapiti Local Authority - 26 March 2019

2 RESOLUTION

Moved: Loretta Cook
Seconded: Christine Joran

That the minutes of the Milikapiti Local Authority on 26 March 2019 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

2 BUSINESS ARISING

2.1 BUSINESS ARISING FROM PREVIOUS MINUTES

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RECOMMENDATION:

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Update

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3 GENERAL BUSINESS

3.1 2018/19 - LOCAL AUTHORITY FINANCIAL REPORT TO 18 JUNE 2019

This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 May 2019 for the 2018/2019 FY.

3 RESOLUTION

Moved: Mary Elizabeth Moreen
Seconded: Patrick Puruntatameri

That the Milikapiti Local Authority notes this report number 226461 for information and provides any comments or feedback on the new financial reporting format.

CARRIED

3.2 MEETING ATTENDANCE REGISTER AS OF MARCH 2018 TO MARCH 2019.

As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

RECOMMENDATION:

That Milikapiti Local Authority members note the meeting attendance register as of March 2018 to March 2019 for information.

4 REPORTS FOR DECISION

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4 RESOLUTION

Moved: Lynette DeSantis

Seconded: Thomas Edward Puruntatameri

1. That Milikapiti Local Authority recommend TIRC develop a project plan for the Milikapiti water park.
2. The project plan to include scoping of potential sites, community consultations, quotations and cost estimates, to be presented at the next MLA meeting.

CARRIED

4.2 MILIKAPITI LOCAL AUTHORITY COMMUNITY PROJECTS

To get the consent of the Milikapiti local authority to undertake new projects under 2018-19 Local Authority project Funding.

5 RESOLUTION

Moved: Mary Elizabeth Moreen

Seconded: Thomas Edward Puruntatameri

That the Milikapiti Local Authority:

1. Reviews and updates the approved project summary.
2. Notes the funding allocation for 18/19.
3. Recommends any projects to Council for approval to proceed.

| Project Description | Project ID | Upper limit amount | Action Officer |
|---------------------|---------------|--------------------|--|
| Traffic Management | MLA – 18/19-6 | \$15,000 | Shire Services Manager Melville Island |
| | | | |

CARRIED

4.3 GOVERNANCE TRAINING FOR LA MEMBERS

Minutes of the MILIKAPITI LOCAL AUTHORITY MEETING held on TUESDAY, 18 JUNE 2019 (Unconfirmed) Page 3 of 4

This report seek confirmation from the Milikapiti Local Authority members to agree on a date to hold governance training, delivered by a representative from the Department of Local Government, Housing and Community Development as per members requests.

6 RESOLUTION

Moved: Lynette DeSantis

Seconded: Christine Joran

1. That Milikapiti Local Authority note and receive report; and
2. That Milikapiti Local Authority agrees to deliver Governance and Finance training on Thursday 11 July at 10:00am.

CARRIED

5 REPORTS FOR INFORMATION

Nil

6 OTHER BUSINESS

Nil

7 Next Meeting

17 September 2019.

8 Closure

The meeting closed at 12:37 pm.

GENERAL BUSINESS

| | |
|--------------------|--|
| ITEM NUMBER | 3.1 |
| TITLE | 2018/19 - Local Authority Financial Report to 18 June 2019 |
| REFERENCE | 228468 |
| AUTHOR | Bala Donepudi, Finance Manager |



This information is provided for information to the Milikapiti Local Authority to report on expenditure to 31 Aug 2019 for the 2019/2020 FY.

BACKGROUND

Council's finance section has prepared a new 4 page report (attached) to be presented to both Council each month and to each Local Authority.

This new format reports on expenses by location broken down to program and account category.

Following a request from the Milikapiti Local Authority – comments to provide explanation of variations between actual and budgeted amounts that are greater than \$10,000 will be presented to the sitting Local Authority.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That the Milikapiti Local Authority notes this report number 228468 for information and provides any comments or feedback on the new financial reporting format.

