



MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN THE TIWI ISLANDS REGIONAL COUNCIL DARWIN OFFICE ON WEDNESDAY 7 AUGUST 2024 AT 10:00 AM

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 10.40am.

1.2 Present

Audit & Risk Committee Meeting	
Aswin Kumar	Independent Chairperson
David Blair	Independent Member
Mayor Lynette De Santis	Milikapiti Ward
Deputy Mayor Leslie Tungutulum	Bathurst Ward
Councillor Therese Bourke	Pirlangimpi Ward
STAFF	
Gina McPharlin	Chief Executive Officer
Jayesh Vasandani	Acting Chief Financial Officer
GUESTS	
MunLi Chee	Merit Partners

1.3 Apologies

Nil

1.4 Leave of Absence

Nil

1.5 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Audit and Risk Management Committee held on 13 November 2024



MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN ON MONDAY, 13 NOVEMBER 2023 AT 12:00 PM

1 WELCOME & APOLOGIES

1.1 Welcome

The meeting opened at 12:08 pm.

1.2 Present

Audit & Risk Committee Meeting	
Aswin Kumar	Independent Chairperson
David Blair	Independent Member
Deputy Mayor Leslie Tungutulum	Bathurst Ward
Councillor Lynette De Santis	Milikapiti Ward
Councillor Therese Bourke	Pirlangimpi Ward
STAFF	
Gina McPharlin	Chief Executive Officer
Bala Donepudi	Chief Financial Officer
Kesara Scrymgour	Governance Officer
GUESTS	
Nil	

Minuter: Kesara Scrymgour

1.3 **Apologies**

Nil

1.4 **Leave of Absence**

Nil

1.5 **Declaration of Interest of Members or Staff**

Nil

2 **CONFIRMATION OF PREVIOUS MINUTES**

Audit and Risk Management Committee - 25 August 2023
30 RESOLUTION <i>Moved: Therese (Wokay) Bourke</i> <i>Seconded: Leslie Tungatulum</i> That the minutes of the Audit and Risk Management Committee on 25 August 2023 as circulated, be confirmed as a true and correct record of that meeting. CARRIED

3 **GENERAL BUSINESS**

Nil

4 **REPORTS FOR INFORMATION**

Nil

5 **CONFIDENTIAL ITEMS**

RECOMMENDATION

That pursuant to Section 65 (2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

RECOMMENDATION

That the meeting be reopened and the decisions on the confidential item be noted.

5.1 Confidential Item Decisions – Financial

Annual Audited Financial Reports – 2022-2023	
30 RESOLUTION	
<i>Moved: Therese (Wokay) Bourke</i> <i>Seconded: Leslie Tungatulum</i>	
That the Audit and Risk Management Committee receive and note the 2022-2023 Annual report and recommend the draft to Council.	
CARRIED	

6 NEXT MEETING

7 August 2024

7 CLOSURE

The meeting closed at 1:05 pm.

2.1 Audit and Risk Management Committee held on 13 November 2024

ARMC/1 RESOLUTION

Moved: Lynette De Santis
Seconded: Leslie Tungatulum

That the minutes of the Audit and Risk Management Committee held on 13 November 2024 as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 REPORTS FOR INFORMATION

3.1 2023-2024 Interim Audit Update

ARMC/2 RESOLUTION

Moved: Therese Bourke
Seconded: Aswin Kumar

That the Committee note the progress of the 2023-2024 Interim Audit.

CARRIED

3.2 Update on Matters Relating to Audit Recommendations

ARMC/3 RESOLUTION

Moved: Lynette De Santis

Seconded: Leslie Tungutalum

That the Committee notes and reviews the matters identified in the Audit Tracking and Action Items Register.

CARRIED

3.3 TIRC Risk Register

ARMC/4 RESOLUTION

Moved: Lynette De Santis

Seconded: Leslie Tungutalum

That the Committee receives and notes the Tiwi Islands Regional Council Risk Register.

CARRIED

3.4 Review – Draft Terms Of Reference Audit and Risk Management Committee

ARMC/5 RESOLUTION

Moved: Therese Bourke

Seconded: Lynette De Santis

The Committee reviews the draft Terms of Reference.

CARRIED

4 NEXT MEETING

To be advised.

5 CLOSURE

The meeting closed at 12.30pm.