



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN THE TIWI ISLANDS REGIONAL COUNCIL DARWIN OFFICE ON MONDAY 23 DECEMBER 2024 AT 11:10 AM**

---

**TABLE OF CONTENTS**

|          |                                                         |          |
|----------|---------------------------------------------------------|----------|
| <b>1</b> | <b>WELCOME &amp; APOLOGIES .....</b>                    | <b>2</b> |
| 1.1      | Welcome and Opening of Meeting .....                    | 2        |
| 1.2      | Present .....                                           | 2        |
| 1.3      | Apologies.....                                          | 2        |
| 1.4      | Leave of Absence.....                                   | 2        |
| 1.5      | Declaration of Interest of Members or Staff.....        | 2        |
| <b>2</b> | <b>CONFIRMATION OF PREVIOUS MINUTES .....</b>           | <b>2</b> |
| <b>3</b> | <b>GENERAL BUSINESS .....</b>                           | <b>2</b> |
| <b>4</b> | <b>REPORTS FOR INFORMATION .....</b>                    | <b>3</b> |
| 4.1      | Update on Matter relating to Audit Recommendation ..... | 3        |
| <b>5</b> | <b>NEXT MEETING .....</b>                               | <b>3</b> |
| <b>6</b> | <b>CLOSURE.....</b>                                     | <b>3</b> |

## 1 WELCOME & APOLOGIES

### 1.1 Welcome and Opening of Meeting

The meeting opened at 11.10am.

### 1.2 Present

| <b>Audit &amp; Risk Committee Meeting</b> |                                |
|-------------------------------------------|--------------------------------|
| Aswin Kumar                               | Independent Chairperson        |
| David Blair                               | Independent Member             |
| Mayor Lynette De Santis                   | Milikapiti Ward                |
| Deputy Mayor Leslie Tungutulum            | Bathurst Ward                  |
| Councillor Therese Bourke                 | Pirlangimpi Ward               |
|                                           |                                |
| <b>STAFF</b>                              |                                |
| Gina McPharlin                            | Chief Executive Officer        |
| Jayesh Vasandani                          | Acting Chief Financial Officer |
|                                           |                                |
|                                           |                                |
| <b>GUESTS</b>                             |                                |
| Nil                                       |                                |

### 1.3 Apologies

Nil

### 1.4 Leave of Absence

Nil

### 1.5 Declaration of Interest of Members or Staff

Nil

## 2 CONFIRMATION OF PREVIOUS MINUTES

### 2.1 Audit and Risk Management Committee held on 31 October 2024

#### ARMC/8 RESOLUTION

*Moved:* Lynette De Santis

*Seconded:* David Blair

That the minutes of the Audit and Risk Management Committee held on 31 October 2024 as circulated, be confirmed as a true and correct record of that meeting.

**CARRIED**

**3 GENERAL BUSINESS**

Nil

**4 REPORTS FOR INFORMATION**

**4.1 Update on Matter relating to Audit Recommendation**

**ARMC/9 RESOLUTION**

*Moved:* Aswin Kumar

*Seconded:* David Blair

That the Committee discusses and provides further comments and direction to management on the matters in the Audit Tracking and Action Items Register.

**CARRIED**

**5 NEXT MEETING**

To be announced.

**6 CLOSURE**

The meeting closed at 12.15pm.