ATTACHMENTS:

- 1 Milikapiti LA Finance report - Aug.19.pdf

Tiwi Islands Regional Council

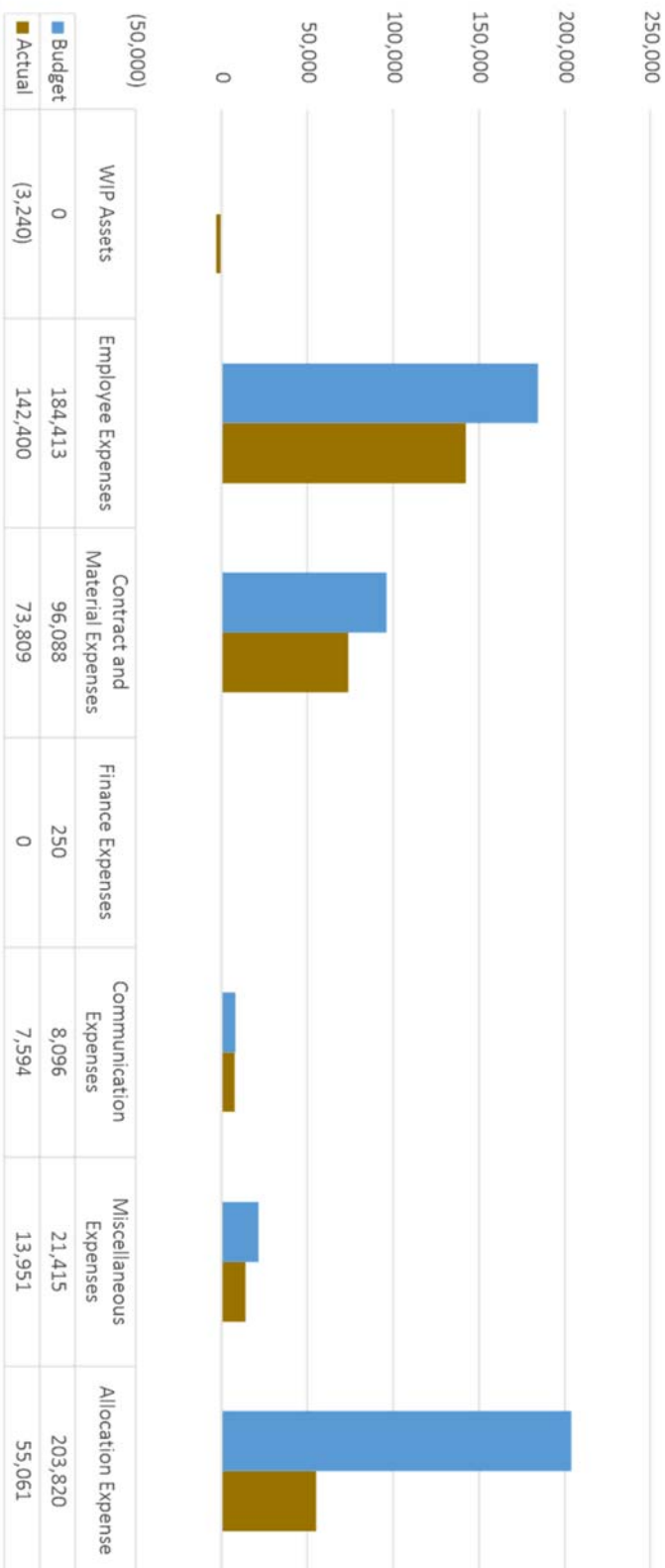
Expenditure by Local Authority Area - Milikapiti

as at 31-Aug-2019



| Description | Budget YTD | Actuals YTD | Variance | % | Annual Budget |
|---|----------------|----------------|----------------|------------|------------------|
| Expense by Account Category INCLUDING Allocations and Capital Expense | | | | | |
| WIP Assets | 0 | (3,240) | 3,240 | 100% | 0 |
| Employee Expenses | 184,413 | 142,400 | 42,014 | 23% | 1,108,479 |
| Contract and Material Expenses | 96,088 | 73,809 | 22,279 | 23% | 572,978 |
| Finance Expenses | 250 | 0 | 250 | 100% | 1,500 |
| Communication Expenses | 8,096 | 7,594 | 502 | 6% | 48,450 |
| Miscellaneous Expenses | 21,415 | 13,951 | 7,464 | 35% | 128,209 |
| Allocation Expense | 203,820 | 55,061 | 148,759 | 73% | 1,222,920 |
| Total Expenditure | 514,082 | 289,574 | 224,508 | 44% | 3,082,536 |

