



**MINUTES OF THE AUDIT AND RISK MANAGEMENT COMMITTEE MEETING HELD IN THE
DARWIN OFFICE ON THURSDAY 25 SEPTEMBER 2025 AT 11:00 AM**

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1 WELCOME & APOLOGIES

1.1 Welcome and Opening of Meeting

The meeting opened at 11.00am.

1.2 Present and Apologies

Audit & Risk Committee Meeting	
Aswin Kumar	Independent Chairperson
David Blair	Independent Member
Mayor Lynette De Santis	Milikapiti Ward
Councillor John Ross Pilakui	Bathurst Ward
Councillor Daniel Costa	Pirlangimpi Ward
STAFF	
Bill Toy	Acing Chief Executive Officer
Jayesh Vasandani	Chief Financial Officer
GUESTS	
Nil	

1.3 Leave of Absence

Nil

1.4 Declaration of Interest of Members or Staff

Nil

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Audit and Risk Management Committee Meeting held on 23 December 2024

ARMC/10 RESOLUTION

Moved: Lynette De Santis
 Seconded: Aswin Kumar

That the minutes of the *Audit and Risk Management Committee Meeting held on 23 December 2024* as circulated, be confirmed as a true and correct record of that meeting.

CARRIED

3 GENERAL BUSINESS

Nil

4 REPORTS FOR INFORMATION

4.1 Terms of Reference - Audit and Risk Management Committee

ARMC/11 RESOLUTION

Moved: Lynette De Santis

Seconded: John Pilakui

That the TIRC Audit & Risk Management Committee notes & reviews the updated TIRC - Audit & Risk Management Committee Terms of Reference.

That the TIRC Audit & Risk Management Committee recommended refinements to the policy for better alignment and clarity.

CARRIED

4.2 Interim Audit Update FY 2024-25

ARMC/12 RESOLUTION

Moved: John Pilakui

Seconded: Daniel Costa

That Council notes the update on the Interim Audit process for the current Financial Year 2024-25.

CARRIED

4.3 TIRC Risk Management Policy

ARMC/13 RESOLUTION

Moved: Lynette De Santis

Seconded: John Pilakui

That Audit & Risk Management Committee notes & reviews the Risk Management Policy No (11).

CARRIED

4.4 Draft TIRC Annual Report FY 2024–25

ARMC/14 RESOLUTION

Moved: John Pilakui
Seconded: Lynette De Santis

1. TIRC Audit & Risk Committee Notes the progress TIRC Draft Annual Report-FY2024-25.
2. TIRC Audit & Risk Committee provides comments / feedback on TIRC Draft Annual Report-FY2024-25
 - 2.1 Independent Member David Blair recommended updates in annual report
 - 2.2 Final draft to be brought to ARMC before it is submitted to Council

CARRIED

5 CONFIDENTIAL ITEMS

Adjournment of Open Meeting at 01:46 pm.

Moved into Confidential Session at 01:46 pm.

ARMC/15 RESOLUTION

Moved: Lynette De Santis
Seconded: Daniel Costa

That pursuant to Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations the meeting be closed to the public to consider a Confidential matter.

CARRIED

5.9 REOPEN MEETING

At the conclusion of the discussion on the Confidential Item(s), the meeting was reopened and the decision on the Item(s) noted.

The meeting was reopened at 02:14 pm.

ARMC/17 RESOLUTION

Moved: Lynette De Santis
Seconded: Aswin Kumar

That the meeting be reopened and the decisions on the Confidential Item(s) be noted.

CARRIED

6 NEXT MEETING

Next meeting date to be advised

7 CLOSURE

Meeting closed at 02:30 pm