

15 July 2026

To: All Local Commercial Operators, Wurrumiyanga Tiwi Islands

Dear Shop Owners and Freight Customers,

RE: Important Notice: New Freight Shed Operating Procedures

This email serves as formal notice that, effective immediately, Tiwi Islands Regional Council has introduced new operating procedures for the Freight Shed to improve safety, security and the efficient handling of freight.

Under the new arrangements:

- Shop staff and freight customers are not permitted to enter the Freight Shed.
- When collecting freight, please report to the designated collection area and wait outside the shed.
- Freight Shed staff will retrieve your freight and assist with loading where required.
- Mixed freight will be available for collection from the designated collection area at the front of the shed during the allocated collection period.
- Shop freight will be loaded from the rear of the shed by Freight Shed staff only.
- Please do not enter the restricted work area unless authorised by Council staff.

These changes have been introduced to improve workplace safety, protect the security of freight, maintain a clear chain of custody, and ensure Council continues to meet its contractual obligations for handling freight and Australia Post consignments.

We understand this represents a change to the current process and appreciate your patience and cooperation during the transition. Our aim is to provide a safer, more secure and more efficient freight service for everyone. Thank you for your understanding and continued cooperation.

Sincerely,

Tiwi Islands Regional Council