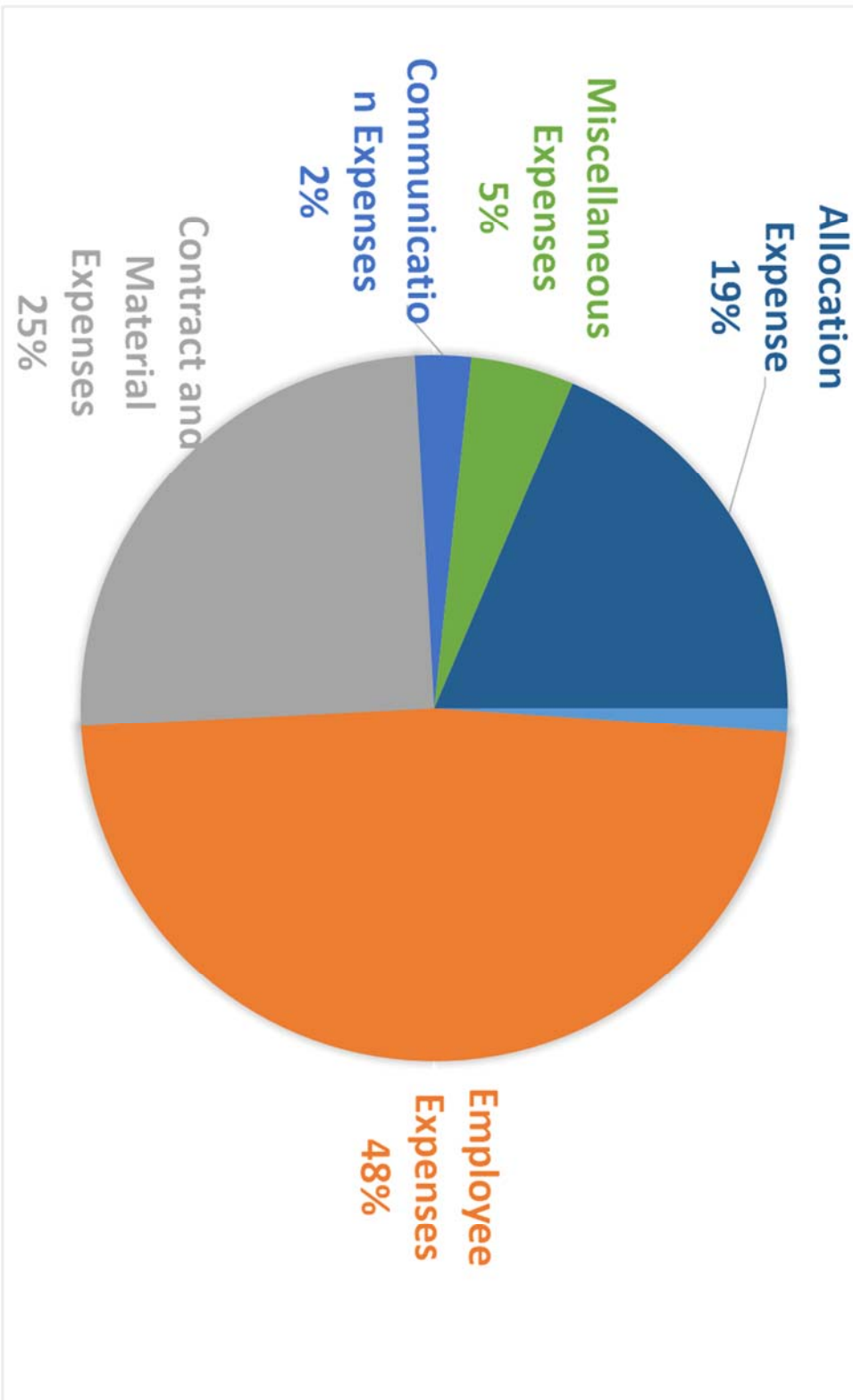
Expenditure by Account Category



Tiwi Islands Regional Council
Expenditure by Local Authority Area - Milikapiti
as at 31-Aug-2019



EXPENDITURE BY PERCENTAGE



Tiwi Islands Regional Council **Expenditure by Local Authority Area - Milikapiti** as at 31-Aug-2019



| Description | Budget YTD | Actuals YTD | Variance | % | Comments | Annual Budget |
|--|------------------|----------------|----------------|------------|--|------------------|
| Milikapiti | 1,028,164 | 579,149 | 449,015 | 44% | | 6,165,072 |
| Chief Financial Officer | 10,000 | 181 | 9,819 | 98% | | 60,000 |
| 147803 (Tied) - Local Authority Project Fu | 10,000 | 181 | 9,819 | 98% | Please refer to the LA Report | 60,000 |
| GM Infrastructure | 335,535 | 163,331 | 172,204 | 51% | « | 2,014,159 |
| 160003 (Tied) - Milikapiti Oval Upgrade A | 0 | (3,240) | 3,240 | 100% | | 0 |
| 103903 (United) - Commercaill Facilities - | 1,763 | 649 | 1,114 | 63% | | 10,701 |
| 105503 (United) - Fleet Administration - P | 2,300 | 18 | 2,282 | 99% | | 13,800 |
| 108803 (United) - Town Services Milikapit | 64,772 | 56,100 | 8,673 | 13% | | 388,632 |
| 111503 (United) - Street Lighting Milikapiti | 3,704 | 0 | 3,704 | 100% | | 20,222 |
| 113403 (United) - Waste collection and di | 46,571 | 0 | 46,571 | 100% | Service is being delivered as per the regional plan. Internal costs for waste management yet to be recorded. | 279,425 |
| 116003 (United) - Fuel - Milikapiti | 45,015 | 44,727 | 288 | 1% | | 270,087 |
| 118903 (United) - Post Office Milikapiti | 2,425 | 0 | 2,425 | 100% | | 14,551 |
| 119103 (United) - Waste Management Mil | 6,967 | 0 | 6,967 | 100% | | 41,800 |
| 119303 (United) - Civil Works Milikapiti | 43,240 | 21,258 | 21,982 | 51% | Underspend on Employee costs - 13K Lower spend on MV Maintenance - 6K | 259,437 |
| 119503 (United) - Airport Maintenance Mi | 9,675 | 0 | 9,675 | 100% | | 58,050 |
| 119603 (United) - Airport Inspection Milik | 5,617 | 0 | 5,617 | 100% | | 33,700 |
| 119703 (United) - Mechanical Workshops | 35,959 | 37,339 | (1,380) | (4%) | | 219,754 |
| 119803 (United) - Staff Housing - Milikapiti | 13,883 | 2,690 | 11,193 | 81% | Favourable Variance due to lower spend | 83,300 |
| 120203 (United) - Recreation Hall Milikapiti | 3,546 | 3,305 | 241 | 7% | | 19,850 |
| 120303 (United) - Oval - Milikapiti | 9,700 | 0 | 9,700 | 100% | | 58,200 |
| 121403 (United) - Facilities Milikapiti | 4,333 | 0 | 4,333 | 100% | | 26,250 |
| 122203 (United) - Transit Accommodation | 1,233 | 294 | 940 | 76% | | 7,400 |
| 129603 (United) - Airport Landing Fees M | 250 | 192 | 58 | 23% | | 1,500 |
| 130003 (United) - Roads General Mainten | 28,833 | 0 | 28,833 | 100% | All the road works still in planning stages ;no actual works done | 173,000 |
| 131103 (United) - Commercial Building Se | 4,167 | 0 | 4,167 | 100% | | 25,000 |
| 152103 (United) - Funeral Services - Milik | 1,583 | 0 | 1,583 | 100% | | 9,500 |

Tiwi Islands Regional Council **Expenditure by Local Authority Area - Milikapiti** as at 31-Aug-2019



| Description | Budget YTD | Actuals YTD | Variance | % | Comments | Annual Budget |
|--|----------------|----------------|----------------|------------|----------|------------------|
| Chief Executive Officer | 19,069 | 18,096 | 973 | 5% | | 114,415 |
| 147003 (Untied) - Local Authority Milikapiti | 1,467 | 4,941 | (3,474) | (237%) | | 8,802 |
| 147103 (Untied) - Regional Council & Elec | 17,602 | 13,154 | 4,448 | 25% | | 105,613 |
| GM Community Development and Services | 149,478 | 107,966 | 41,511 | 28% | « | 893,962 |
| 120403 (Tied) - Outside School Hours Car | 18,902 | 9,753 | 9,150 | 48% | | 110,509 |
| 120503 (Tied) - Creche Milikapiti | 32,057 | 25,354 | 6,703 | 21% | | 192,342 |
| 120803 (Tied) - Community Safety - Milikapiti | 27,945 | 22,529 | 5,416 | 19% | | 167,668 |
| 121003 (Tied) - Active Remote Community | 5,121 | 0 | 5,121 | 100% | | 30,728 |
| 121503 (Tied) - Library Milikapiti | 5,616 | 3,129 | 2,487 | 44% | | 33,697 |
| 134003 (Tied) - ISRP - Indigenous Sport & Recreation | 9,059 | 0 | 9,059 | 100% | | 54,351 |
| 119003 (Untied) - Centrelink Milikapiti | 11,757 | 11,298 | 460 | 4% | | 70,544 |
| 146403 (Untied) - Administration Service | 39,021 | 35,903 | 3,117 | 8% | | 234,123 |
| Total Expenditure | 514,082 | 289,574 | 224,508 | 44% | | 3,082,536 |

GENERAL BUSINESS

| | |
|--------------------|--|
| ITEM NUMBER | 3.2 |
| TITLE | Meeting Attendance Register as of March 2018 to June 2019. |
| REFERENCE | 228469 |
| AUTHOR | Claire Scrymgour, Acting Governance & Compliance Manager |



As an ongoing record keeping requirement, members will be provided with an updated meeting attendance listing at the beginning of each meeting. Members attendance is based on the official minutes of each MLA meeting.

BACKGROUND

As an important element of good governance and meeting procedures, an attendance register has been put together for all of the Milikapiti Local Authority meetings held from March 2018 to March 2019.

Standard procedure will be for the Chairperson to review this listing at the commencement of each meeting and to follow up any previous non attendance / s with members.

Council will be including all Local Authority Meeting attendance records into each year's Tiwi Islands Regional Council Annual Report.

ISSUES/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

RECOMMENDATION:

That Milikapiti Local Authority members note the meeting attendance register as of March 2018 to March 2019 for information.

ATTACHMENTS:

- 1 MLA - Meeting Attendance for 2019.xlsx

**TIWI ISLANDS REGIONAL COUNCIL
MILIKAPITI LOCAL AUTHORITY MEETINGS - 2018/2019
OFFICIAL ATTENDANCE REGISTER**

| OFFICIAL ATTENDANCE REGISTER | | | | 2018 | | 2019 | | | |
|--|------------------------------|---|---------------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| MEMBER NAME | COUNCILLOR / Ordinary Member | Rep Group | Date Appointed by Council | Mar 20 ORD M | Jun 26 ORD M | Sep 26 ORD M | Dec 18 ORD M | Mar 26 ORD M | Jun 18 ORD M |
| Lynette De Santis | Milikapiti Ward Councillor | Council Rep | Automatic Member | Y | A | Y | Y | A | Y |
| Pius Tipungwuti | Milikapiti Ward Councillor | Council Rep | Automatic Member | X | Y | Y | Y | A | Y |
| Connell Tipioura | Milikapiti Ward Councillor | Council Rep | Automatic Member | Y | A | Y | Y | Y | Y |
| Trevor Wilson | Ordinary Member | Wartarringuwi (Sun) | 16-Dec-15 | Y | Y | Y | Y | Y | A |
| Mary E Moreen | Ordinary Member | Wartarringuwi (Sun) | 11-Mar-14 | Y | A | Y | Y | A | Y |
| Thomas Puruntatameri | Ordinary Member | Miyartuwi (Pandanus) | 11-Mar-14 | Y | Y | Y | Y | Y | Y |
| Patrick Freddy Puruntatameri (Appointed on 19/12/2017) | Ordinary Member | Miyartuwi (Pandanus) | 11-Mar-14 | Y | Y | A | Y | Y | Y |
| Roy Farmer (Appointed on 19/12/2017) | Ordinary Member | Lorrula (Rock) | 11-Mar-14 | Y | Y | Y | Y | Y | A |
| Loretta Cook | Ordinary Member | Lorrula (Rock) | 11-Mar-14 | X | Y | Y | Y | Y | Y |
| Malcolm Wilson (Chairperson) | Ordinary Member | Takaringuwi (Mullet) | 24-Jun-15 | Y | Y | A | A | A | Y |
| Christine Joran | Ordinary Member | Takaringuwi (Mullet) | 11-Mar-14 | Y | Y | Y | Y | Y | Y |
| Jed Leach | Ordinary Member | Non-Skin | 27-Sep-18 | | | | Y | X | Y |
| Andrew Lyons (Resigned on 26/6/2018 and left at 10:28) | Ordinary Member | Non-Skin | 29-Jun-16 | Y | A | Y | Y | | |
| Adrian McCann - Resigned 9-5-16 | Ordinary Member | Non-Skin | 24-Jun-15 | | | | | | |
| Anita Moreen | Milikapiti Ward Councillor | Council Rep | Automatic Member | Y | Y | | | | |
| Irene Tipioura (Automatically dismissed as of 18/6/17) | Milikapiti Ward Councillor | Council Rep | Automatic Member | A | X | | | | |
| LEGEND | | | | | | | | | |
| Meeting Type | | Location | | | | | | | |
| LA = Local Authority Meeting (Ordinary) | | M = Milikapiti | | | | | | | |
| SP = Local Authority Meeting (Special) | | D = Darwin | | | | | | | |
| Attendance | | Note 1: Councillors attendance at Local Authority Meetings is only mandatory for their own Ward. | | | | | | | |
| Y = Present at Meeting | | | | | | | | | |
| A = Apology accepted | | | | | | | | | |
| X = Apology not accepted | | Note 2: Ordinary Meetings are held every three months, with 2 additional (Special Meetings) held between Feb to June each year for input into TIRC Strategic Planning / Budgets. | | | | | | | |
| C = Meeting cancelled | | | | | | | | | |

REPORTS FOR DECISION

| | |
|--------------------|---|
| ITEM NUMBER | 4.1 |
| TITLE | Milikapiti Local Authority Community Projects |
| REFERENCE | 228470 |
| AUTHOR | Bala Donepudi, Finance Manager |



To get the consent of the Milikapiti local authority to undertake new projects under 2018-19 Local Authority project Funding.

BACKGROUND

The Council has received confirmation for a funding of \$ 65,372 in funding for the 19/20 financial year. Projects worth of \$ 53,587 have been approved by the Milikapiti Local Authority (MLA) .This provides the MLA with available funding of \$ 76,833 to recommend to the Regional Council for expenditure on community projects.

The NT Department of Housing and Community Development (DHCD) has confirmed that The LAPF funds must be fully expended within 2 years from receipt of the funds or DHCD May request unspent funds to be repaid.

The MLA Community Projects Listing will continue to be used for projects and a new A4 Approved Projects Summary will be used to focus discussion on the status of approved Projects.

The Approved Projects summary has been updated to highlight the total funding received, Total expenditure, the balance to be spent by financial year and the total available for new Projects.

ISSUES/OPTIONS/CONSEQUENCES:

The aim of today's meeting will be to explain the information presented and get feedback from Local Authority members. The status and expenditure of current projects will be discussed. Any variations required to existing projects and possible unapproved projects will be discussed.

CONSULTATION & TIMING:

Variations to existing projects and proposed new projects will be recommended to the Regional Council for approval to proceed.

RECOMMENDATION:

- 1. That the Milikapiti Local Authority reviews and updates the Approved Projects Summary**
- 2. Notes the funding allocations for 19/20**
- 3. Recommends any new projects to Council for approval to proceed.**

ATTACHMENTS:

- 1** MLA Project Listing as at 31.08.2019.pdf

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2019

| | | |
|------------|---|-----------------|
| MLA18-19 | 2018/19 Grant Funding - must be spent by 30 June 2021 | \$65,210 |
| MLAIV18-19 | | \$0 |
| | Total: | <u>\$65,210</u> |

Summary of Completed Projects - Expenditure as at 31/08/2019

| | | Expenditure | Budget |
|-------------|-------------------------------|-------------|------------|
| MLA-18/19-4 | Territory Day Celebration | 0 | 0 |
| | Total for Completed Projects: | <u>\$0</u> | <u>\$0</u> |

Summary of Current Projects - Expenditure as at 31/08/2019

| | | Expenditure | Budget |
|-------------|---|-----------------|-----------------|
| MLA18/19-1 | MLA Polo Shirts | \$572 | \$1,500 |
| MLA18/19-2 | Vet Visit | \$0 | \$6,087 |
| MLA-18/19-3 | NAIDOC 2019 Celebration | \$0 | \$1,000 |
| MLA-18/19-5 | Hot Spot street lights | \$21,006 | \$30,000 |
| MLA-18/19-6 | Traffic Management | \$163 | \$15,000 |
| | Total for Current Projects: | <u>\$21,741</u> | <u>\$53,587</u> |
| | Total for Completed and Current Projects: | <u>\$21,741</u> | <u>\$53,587</u> |

Balance to be spent

| | |
|-----------------------|-----------------|
| Spend by 30 June 2021 | \$43,469 |
| Total: | <u>\$43,469</u> |

Available for new projects:

\$11,623

Milikapiti Local Authority Project Funding A/SDC 147803

Approved Projects Listing - Expenditure as at 31/08/2019

| | | |
|--------------------|------------------------|---------------------------|
| MLA18/19-1 | MLA Polo Shirts | Governance Manager |
| In Progress | | |
| | Approved budget | \$1,500 |
| | Total Expenditure | \$572 |
| | Balance to be spent | \$928 |

18/12/2018 - Local Authority allocated LA Funds for \$1,500 towards the Purchase of Polo Shirts in Dec-2018 Local authority meeting

| | | |
|--------------------|--------------------------|--------------------|
| MLA18/19-2 | Vet Visit | GM CD&S |
| In Progress | | |
| | Approved budget | \$6,087 |
| | Income from Vet Services | \$0 |
| | Total Expenditure | \$0 |
| | Balance to be spent | \$6,087 |

26/03/2019 - Local Authority Allocated LA Funds of 6,086.66 towards Vet Visits .
12/06/2019 - A Vet Visit is planned in September

Milikapiti Local Authority Project Funding A/SDC 147803

Summary of available funding as at 31/08/2019

| | | |
|--|--------------------------------|-----------------------|
| MLA-18/19-3 | NAIDOC 2019 Celebration | TBA |
| In Progress | | |
| | Approved budget | \$1,000 |
| | Total Expenditure | \$0 |
| | Balance to be spent | \$1,000 |
| 26/03/2019 - Local Authority Allocated LA Funds of 1,000 towards Naidoc Celebrations | | |
| 03/06/2019 - Council recived funding From Department of prime minister and cabinet for 2018-19 Financial year. | | |
| MLA-18/19-5 | Hot Spot street lights | SSM - Melville |
| In Progress | | |
| | Approved budget | \$30,000 |
| | Total Expenditure | \$21,006 |
| | Balance to be spent | \$8,994 |
| 26/03/2019 - Local Authority Allocated LA Funds of \$ 30,000 towards Hot spot Street Lights | | |
| 12/06/2019 - Lights has been delivered to Milikapiti; Liaising with MG Electricital for Installation . | | |
| The installation will be completed in a month's time. | | |
| MLA-18/19-6 | Traffic Management | SSM - Melville |
| In Progress | | |
| 18/06/2019 - Local Authority Allocated LA Funds of \$ 15,000 towards Traffic Management . | | |
| | Approved budget | \$15,000 |
| | Total Expenditure | \$181 |
| | Balance to be spent | \$14,819 |

REPORTS FOR DECISION

| | |
|--------------------|--|
| ITEM NUMBER | 4.2 |
| TITLE | 2019 End of Year Planning |
| REFERENCE | 228631 |
| AUTHOR | Claire Scrymgour, Acting Governance & Compliance Manager |



Council members end of year planning for Christmas 2019

BACKGROUND

Last year it was proposed for an end of year Christmas party for Local Authority and Council Members for 2019.

RECOMMENDATION:

1. That MLA receive report 228631 and make a decision if end of year function/s will held in each community or joint
2. That MLA suggest Three (3) venues to host and come to an agreed amount

ATTACHMENTS:

There are no attachments for this report.